



# COMPENDIUM

of Orders, Notifications, Circulars, SOPs, Forms, etc.  
related to the provisions under various clauses of the  
West Bengal Targeted Public Distribution System  
(Maintenance and Control) Order, 2024

## Volume-II

Government of West Bengal  
Food & Supplies Department  
11-A, Mirza Ghalib Street, Kolkata - 700087



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**Government of West Bengal**  
**Food & Supplies Department**  
**Khadyashree Bhawan**  
**11A, Mirza Ghalib Street, Kolkata-700 087**  
**<https://food.wb.gov.in>**



**File No. FS-17013/1/2021-IT SEC**

**No.: 2491 (2) -FS -17013/1/2021-IT SEC**

**Dated: 21.06.24**

**To:-**

- 1) The Director of DDP&S**
- 2) The Director of Rationing**

**Sub: Steps to be taken to ensure that a genuine beneficiary is not deprived of his entitled foodgrains.**

**Sir,**

To ensure that a single genuine beneficiary is not deprived of his/her entitled foodgrain due to nonavailability of Aadhaar or failure of biometric (Fingerprint and IRIS) scan, all SCF&S/RO shall be requested to sensitize all FPSs under his/her control so that they bring the matter to his notice through the Inspector F&S immediately, if any eligible beneficiary could not lift his entitled foodgrains due to aforesaid grounds.

In that case the SCF&S/RO should verify the issue personally and take necessary steps to exempt them for Aadhaar authentication using the options available under the module “**Verification for Activation/Seeding**” in RCMS login of Departmental portal food.wb.gov.in. if the beneficiary falls under exempted category as follows:

- 1) Beneficiary age is below 5 years. ( Birth Certificate to be attached mandatorily).
- 2) Missing fingers/fingerprint and IRIS cannot be scanned.
- 3) Staying in a charitable home/orphanage
- 4) Primitive tribal (Now renamed as Particularly Vulnerable Tribal-Toto, Lodha and Birhore) having no Aadhaar
- 5) The beneficiary does not possess the Aadhaar yet but enrolled for the same.

In this regard, it is to be noted that exemption under option 1 is valid till the attaining of age of 5 years, option 2 is valid for 2 years and option 3 is valid for 1 year, hence thorough verification is required to provide such exemption. For exemption under the option 4 and 5, validity of exemption is 3 months only.

Yours faithfully

  
**Special Secretary**

**to the Government of West Bengal**

**Government of West Bengal**  
**Food & Supplies Department**  
**11A, Mirza Ghalib Street, Kolkata- 700 087**

Memo No. 574 FS/0/Sectt./IT-09/2014(Pt-II)

Date : 21/02/2022

**ORDER**

Whereas, Form 15 has been launched by the Department for nominating representatives by families which do not have any member having his/her Aadhaar linked with DRC.

AND WHEREAS, these nominated representatives can draw Food grains on behalf of the Family through Authenticated means.

AND WHEREAS, there may be families who have members whose DRCs are linked with Aadhaar but are not in a position to draw Food Grains through Authenticated means due to old age, physical infirmity etc. and need to get their quota of food grains lifted through someone else.

HENCE, the Department has now decided to allow such families to nominate Aadhaar Linked Representatives through Form 15 who would be able draw Food Grains on their behalf through Authenticated means. Each such family can nominate a maximum of two representatives who have to be DRC holders of the same FPS.

Inspector concerned will have to be personally satisfied about the genuineness of such a case before allowing nomination.



Additional Secretary  
to the Government of West Bengal  
Food & Supplies Department

**Government of West Bengal**  
**Food & Supplies Department**  
**11A, Mirza Ghalib Street, Kolkata- 700087**

Memo: 4516/ FNS-26012(14)/1/2020-REFORM SEC

Date : 23/12/21

**ORDER**

**Subject : Mandatory Authentication Transaction and Nominee Policy in exception cases**

WHEREAS, the Department of Food and Supplies has been endeavouring for quite some time to make Aadhaar based transactions in PDS mandatory,

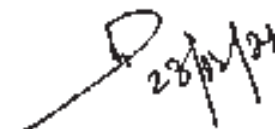
AND WHEREAS, Aadhar linking has been completed for 71% Ration card holders and efforts are being made to complete Aadhar seeding for remaining beneficiaries,

AND WHEREAS, the Department aims to make Aadhaar based transactions mandatory but at the same time not deprive any genuine beneficiary of her/his entitlement,

HENCE, it has been decided to introduce following nominee policy for a temporary period of three months from the date of issuance of this order :

1. Any family not having any member with Aadhaar or whose Aadhaar linking is not possible due to any reason like biometric failure etc. would be given an option to appoint up to two nominees. Biometric of the nominee would be allowed while authentication in place of the family members.
2. A family will also be allowed to have maximum of two nominees from two separate families.
3. The person who is being made a nominee must be Ration card holder of the same Fair Price Shop (FPS) and whose Aadhaar seeding has been completed. Consent of the person should be obtained before making her/him a nominee.
4. A new form (Form 15) is being introduced for this purpose. The form can be deposited online or in the Food Inspector office.
5. Approval for becoming a nominee would be issued by the Inspector concerned after satisfying herself/himself of the genuineness of such application. Some indicative grounds for appointing a nominee are fingerprints being spoiled due which Aadhaar cannot be generated, Aadhaar applied but not issued, documents not available for residents belonging to Old age/ destitute home resulting in rejection of Aadhaar application etc.
6. All Family members of children below 5 years of age will be treated as nominee of these children. In case where different category ration card was issued, department would Suo moto designate family members as nominee.
7. While lifting ration, both nominee and one member of the family should be present.

A copy of Form 15 is enclosed herewith. Adequate publicity of the order may be made for information of the general public.



**Additional Secretary**  
**to the Government of West Bengal**  
**Food & Supplies Department**

**Government of West Bengal**  
**Food & Supplies Department**  
**11A, Mirza Ghalib Street, Kolkata- 700087**

No. 5754 -FS/O/Seectt/IT-09/2014(Part-II)

Date: 18/12/23

**ORDER**

**Sub- Use of Weighing scale during distribution of foodgrain through ePoS.**

To ensure transparency and streamline the foodgrain distribution through ePoS, necessary steps has been taken by the Department to provide Weighing scale to all FPSs. These weighing scales are required to be integrated with ePoS either through USB cable or Bluetooth. ePoS will fetch quantity of foodgrain directly from integrated Weighing Scale. **Successful Transaction** through ePoS can only be possible after fetching entitled quantity of beneficiary in case of Rice and Wheat. In case of Atta, only number of packet to be selected in ePoS as the Atta is already an weighted and packed item.

Further, to avoid human error, ePoS has a tolerance limit of  $\pm 50$  Gram on commodity wise total entitlement of card holder to whom foodgrain is being distributed.

Now, it is hereby directed to all FPS dealer to use Weighing Scale during distribution of foodgrain. All DCF&S/DDR should ensure use of weighing scale by FPS dealers. ADCF&S/SCF&S/RO and other Inspecting officials should also adequately sensitized about this and requested to regularly and closely monitor.

Director of DDP&S and Director of Rationing should review the use of weighing scale by the FPS dealers during distribution. An MIS report with Drilldown manner upto FPS level has already been provided under the login of important officials upto the level of Inspector F&S in FPS Automation portal (Weighing Scale usage module under Txn cum auth tab). Inspector in charge, SCF&S/RO should regularly monitor compliance and take necessary action in case of non compliance.

If the Weighing scale malfunctions, concerned FPS should immediately inform the matter to the service engineer of the Automation agency (Linkwell/WTL) and Automation agency should arrange for replacement/repair of the faulty Weighing scale or its parts within a working day. This has got the approval of competent authority.

  
**Additional Secretary**  
**to the Government of West Bengal**



**Government of West Bengal**  
**Food & Supplies Department**  
**Khadyashree Bhawan**  
**11A, Mirza Ghalib Street, Kolkata- 700087**  
<https://food.wb.gov.in>



**File No. FS/Sectt./Sup/4M-57/2017(Part-1)**

No. 2430

Date: 19.6.24

**ORDER**

**WHEREAS**, the State Government is always committed to enhance the financial viability of the FPS dealers in order to provide financial support to them and as such the State Government make further endeavour to increase the business opportunities and income of Fair Price Shops (FPS) by transformation of the Fair Price Shops into more efficient, transparent and user-friendly outlets for the benefits to the consumers tagged with the FPS and to make affordable and good products available to them.

**AND WHEREAS**, the State Government considered it expedient to issue an order to allow the Fair Price Shops for selling multi-brand food and FMCG products of general consumption to the general public;

**Now, Therefore**, the Governor is pleased to allow the Fair Price Shops for selling multi-brand food and FMCG products of daily consumption of good quality to the general public at an affordable price with an eye to provide access to the good quality daily necessary items to the consumer and to provide business opportunities and increase income of Fair Price Shops on following terms and conditions :-

**TERMS AND CONDITIONS TO SALE FOOD & FMCG PRODUCTS THROUGH FPS**

1. The Fair Price Shops can sell the grocery and stationery items of daily use as NON-PD items from separate compartments within the same premises of the Fair Price Shops without compromising the shop-cum-godown space stipulated for the FPS. They should maintain separate books of accounts for Non-PD Items.
2. PDS and Duare Ration Scheme shall not be hampered under any circumstances.
3. The products which are distributed as food grains and other items under festive packages through PDS must not be included as NON-PD items in the Fair Price Shops and stored in the FPS or godown at any time.
4. Fair Price Shop owners may purchase such grocery and FMCG products directly from the open market to sell as NON-PD items in their shops.

FPS Dealers shall be solely responsible for sale of such NON-PD Items. However, the products should be sold to the beneficiary at a price lower than the price at other shops.

5. There will be no provision of commission to be charged/ or paid by government at any level on selling of such essential NON-PD items through FPS.
6. Products which have statutory warnings on their packets must not be sold from the premises of the FPS.
7. Highly inflammable and dangerous articles or any item which can decay the qualities of PDS items are strictly prohibited to be sold from the premises or to be kept in the premises of the FPS as NON-PD items.

8. The Fair Price Shop owners shall be solely responsible for maintaining the quality of the products that are to be sold as NON-PD Items through the FPS. Sale of inferior quality goods shall invite stringent action from the appropriate authority of the State Government including suspension or termination of FPS dealership.
9. The FPS Dealer shall be at liberty to obtain separate Trade License as and when required.
10. The FPS will be liable to register for GST and other related tax system whenever required as per norms.
11. The FPS Dealers will not indulge in any push sale of Food and FMCG products to the beneficiaries.
12. The FPS Dealers shall not run the Food and FMCG counter by compromising the statutory area of the shop cum godown registered for FPS.
13. Duare Ration Scheme shall be implemented without any deviation.

This is issued in supersession of the existing modalities communicated vide Memo No. 221 (6)-FS dated 17.01.2023 and shall take immediate effect.

  
Senior Special Secretary  
to the Government of West Bengal

**The**



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[SAKA 1943

PART I—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

**GOVERNMENT OF WEST BENGAL**  
**Department of Food and Supplies**  
**“KHADYASHREE BHAVAN”**  
**11A, Mirza Ghalib Street, Kolkata - 700087**

**NOTIFICATION**

No. 3929-FS/Sectt./Food/4M-11/2021 dated, Kolkata, 16<sup>th</sup> November, 2021 – WHEREAS section 12 of the National Food Security Act, 2013 *inter alia* refers to the State for taking endeavour of progressive reforms in consonance with the roles envisaged for it and also to introduce scheme for the targeted beneficiaries in order to ensure their foodgrains entitlements and

WHEREAS in pursuance of the provisions contained in Section 32 of the said Act State Government had intended to introduce a new scheme with an objective to provide the foodgrains to all the PDS beneficiaries in a convenient and transparent manner for the welfare and convenience of the beneficiaries;

NOW, THEREFORE, the Governor is pleased hereby to make, in addition to the West Bengal Public Distribution System (Maintenance and Control) Order, 2013 and the West Bengal Urban Public Distribution System (Maintenance & Control) Order, 2013, as subsequently amended, the following scheme, regulating the distribution of ration items under the Targeted Public Distribution System for the beneficiaries allotted ration card under the National Food Security Act (NFSA), 2013 and Rajya Khadya Suraksha Yojana (RKSY) including special packages, with a view to providing ration at their door step:—

*Scheme*

1. **Short title and commencement.** – (1) This Scheme may be called the *West Bengal Duare Ration Scheme, 2021*.  
(2) It shall come into force with effect from the 16<sup>th</sup> November, 2021.
2. **Definitions.** – (1) In this Scheme, unless there is anything repugnant in the subject or context, –
  - (a) “beneficiary” means a ration card holder granted ration card under the Control Orders;
  - (b) “clause” means a clause of the scheme;

- (c) “Control Orders” means the West Bengal Public Distribution System (Maintenance and Control) Order, 2013 or the West Bengal Urban Public Distribution System (Maintenance & Control) Order, 2013;
- (d) “FPS” means Fair Price Shop, i.e. a shop engaged and licensed under the Control Order for distribution of public distribution Commodities against ration documents ;
- (e) “Scheme” means the West Bengal Duare Ration Scheme, 2021 under which the FPS Dealer shall deliver ration to the ration card holder at his door step;
- (f) “State Government” means Government of West Bengal in the Department of Food & Supplies.
- (2) Words and expressions used and not defined shall have the same meaning as defined in the Control Orders.
- 3. Application.** – (1) This scheme shall apply to the beneficiary under the National Food Security Act (NFSA), 2013 Rajya Khadya Suraksha Yojana (RKSY-I & II) including special packages, if any.
- (2) A beneficiary shall be entitled to the facilities under this scheme in addition to the facilities under the Control Order, as subsequently amended.
- 4. Features of the scheme.** – (1) The proposed Scheme intended to ensure doorstep delivery of ration under the NFSA and RKSY (I & II) including Special Packages. In case of inaccessibility/other unavoidable situation in some pockets like hilly areas, riverine areas of Sundarban, forest areas of Jungle mahal, the best possible solutions will be considered by the Department.
- (2) In the Scheme, FPS Dealers shall visit different paras / villages / hamlets divided in small clusters to be covered on a pre-fixed and pre-announced date and time with ration items, e-PoS device and weighing scale.
- (3) The Dealer may engage 1 or 2 workers and make own arrangement for transportation of ration items by engaging own or hired vehicle depending upon the volume of work, beneficiaries to be covered and geographical nature of the area of coverage.
- (4) The ICDS Centers, verandah of schools, or any other public premises, etc. may be used for taking temporary shelter during rain, etc.
- (5) The delivery to the beneficiary shall be made as per prevailing subsidized rates of ration items stipulated by the Government from time to time without any additional financial burden on the beneficiary.
- (6) Delivery to all the beneficiaries shall be made on proper weighing of ration items as per their entitlement and after due Aadhaar authentication of entitled beneficiaries through e-PoS machine in consonance with section 12(2)(c) of the NFSA.
- (7) Beneficiaries will get all entitled ration items at one go.
- (8) Any member of a family can receive entitled quantity of ration items of the entire family under the Duare Ration scheme after Aadhaar authentication on an electronic Point of Sale (e-PoS) device or mobile App.
- (9) FPS shall remain open on fixed days, as specified by the State Government in Department of Food & Supplies, Government of West Bengal. The FPS Dealer shall deliver the ration items to the beneficiaries on all other distribution days at the doorsteps only.
- 5. Facilities.** – (1) On and after introduction of the Duare Ration Scheme, the beneficiaries shall be delivered the ration items at their doorstep without any additional financial burden on them.
- (2) If any beneficiary fails to receive the ration at his doorstep due to a reason beyond his control, he may lift the ration from the FPS shop on the days on which the Shop is open for the purpose.
- 6. Function of Dealer.** – (1) In Duare Ration Scheme, ration items shall be delivered at the doorstep of all beneficiaries under NFSA and RKSY including special packages on the pre-scheduled day of a month.

- (2) If the beneficiary could not receive the ration items at the doorstep of his house due to any reason, he shall be delivered the ration items from the FPS shop on the days when the Ration Shop is open as stipulated by the State Government.
- (3) All the Ration Dealers shall prepare details of Clusters and Monthly Distribution Calendar.
- (4) This Details of Clusters and Monthly Distribution Calendar shall be submitted to the Area Inspector, Food & Supplies.
- (5) The Monthly Distribution Calendar showing para/cluster wise days of doorstep delivery shall be displayed prominently on the notice board in the ration shops always and a copy thereof shall be displayed at conspicuous places of all paras/mahallas/clusters and public places / offices in the area of coverage of the FPS. Monthly Distribution Calendar should also be shared with local Gram Panchayat member(s) or Municipal Councillor(s) etc. Effort should be made to share this information with the beneficiary families in advance through suitable means.
- (6) Such details of cluster, its description, days of delivery and families to be covered in each cluster shall also be entered in online module of the portal and updated whenever there is any change.
- (7) The distribution of ration items at the doorstep of the beneficiaries should start at 7.30 AM. However, it may start from 6 AM to 8 AM depending on the local situations, but 100% delivery scheduled for the day is to be ensured within the same day. The time schedule shall be adhered strictly to reach the cluster (para/mahalla/locality) and start distribution in time.
- (8) The FPS dealer should ensure 100% delivery of the ration items at the doorstep of the beneficiaries maintaining pre-scheduled Monthly Distribution Calendar.
- (9) The FPSs which are provided with additional e-PoS or a mobile app with biometric scanner should use them parallelly so that all the beneficiaries of the cluster are covered on the same day.
- (10) The ration items shall be distributed through e-PoS machine in online mode after Aadhaar based authentication and an e-PoS print out receipt shall be issued to all beneficiaries against all transactions without fail.
- (11) While delivering ration items under Duare Ration, quantity as per entitlement and quality of the ration items must be maintained.
- (12) Under special circumstances, like inclement weather, etc. if the delivery under Duare Ration on a particular day is delayed, an intimation to the Area Inspector and the beneficiaries should be given. However, if it becomes not possible to distribute the ration items on the scheduled day as per Monthly Distribution Calendar, the distribution should be made on the next reserve day of the week with proper intimation to the Food Inspector and beneficiaries of the area. The change should also be updated in the portal.
- (13) Under such special circumstances, school premises, ICDS centres or similar institutions may be used for temporary shelter for manpower and ration items under Duare Ration Scheme with prior permission from the appropriate authority for safety of the ration items.
- (14) The Dealers and their staff should behave with all the beneficiaries always in a courteous manner.
- (15) The problems and concerns of the beneficiaries shall be taken care of proactively and promptly and delivery of ration items shall be done following all Govt. norms and orders in vogue.
- (16) The dealers should take initiative immediately to identify the type and model of delivery van and avail the benefit of the subsidy announced by the Government at the earliest to purchase vehicle for smooth running of delivery of ration items under Duare Ration.

- (17) For any issue / complaint regarding failure of delivery of ration items at the doorstep of the beneficiaries, the Block Food Inspector shall be contacted immediately.
7. **Maintenance of Proper Stock Register.** – Being the custodian of stock meant for PDS, proper daily record should be maintained by the FPS Dealer in order to keep account of ration items taken out for distribution while making delivery under Duare Ration and stock received back after the doorstep delivery under Duare Ration. FPS owner has to mention the quantities of ration items taken out each day for Duare Ration and again enter the balance after distribution. This must be maintained on day-to-day basis so that the physical stock position of that particular FPS point vis-a-vis Book Balance pertaining to the godown and the delivery van can be verified at any point of time.
8. **Selection of Mode of Distribution.** – FPS Dealer shall carefully and mandatorily select the appropriate button every day, before starting transaction, to mark the mode of distribution through “Duare Ration” or “FPS Distribution” in the e-PoS machines or mobile app as the case may be.
9. **Monthly Distribution Calendar.** – (1) All beneficiary families of an FPS would be divided in 16 clusters in a manner that it takes equal amount of time in distribution of ration items in a single day through Duare Ration.
- (2) No. of clusters for an FPS may be reduced to less than 16 if the ration card population is less. However, it must be ensured that the number of the clusters are fixed in such a way that all the beneficiary families shall be covered under the numbers of clusters so decided for distribution under Duare Ration and all beneficiary families of the cluster shall be provided ration items at their door step on the day of distribution under Duare Ration. For FPS having less than 16 clusters, Duare Ration distribution would be made first and only in the later part of month when all clusters have been completed, FPS will remain open on the balance days.
- (3) On days other than Duare Ration distribution days, the FPS shall remain open for distribution of ration items to the beneficiaries excepting weekly off and holidays.
- (4) A fixed day of a week of each month will be designated for distribution at each cluster. The distribution under Duare Ration will generally start from 1st distribution day of the Month barring Saturday or Sunday.
- (5) The distribution through Duare Ration mode would be done on Tuesday, Wednesday, Thursday and Friday from first till fourth week.
- (6) Thus normally all clusters will have a fixed distribution day in a month. Dates of the month may vary but day must be kept same for each cluster during upcoming months.
- (7) All Saturdays would be distribution day at the FPS where people who have been missed or want to collect the ration items from FPS due to any urgent reason will be allowed to take ration from the FPS.
- (8) Sunday would be reserved to distribute ration items in Duare Ration mode for clusters which may have been missed due to holidays/ inclement weather. If there is no such cluster left, FPS should remain open on that day only during first half.
10. **Incentive to Dealer for implementation of Scheme.** – (1) The Dealer shall be provided additional commission for distribution of ration items under Duare Ration Scheme at such rate as the State Government may, by order, specify.
- (2) The State Government may, by order, provide some financial support to the FPS dealer in the form of subsidy to purchase vehicle for distribution of ration items under the Scheme.
11. **Power to issue direction.** – The State Government may issue operational guidelines, clarifications, directions, etc. for implementation of the scheme.
12. **Interpretation.** – If any difficulty arises in the course of implementation of the Scheme and the guidelines, clarifications, directions, etc. issued thereunder, the matter shall be referred to the State Government and the decision of the State Government thereon shall be final.

By order of the Governor,

PARWEZ AHMAD SIDDIQUI, IAS  
*Secretary to the Government of West Bengal*  
*Department of Food & Supplies.*

**Government of West Bengal**  
**Food & Supplies Department**  
**11A, Mirza Ghalib Street, Kolkata – 700 087**

Memo No. 2029-FS/Sectt./Food/14R-01/2013 (Pt. III)

Date : 22.06.2021

**NOTIFICATION**

**Sub : Providing foodgrains free of cost to PDS beneficiaries**

To mitigate the economic hardship faced by the poor people and difficulties being faced by them in getting livelihood due to the spread of COVID-19 pandemic and in continuation of Notification No. 1977-FS dated 22.07.2020, the Government of West Bengal has now decided to provide foodgrains free of cost to all the PDS beneficiaries (AAY, PHH/SPHH, RKSU-I and RKSU-II) as per their normal entitlement including Special Package entitlement (Jungle Mahal area, Hill PDS, Aila affected families, unwilling farmers of Singur and Totos of Alipurduar) beyond June 2021 until further order through the Public Distribution System in public interest.

MR Distributors / Wholesalers / FPS owners should not henceforth deposit the cost of foodgrains as per prevailing practice. For claiming allowable commission and transport rebate, MR Distributors / Wholesalers will from now onwards submit their claim bills and DCF&Ss/DDR and FPS owners will submit their dealers commission bill to SCF&Ss / R.O.s.

This is issued with the concurrence of the Finance Department vide U.O. No. Group A-II/2021-2022/0003 dated 21.05.2021 and approval of the Competent Authority.



(PARWEZ AHMAD SIDDIQUI)  
Secretary to the  
Government of West Bengal

**Government of West Bengal**  
**Food & Supplies Department**  
**11A, Mirza Ghalib Street, Kolkata - 700 087**

Memo No. 1977-FS/Sectt./Food/13A-15/2015 (Pt. I)

Date : 22.07.2020

**NOTIFICATION**

**Sub: Providing free of cost food grains to Khadya Sathi beneficiaries**

To mitigate the economic hardship of the people consequent upon lockdown for preventing the spread of COVID-19 virus and in continuation of Notification No.1205-FS dated 26.03.2020, the Government of West Bengal has now decided to provide **free of cost ration** to all the PDS beneficiaries (AAY, PHH/SPHH, RKSU-I and RKSU-II) as per their normal entitlement including Special Package entitlement for the months of August 2020 to June 2021 through the Public Distribution System in Public Interest.

MR Distributors/Wholesalers/FPS owners should not henceforth deposit the cost of food-grains as per the prevailing practice. For claiming allowable commission and transport rebate, MR Distributors/Wholesalers will from now onwards submit their claim bills to DCF&Ss/DDRs and FPS owners will submit their dealers commission bill to SCF&Ss/R.Os.

This is issued with the concurrence of the Finance Department vide UO No. Gr. A-II/2020-21/0014 dated 21.07.2020 and approval of the Competent Authority.

  
(PARWEZ AHMAD SIDDIQUI)  
Secretary to the  
Government of West Bengal

**Government of West Bengal**  
**Food and Supplies Department**  
**11A, Mirza Ghalib Street, Kolkata - 700087**

Memo No. 1366-FS/Sectt./Food/14R-01/2013 (Pt.III)

Date : 22.04.2020

**NOTIFICATION**

To mitigate the economic hardship of the people consequent upon lockdown for preventing the spread of COVID-19 virus and in continuation of Notification No. 1205-FS dated 26.03.2020, the Government of West Bengal has decided to provide **5Kg Rice per head per month free of cost** instead of the existing scale of 2Kg Rice and 3Kg Wheat per head per month to **RKSY-I** beneficiaries and also to provide **5Kg Rice per head per month free of cost** instead of the existing scale of 1Kg Rice and 1Kg Wheat per head per month to **RKSY-II** beneficiaries through the Public Distribution System for a period of **3 (three) months** from 1<sup>st</sup> May 2020 to 31<sup>st</sup> July, 2020 in Public Interest.

MR Distributors/Wholesalers/FPS owners should not henceforth deposit the cost of food-grains as per the prevailing practice. For claiming allowable commission and transport rebate, MR Distributors/Wholesalers will from now onwards submit their claim bills to DCF&Ss/DDRs and FPS owners will submit their dealers commission bill to SCF&Ss/R.Os.

For food-grains which have already been lifted by the MR Distributors/Wholesalers/FPS owners for distribution in the month of May, 2020, the reimbursement of costs paid by the MR Distributors/Wholesalers/FPS owners will be processed separately on submission of claim bills.

The detailed procedure and modalities of submission of reimbursement claims for stocks already lifted for distribution in May, 2020 as well as bills for claiming transport charges and commission of the MR Distributors/Wholesalers/FPS owners from May, 2020 onwards will be notified in due course.

It is once again reiterated for the sake of abundant clarity that PDS beneficiaries can lift food grains at their respective prescribed entitlements including Special Package entitlements for the **entire month at a time/single visit** in terms of Notification No.3069-FS dated 22.07.2019.

This is issued with the concurrence of the Finance Department vide U.O. No. Misc/20 Group-H/Group-A II dated 22.04.2020 and approval of the Competent Authority.

  
(PARWEZ AHMAD SIDDIQUI)  
Secretary to the Government of West Bengal

**Government of West Bengal**  
**Food and Supplies Department**  
**11A, Mirza Ghalib Street, Kolkata - 700087**

Memo No. 1205-FS/Sectt /Food/14R-01/2013 (Pt.III)

Date : 26.03.2020

**NOTIFICATION**

To mitigate the economic hardship of the people consequent upon lockdown for preventing the spread of COVID-19 virus, the Government of West Bengal has decided to provide food-grains (**rice and wheat/ fortified atta**) to 7.88 Crore AAY, SPHH, PHH and RKSU-I beneficiaries at their respective prescribed entitlements including Special Package entitlements **free of cost** through the Public Distribution System for a period of 6 (six) months from 1<sup>st</sup> April 2020 to 30<sup>th</sup> September, 2020 in Public Interest.

MR Distributors/Wholesalers/FPS owners should not henceforth deposit the cost of food-grains as per the prevailing practice. For claiming allowable commission and transport rebate. MR Distributors/Wholesalers will from now onwards submit their claim bills to DCF&Ss/DDR and FPS owners will submit their dealers commission bill to SCF&Ss/R.Os.

For food-grains which have already been lifted by the MR Distributors/Wholesalers/FPS owners for distribution in the month of April, 2020, the reimbursement of costs paid by the MR Distributors/Wholesalers/FPS owners will be processed separately on submission of claim bills.

RKSU-II beneficiaries will continue to get 1 Kg of rice at Rs 13/- per Kg and 1 Kg of wheat at Rs 9/- per Kg per month and the existing norms of payment by the MR Distributors/Wholesalers/FPS owners/beneficiaries will continue. The detailed procedure and modalities of submission of reimbursement claims for stocks already lifted for distribution in April, 2020 as well as bills for claiming transport charges and commission of the MR Distributors/Wholesalers/FPS owners from April, 2020 onwards will be notified in due course.

It is once again reiterated for the sake of abundant clarity that PDS beneficiaries can lift food grains at their respective prescribed entitlements including Special Package entitlements for the **entire month at a time/single visit** in terms of Notification No. 3069-FS dated 22.07 2019.

This is issued with the concurrence of the Finance Department vide U O No. 4589/Gr. N dated 24.03.2020 and approval of the Competent Authority.



(MANOJ KUMAR AGARWAL)  
Principal Secretary to the  
Government of West Bengal



**Government of West Bengal**  
**Food & Supplies Department**  
**Khadyashree Bhawan**  
**11A, Mirza Ghalib Street, Kolkata- 700087**  
<https://food.wb.gov.in>



**File No. FS/Sectt./Food/4M-01 /08**

No. 2957

Date: 23/07/2024

**ORDER**

**Sub : Doorstep delivery of foodgrains by Distributors/Wholesalers and acceptance of e-Challan in e-PoS device by Dealers**

Whereas, the Department of Food & Supplies has mandated the Distributors /Wholesalers to deliver the PDS commodities at the doorstep of the FPS Dealers in proper quality and correct quantity adhering to the timelines,

Now, in order to streamline the system of doorstep delivery of foodgrains by Distributors/Wholesalers and acceptance/rejection of e-Challan in e-PoS device by the Dealers, and in supersession of all previous orders in this regard, it is stated that all Distributors/Wholesalers shall weigh the PDS commodities allotted to a particular FPS in presence of the concerned FPS Dealer or his/her authorized representative to ensure that the quantity shown in challan matches with the physical quantity of PDS commodities delivered, failing which the FPS Dealer may reject the e-Challan.

The weighing of PDS commodities may be done :

- i) at the FPS godown where the PDS commodities are to be delivered (Weighment may be carried out in the vehicle itself also); or
- ii) at the last point accessible by the Distributor's/Wholesaler's big vehicle, in case the vehicle is unable to reach the FPS godown due to lack of proper roads, traffic etc. and after weighment the commodities shall be delivered at the doorstep of the FPS Dealer by the distributor/wholesaler.

However, in all the aforesaid cases the presence of the concerned FPS dealer or his/her authorized representative during weighment is mandatory.

It is felt necessary to clarify that the Distributors/Wholesalers shall always make weighment of the PDS commodities on the basis of net weight of the foodgrains i.e. excluding the tare of the gunny bags/HDPE/PP bags.

In case the FPS Dealer rejects the e-Challan due to mismatch in the quantity shown and the actual quantity delivered, the Distributor/Wholesaler shall issue fresh e-Challan as per actual physical quantity delivered through that consignment.

It is further, directed that the FPS Dealer shall mandatory accept the e-Challan in ePoS device immediately after receiving the foodgrains from the Distributor/Wholesaler.

It is further, directed that the FPS Dealer shall mandatorily deliver the foodgrains to the beneficiaries as per their entitlement only after weighing through the electronic weighing scale integrated with the e-PoS device.

This is issued with the approval of the Competent Authority.

  
Joint Secretary  
to the Govt. of West Bengal

**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE DIRECTOR OF DISTRICT DISTRIBUTION PROCUREMENT & SUPPLY**  
**/ DIRECTOR OF RATIONING**  
**DEPARTMENT OF FOOD & SUPPLIES**  
**11 A, MIRZA GHALIB STREET, KOLKATA - 700087**

No. \_\_\_\_\_

Date \_\_\_\_\_

**NOTICE OF VACANCY OF DISTRIBUTOR**  
**UNDER \_\_\_\_\_ SUB-DIVISION / SUB AREA**  
**IN \_\_\_\_\_ DISTRICT / SUB-CONTROL**

**Part-I**

1. In pursuance of approval of the vacancy of Distributor vide Order No.....dated..... of the Department of Food & Supplies, Government of West Bengal, applications are invited for filling up the vacancy of Distributor under the West Bengal Targeted Public Distribution System (Maintenance & Control) Order, 2024 at the following location :-

**The details of the location of the vacancy:**

<b>Block / Municipality / Municipal Corporation / Sub-Area(s):</b>	<b>Sub-division/ Sub - Control:</b>	<b>District:</b>

2. Online application in prescribed proforma [Form-G] along with requisite documents as mentioned in Part-4 and receipt of deposition of application fee of Rs. 5,000/- (Rupees Five thousand only) through GRIPS should be uploaded through official website <https://food.wb.gov.in> within 45 (forty-five) days from the date of publication of indicative advertisement in newspaper of this vacancy notice.
3. The application should be submitted through online mode only within the last date of submission of the application.
4. Incomplete application or application received from ineligible applicants will be summarily rejected without further notice to the concerned applicant/s.
5. Specimen copy of the application form can be downloaded from official website of the department i.e. <https://food.wb.gov.in>.

**Part-2**

6. The applicant must fulfil the following **eligibility criteria**: -
- (a) The applicant should be -
- (i) an individual permanently residing in the ..... district / sub-control where the vacancy occurs or, in case of distributorship in a Sub-control, of the adjacent district or sub-control., or
- (ii) registered partnership firm with at least one partner permanently residing in the .....district / sub-control, or
- (iii) Mahasangha of Self-Help Groups or Registered Co-operative Society having their registered address in the .....district / sub-control;

- (b) The individual applicant or partners of the registered partnership firm or members of the registered Co-operative Society or Mahasangha of Self Help Group must be adult Indian citizen(s). In case of individual applicant or partners of the partnership firm, the applicant(s) must be above twenty-one (21) and below fifty (50) years of age.
- (c) The applicant must have knowledge of handling smartphones/e-PoS devices, Desktop/Laptop computer.
- (d) The applicant should be physically and mentally capable of acting as Distributor.
- (e) Applicants for Distributor must have a working capital of Rs. 25.0 lakh on the day of application in the form of saving account, current account and/or fixed term / flexi deposit in the Bank and/or post office and such working capital shall continuously be maintained till the grant of license.
- (f) The applicant should possess a godown preferably having a single compartment but not more than 3 chambers or compartments under a single roof (preferable) or upto 3 separate godowns situated within the same premises subject to a maximum distance of 50 meters among the godowns with following specifications:-

**A. FOR VACANCY IN SUB-AREA(S) UNDER SUB-CONTROL**

- (i) Total floor area of the godown(s) = Minimum 3700 sq. ft.
- (ii) The size of the godown should be such, as it should be able to accommodate at least 500 MT of foodgrains along with an additional space of 25% for provision of alleys in between the stack of different commodities with view to keeping the stock of each commodity separately and neatly arranged for easy identification. There must be a covered space of 100 sq. ft. situated within the same premises subject to a maximum distance of 50 meters from the godowns to be used for office purpose as well as for computer operations;
- (iii) Godown Height: Minimum 4.28 meter (14 feet) along the side walls;
- (iv) Godown must be a well-ventilated pucca structure with concrete floor;
- (v) Provision for verandah/loading platform is desirable. In absence of covered verandah/loading platform the godowns should have shades made of corrugated tin/asbestos sheets above the shutters to facilitate loading/unloading of foodgrains during rain also;
- (vi) No. of rolling/sliding/ folding shutters - at least 2 for each of the individual godowns;
- (vii) Plinth level: Plinth level 0.3 m (1 ft) from road level & ground level.
- (viii) The location of the godown should be preferably within the jurisdictional limit of the sub-control where the vacancy occurs. However, godown within the radius of 20 kilometre of the vacancy area may also be accepted subject to the condition that the prospective distributor, if selected, shall give an undertaking that he shall not claim transport rebate for more than 8 kilometres. If more than one applicant of adjacent SUB-CONTROL / DISTRICT are found eligible, then the applicant having the godown nearest to the boundary of the vacancy area will be preferred.

**NB: (1)** If it is found on the date of enquiry by the enquiry team during inspection that there has been deficiency in the godown with respect to any of the eligibility criteria mentioned in items (iv) to (vii) of 6(e)(A) of Part-2 but the candidature of the applicant is prima-facie fit to be proceeded with further, the enquiry team may on the request of the applicant, grant upto 30 days' time to remove such deficiency in the godown. The enquiry team, thereafter, should cause a re-enquiry to confirm suitability of the godown as per the eligibility criteria. It is hereby clarified that grant of time upto 30 days for removal of deficiency in the godown shall not accrue any right in favour of the applicant for final selection.

**(2)** If the applicant offers multiple chambers/compartments/godowns with different specifications, then evaluation will be made on the basis of findings of the chamber/compartment/godown with least measurements/status excluding floor area.

**OR**

**B. FOR VACANCY UNDER HILL AREAS OF DARJEELING & KALIMPONG, TEA GARDEN AREAS OF DARJEELING, JALPAIGURI & ALIPURDUAR, RIVERINE AREAS OF NORTH 24 PARGANAS & SOUTH 24 PARGANAS, AND MUNICIPALITY / MUNICIPAL CORPORATION AREAS**

- i) Total floor area of the godown(s) = Minimum 3700 sq.ft.
- ii) The size of the godown should be such, as it should be able to accommodate at least 500 MT of foodgrains along with an additional space of 25% for provision of alleys in between the stack of different commodities with view to keeping the stock of each commodity separately and neatly arranged for easy identification. There must be a covered space of 100 sq. ft. situated within the same premises subject to a maximum distance of 50 meters from the godowns to be used for office purpose as well as for computer operations;
- iii) Godown Height: Minimum 4.28 meter (14 feet) along the side walls;
- iv) Godown must be a well-ventilated pucca structure with concrete floor;
- v) Provision for verandah/loading platform is desirable. In absence of covered verandah/loading platform the godowns should have sheds made of corrugated tin/asbestos sheets above the shutters to facilitate loading/unloading of foodgrains during rain also;
- vi) No. of Rolling/sliding/ folding shutters - at least 2 for each of the individual godowns;
- vii) Plinth level:  
Plinth level 0.3 m (1 ft) from road level & ground level.

**OR**

**C. FOR VACANCY UNDER ALL OTHER AREAS EXCEPT SUB-AREAS, HILL AREAS OF DARJEELING & KALIMPONG, TEA GARDEN AREAS OF DARJEELING, JALPAIGURI & ALIPURDUAR, RIVERINE AREAS OF NORTH 24 PARGANAS & SOUTH 24 PARGANAS, AND MUNICIPALITY / MUNICIPAL CORPORATION AREAS**

- (i) Total floor area of the godown(s) = Minimum 6310 sq.ft.
- (ii) Standard Dimensions: 27.74 m x 21.34 m (91 ft. x 70 ft.)  
However the dimensions may vary up to a maximum of +/-35 ft., provided the minimum carpet area of the godown should be 6310 sq. ft.  
  
The size of the godown should be such, as it should be able to accommodate at least 1,000 MT of foodgrains along with an additional space of 25% for provision of alleys in between the stack of different commodities with view to keeping the stock of each commodity separately and neatly arranged for easy identification. There must be a covered space of 100 sq. ft. situated within the same premises subject to a maximum distance of 50 meters from the godowns to be used for office purpose as well as for computer operations;
- (iii) Godown Height: Minimum 4.28 meter (14 feet) along the side walls;
- (iv) Godown must be a well-ventilated pucca structure with concrete floor;
- (v) A veranda:
  - (a) With a minimum width of 6 ft. all along the sides of the godown having operating gates or openings or
  - (b) With a minimum continuous length of 50 ft. and a minimum width of 6 ft. covering all the openings, gates or the doors or
  - (c) With a minimum width of 6 ft. covering all the operating gates or openings and with a lateral projection on both sides of the openings with a minimum measurement of 15 ft. beyond the edges of the operating gates/openings.

- (vi) (a) No. of rolling/sliding/folding shutters - at least 2 for each of the individual godowns;
- (b) Size of rolling/sliding/ folding shutters (clear openings):  
1.83 m x 2.44m
- (vii) Bottom ventilators' size: 0.60m x 0.60m on both long walls (4 on each wall)
- (viii) Top ventilators' size: 1.50m x 0.60m on both long walls (5 on each wall)
- (ix) PLINTH LEVEL: Plinth level 0.6 m (2ft) from road level & ground level.

**Nb:(1) hill areas:** blocks/municipalities under hilly areas of darjeeling (except siliguri sub-division) and kalimpong districts

**Tea garden areas:** blocks covering tea gardens under siliguri sub-division in darjeeling district, jalpaiguri and alipurduar districts.

**Riverine areas:** the following blocks under north 24 parganas and south 24 parganas: hingalganj, sandeshkhali-i, sandeshkhali-ii, hasnabad, minakhan, sagar, namkhana, kakkdwip, patharpratima, kultali, basanti, canning-i, canning-ii, gosaba, diamond harbour or any other blocks or areas separated by natural barriers or other barriers under north 24 parganas and south 24 parganas.

**NB: (2)** The location of the godown should be preferably within the \_\_\_\_\_ BLOCK / MUNICIPALITY / MUNICIPAL CORPORATION UNDER \_\_\_\_\_ DISTRICT where the vacancy occurs. If no candidate is found eligible within \_\_\_\_\_ BLOCK / MUNICIPALITY / MUNICIPAL CORPORATION for want of suitable godown then candidature of otherwise eligible applicants, having suitable godown in the adjacent BLOCK / MUNICIPALITY / MUNICIPAL CORPORATION within \_\_\_\_\_ DISTRICT may be considered subject to the condition that godown within the radius of 20 kilometre of the vacancy area may also be accepted and that the prospective distributor, if selected, shall give an undertaking that he shall not claim transport rebate for more than 8 kilometres. If more than one applicant of adjacent BLOCK / MUNICIPALITY / MUNICIPAL CORPORATION are found eligible, then the applicant having the godown nearest to the boundary of the \_\_\_\_\_ BLOCK / MUNICIPALITY / MUNICIPAL CORPORATION will be preferred.

**NB: (3)** If it is found on the date of enquiry by the enquiry team during inspection that there has been deficiency in the godown with respect to any of the eligibility criteria mentioned in items (iv) to (vii) of 6(f)(B) OR in items (iv) to (ix) of 6(f)(C) of Part-2 but the candidature of the applicant is prima-facie fit to be proceeded with further, the enquiry team may on the request of the applicant, grant upto 30 days' time to remove such deficiency in the godown. The enquiry team, thereafter, should cause a re-enquiry to confirm suitability of the godown as per the eligibility criteria. It is hereby clarified that grant of time upto 30 days for removal of deficiency in the godown shall not accrue any right in favour of the applicant for final selection.

**NB: (4)** If the applicant offers multiple chambers/compartments/godowns with different specifications, then evaluation will be made on the basis of findings of the chamber/compartment/godown with least measurements/status excluding floor area.

7. The applicant must be prepared to furnish, on engagement, a security deposit of ₹ 5,00,000/- (Rupees Five lakh only) in the Head of Account 8443-00-103-001-07 and License Fee of ₹ 60,000/- (Rupees Sixty thousand only) in GRIPS Challan through Department's website (<https://food.wb.gov.in>) in the Head of Account 0408-00-101-001-13 for fulfilment of his/her/their obligation as a Distributor.

### **Part-3**

8. Following **person/entity shall not be eligible to apply for a license** of Distributor, namely–
- (i) a person holding a license of Distributor or Wholesaler in his name or a person whose relative already has a Distributor or Wholesaler license, as an individual or as a partner or as an office bearer of Self-Help Group or Sangha or Mahasangha of Self Help Groups or registered Co-operative Societies;
  - (ii) an entity holding a license of Distributor or Wholesaler in its name;
  - (iii) a Flour Mill or a Rice Mill being operated in any capacity as any entity and its Owner and his family members in any capacity;
  - (iv) minor or a person of unsound mind and an insolvent;
  - (v) a person convicted by the court under the Act or in any other criminal proceedings connected with essential commodities;
  - (vi) a Distributor, whose license has been cancelled / terminated for contravention of the provisions of the Act or the Control Order;
  - (vii) a Distributor, who has resigned or voluntarily surrendered his license;
  - (viii) a member of local bodies, local authority, Panchayati Raj Institutions, board or corporation, Commission or Member of Legislative Assembly or a Member of Parliament during his tenure as such capacity;
  - (ix) a person holding a post in the establishment of any authority or body or institution of self-government established or constituted by or under the Constitution or by any other law made by the Parliament or a State Legislature or by notification issued or order made by the Central Government or a State Government.
  - (x) a limited liability partnership;
  - (xi) a corporation or company other than the company or corporation under the State or Union Government;
  - (xii) A distributor who has been terminated for contravention of the provisions of the Act or the Control Order.
  - (xiii) A distributor who has resigned or voluntarily surrendered his license

Provided further that if an existing dealer applies and is granted a license for distributorship, he shall have to surrender his license for the dealership within six(6) months from the date of granting such license for distributorship.

9. The State Government may, for the reasons to be recorded in writing, cancel the vacancy any time before the approval is granted. Mere declaration of vacancy, submission of the application or any action taken for enquiry, etc. thereof shall not confer any right to the applicant to claim selection in any condition or under any circumstances.

### **Part-4**

10. The applicant needs to **upload the scanned copies** of the following supporting documents in the portal along with the application:
- (a) Recent passport size colour photograph(s) of the individual/all partners/all authorised signatories.
  - (b) Affidavits sworn before Magistrate, as per Annexure I to Form-G.
  - (c) Receipt of application fee paid through GRIPS.
  - (d) Identity proof [scanned copy of EPIC Card(s) or Aadhaar Card(s) or Passport(s)] in case of individual, partners and of all authorised signatories of registered Co-operative Society or Mahasangha of Self Help Group.

- (e) Proof of residential/office address (EPIC Card(s) or Aadhaar Card(s) or Passport(s) or recent electricity bill) in case of individual/Partners/all authorised signatories of registered Co-operative Society, or Mahasangha of Self Help Group.
- (f) Proof of date of birth (Birth Certificate/Admit Card of Madhyamik or equivalent/Aadhaar Card/Passport) in case of individual or partners.
- (g) Proof of educational qualification (scanned copy of Certificate/Marksheet) in case of individual/Partners/all authorized signatories of registered Co-operative Society or Mahasangha of SHG.
- (h) PAN Card of individual/Partnership Firm/registered Co-operative Society or Mahasangha of SHG.
- (i) In case of partnership firm, registered partnership deed (from DSR/ADSR) to be submitted.
- (j) Power of Attorney in favour of signatory partner - for registered partnership firm and authorised signatories in case of registered Co-operative Society / Mahasangha of SHG working in the district.
- (k) Registration Certificate of Partnership Firm/Co-operative Society from the competent authority.
- (l) Resolution of Board of Directors/Governing Body in case of registered Co-operative Society or Mahasangha of SHG working in a district for venture into PDS Distributorship.
- (m) Medical Certificate of fitness of individual/partners/authorised signatories from a Govt. Hospital.
- (n) Copy of sanctioned plan/completion certificate of the offered godown issued by the competent authority.
- (o) A layout map of the offered godown and office indicating space for loading and unloading of truck and approach road prepared by Government surveyor.
- (p) Proof regarding possession of godown-

**(A) In case of ownership Godown:**

- i) Land Conversion Certificate / any other document showing character of land as "commercial/homestead/ non-agricultural land/godown" ,

**N.B.-** If the land is of other character, the applicant needs to submit application for conversion on or before the date of application for distributor license and also to submit Conversion Certificate within three months from the date of offer of distributor license.

- ii) Record-of-Rights,
- iii) Deed of conveyance/purchase/gift (Registered) in name of applicant(s),
- iv) Property tax receipt (Current) / land revenue (Current) and,
- v) In case of shared ownership, NOC of other co-owners of offered godown.
- vi) NOC of the family member/owner in the form of affidavit sworn before a Magistrate (in case of property owned by a family member of the applicant).

**(B) In case of Hired/Rental Godown:**

- i) Land Conversion Certificate / any other document showing character of land as "commercial/homestead/non-agricultural land/godown",

**N.B.-** If the land is of other character, the applicant needs to submit application for conversion on or before the date of application for distributor license and also to submit Conversion Certificate within three months from the date of offer of distributor license.

- ii) Registered/Notarised Lease Deed or Tenancy Agreement for at least a period of 10 years. (However, if Notarized Lease Deed or Tenancy Agreement is submitted at the time of application then Registered Lease Deed or Tenancy Agreement has to be submitted by the selected candidate within a period of two months from the date of offer),
- iii) Rent receipt (Current),
- iv) Proof of ownership of land of lessor.

- (q) Proof of financial solvency [Account statement / Deposit Certificate / updated Passbook issued by a recognized Bank/Post Office] as reflected on the day of application.
- (r) In case the aforesaid account/deposit is held jointly, NOC of such joint holder for investment in PDS Distributorship.
- (s) Income Tax Return for last 3 FYs, if applicable.
- (t) Audit Report for last 3 FYs, if applicable.
- (u) Affidavit as per proforma appended with Annexure I to Form-G sworn before Magistrate.

#### **Part-5**

#### **11. Other Terms and Conditions :-**

- (a) Applications of the candidates who do not fulfil the eligibility criteria specified in Part -2 above or do not submit their applications in accordance with the direction along with requisite documents, in respect of all the columns of the specified application Form and a recent passport size colour photograph of the applicant, will be summarily rejected.
- (b) Any form of canvassing will automatically disqualify a candidate for engagement.
- (c) Any suppression of fact/information or incorporation / providing of wrong information in the application form or uploading of false or fabricated documents will be considered as a good and justifiable reason for disqualification for a candidate or rejection of application and taking appropriate legal action.
- (d) State Government in Department of Food & Supplies reserves the right to reject any application or cancel the vacancy at any stage of the processing of the application(s) without assigning any reason thereof and will not entertain any correspondence on this score.
- (e) The entire procedure of selection of a suitable candidate for distributorship will be guided by the relevant provisions of WBTPDS (M&C) Order, 2024 and the orders issued thereunder.
- (f) The functioning of the distributorship shall be governed by the provisions as laid down in the West Bengal Targeted Public Distribution System (Maintenance & Control) Order, 2024 and Government Orders/ Notifications issued from time to time.
- (g) Selected candidate shall have to carry out the directions/instructions of the State Government given from time to time for delivery of public distribution commodities to the Fair Price Shop at his doorstep and in connection with all the activities related to lifting, transportation, storage, delivery, online procedure, etc.

Director of District Distribution,  
Procurement & Supply /  
Director of Rationing  
Government of West Bengal

<b>GOVERNMENT OF WEST BENGAL</b> <b>Application for Issue of Licences for FPS Dealership</b> <b>against a New/Resultant Vacancy along with Checklist</b> <b>[Vide clause 32 of WBPDS (M&amp;C) Order, 2024]</b>	<b>FORM G</b>  Photograph(s) of the applicant/all partners/all office-bearers fetched from Aadhar
--	---

Form of Application for Engagement of Distributor

Fields marked with \* are mandatory

Aadhaar	(eKYC to be done through OTP to Aadhaar-linked mobile)
Mobile No.	(to be validated through OTP)
E-Mail ID	(to be validated through OTP)

1	Vacancy ID	
	Advertisement/Notice no. *	
	Advertisement/Notice Date *	
2	Place of Vacancy *	
3	Whether the applicant is (tick whichever is applicable) *	
	An Individual	<input type="checkbox"/>
	Registered Partnership Firm	<input type="checkbox"/>
	Registered Cooperative Society	<input type="checkbox"/>
	Sangha of Self-Help Group working within a district	<input type="checkbox"/>
	Mahasangha of Self-Help Group working within a district	<input type="checkbox"/>
<b>PERSONAL DETAILS OF THE APPLICANT</b>		
4	Name of the Applicant * (Individual or Firm)	(BLOCK LETTERS)
5	Name of Authorized Signatory * (for all types of applicants other than individual) (Person applying on behalf of individual or Firm)	(BLOCK LETTERS)
6	Father's Name (for individual/authorized signatory)	
7	(a) Full residential address (for individual), or Full Address of the Firm (for Registered Partnership/Registered Cooperative Society/ Sangha of SHG or Mahasangha of SHG working within a district).	
	Street name	
	Block/Municipality/Municipal Corporation *	
	Police Station *	
	Sub-Division *	
	District *	
	PIN *	
	(b) Permanent Address <i>Please check this if same as above</i>	<input type="checkbox"/>
	Street name	

	Block/Municipality/Municipal Corporation *			
	Police Station *			
	Sub-Division *			
	District *			
	PIN *			
	(c) Contact details			
	Mobile no. *			
	e-mail id *			
	OTHER DETAILS OF THE APPLICANT			
8	Date of Birth * (for individual) or Date of Registration of Firm * (for Registered Partnership/ Registered Cooperative Society/Sangha of SHG or Mahasangha of SHG working within a district)			
9	Educational Qualification * (for Individual/Authorized Signatory)			
	GODOWN DETAILS (Repeat nos. 10 & 11 for <i>EACH GODOWN</i> )			
10	Location of the Proposed Godown(s)			
	Plot/ Holding No. *			
	Khatian No. *			
	Name of Mouza/Ward No. *			
	Street name			
	Block/Municipality/Municipal Corporation *			
	Police Station *			
	Sub-Division *			
	District *			
	PIN *			
	Boundary *		North	
			South	
			East	
			West	
	OTHER DETAILS OF THE PROPOSED GODOWN			
11	(a) Size/Measurement of the Proposed Godown(s) *	G1	G2	G3
	Length (in ft.)			
	Breadth (in ft.)			
	Height (in ft.)			
	Area (in sq. ft.)			
	Plinth level (in ft.)			

	Rolling/sliding/folding Shutters:	Numbers			
		Size (in metre)			
	Bottom ventilators:	Numbers			
		Size (in metre)			
	Top ventilators:	Numbers			
		Size (in metre)			
	(b) Nature of possession (tick whichever is applicable) *		G1	G2	G3
	(i) Ownership		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	(ii) NOC from family member who owns land		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	(iii) Registered Rental/Leased		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	(iv) Notorized Rental/Lease Agreement		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Storage capacity (of all godowns shown in 10 and 11)*				
13	Whether the godown is having (tick whichever is applicable) *		G1	G2	G3
	Pucca Structure		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Concrete Floor		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Well ventilation ]		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	Classification/Character of the land on which the proposed godown(s) is/are situated *				
<b>FINANCIAL SOLVENCY &amp; MISCELLANEOUS DETAILS</b>					
15	(a) Amount of money which can be invested in the business of Distributorship as working capital (in Rs.) on the date of application *				
	(b) Where the account is maintained *				
	Name of Bank/Post Office				
	Name of Branch				
	Type of account	Savings			
		Current			
		Other (Flexi deposit/Fixed term)			
	(c) PAN Card No. *				
	(d) No. of owned/hired vehicles/boats that the applicant intends to use and as undertaking to implement the unique colour coding identification and GPS installation as directed by the Department from time to time (in Annx-I) *				
	(e) No. of persons proposed to be hired to run the business *				
16	Whether the applicant was, at any time convicted by any criminal court under the EC Act or any other criminal proceedings connected with essential commodities. *				
	Yes		<input type="checkbox"/>		
	No		<input type="checkbox"/>		
	Affidavit sworn in a 1st Class Magistrate court thereof (Annx-I)				

17	Prior experience of business, if any (Write 'none' if you do not have any. Otherwise write the article the business dealt in, and tenure of business)*	
18	Present profession (eg. unemployed, service, business etc.)*	
19	Does any relative of the applicant as defined in the Control Order possess FPS or Distributorship license in PDS? *	
	Yes	<input type="checkbox"/>
	No	<input type="checkbox"/>
	If yes, give details	
20	Does any family member of the applicant possess as defined in the Control Order any flour mill or rice mill empanelled by the State? *	
	Yes	<input type="checkbox"/>
	No	<input type="checkbox"/>
	If yes, give details	
21	Details of application fee *	
	(a) Amount (in Rs.)	(fetched from GRIPS)
	(b) GRIPS BR no.	(fetched from GRIPS)
	(c) GRIPS receipt date	(fetched from GRIPS)

Fields marked with \* are mandatory

**22. An applicant for Distributorship must note that he/she shall have to abide by the following terms and conditions in case he/she is offered a license:–**

1. The standard of godown offered by the applicant shall be in keeping with the norms stipulated in Government Order. There has to be adequate space for loading and unloading to be indicated by way of a layout map. The colouring of the storage godown shall also be undertaken as per the specification given by the Department.
2. Computerized infrastructure and internet should be placed at the godown for integrated management of entry and exit of food grains having seamless online connectivity as stipulated by the Department, within a month of offer.
3. Computerized recording through CCTV and cameras should be installed within a month of offer.
4. Infrastructure arrangement and placement of quality control equipments such as moisture meter, tray, balance etc. shall have to be made at the godown as stipulated in the offer letter, within one month.
5. Land Conversion Certificate shall be submitted. In case of hired godown, a registered rent/lease agreement for at least a period of ten years shall be submitted.
6. An office attached to the godown shall be set up by the Distributor, and both shall be open for inspection by the Department officials at any point of time.
7. Vehicles used for transportation of food grains shall have to be brought under unique colour identification and GPS installation.

**Declaration:** I/We do hereby declare that the above information is true to the best of my/our knowledge and belief. If any of the above declarations are found false or fabricated at any stage of processing of the application my/our application is liable to be cancelled without further notice by the authority concerned.

**Undertaking:** I/We shall abide by

- i. The provisions of WBTPDS (M&C) Order, 2024 as well as the above terms and conditions.
- ii. Conditions of the license that may be issued to me/us.
- iii. Directions issued by competent authority from time to time.
- iv. All relevant rules and regulations.

Date:

Place:

**Signature of the Applicant**

**Checklist of Documents to be submitted with Form-G of WBTPDS (M&C), 2024**

1. Filled up and signed application in Form-G	Submitted	
2. Recent passport sized colour photograph (individual, others: Authorized Signatory)	Yes/No	
3. Affidavit in Annexure-I to Form-G	Yes/No	
4. Application fee receipt from GRIPS	Yes/No	
5. Identity Proof (any one of the following) (for individual, others: authorized signatory)	Yes/No	
a. EPIC (Voter Card) <input type="checkbox"/>		
b. Passport <input type="checkbox"/>		
6. Proof of residential/office address (any one of the following) (for individual: residential, others: office)	Yes/No	
a. EPIC (Voter Card) <input type="checkbox"/>		
b. Passport <input type="checkbox"/>		
c. Recent electricity bill <input type="checkbox"/>		
7. Proof of Date of Birth (any one of the following) (for individual)	Yes/No	Not Applicable (for Firm)
a. EPIC (Voter Card) <input type="checkbox"/>		
b. Passport <input type="checkbox"/>		
c. Birth Certificate <input type="checkbox"/>		
d. Admit Card of Madhyamik Pariksha or equivalent <input type="checkbox"/>		
8. Proof of educational qualification (Certificate/Marksheet) (for individual, others: authorized signatory)	Yes/No	
9. PAN Card (for individual, others: firm)	Yes/No	
10. For Partnership Firm, registered partnership deed (for applicants who have chosen 'Partnership' in sl. no. 3 of Form G)	Yes/No	Not Applicable
11. Power of Attorney in favour of signatory partner/office bearer (for the person mentioned at sl. no. 5 of Form G)	Yes/No	Not Applicable
12. Registration Certificate of Cooperative Society (for applicants who have chosen such option in sl. no. 3 of Form G)	Yes/No	Not Applicable
13. Resolution of Board of Directors/Governing Body in case of registered Cooperative Society/ Sangha or Mahasangha of SHG for venture into PDS Distributorship (for applicants who have chosen such option in sl. no. 3 of Form G)	Yes/No	Not Applicable

14. Medical Certificate of individual/signatory authority from a Govt. Hospital		Yes/No	
15. Copy of Sanctioned plan/completion certificate of the offered godown		Yes/No	
16. A layout map of the offered godown and office indicating space for loading and unloading of truck and approach road		Yes/No	
17. In case of own godown (if selected 'Ownership' in sl. no. 11(b) of Form G), no. of godowns shown in 11(a) of Form G will be shown here	a. Land Conversion Certificate/ any other document showing character of land as commercial/homestead/non-agricultural/godown	Yes/No	Not Applicable
	b. Record of Right or Registered conveyanc/purchase/gift deed	Yes/No	Not Applicable
18. In case of rented godown (if selected 'Rental/Leased' in sl. no. 11(b) of Form G), no. of godowns shown in 11(a) of Form G will be shown here	a. Land Conversion Certificate	Yes/No	Not Applicable.
	b. Registered/Notarized lease deed or Tenancy Agreement	Yes/No	Not Applicable.
	c. Proof of Up-to-dated rent payment	Yes/No	Not Applicable.
	d. Proof of ownership of land or Lessor	Yes/No	Not Applicable.]
19. Proof of financial solvency (account statement/deposit certificate/ updated passbook issued by a recognized bank as reflected on the day of application)		Yes/No	
20. If the aforesaid account is held jointly, NOC of such joint holder for investment in PDS Distributorship		Yes/No	Not Applicable
21. Income Tax Return for last 3 FYs, if applicable		Yes/No	Not Applicable
22. Audit report for last 3 FYs, if applicable		Yes/No	Not Applicable

### Acknowledgment

(System-generated pdf will also be sent to the email ID of the applicant)

Vacancy ID:	Notification no.:
Application ID:	Time of Application:
	Date of Application:

Name of the Applicant:

Mobile no.:

Residential Address: Village / Municipality / Corporation ..... P.O. ...., P.S. ....,  
District.....

Place of vacancy: (Detailed location of the vacancy as published in the notification)

Type of Vacancy: Distributorship (Fresh/ Resultant)

The application with the above-mentioned details has been submitted.

*(This is a system-generated acknowledgment with no signature required)*

**ANNEXURE-I**  
**to Form G of**  
**WBTPDS (M&C) Order, 2024**  
**To be sworn before the 1<sup>st</sup> Class Magistrate**  
**(Can be customized as per requirement)**

**AFFIDAVIT**

I, Sri/Smt./ \_\_\_\_\_, S/O or D/O or W/O \_\_\_\_\_  
 aged about \_\_\_\_\_ years, by religion \_\_\_\_\_ by occupation \_\_\_\_\_,  
 by nationality \_\_\_\_\_ residing at \_\_\_\_\_,  
 P.O.: \_\_\_\_\_, P.S.: \_\_\_\_\_, Dist.: \_\_\_\_\_, West Bengal,  
 do hereby solemnly affirm and declare as follows:

1. That I am a citizen of India.
2. That I have made an application for license of a Distributor.
3. That I am not a person holding a license of distributor or wholesaler in my name or not a person whose any relative, as defined in the Control Order, already has a Dealer or Distributor or wholesaler license, as an individual or as a partner or as an office bearer of Self-Help Group or Sangha or Mahasangha of Self Help Groups or registered co-operative society. **(Not applicable if the applicant is applying for grant of license due to death of an existing licensee or on grounds of medical incapacitation)**
4. That neither I nor any family members are an owner/partner/Director of flour mill or rice mill empanelled by State Government.
5. That I am not a member of local bodies, local authority, Panchayati Raj Institutions, board or corporation, or Member of Legislative Assembly or a Member of Parliament during his tenure in such capacity.
6. \*That I am presently holding the post /employment in \_\_\_\_\_ (mention the name of the organization)

Or

That I am not holding the post/employment in the establishment of any State Government or Central Government or any authority or body or institution of Local self-government established or constituted by or under the Constitution or by any other law made by the Parliament or a State Legislature or by notification issued or order made by the Central Government or a State Government;

7. That my occupation is Business/ Unemployed \* (in case of business, give details, i.e. Company/Firm name, address, phone no. etc.).
8. \*I am income Tax assessee registered in the Income Tax Ward No. \_\_\_\_\_ with Permanent Account No. \_\_\_\_\_ and my Taxable income in the last three assessment year are as follows :

Assessment Year	Taxable Income	Total Income Tax paid

or

That I am not an Income Tax assessee and my income is not taxable under the Income Tax Act in the last three assessment year \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_.

9. That I have not been convicted by any Court of India under the Essential Commodities Act, 1955 or in any other criminal proceedings connected with essential commodities at any time prior to the date of application.
10. That, being a family member of the deceased or incapacitated licensee, I reside with his/her family and I undertake that my earning from the distributorship business will be a source of support for myself and the other members of the family **(applicable in case of death or incapacitation of the existing Distributor)**.
11. That, if selected, I shall have to carry out directions/instructions of the State Government or its authorized officers given from time to time for delivery of public distribution commodities.
12. That the statements made in above paragraphs are true to the best of my knowledge and belief.

Place:

Date:

---

Signature of deponent

Identified by me

---

Advocate

[The paragraph marked with the sign (\*) should be omitted if not required. All the pages of the affidavit should be signed by applicant.]

## SOP on Wholesaler Tagging

### Requirement :

A lot of changes have been made to the Allocation Module and the Billing Module has also been linked with Allocation and Lifting. It had thus become imperative that the existing Tagging Module be modified to the changing needs.

There are mainly two types of Wholesaler Tagging :

1. Where the entire wholesaler Code (All FPSs) of one Licensee is tagged with another Licensee.
2. Where the part of the wholesaler Code i.e., few FPSs of one Licensee is tagged with another Wholesaler Code of another Licensee.

In this SOP we will deal only with the First type of tagging i.e., tagging of entire Wholesaler Code (All FPSs) with another Licensee. The second type of tagging will be dealt separately.

**DCFS/DDR logs in Supply Chain. Goes to Administration, selects Wholesaler Tag/De-tag and then Wholesaler Tag/De-tag (All FPS).**

The screenshot displays the DCFS/DDR web application interface. The browser address bar shows the URL <https://food.sib.gov.in/food/default.aspx>. The interface features a navigation menu on the left with categories such as Inspection, Stock Reports, Billing report, Billing, Distribution/Wholesaler Vacancy, Dealer Rating, SKO Dealer to Beneficiary Mapping, Administration, Lifting / Distribution, Supply, License, Rice Supply Trade, Godown Master Approval, Godown Entry/Exit, TPDs, Service Book, MIS Reports, Utilities, Vehicle Subsidy, FloorMIS, and Sugar D.O Payment Reports. The main content area contains several charts and reports:

- YTD Distribution of Current Year (X-Month, Y-Distribution(MT))**: A line chart showing monthly distribution data from January to December.
- Today's Categorywise Card Count (X-Category, Y-Count)**: A bar chart showing card counts for categories: All Family, All, Free Drink, BKEFI, and BKEFI.
- YTD Distribution of Current Year (X-Month, Y-Distribution(MT))**: A bar chart showing monthly distribution data from March to July.

A button labeled "Apply for BSNL FTTH Connection" is visible at the bottom of the interface.

Thereafter selects the wholesaler to be tagged. Please note that license code of the wholesaler will be displayed in the bracket. This license code is distinct from the wholesaler code.

The screenshot shows the 'Tag Wholesaler' interface. On the left is a sidebar with a navigation menu containing items like 'FPS License Generation', 'Vaccination Report', 'Duare Ration', 'FPS Vacancy', 'FPS Application', 'FPS Status Reconciliation', 'Create User FPS', 'Employee Covid Vaccination', and 'SKD Dealer to Beneficiary M'. The main area has a header 'Tag Wholesaler' and a sub-header 'Source License Code to be Tagged'. Below this, there is a 'License Code\*' field with a dropdown menu. The dropdown is open, showing a search bar and a list of options: 'Select License Code', 'Anil Agarwalla (3360015)', 'Bipul Kumar Biswas (3360046)', 'Krishnagar Whole sale Consumer's Co-operative Soc (3360125)', and 'M/S A.K. Saha and S.R. Saha (3360135)'. At the bottom of the interface, it says 'Developed by Department Of Food & Supplies.' and 'Version 2.0'.

All wholesaler codes tagged with the licensee will be displayed. DCFS/DDR can select and tag all wholesaler codes collectively with a single wholesaler or can tag each wholesaler code individually with a separate wholesaler.

The screenshot shows the 'Tag Wholesaler' interface with the 'License Code\*' dropdown set to 'Bipul Kumar Biswas (3360046)'. Below the dropdown is a table with the following data:

Select Wholesaler	Wholesaler Code	Wholesaler Name	Address	FPS Count
<input checked="" type="checkbox"/>	0000009	Ms. Panchanan Dwari and Company.	VILL POST- Jagatpur, P.S.-Khanakul, Hooghly.	30
<input checked="" type="checkbox"/>	0000296	Habra Multipurpose Agriculture Marketing Co Operat	Jessore Road, Habra	43

At the bottom of the table area, there is a button labeled 'Proceed to Tag the selected Wholesaler/s'.

After proceeding as above he/she shall then select the reason for tagging.

**Source License Code to be Tagged**

License Code \*

Select Wholesaler	Wholesaler Code	Wholesaler Name	Address	FPS Count
<input checked="" type="checkbox"/>	000009	Ms. Parshaman Dewal and Company	VILL POST Jagajpur, P.S. Kharakul, Hooghly	30
<input checked="" type="checkbox"/>	000296	Habra Multipurpose Agriculture Marketing Co-Operat	Jessore Road, Habra	43

**Target License Code**

Reason for Tagging \*

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Then he/she shall select the Licensee to be tagged with i.e the Target Licensee from dropdown. After selection target licensee's existing details are displayed. DCFS/DDR being sure now has to select "Tag with selected License Code"

**Source License Code to be Tagged**

License Code \*

Select Wholesaler	Wholesaler Code	Wholesaler Name	Address	FPS Count
<input checked="" type="checkbox"/>	000009	Ms. Parshaman Dewal and Company	VILL POST Jagajpur, P.S. Kharakul, Hooghly	30
<input checked="" type="checkbox"/>	000296	Habra Multipurpose Agriculture Marketing Co-Operat	Jessore Road, Habra	43

**Target License Code**

Reason for Tagging \*

License Code \*

Wholesaler Code	Wholesaler Name	Address	FPS Count
000430	Ranrishra Enterprise	AtharbangulaBeria	42

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System now displays the new tagging Position. DCFS/DDR has to confirm once more.

**Target License Code**

Reason for Tagging:

License Code:

Wholesale Code	Wholesale Name	Address	FPS Count
000000	Ramkrishna Enterprise	Amarapura/Khata	40

**New Tagging Position**

Sl.No	Wholesale Code	Wholesale Name	Address	FPS Count
1	000000	Ramkrishna Enterprise	Amarapura/Khata	40
2	000000	M. Panchanan-Dewan and Company	VLL POST, Jagajpur, P.S. Khanakul, Raigarh	50
3	000020	Rabra Multipurpose Agriculture Marketing Co Operat	Jessore Road, Rabra	40

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System now displays the new tagging Position. DCFS/DDR has to confirm once more.

**Target License Code**

Reason for Tagging:

License Code:

Wholesale Code	Wholesale Name	Address	FPS Count
000000	Ramkrishna Enterprise	Amarapura/Khata	40

**New Tagging Position**

Sl.No	Wholesale Code	Wholesale Name	Address	FPS Count
1	000000	Ramkrishna Enterprise	Amarapura/Khata	40
2	000000	M. Panchanan-Dewan and Company	VLL POST, Jagajpur, P.S. Khanakul, Raigarh	50
3	000020	Rabra Multipurpose Agriculture Marketing Co Operat	Jessore Road, Rabra	40

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Now files containing the order have to be uploaded. Multiple documents can be uploaded. After uploading he/she shall submit to DDPS/DR for approval.

Wholesaler Code	Wholesaler Name	Address	FPS Count
000000	Ramkrishna Enterprise	Almarangpur/Heris	41

**New Tagging Position**

Sl.No	Wholesaler Code	Wholesaler Name	Address	FPS Count
1	000000	Ramkrishna Enterprise	Almarangpur/Heris	41
2	000000	M. Pancharan Dewar and Company	VILL POST- Jagajpur, P.S. Kharsukul, Houghly.	30
3	000000	Habra Multipurpose Agriculture/Marketing Co Operat	Jessore Road, Habra	40

**Documents Utilised in Support of Tagging**

Only JPEG and PDF File format is Accepted and Max File Size allowed is 409KB.

Upload Document +  No file chosen

Developed by Department Of Food & Supplies. Version 2.0

After submission pop up on the right upper side will say “Successfully submitted for Approval”.

**Tag Wholesaler**

Source License Code to be Tagged

License Code +

**Successfully Submitted for Approval**

**DDPS/DR Login: Logs into Administration and goes to “Approve wholesaler tag/De-tag(All Fps)”.**

The dashboard displays various metrics and reports. The selected menu item is 'Approve Wholesaler Tag/De-Tag (All Fps)'. The charts show data trends over time and category-wise counts.

**All tagging Cases pending for approval will be shown. *View* button can be selected for checking the details.**

The page displays the 'Approval of Tagged Wholesaler' section. The table below shows the tagging list:

SL.No	Source License	Target License	Submitted On	Action
1	Bipul Kumar Biswas (2060040)	M/S A.K. Saha and S.R. Saha (2060035)	11/08/2023 14:15:55	<a href="#">View</a>

Developed by Department Of Food & Supplies. Version 2.0

All details of both wholesalers will be displayed like number of wholesaler codes tagged previously & now, number of FPSs tagged previously and now etc. The documents uploaded by DCFS/DDR can also be viewed. DDP/DR can approve/Reject. On rejection however reasons for rejection have to be given.

**Source & Target Details**

[Back to List](#)

Source License		Target License	
<b>Sigal Kumar Biswas (1000046)</b>		<b>M/S A.K. Saha and S.R. Saha (1000131)</b>	
Number of Wholesaler Code(s) tagged Previously	2	Number of Wholesaler Code(s) tagged Previously	1
Number of Wholesaler Codes Now	0	Number of Wholesaler Codes Now	3
Number of Tagged FPS Codes Previously	79	Number of Tagged FPS Codes Previously	41
Number of FPS Codes to be Tagged	73	Number of FPS Codes to be Tagged	73
Number of FPS Codes to Remain	0	Number of FPS Codes Now	124

**Documents Uploaded in Support of Tagging**

S.No	File Name
1	sample.pdf
2	WhatsApp Image 2022-04-28 at 2.24.12 PM.png

[Reject](#) [Approve](#)

On approval popup showing “Tagging Successfully approved” will be displayed.

**Approval of Tagged Wholesaler**

Tagging Successfully Approved

**Wholesaler Tagging List**

There are no data records to display..

Developed by Department Of Food & Supplies. Version 2.0

**The**  
  
**Kolkata** **Gazette**  
सत्यमेव जयते  
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BHADRA 13]

WEDNESDAY, SEPTEMBER 4, 2024

[SAKA 1946

PART I—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

**GOVERNMENT OF WEST BENGAL**  
**Department of Food & Supplies**  
**11A, Mirza Galib Street, Kolkata-700 087**

No. 3498-FS/Sectt./Food/4P-21/2024

Kolkata, the 2nd September, 2024

**ORDER**

**Subject: Specifications of Godown for Distributor**

**WHEREAS**, the West Bengal Targeted Public Distribution System (Maintenance & Control) Order, 2024 has been notified vide notification No. 3139-FS dated 01.08.2024, the State Government is of the opinion to revise the specifications of godowns for grant of license to Distributors in accordance with this order;

**NOW, THEREFORE**, the Governor, in exercise of power conferred under section 3 of the Essential Commodities Act, 1955 (10 of 1955) and in supersession of notification No. 1707-FS/Sectt./Food/4P-9/2012 (Pt.II) dated 21.07.2014, notification No. 3089-FS/Sectt./Food/4P-9/2012, dated 18<sup>th</sup> December, 2020 notification No. 1482-FS/Sectt./Food/4P-9/2012 (Pt.-III) dated 8<sup>th</sup> April, 2022 and notification No. 87-FS/Sectt./Food/4P-9/2012 (Pt.-III) dated 5<sup>th</sup> December, 2023, is pleased hereby to stipulate the following norms for godown of Distributors, namely:—

- I.** The prospective Distributor in Sub-areas, Hill areas of Darjeeling and Kalimpong, Tea Garden areas of Darjeeling, Jalpaiguri and Alipurduar, Riverine areas of North 24 Parganas & South 24 Parganas and Municipality/Municipal Corporation areas should have a godown having the following specifications:
1. The Godown preferably having a single compartment but not more than 3 chambers or compartments under a single roof (preferable) upto 3 separate godowns situated within the same premises subject to a maximum distance of 50 metres among the godowns with following specification.
    - (i) Total floor area of the Godown(s): Minimum 3700 sq. ft.

- (ii) The size of the godown should be such, as it should be able to accommodate at least 500 MT of food grains along with an additional space of 25% for provision of alleys in between the stack of different commodities with view to keeping the stock of each commodity separately and neatly arranged for easy identification. There must be a covered space of 100 sq. ft. situated within the same premises subject to maximum distance of 50 metres from the godown to be used for office purpose as well as for computer operations.
- (iii) Godown Height: Minimum 4.28 meter (14 feet) along the side walls;
- (iv) Godown must be a well-ventilated pucca structure with concrete floor;
- (v) Provision for covered verandah/loading platform is desirable. In absence of covered verandah/loading platform the godowns should have sheds made of corrugated tin/asbestos sheets above the shutters to facilitate loading/unloading of foodgrains during rain also;
- (vi) No. of rolling/sliding/folding shutters: 2 (at least) for each of the individual godown;
- (vii) Plinth level: 0.30 m (1 foot) from road level & ground level.

**II.** The prospective Distributor in all other areas except Sub-areas, Hill areas of Darjeeling and Kalimpong, Tea Garden areas of Darjeeling, Jalpaiguri and Alipurduar, Riverine areas of North 24 Parganas & South 24 Parganas and Municipality/Municipal Corporation areas, should have a godown having the following specifications:

1. The Godown preferably having a single compartment but not more than 3 chambers or compartments under a single roof (preferable) upto 3 separate godowns situated within the same premises subject to a maximum distance of 50 meters among the godowns with following specification:–

- (i) The size of the godown should be such, as it should be able to accommodate at least 1000 MT of food grains along with an additional space of 25% for provision of alleys in between the stack of different commodities with view to keeping the stock of each commodity separately and neatly arranged for easy identification. There must be a covered space of 100 sq. ft. situated within the same premises subject to maximum distance of 50 meters from the godown to be used for office purpose as well as for computer operations;

- (ii) Minimum Godown size (carpet area) = 6310 sq ft.

- (iii) Standard Dimension – 27.74 m × 21.34m (91 ft × 70ft)

However, the dimensions may vary up to a maximum of +/- 35 feet, provided the minimum carpet area of the godown should be 6310 sq ft.

- (iv) Plinth level: 0.60 m (2 feet) from road level & ground level in rural areas (v ) Godown Height: Minimum 4.28 metre (14 feet) along the side walls.

- (vi) A Verandah:

- (a) with a minimum width of 6 feet all along the side of the godown having the operating gates/ openings or

- (b) with a minimum continuous length of 50 feet and minimum width of 6 feet covering all the openings/ gates/ doors or

- (c) with a minimum width of 6 feet covering all the operating gates/ openings and with a lateral projection on both sides of the openings with a minimum measurement of 15 feet beyond the edges of operating gates/ openings.

- (viii) Minimum No. of Rolling shutters (openings): at least 2 for each godown/chamber.

- (ix) Size of rolling shutters (clear opening): 1.83 m × 2.44 m.

(x) Bottom ventilators size: 0.60 m × 0.60 m on both long walls (4 on each wall).

(xi) Top ventilators size: 1.50 m × 0.60 m on both long walls (5 on each wall).

**N.B:**

1. For areas under the jurisdiction of the Director of Rationing, the location of the godown should be preferably within the jurisdictional limit of the sub-control where the vacancy occurs. However, godown within the radius of 20 km of the vacancy area may also be accepted subject to the condition that the prospective Distributor, if selected, shall give an undertaking that he shall not claim transport rebate for more than 8 kms. If more than one applicant of adjacent Sub-control/District are found eligible, then the applicant having the godown nearest to the boundary of the vacancy area will be preferred.
2. For areas under the jurisdiction of the Director of DDP&S, the location of the godown should be preferably within the Block/Municipality/Municipal Corporation under the District where the vacancy occurs. If no candidate is found eligible within the Block/Municipality/Municipal Corporation for want of suitable godown then candidature of otherwise eligible applicants, having suitable godown in the adjacent Block/Municipality/Municipal Corporation within the District may be considered subject to the condition that godown within the radius of 20 km of the vacancy area may also be accepted and that the prospective Distributor, if selected, shall give an undertaking that he shall not claim transport rebate for more than 8 km. If more than one applicant of adjacent Block/Municipality/Municipal Corporation are found eligible, then the applicant having the godown nearest to the boundary of the Block/Municipality/Municipal Corporation will be preferred.

This Order shall not be applicable to the vacancies of Distributor, which have been notified by the licensing authority on or before the publication of this notification in the Official Gazette.

By order of the Governor,

PARWEZ AHMAD SIDDIQUI, IAS  
*Principal Secretary to the Government of West Bengal.*

**Government of West Bengal**  
**Department of Food and Supplies**  
**11A, Mirza Galib Street, Kolkata - 700087**

No. 78-FS/ Sectt./Food/4P-09/2012 (Pt.-III)

Kolkata, the 4<sup>th</sup> January, 2024

**ORDER**

WHEREAS the State Government, vide G.O. No. 4517-FS dtd. 21-11-2022, has established a mark based evaluation system of godown office and financial solvency or an applicant for selection of most suitable candidates as distributor/wholesaler against fresh/resultant vacancy;

AND whereas some practical difficulties are cropping up in allocating marks while determining the infrastructural shape and size of the godown or office of the applicant;

AND WHEREAS it is felt necessary and expedient by the State Government to replace the existing marking system with new marking system for evaluation of godown, office and financial solvency of an applicant of distributor/wholesaler vacancy;

NOW THEREFORE, in supersession of Order No. 45 I 7-FS/Sectt./Food/4P-09/2012 (Pt-III), dated, the 21<sup>st</sup> November, 2022, except as respects things done or omitted to be done before such supersession, the Governor hereby issues the following order specifying the standard marks to be allocated by the authority against infrastructural shape and size of the godown and office of an applicant of Distributor/Wholesaler vacancy and other procedures thereof, namely: –

- (1) There shall be a mark based evaluation system of godown, office and financial capabilities etc. of an applicant against fresh/resultant vacancy of distributor/wholesaler comprising of total marks of 100 for selection of suitable candidates up to the Directorate Level Selection Committee.
- (2) The Enquiry Team shall conduct the enquiry of the Godown, Office Space and financial solvency physically and allocate marks as per the following Table: .

**Total Score - 90 marks**

SI No.	Specification/criteria	Standard Marks	
(i)	Total floor area of the Godown(s) (for Wholesaler): -	Total floor area of the Godown(s) (for Distributor):	
	(a) 5001 sq. ft. and above	(a) 8001 sq. ft. and above	17
	(b) 4001 sq. ft. - 5000 sq. ft.	(b) 7001 sq. ft. - 8000 sq. ft.	15
	(c) 3700 sq. ft. - 4000 sq. ft.	(c) 6310 sq. ft. - 7000 sq. ft.	13
	<b>Note.—In case of existence of multiple chamber/godown, scoring is to be made on the basis of findings of the chamber/godown with minimum measurement or status</b>		
(ii)	Size of attached office space:		
	(a) 301 sq. ft. or more	5	
	(b) 201 sq. ft. to 300 sq. ft.	4	
	(c) 100 sq. ft. - 200 sq. ft.	3	

(iii)	Nature of Possession — of both office space and godown	
	(a) Ownership	8
	(b) Long term registered Lease/Rental Agreement for at least 10 yrs	5
	(c) Long term notarial Lease /Rental Agreement for at least 10 yrs	3
(iv)	Height of the Godown:	
	(a) Above 16 ft.	6
	(b) 15 ft. to 16 ft.	4
	(c) 14 ft. to 15 ft.	3
(v)	No. of ventilators:	
	(a) More than 6 for a godown having a single chamber or 4 for each compartment/chamber of the godown having multiple compartment/chamber	6
	(b) 5-6 for a godown having a single chamber or 3 for each compartment/chamber of the godown having multiple compartment/chamber	4
	(c) 4 for a godown having a single chamber or 2 for each compartment/chamber of the godown having multiple compartment/chamber	3
(vi)	No. of rolling/sliding/folding shutters:	
	(a) More than 3	5
	(b) 3	3
	(c) 2	2
(vii)	Plinth height of the godown:	
	(a) Above 2 ft. from road level	4
	(b) 1 ft.-2 ft from road level	2
(viii)	Whether the roof of the proposed godown is of	
	(a) RCC roof	6
	(b) Tin/Asbestos/Similar material	4
(ix)	Status of verandah/loading platform and shade:	
	(a) Verandah/loading platform is fully covered with shade	4
	(b) Verandah/loading platform is covered only above the shutters.	3
	(c) Verandah/loading platform is absent but there are shades above the shutters.	2
(x)	Approach road to godown for movement of 10 MT trucks:	
	(a) Easily motorable for 2 trucks simultaneously	6
	(b) Easily motorable for 1 truck	4
(xi)	Availability of loading/unloading space:	
	(a) Can accommodate 4 or more trucks	6
	(b) 1-3 trucks	4
(xii)	Financial solvency of the applicant as on the day of application:	
	(a) Rs. 50 lakh and above	5
	(b) Above Rs. 35 lakh but below 50 lakh	4
	(c) Rs. 25 lakh to Rs. 35 lakh	3
(xiii)	Whether the proposed godown is	
	(a) Within the Sub-Control/ Sub-area/block	12
	(b) Within 20 km Radius of vacancy area/ neighbouring Sub-Control/or District.	7

- (3) The Enquiry Team shall submit the Report along with the score sheet to the concerned Directorate within the stipulated period after completing the enquiry.
- (4) On receipt of the Enquiry Report the Office of the Director shall place the matter before a Directorate Level Selection Committee (DLSC).
- (5) The DLSC shall convene a meeting for selection of suitable candidate as a Distributor/Wholesaler.
- (6) Each member of the DLSC shall evaluate the applicant on a scale of 0 to 10 marks based on infrastructure, location of the godown and category of the applicant etc. The average of the marks received by the applicant shall be the Gross Mark received by him.
- (7) The DLSC will make its recommendation on the basis of the total marks given by the Enquiry Team and the Gross Mark given by the Committee.
- (8) The DLSC shall communicate its recommendation to the State Government.
- (9) The applicant will be declared ineligible and no marks will be assigned in case he failed to fulfill any of the minimum basic criteria mentioned in the vacancy notice.

By Order of the Governor,

Secretary to the Government of West Bengal

**The**  
  
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VAISAKHA 21]

WEDNESDAY, MAY 11, 2022

[SAKA 1944

PART I—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

**GOVERNMENT OF WEST BENGAL**  
**Department of Food & Supplies**  
**11A, Mirza Galib Street, Kolkata-700087**

No. 1910-FS/Sectt./Food/4P-9/2012(Pt.-II)

Kolkata, the 11<sup>th</sup> May, 2022

**ORDER**

**WHEREAS** the State Government is of the opinion to do so;

**NOW, THEREFORE**, in exercise of power conferred under section 3 of the Essential Commodities Act, 1955 (10 of 1955) the Governor is pleased hereby to make, with immediate effect, following amendment in Order No. 3090-FS/Sectt/Food/4P-9/2012, dated 18<sup>th</sup> December, 2020, as subsequently amended (hereinafter referred to as the said Order) as follows:—

Amendment

In the said Order, for Sl. No. 2, *substitute* the following Sl. No. and entries thereto:—

"2. Applicants for Distributorship/wholesalership must have a working capital of Rs. 25.0 lakh on the day of application in the form of saving account, current account and/or fixed term / flexi deposit in the Bank and/or post office and such working capital shall continuously be maintained till the grant of license."

By order of the Governor,

PARWEZ AHMAD SIDDIQUI, IAS  
*Secretary to the Government of West Bengal*

**The**  
  
**Kolkata** **Gazette**  
सत्यमेव जयते  
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TUESDAY, DECEMBER 22, 2020

[SAKA 1942

PART I—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

**GOVERNMENT OF WEST BENGAL**  
**Department of Food & Supplies**  
**11A, Mirza Galib Street, Kolkata-700 087**

No. 3090-FS/ Sectt./Food/4P-9/2012

Kolkata, the 18th December, 2020

**ORDER**

**WHEREAS** the State Government is of the opinion to relax the working capital/financial capacity of an applicants for filing application for engagement as Dealer/Distributor/Wholesaler;

**NOW, THEREFORE**, in exercise of power conferred under section 3 of the Essential Commodities Act, 1955 (10 of 1955) and in supersession of all the previous orders and circulars on this subject, the Governor is pleased hereby to make, with immediate effect, following order in respect of maintenance of working capital/financial capacity of an applicant at the time of filing application for engagements as FPS Dealer/Distributor under clauses 20 and clause 26 of the West Bengal Public Distribution System (Maintenance & Control Order, 2013 and FPS Dealer/Wholesaler under clauses 16 and 17 of the West Bengal Urban Public Distribution System (Maintenance & Control Order, 2013 : –

1. Applicants for Dealership must have a bank balance of Rs. 2.50 lakh in form of saving account, current account and/or fixed / term / flexi deposit as working capital as reflected on the day of application and 6 months preceding the date of application.
2. Applicants for Distributorship/wholesalership must have a bank balance of Rs. 25.0 lakh in form of saving account, current account and/or fixed term / flexi deposit as working capital as reflected on the day of application and 6 months preceding the date of application.

This Order shall not be applicable to the vacancies of distributor/wholesaler or FPS dealer, which has been notified by the licensing authority on or before the publication of this notification in the *Official Gazette*.

By order of the Governor,

PARWEZ AHMAD SIDDIQUI, IAS  
*Secretary to the Government of West Bengal*

**Government of West Bengal**

**FORM H**

**Offer letter for running Distributorship**

[Vide clause 32(9) of the WBTPDS (M&C) Order, 2024]

To

Shri/Smt.

Sub : **Offer Letter for Distributorship**

Sir,

With reference to your application dated.....in response to the Food & Supplies Department Notification No..... Dated ..... for functioning as a Distributor at ..... (location) it is hereby informed that you are being offered to act as a Distributor as per terms & conditions stipulated in the West Bengal Targeted Public Distribution System (Maintenance & Control) Order, 2024.

You are, therefore, directed to furnish the following documents to proceed further in the matter of issue of provisional licence as per clause 33 of the West Bengal TPDS (Maintenance & Control) Order, 2024. The following documents should be submitted within 10 (ten) days from the date of receipt of this letter, failing which this offer shall be treated as cancelled.

1. Recent passport size colour photograph in triplicate.
2. Security deposit of Rs. 5,00,000/- (Rupees Five lakh only) under Head of Account 8443-00-103-001-07 deposits using the 'Deposit Fees' link in your applicant login only.
3. License fee of Rs. 60,000/- (Rupees Sixty thousand only) under Head of Account 1456-00-800-001-Civil Supplies -27-other receipts using the 'Deposit Fees' link in your applicant login only.

Yours faithfully,

District Controller, Food & Supplies

**GOVERNMENT OF WEST BENGAL**

**FORM-2**

**Licence to act as Distributor under the West Bengal Targeted Public Distribution System  
(Maintenance & Control) Order, 2024**

[See clause 29]

Name of Licensee/Distributor		License no.	
Type of Licensee	Individual/Partnership Firm/Cooperative Society/Sangha of SHG/Mahasangha of SHG/Govt. Company		
(If individual) Name of father/spouse		Photograph (as in Aadhaar)	
Residential Address			
Or			
(If Partnership Firm) Names of all partners	Partner 1	Partner 2	Partner 3
Photograph (as in Aadhaar)			
Name of father/spouse			
Residential Address			
Whether signatory authority	Yes/No	Yes/No	Yes/No
Or			
(If other entities) Names of all office bearers	Office Bearer 1	Office Bearer 2	Office Bearer 3
Photograph (as in Aadhaar)			
Designation			
Name of father/spouse			
Residential Address			
Whether signatory authority	Yes/No	Yes/No	Yes/No

Name of Distributorship				
Distributorship Code				
Address of Distributorship Godown(s)	Plot no(s)/Holding no(s)		Khatian no.	
	Street name		Village	
	Gram Panchayat/Ward no.		Block/Municipality/Municipal Corporation	
	Mouza		JL No.	
	Police Station		Sub-Division/Sub-Area	
	District/Sub-Control			
	Post Office		Pin Code	
	Latitude		Longitude	
Office and Godown building details	Size of Godown 1/Single Godown	Length = ____ ft.	Width = ____ ft.	Area = ____ sqft.
	Size of Godown 2	Length = ____ ft.	Width = ____ ft.	Area = ____ sqft.
	Size of Godown3	Length = ____ ft.	Width = ____ ft.	Area = ____ sqft.
	Size of Office	Length = ____ ft.	Width = ____ ft.	Area = ____ sqft.

Date of Issue of License		Valid till	
--------------------------	--	------------	--

The licensee is authorized to run the Distributorship - both mentioned herein, for lifting of specified public distribution commodities from designated godowns and distribution of the same to the Fair Price Shop Dealers under the Public Distribution System.

1. The licensee shall arrange for the lifting of the allotted stocks from the designated storage place within a specified period as prescribed by the licensing authority and shall ensure adequate storage of commodities or as may be allotted to him and shall ensure door-step delivery of those commodities to the Dealers tagged with him.
2. The licensee shall not store or sell any commodity outside the selected public distribution commodities and such other items of daily use as may be allotted to him by the authority.
3. The licensee shall issue a system-generated printed challan against every sale of the commodities to the Dealers.
4. The Distributor shall display an Information Board at a conspicuous place in front of his place of business/ godown in the manner and form as may be specified by the State Government, which shall contain information like name of licensee, license no., address, name of licensing authority, toll-free number of helpdesk and address(es) of the Departmental website(s).

The Distributor shall also display a notice board at a visible and conspicuous place inside his godown displaying the information regarding daily stock of commodity and category wise public distribution commodities, opening and closing stock of food grains and other commodities, number-wise stacks and nos. of bags in those stacks, etc.

5. The Distributor shall maintain records/registers as specified by the State Government from time to time and shall make daily and/or transaction-wise entries in it.
6. The licensee shall ensure the storage of foodgrains in a hygienic way and shall take adequate quality control measures including rodent control measures. Every distributor shall keep the stock of each commodity separately and in neatly arranged stacks for easy identification. There should be alleys in between the stacks of different commodities. He shall attach small Stack Boards to each stack to indicate the quantity both in bags and in weight, pertaining to the stack.
7. The Distributor shall display the sealed samples of food grains and other commodities made available to him by the authorities at the time of their lifting at a conspicuous place in his shop.
8. The licensee shall abide by any instruction as may be given to him by an authority not below the rank of Sub-Inspector under the Food and Supplies Department.
9. The licensee shall not contravene the provisions of any law relating to essential commodities for the time being in force.
10. The license will cease to be valid in the event of the resignation of the licensee or dissolution of a firm formed by a group of people or the dissolution of a registered Co-operative Society/ Sangha or Mahasangha of Self Help Group.
11. The Licensee shall submit the application for renewal of license in online mode on or before the last date fixed for submission of application for renewal on payment of renewal fees as specified by the State Government may.

If the licensee fails to submit the application for renewal within the stipulated period, he may submit application for renewal of license after the last date of application for renewal of license on payment of license renewal fee plus late fee till the date of expiry of the license.

The license, unless an application for renewal of the license is made within the period of validity, will stand expired after the period of validity ends and in that case, the license may be renewed by the licensing authority on realization of the requisite fine within a further period of one month if he thinks that the reason for non-renewal of the license was beyond the control of the licensee.

12. Computerized infrastructure to be set up at the godown for integrated management of entry & exit of foodgrains having seamless online connectivity.
13. The Licensee shall comply with all the provisions of the WBTPDS (M&C) Order, 2024 as applicable to the Distributor.

Date and time stamp  
of download of License

**Name of Licensing Authority**  
**Designation**



**Government of West Bengal**  
**Food & Supplies Department**  
**Khadyashree Bhawan**  
**11A Mirza Ghalib Street, Kolkata- 700087**  
**<https://food.wb.gov.in>**



**File No. FS/Sectt./Food/4P-21/2024**

No. : 3499

Dated: 02.09.2024

**ORDER**

**Sub: Format/Template of Display Board, Notice Board and Inspection books  
to be maintained by Dealers and Distributors**

All Dealers and Distributors shall have to display a Board containing certain information of permanent nature and a Notice board containing information of variable nature at a conspicuous place in their place of business in pursuance of **Clause 16 (1) and (2) and Clause 35 (1) and (2) of the newly introduced West Bengal Targeted Public Distribution System (Maintenance & Control) Order, 2024** which deals with the **Duties and responsibilities of Dealers and the Duties and responsibilities of Distributor** respectively and all Dealers shall have to maintain inspection Books in prescribed format in pursuance of **Clause 43 (2)**. Inspection Books should also be maintained by Distributors.

Hence formats/templates of Boards containing information of permanent and variable nature and formats of inspection books to be maintained by both dealers and Distributors have been devised by the Food & Supplies Department to maintain uniformity in this respect across the State.

All Dealers and Distributors shall hence forth ensure strict adherence in maintaining these formats.

This has got the approval of the authority in the Department

Encl. Templates for Display Board, Notice Board  
Formats of Inspection Book of dealers &  
Distributors.

Joint Secretary  
to the Govt. of West Bengal  
email: food.cellwb@gmail.com

Memo No. 3499/1(4)

Date: 02.09.2024

Copy forwarded for information and taking necessary action to:

1. The Senior Special Secretary, Food/DP/Budget/Audit, Food & Supplies Department
2. The Special Secretary, GE&EM/Procurement/IT & Reforms, Food & Supplies Department
3. The Director, DDP&S/Rationing/Consumer Goods/Storage/Textile/NCEC
4. The DCF&SDDR (All)

Joint Secretary  
to the Govt. of West Bengal  
email: food.cellwb@gmail.com



← 1.5 ft. (approx.) →

## ন্যায্য মূল্যের দোকান

ঠিকানা -

খাদ্য ও সরবরাহ বিভাগ, পশ্চিমবঙ্গ সরকারের অধীনে

মহকুমা/সাব-এরিয়া -	জেলা/সাব-কন্ট্রোল -	
F.P.S. কোড		
ডিলারের নাম		
F.P.S. লাইসেন্স কোড		বৈধতার শেষ তারিখ -
দোকান খোলা রাখার সময়	মঙ্গলবার থেকে শনিবার সকাল ৭টা থেকে ১১:৩০টা এবং বিকেল ৩:৩০টা থেকে ৬টা, রবিবার শুধু সকাল ৭টা থেকে	কালিম্পং এবং দার্জিলিং জেলার পাহাড়ি এলাকায়, মঙ্গলবার থেকে শনিবার সকাল ৯টা থেকে দুপুর ১টা এবং দুপুর ২টা থেকে বিকেল ৪টা, রবিবার শুধু সকাল ৯টা থেকে দুপুর ১টা
খাদ্য ও সরবরাহ বিভাগের ওয়েবসাইট	১১:৩০ <a href="https://food.wb.gov.in">https://food.wb.gov.in</a>	
জেলা অভিযোগ নিষ্পত্তি কর্মকর্তার পদমর্যাদা	অতিরিক্ত জেলা শাসক, _____	
অভিযোগ জানানোর জন্য	18003455505/1967 (টোল ফ্রি নম্বর) (প্রতিদিন সকাল ৮টা থেকে সন্ধ্যা ৮টা) <a href="https://helpdesk.wbfood.in">https://helpdesk.wbfood.in</a> (অনলাইনে অভিযোগ জানানোর জন্য)	
লাইসেন্সিং কর্তৃপক্ষ	মহকুমা খাদ্য নিয়ামক, _____	

↑  
2 ft. (approx.)  
↓

← 2 ft. (approx.) →



## ন্যায্য মূল্যের দোকান

ঠিকানা -

খাদ্য ও সরবরাহ বিভাগ, পশ্চিমবঙ্গ সরকারের অধীনে

এলাকা পরিদর্শকের নাম এবং পদমর্যাদা -

০১/XX/২০XX-এ ক্যাটেগরি অনুযায়ী রেশন কার্ড সংখ্যা

রেশন কার্ডের ক্যাটেগরি	রেশন কার্ড সংখ্যা/পরিবার সংখ্যা
অস্বোদ্যয় অন্ন যোজনা	পরিবার
পি.এইচ.এইচ/এস.পি.এইচ.এইচ	
আর.কে.এস.ওয়াই I	
আর.কে.এস.ওয়াই II	
মোট রেশন কার্ডের সংখ্যা	

তারিখ: \_\_\_\_\_ (প্রতিদিন)

কার্ডের ক্যাটেগরি	কার্ডের ক্যাটেগরি অনুযায়ী প্রাপ্য খাদ্যশস্যের পরিমাণ (মাসিক)	দিনের শুরুতে opening balance	দিনের শেষে closing balance
অস্বোদ্যয় অন্ন যোজনা	২১ কেজি চাল এবং ১৪ কেজি গম / ১৩ কেজি ৩০০ গ্রাম আটা পরিবার প্রতি		
পি.এইচ.এইচ/ এস.পি.এইচ.এইচ.	৩ কেজি চাল এবং ২ কেজি গম / ১ কেজি ৯০০ গ্রাম আটা প্রতি সক্রিয় কার্ড		
আর.কে.এস.ওয়াই I	৫ কেজি চাল প্রতি সক্রিয় কার্ড		
আর.কে.এস.ওয়াই II	২ কেজি চাল প্রতি সক্রিয় কার্ড		
<b>বিশেষ প্যাকেজ (জঙ্গলমহল) - (যে সব জেলায় প্রযোজ্য)</b>			
অস্বোদ্যয় অন্ন যোজনা (জঙ্গলমহল)	অতিরিক্ত ১১ কেজি চাল (পরিবারের তিন জনের বাইরে প্রত্যেক অতিরিক্ত সদস্যের জন্য)		
পি.এইচ.এইচ./ এস.পি.এইচ. এবং আর.কে.এস.ওয়াই I	অতিরিক্ত ৬ কেজি চাল প্রতি সক্রিয় কার্ড		
<b>বিশেষ প্যাকেজ (পাহাড়) (যে সব জেলায় প্রযোজ্য)</b>			
অস্বোদ্যয় অন্ন যোজনা (পাহাড়)	অতিরিক্ত ১১ কেজি চাল (পরিবারের তিন জনের বাইরে প্রত্যেক অতিরিক্ত সদস্যের জন্য)		
আর.কে.এস.ওয়াই I পাহাড়	অতিরিক্ত ৬ কেজি চাল প্রতি সক্রিয় কার্ড		

**GOVERNMENT OF WEST BENGAL**

**FORM F**

**Form of Application for Renewal of License for Dealership**

[Vide clause 42 of the WBTPDS (M&C) Order, 2024]

Photograph(s) from  
Aadhaar

1. (a) License No. :
- (b) Date of expiry of the License :
2. Name of Applicant ( in block letter) :
3. Father's name :
4. (a) Full residential address of the Applicant :
- (b) Permanent address of the Applicant :
- (c) Telephone No./ Mobile No. :
5. Type of Entity: Individual/ Partnership Firm/Cooperative Society/SHG/ Sangha of SHG/ Mahasangha of SHG/ Govt. Company :
6. If partnership firm, whether all partners are alive: Yes/ No  
If no, name of the deceased partner:
7. Name of FPS (own-run)
8. Code of FPS (own-run)
9. Address of FPS/ (Particulars of the shop-cum-godown with plot No., *khatian* No., name of *mauza*, holding No., boundary, etc.)
10. No. of compartments in the godown:
11. Compartment-wise measurement of the shop and godown with length, breadth and height : Shop  
Compartment 1  
Compartment 2
12. Whether any change in the construction of the godown has been made during the last one year :

13. Whether any Court Case/Departmental Proceedings/Criminal Case/Case under E.C. Act, 1955 is pending against the applicant (if, details thereof) : Yes/ No  
If yes, details

14. Whether the applicant has, during last one year, filed any Case against the Government, if so, details : Yes/ No  
Remarks:

15. Whether the applicant has any other Government license/agency : Yes/ No  
Remarks:

16. Details of License Renewal Fee:  
(a) Amount :  
(b) T.R. Challan No. with date :  
(c) Name of the Treasury/ Bank & Branch :  
(d) Date and time of payment :

To be fetched from GRIPS
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.....  
Signature of the Applicant

Declaration

I/We do hereby declare that the above information is true to the best of my/our knowledge and belief. I/We further declare that I/we shall abide by the provisions of the West Bengal Targeted Public Distribution System (Maintenance Control) Order, 2024 as well as the conditions of license in Form-1.

Dated, the.....

Place.....

.....  
Signature of the Applicant

**GOVERNMENT OF WEST BENGAL**

**FORM J**

**Form of Application for Renewal of License for Distributorship**

[Vide clause 42 of the WBTPDS (M&C) Order, 2024]

Photograph(s) from  
Aadhaar

1. (a) License No. :
- (b) Date of expiry of the License :
2. Name of Applicant ( in block letter) :
3. Father's Name :
4. (a) Full residential address of the applicant :
- (b) Permanent address of the applicant :
- (c) Telephone No./ Mobile No. :
5. Type of entity: Individual/ Partnership Firm/Cooperative Society/Mahasangha of SHG
6. If partnership firm, whether all partners are alive: Yes/ No  
If no, name of the deceased partner:
7. Location of the Godown which the Applicant/s is/are in lawful possession :
8. Particulars of the Godown with plot No., *khatian* No., name of *mauza*, holding No., boundary, etc. :
9. Measurement of the godown with length, breadth and height
10. No. of compartments in the godown :
11. Compartment-wise measurement of the shop and godown with length, breadth and height :  
Compartment 1  
Compartment 2  
Compartment 3
12. Whether any change in the construction of the godown has been made during the last one year :

- 13. Whether any Court Case/Departmental Proceedings/Criminal Case/Case under E.C. Act, 1955 is pending against the applicant (if, details thereof) :
- 14. Whether any show-cause notice has been issued by the Competent Authority during last one year, if so details :
- 15. Whether the applicant has, during last one year, filed any case against the Government, if so details :
- 16. Whether the applicant has got his own vehicle for carrying food grains under PDS, if yes, how many? :
  - (a) Give the number of vehicles :
  - (b) Whether it/these has/have been brought under the unique colour identification & GPS installation :
- 17. Whether the applicant is in possession of any other Government licence / Agency :
- 18. Details of Licence Renewal Fee :
  - (a) Amount :
  - (b) T.R. Challan No. with date :
  - (c) Name of the Treasury/ Bank & Branch :

To be fetched from  
GRIPS

.....  
Signature of the Applicant

**Declaration**

I/We do hereby declare that the above information is true to the best of my/our knowledge and belief. I/We further declare that I/we shall abide by the provisions of the West Bengal Targeted Public Distribution System (Maintenance & Control) Order, 2024 as well as the conditions of license in Form 2.

Dated, the.....  
Place.....

.....  
Signature of the Applicant



**Government of West Bengal**  
**Food & Supplies Department**  
**Khadyashree Bhawan**  
**11A, Mirza Ghalib Street, Kolkata-700087**  
<https://food.wb.gov.in>



Memo: 3549-FS/Sectt/Sup/4M-30/2022 (Part-I)

Dated: 04.09.2024

**ORDER**

**Sub: Comprehensive Procedure and Guidelines regarding Renewal of Licenses of FPS Dealers and Distributors / Wholesalers**

Whereas, West Bengal Targeted Public Distribution System (Maintenance and Control) Order, 2024 has been promulgated w.e.f. 1<sup>st</sup> August, 2024, it has become necessary to implement the provisions of the Order regarding license renewal therein through a new online facility in the Departmental portal <https://food.wb.gov.in>.

Whereas an Order was issued vide No. 3411-FS dated 23.08.2024 in this regard, which needed certain clarifications/modifications.

Now, therefore, in supercession of the aforesaid order, the guideline regarding renewal of licenses of FPS Dealers and Distributors / Wholesalers is issued as hereunder :

**1) License Renewal Fee, Late Fee and Penalty :**

As per Clause 42 of the order read with Schedule-B of the same, timelines, fees and fines for renewal application are as given hereunder :

SL. No.	Category/Item	FPS Dealer		Distributor	
		Relevant Clause	Amount	Relevant Clause	Amount
(1)	(2)	(3)	(4)	(5)	(6)
5.	<b>License Renewal Fee</b> if renewal application submitted within 15 <sup>th</sup> October	42(2)	Rs. 3,000/-	42(2)	Rs. 15,000/-
6.	<b>Late Fee per day in addition to license renewal fee</b> if renewal application submitted during 16 <sup>th</sup> October till 31 <sup>st</sup> December	42(3)	Rs. 500/-	42(3)	Rs. 1,000/-
7.	<b>Penalty including late fee</b> if renewal application during 1 <sup>st</sup> January to 31 <sup>st</sup> January after expiry of license	42(3)	Rs. 1,00,000/-	42(3)	Rs. 2,00,000/-

**2) Master Data :**

To give effect to these, the In-Charge of Food Cell in the Department will enter and manage the following **master data** from his login :

- a) Renewal start month (September)
- b) Renewal start day (1)
- c) Renewal period in year (3)

- d) Period without fine in days (45)
- e) Licensee type (Dealer/ Distributor)
- f) License renewal fee in Rs. (3000/15000)
- g) Fine amount per day in Rs. (500/1000)
- h) Penalty including late fee Rs. (1,00,000/- / 2,00,000/-)

There will be an arrangement for making any change/ extension at any time.

### 3) **Procedure for submission of Application for Renewal by the Licensee :**

- i). After the master data is entered, application by licensees will commence on and from 1<sup>st</sup> September. Only those licensees whose license has validity up to 31<sup>st</sup> December of the year (for present year, 2024) will be required to submit application.
- ii). At the time of application, the licensee will need to upload up-to-date trade license, calibration certificate, professional tax receipt and receipt of Security Deposit (in case of Distributor only). Also, if the licensee has rental possession he will need to upload rent agreement & rent receipt; for ownership he will upload RoR/Mutation Certificate of the shop-cum-godown.
- iii). Payment of Renewal fees, late fee and penalty will mandatorily have to be paid in GRIPS portal through the Licensee login only. The application will be deemed to have been submitted on successful payment.
- iv). In case of Distributors, deposit of Security money of Rs. 5,00,000/- is mandatory. Therefore, before application for renewal of license is submitted, Security money of Rs. 5,00,000/- should be deposited through GRIPS through login of Distributor. If Rs. 5,00,000/- has been deposited earlier as Security Deposit, copy of deposit slip should be uploaded by the concerned Distributor and verified by the DCF&S before approving the renewal of the license.

### 4) **Procedure for submission of Application for Renewal by the Licensee :**

- i). During disposal, a Dealing Assistant under Licensing Authority will scrutinize the applications and uploaded documents. He will indicate whether the documents are proper or not. He will also verify the Security Deposit of Rs. 5,00,000/- in case of Distributor.
- ii). The Licensing Authority himself will also be able to do the scrutiny work.
- iii). When scrutiny is done, the Licensing Authority can either approve, or reject, or send the application back to either the Dealing Assistant or to the Licensee, as selected through drop down, if some document is found to be not proper. In such case, the licensee will be able to upload the said document and resubmit the application again.

### 5) **Time limit for submission of Renewal Application :**

- i). **If a licensee has not applied for renewal in due time without fine, he will not be able to raise any bill after expiry of the period of application without fine till the suspension.**
- ii). If the application for renewal of FPS License is not submitted within **in due time without fine**, the allocation of the FPS of the said licensee for the month of January will not be delivered by distributors (in case of FPS) or allowed to be lifted from the godown (in case of Distributors). Allocation will be made from the Department and foodgrains will be lifted by the distributor but the system will not allow him to generate challan for doorstep delivery to the concerned FPS for the month of January till the application for renewal is submitted. Similarly, if the application for renewal of **Distributor/Wholesaler** license is not submitted within **due time without fine**, the total allocation of the said Distributor/Wholesaler for the month of February will not be allowed to be lifted from the godown (in case of Distributors) till application for renewal is submitted.

- iii). **After expiry of the validity period of license the Licensing Authority shall mandatorily tag the FPS / Distributorship / Wholesalership with a nearby licensee and this license will be treated as suspended till further order.**
- iv). **When thus tagged, the licensee whose application is rejected / not approved will be able to submit bill in billing module only for the period he has run the FPS / Distributorship.**
- v). The Licensing Authority may seek clarification from the applicant, if required within 7 days from the date of application but, not after that.
- vi). The Licensing Authority must finally dispose (approve / reject) an application for renewal of license within 15 days from the date of application or within 7 days from the date of re-submission, latest by 30<sup>th</sup> November if application submitted without fine and by the last working date of December, if application submitted with fine.
- vii). If the Licensee fails to submit application for renewal with requisite documents even after allowing by the Licensing Authority under provision of clause 42(3), within 31<sup>st</sup> January of the next calendar year or the Licensing Authority rejects the renewal on any ground, the Licensing Authority shall proceed to declare the vacancy after giving an opportunity of being heard through a notice, to be issued within 7<sup>th</sup> of February, completing the hearing within 22<sup>nd</sup> of February and declaring vacancy within 28<sup>th</sup> of February. An order to that effect should be issued within 28<sup>th</sup> of February.

**6) Monitoring and Coordination for timely application for renewal by Licensees :**

- i). It shall be the duty of the Licensee to regularly see their portal details and apply for renewal of license with requisite fee and documents within the stipulated time.
- ii). Licensee shall keep in mind that non-submission of renewal application in time may lead to non-renewal and termination of License.
- iii). The Licensing Authority shall also monitor the progress of application for renewal by all licensees under his jurisdiction and ensure that all licensees whose license is becoming due for renewal shall apply within due date.
- iv). MIS report will be available to all officials and due care shall be taken so that no licensee is left to apply and every application is disposed of within time.
- v). It shall be the responsibility of SCF&S / ROs and DDR/DCF&S and DDPS/DR to put in place adequate mechanism in their offices with specific responsibilities to concerned officers and staff to monitor the progress for timely submission and timely disposal of all such applications.
- vi). Licensing Authority shall ensure that no hindrances or disruption occurs due to delay in application by licensees or disposal of application, tagging of the licensee, etc. in contravention of the provisions of control orders or this order.

SOPs for (i) master creation, (ii) application submission and (iii) disposal of applications are enclosed herewith.

It issues with the approval of the competent authority of this Department.

Enclo: As stated.



Joint Secretary  
to the Govt. of West Bengal

Copy forwarded for information to :

1. The Senior Special Secretary, Food & Supplies Department
2. The Special Secretary (IT & Reforms), Food & Supplies Department
3. The Joint Secretary, (IT & Reforms), Food & Supplies Department
4. The Directors, Dte of DDP&S/ Rationing/ Finance
5. The DCF&S/DDR (All)



Joint Secretary  
to the Govt. of West Bengal

Ver. 1.0

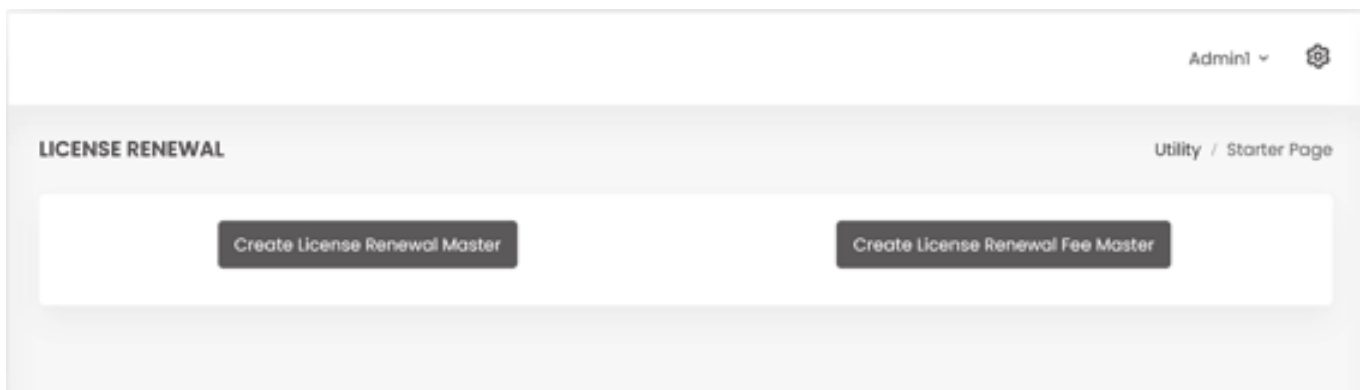
Release date: 22.08.24

A new module for conduction of licence renewal has been developed. The functions for FPS Dealership and Distributorship licence renewal – master creation by Admin User, application by licensees and disposal of applications by the licensing authorities i.e. SCF&Ss/ROs and DCF&Ss/JDRs have been deployed in the Departmental portal <https://food.wb.gov.in/>.

The Head of the Food Cell of the Department will do the master data entry in the following way:

As per newly promulgated West Bengal Targeted Public Distribution System (Maintenance and Control) Order, 2024

- Every new licence issued will be initially valid till 31<sup>st</sup> December of the issue year
  - Thereafter, the licence will be renewed for a period of 3 (three) years.
  - In the year in which a licence is due to expire, the licensee can submit renewal application on and from 1<sup>st</sup> September.
  - If application is submitted within 15<sup>th</sup> October no fine will be required.
  - If application is submitted in the period from 16<sup>th</sup> October to 31<sup>st</sup> December, the Dealer will have to pay Rs. 500 and the Distributor Rs. 1000 for each day along with the normal renewal fees.
  - When the application submission takes place in the period from 1<sup>st</sup> January to 31<sup>st</sup> January (of the next year), the applicable fine will be Rs. 1,00,000 for a Dealer and Rs. 2,00,000 for a Distributor beside normal renewal fee.
1. To implement the above, 2 (two) types of masters are to be entered into.



2. The 'Licence Renewal Master' i.e. the **time-related master** may be entered keeping in mind the timeline.

Sl. No.	Master Field	Data Entry as per WBTPDS (M&C) Order, 2024
1	Renewal start month	September
2	Renewal start day	1
3	Renewal period (year)	3
4	Day count without fine	45



## SOP for FPS Dealership & Distributorship Licence Renewal (Master creation by Admin User)



Ver. 1.0

Release date: 22.08.24

The screenshot shows the 'LICENSE RENEWAL MASTER' form with the following fields:

- Renewal Start Month : \* (Dropdown menu with 'Select Month' selected)
- Renewal Start Day : \* (Dropdown menu)
- Renewal Period (Year) : \* (Text input field)
- Day Count Without Fine : \* (Text input field)

A 'Submit' button is located at the bottom center of the form.

The screenshot shows the 'LICENSE RENEWAL MASTER' form with the following fields filled:

- Renewal Start Month : \* (Dropdown menu with 'September' selected)
- Renewal Start Day : \* (Dropdown menu with '1' selected)
- Renewal Period (Year) : \* (Text input field with '3' entered)
- Day Count Without Fine : \* (Text input field with '45' entered)

A 'Submit' button is located at the bottom center of the form.

- The data can be changed by the User whenever the Department modifies the policy. Once entered, the master data will be shown to the user.

The screenshot shows the 'LICENSE RENEWAL MASTER' form with a success message at the top: "Master Saved Successfully." Below the form, a table titled "Created Renewal Master" displays the following data:

Renewal Period (Year)	Start Day	Start Month	No of Days Without Fine	No of Days With Fine	Date
3	1	9	45	77	16-08-2024 14:59:51

4. Similarly, in the **Renewal Fee Master** too, entry may be made.

Sl. No.	Master Field	Data Entry as per WBTPDS (M&C) Order, 2024
1	Select user type	Dealer
2	Licence fee	3000
3	Fine per day	500
5	Select user type	Distributor
6	Licence fee	15000
7	Fine per day	1000

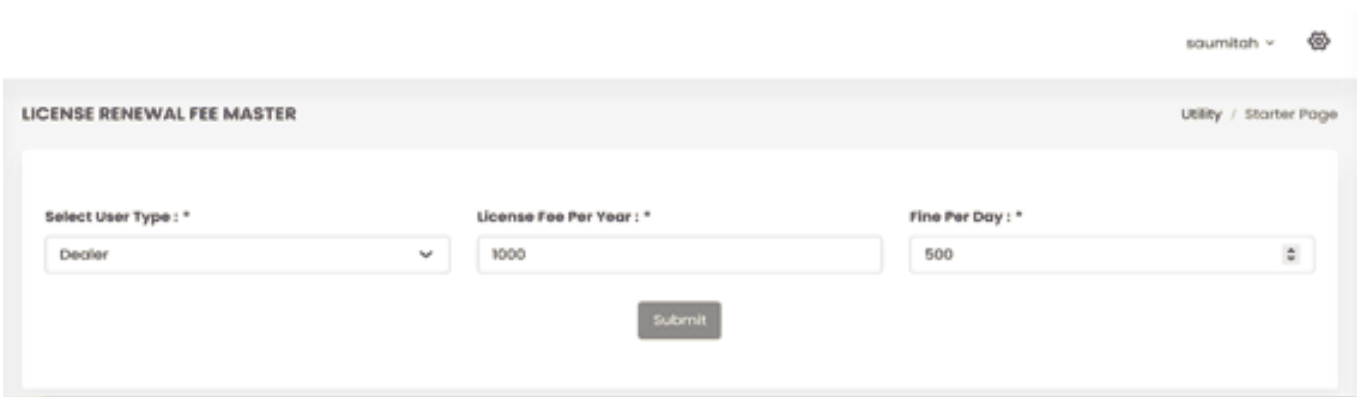


saumitah

**LICENSE RENEWAL FEE MASTER** Utility / Starter Page

Select User Type : \*      License Fee Per Year : \*      Fine Per Day : \*

Select           



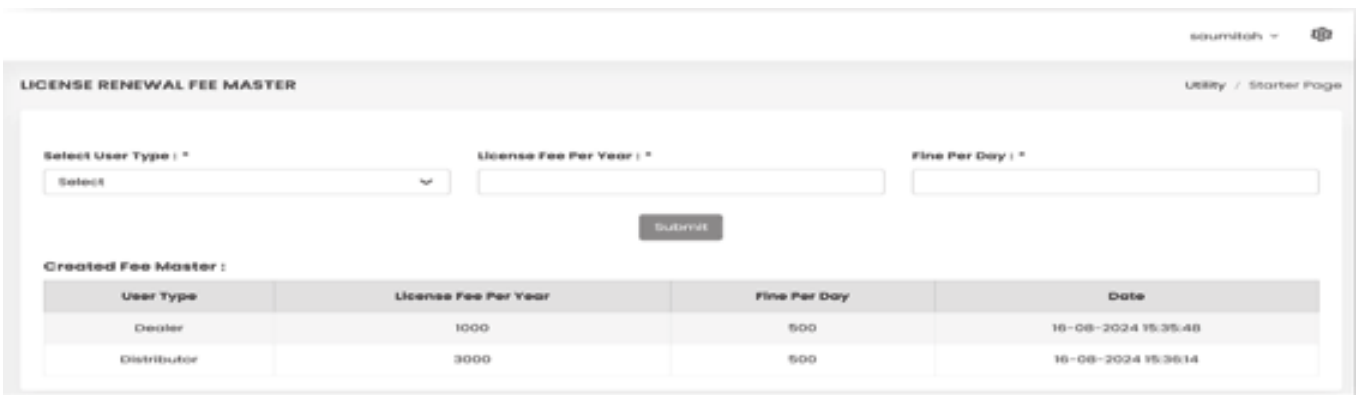
saumitah

**LICENSE RENEWAL FEE MASTER** Utility / Starter Page

Select User Type : \*      License Fee Per Year : \*      Fine Per Day : \*

Dealer           

4. The data can be changed by the User whenever the Department modifies the policy. When 'Submit' is clicked, the master data as entered will be shown to the user.



saumitah

**LICENSE RENEWAL FEE MASTER** Utility / Starter Page

Select User Type : \*      License Fee Per Year : \*      Fine Per Day : \*

Select           

**Created Fee Master :**

User Type	License Fee Per Year	Fine Per Day	Date
Dealer	1000	500	16-08-2024 15:35:48
Distributor	3000	500	16-08-2024 15:36:14



## SOP for FPS Dealership & Distributorship Licence Renewal (Application by Licensee)



Ver. 1.0

Release date: 22.08.24

A new module for conduction of licence renewal has been developed. The functions for FPS Dealership and Distributorship licence renewal - master creation by Admin User, application by licensees and disposal of applications by the licensing authorities i.e. SCF&Ss/ROs and DCF&Ss/JDRs have been deployed in the Departmental portal <https://food.wb.gov.in/>.

An FPS Dealer or a Distributor user will login into his account and apply for renewal in the following way:

1. On login in, the licensee will go to 'Renewal Application' menu to fill up the application form. In the upper section of the form the user will be shown the details like Licensee name, licence no., licensee type, licence validity etc. In the lower section he needs to respond to the given queries.

XXXXXXXXXX-XXXX

**LICENSE RENEWAL** Utility / Invoice Page

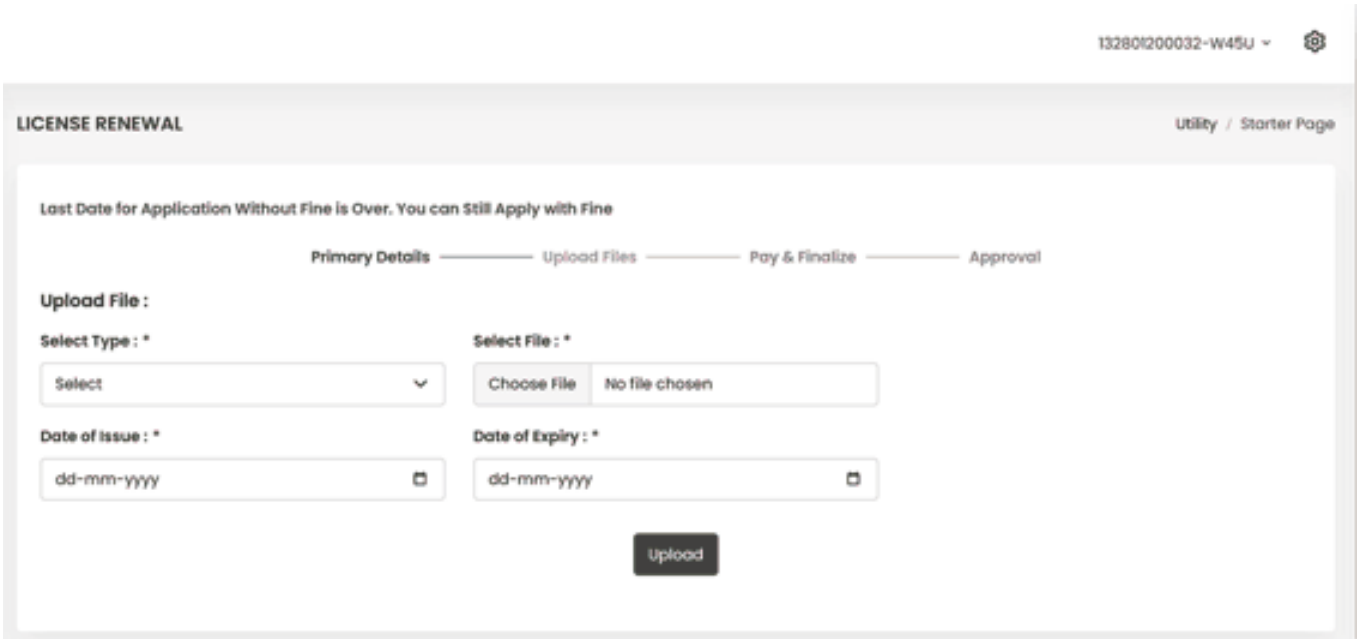
**LINK HERE FOR APPLICATION, LICENSE INFO IS CORRECT, YOU CAN VIEW APPLICATION INFO**

Primary Details	Upload Files	Pay & Receipt	Approval
<b>License will be Renewed for the Period of : 2025-2027</b>			
<b>Licensee Details:</b>			
Licensee Name : <b>MANJUKA, JITI TEJ KANUNGI</b>		License Type : <b>Wholesale</b>	
License No : <b>22540890095</b>		License valid upto : <b>25-12-2026</b>	
Mobile No : <b>9739430477</b>		Email ID : <b>bjagga@rediffmail.com</b>	
Address :			
<b>Fps Details :</b>			
<b>Serial No</b>	<b>Fps Code</b>	<b>Fps Name</b>	<b>Address</b>
1	XXXXXX0002	MANJUKA JITI TEJ	MANJUKA Chuggul (M), Ward - 004, PO - Chandpur
<b>Godown Details :</b>			
<b>Serial No</b>	<b>Fps Code</b>	<b>Address</b>	<b>Area (sq)</b>
1	XXXXXX0002	MANJUKA, Ward	0*0*0
<b>Select Godown Possession Type : *</b>			
<input type="radio"/> Leasing <input checked="" type="radio"/> Ownership			
<b>Whether any change in the possession of the godown has been made during the last one year : *</b>			
<input type="radio"/> Yes <input checked="" type="radio"/> No			
<b>Whether any Court Case/Departmental Proceed-ings/Criminal Case/Case under S.C./A.P., etc is pending against the applicant : *</b>			
<input type="radio"/> Yes <input checked="" type="radio"/> No			
<b>Whether the godown has been used for one year, and any case against the applicant, *</b>			
<input type="radio"/> Yes <input checked="" type="radio"/> No			
<b>Whether the applicant has any other Government license/agency : *</b>			
<input type="radio"/> Yes <input checked="" type="radio"/> No			

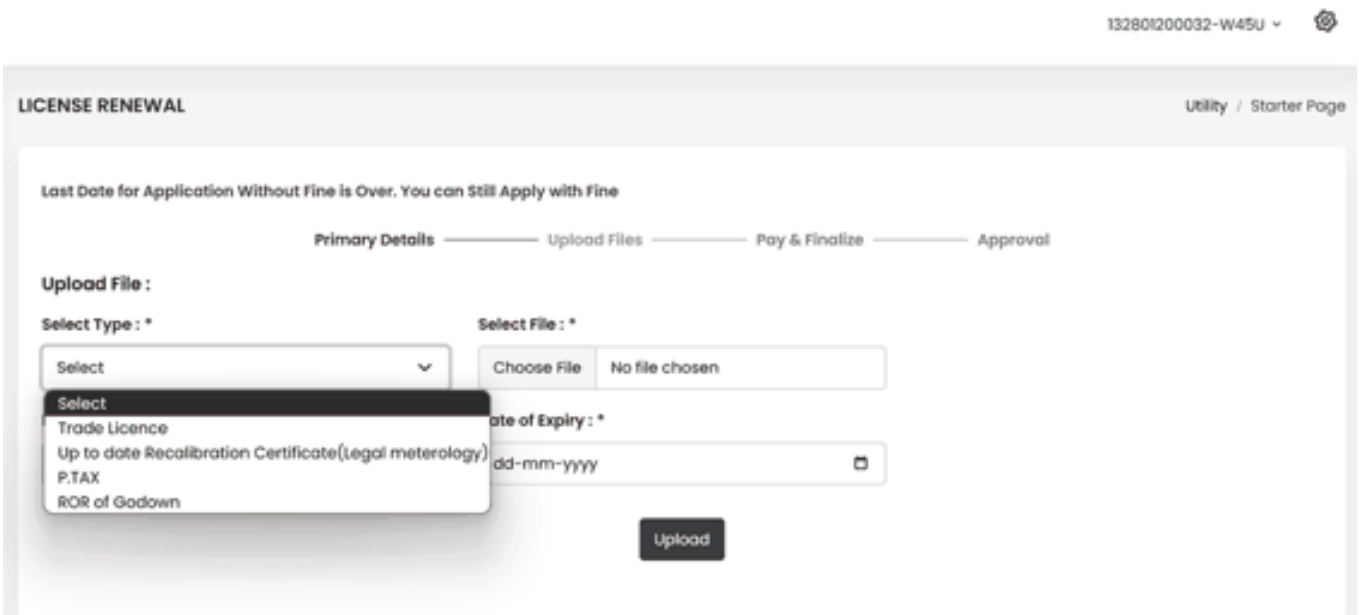
Ver. 1.0

Release date: 22.08.24

2. On clicking 'Proceed', the user will go to the documents upload page.



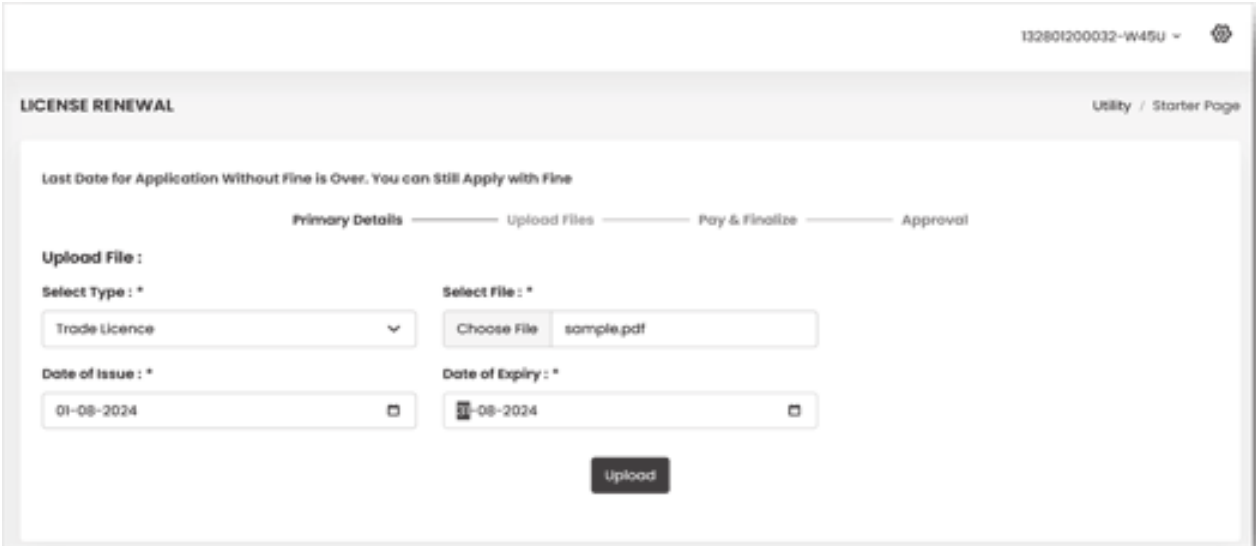
3. The user will need to upload trade licence, calibration certificate, professional tax receipt. If in step 3 he had selected 'Rental' as possessional type he will need to upload rent receipt; for 'Ownership' he will upload RoR of the shop-cum-godown.



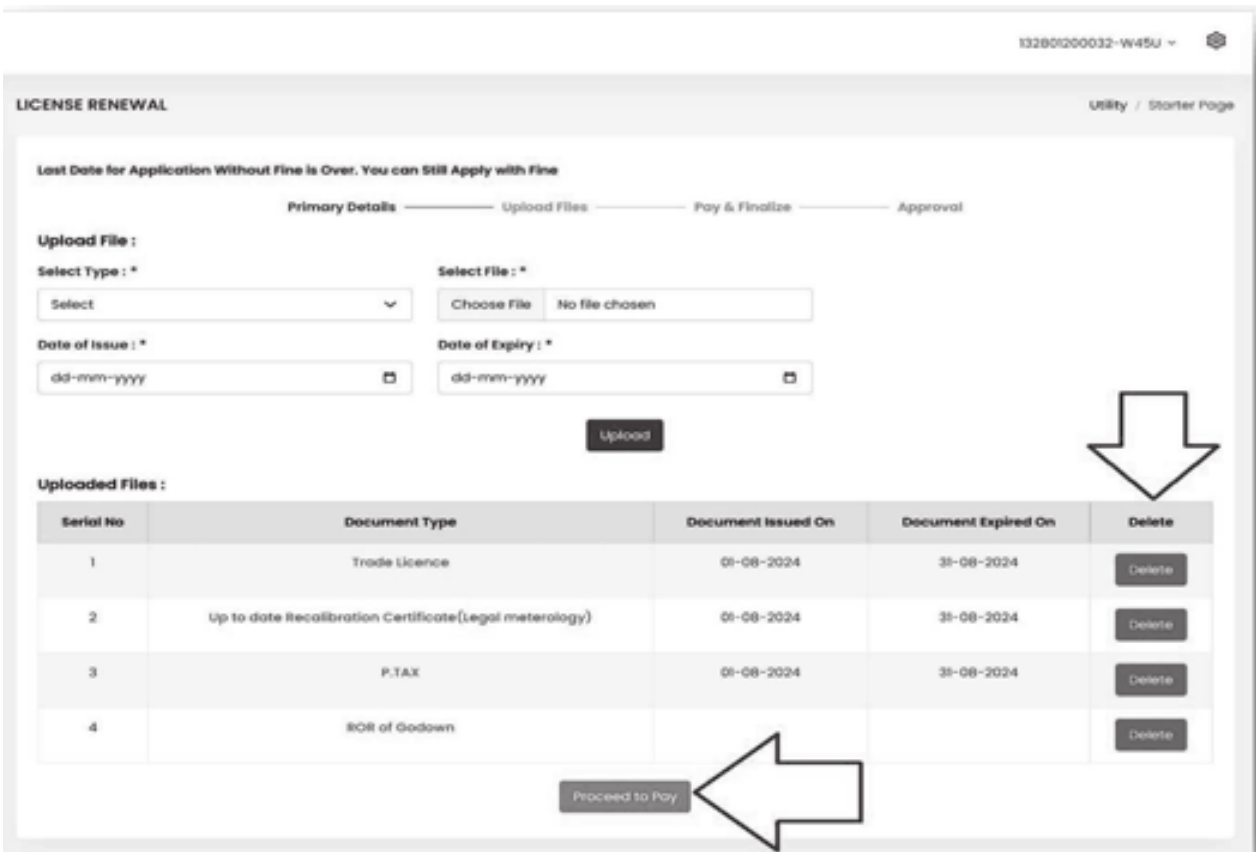
Ver. 1.0

Release date: 22.08.24

- For each document, he will select issue date and expiry date of the document (except RoR) and click 'Upload' button to complete the upload work.



- The uploaded documents will be shown. If required, the user can remove an uploaded document by clicking 'Delete' and upload again. If he is satisfied that all correct documents have been uploaded, he will click 'Proceed to Pay' button.



Serial No	Document Type	Document Issued On	Document Expired On	Delete
1	Trade Licence	01-08-2024	31-08-2024	Delete
2	Up to date Recalibration Certificate (Legal meterology)	01-08-2024	31-08-2024	Delete
3	P.TAX	01-08-2024	31-08-2024	Delete
4	RoR of Godown			Delete

Ver. 1.0

Release date: 22.08.24

6. He will be shown the amount that he needs to pay. On clicking 'Deposit Fee' he will be re-directed to GRIPS portal.

132801200032-W45U

**LICENSE RENEWAL**
Utility / Starter Page

Last Date for Application Without Fine is Over. You can Still Apply with Fine

Primary Details — Upload Files — Pay & Finalize — Approval

**Payment Details :**

Serial No	Last Date	Renewal Fee (Rs.)	Fine (Rs.)	Total (Rs.)
1	14-08-2024	3000	0	3000
2	30-10-2024	3000	500	3500

Amount to be Paid : 3500
Payment Status : Yet Not Initiated

7. In GRIPS portal the user will follow the steps as guided therein and will complete the payment. On successful completion, when response from GRIPS is received in the Departmental portal, the payment status here will show as 'Successful'.

Now, the user will click 'Finalize Application' button to finally submit the application.

132801200032-W45U

**LICENSE RENEWAL**
Utility / Starter Page

Last Date for Application Without Fine is Over. You can Still Apply with Fine

Primary Details — Upload Files — Pay & Finalize — Approval

**Payment Details :**

Serial No	Last Date	Renewal Fee (Rs.)	Fine (Rs.)	Total (Rs.)
1	14-08-2024	3000	0	3000
2	30-10-2024	3000	500	3500

Amount to be Paid : 3500

Payment Status : Successful

Ver. 1.0

Release date: 22.08.24

8. After submission, when the application is pending with the licensing authority, the licensee will be shown this status.

13280200032-W45U

Application Rejected For the Session 2023-2027 And N is Under Verification.

Primary Details
Upload Files
Pay & Finalize
Approval

**Payment Details :**

Account No : 3000

MM No : 5781755474804

**Uploaded Files :**

Serial No	Document Type	Application Issued On	Document Expired On
1	Trade Licence	01-08-2024	31-08-2024
2	Up to date Recalibration Certificate (Legal metrology)	01-08-2024	31-08-2024
3	P.TAX	01-08-2024	31-08-2024
4	ROR of Godown		

File : 000

Approved Date : 01-08-2024 15:28:44

9. If the LA has sent the application back finding one or more documents questionable, the licensee will see this status and the documents marked by the LA will be enabled for removal and upload by him.

13280200032-W45U

Certification Sought for the Application.

Primary Details
Upload Files
Pay & Finalize
Approval

**Upload File :**

Select Type : \*

Select File : \*  
 No file chosen

Date of Issue : \*

Date of Expiry : \*

Remarks : Recalibration Certificate is not in Proper Format. Please Upload the Correct Document.

**Uploaded Files :**

Serial No	Document Type	Document issued On	Document Expired On	Delete
1	Trade Licence	01-08-2024	31-08-2024	<input type="button" value="Delete"/>
2	Up to date Recalibration Certificate (Legal metrology)	01-08-2024	31-08-2024	<input type="button" value="Delete"/>
3	P.TAX	01-08-2024	31-08-2024	<input type="button" value="Delete"/>
4	ROR of Godown			<input type="button" value="Delete"/>

Ver. 1.0

Release date: 22.08.24

10. When the LA approves the application, the licensee will find it reflected in the status. He will be able to download the updated licence as well.

132801200032-W45U

**LICENSE RENEWAL**
Utility / Starter Page

Application Approved for the Session 2025-2027

Primary Details
Upload Files
Pay & Finalize
Approval

**Payment Details :**

Renewal Fee : 3000 Fine : 500

BRN No : 6789765434908 Payment Date : 16-08-2024 16:26:14

**Uploaded Files :**

Serial No	Document Type	Document Issued On	Document Expired On
1	Trade Licence	01-08-2024	31-08-2024
2	Up to date Recalibration Certificate(Legal meterology)	01-08-2024	31-08-2024
3	P.TAX	01-08-2024	31-08-2024
4	ROR of Godown		

Download New License

11. Similarly, if the LA rejects the application, the status will show the same.

Application Rejected.

Primary Details
Upload Files
Pay & Finalize
Approval

**Payment Details :**

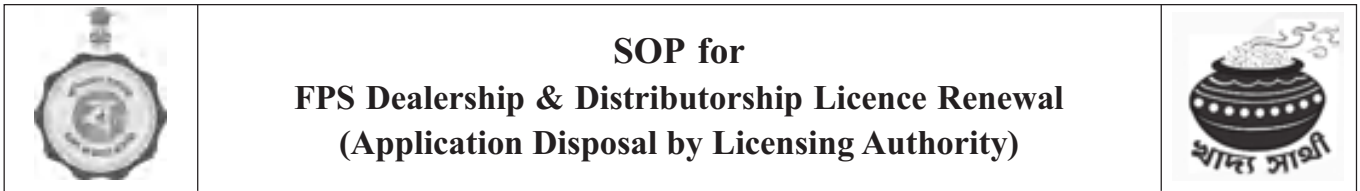
Renewal Fee : 3000 Fine : 500

BRN No : 6789765434908 Payment Date : 16-08-2024 16:26:14

**Remarks :**

**Uploaded Files :**

Serial No	Document Type	Document Issued On	Document Expired On
1	Trade Licence	01-08-2024	31-08-2024
2	Up to date Recalibration Certificate(Legal meterology)	01-08-2024	31-08-2024
3	P.TAX	01-08-2024	31-08-2024
4	ROR of Godown		



Ver. 1.0

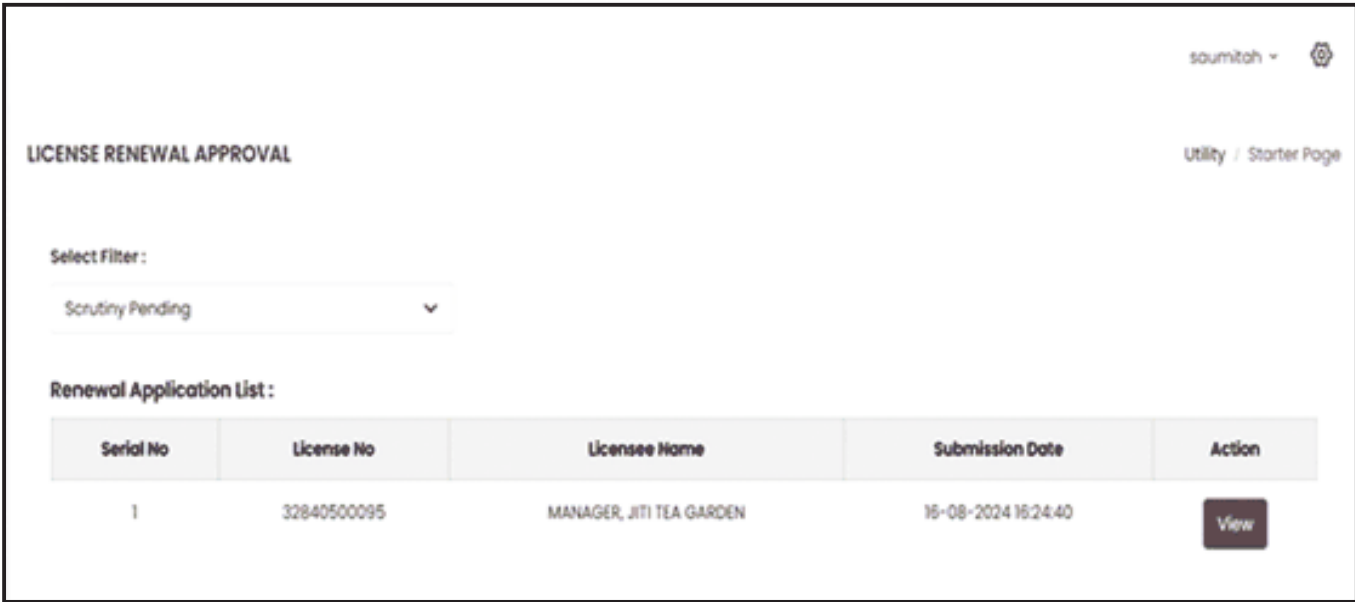
Release Date: 22.08.2024


A new module for conduction of licence renewal has been developed. The functions for FPS Dealership and Distributorship licence renewal - master creation by Admin User, application by licensees and disposal of applications by the licensing authorities i.e. SCF&Ss/ROs and DCF&Ss/JDRs have been deployed in the Departmental portal <https://food.wb.gov.in/>.

The licensing authorities i.e. SCF&S/RO for Dealer and DCF&S/JDR for Distributor will dispose of applications in the following way:


**Dealing Assistant Login**

1. Dealing Assistants of the SCF&S/RO or DCF&S/JDR offices will login and go to the Licence Renewal > Scrutiny Inbox menu. If he selects the 'Scrutiny Pending' filter, he will see all applications pending with him. To find applications already scrutinised by him and sent to the licensing authority, he needs to select the 'Scrutiny Done' filter.





## SOP for FPS Dealership & Distributorship Licence Renewal (Application Disposal by Licensing Authority)



Ver. 1.0

Release Date: 22.08.24

- When he selects an application, he will be able to see the complete application submitted by the licensee.

LICENSE RENEWAL APPROVAL
Utility / Starter Page

**License will Be Renewed for the Period of : 2025-2027**

**Licensee Details :**

Licensee Name : MANAGER, JITI TEA GARDEN	License Type : Individual
License No : 32840500095	License Valid Upto : 31-12-2024
Mobile No : 9723120477	Email ID : jitigoddricks.com

Address :

**Fps Details :**

Serial No	Fps Code	Fps Name	Address
1	132801200032	MANAGER, JITI T.G.	JALPAIGURI, Dhupguri (M), Ward - 0010, PO - Chauhatti

**Godown Details :**

Serial No	Fps Code	Address	Size (H)
1	132801200032	JALPAIGURI, Motor	0 * 0 * 0

Select Godown Possession Type :

Ownership

Whether any change in the construction of the godown has been made during the last one year :

No

Whether any Court Case/Departmental Proceed-ings/Criminal Case/Case under S.O. Act, 1955 is pending against the applicant :

No

Whether the applicant has, during last one year, filed any Case against the Government :

No

Whether the applicant has any other Government licence/agency :

No

- Scrolling down he can see the payment details and status, and the documents uploaded by the licensee.

**Payment Details :**

Renewal Fee : 3000	Fine : 500
SRN No : 6789785434908	Payment Date : 16-08-2024 16:26:14

**Scrutiny :**



Serial No	Document Type	Document Issued On	Document Expired On	Doc Status *
1	Trade Licence	01-08-2024	31-08-2024	Select
2	Up to date Recalibration Certificate(Legal metrology)	01-08-2024	31-08-2024	Select
3	P.TAX	01-08-2024	31-08-2024	Select
4	ROE of Godown			Select

**Movement History :**

Serial No	Status	Remarks	Date	Created By
1	Application Finalized		16-08-2024 16:24:40	132801200032-w45u

Remarks

Submit

	<h2 style="margin: 0;">SOP for FPS Dealership &amp; Distributorship Licence Renewal (Application Disposal by Licensing Authority)</h2>	
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Ver. 1.0

Release Date: 22.08.24

4. The DA needs to examine each uploaded document and in the 'Doc Status' column select the appropriate status for each. If the uploaded document is relevant, legible, and up to date he will select 'Proper'. Other 'Not Proper' is to be selected.


Scrutiny :				
Serial No	Document Type	Document Issued On	Document Expired On	Doc Status *
1	Trade Licence	01-08-2024	31-08-2024	Proper <span style="font-size: small;">▼</span>
2	Up to date Recalibration Certificate(Legal meterology)	01-08-2024	31-08-2024	Not Proper <span style="font-size: small;">▼</span>
3	P.TAX	01-08-2024	31-08-2024	Proper <span style="font-size: small;">▼</span>
4	ROR of Godown			Proper <span style="font-size: small;">▼</span>

5. On completion, he will click 'Submit' to send it to the LA.


### Licensing Authority (SCF&S/RO or DCF&S/JDR) Login:

6. If the DA does not do the aforementioned step, the LA himself can do the same i.r.o. an application. Towards that he needs to select the 'Scrutiny Pending' filter. When scrutiny is done, he can take the 'Scrutiny Done' filter.

Serial No	License No	Licensee Name	Submission Date	Action
1	32840500095	MANAGER, JITI TEA GARDEN	16-08-2024 16:43:44	<div style="border: 1px solid black; padding: 2px 5px; display: inline-block;">View</div>



## SOP for FPS Dealership & Distributorship Licence Renewal (Application Disposal by Licensing Authority)



Ver. 1.0

Release Date: 22.08.24

- On clicking the 'View' as shown in the above screenshot, the complete application by the licensee.

LICENSE RENEWAL APPROVAL
Utility / Starter Page

Logout

License will Be Renewed for the Period of : 2025-2027

**Licensee Details :**

Licensee Name : MANAGER, JITI TEA GARDEN	License Type : Individual
License No : 32840500095	License Valid Upto : 31-12-2024
Mobile No : 9733120477	Email ID : jiti@goodricke.com

Address :

**Fps Details :**

Serial No	Fps Code	Fps Name	Address
1	13280200032	MANAGER, JITI T.G.	JALPAIGURI, Dhupguri (M), Ward - 080, PO - Chauhatti

**Godown Details :**

Serial No	Fps Code	Address	Size (ft)
1	13280200032	JALPAIGURI, Mokal	0 * 0 * 0

Select Godown Possession Type :

Ownership

Whether any change in the construction of the godown has been made during the last one year :

No

Whether any Court Case/Departmental Proceed-ings/Criminal Case/Case under E.C. Act, 1955 is pending against the applicant :

No

Whether the applicant has, during last one year, filed any Case against the Government :

No

Whether the applicant has any other Government licence/agency :

No

- Scrolling down, he can see the payment details with status, documents status as entered during scrutiny and the movement history.

**Payment Details :**

Renewal Fee : 3000	Fine : 500
BNR No : 6769765434908	Payment Date : 16-08-2024 16:26:14



**Scrutiny :**

Serial No	Document Type	Document Issued On	Document Expired On	Doc Status *
1	Trade Licence	01-08-2024	31-08-2024	Proper
2	Up to date Recalibration Certificate (Legal metrology)	01-08-2024	31-08-2024	Not Proper
3	P.TAX	01-08-2024	31-08-2024	Proper
4	ROF of Godown			Proper

**Government History :**

Serial No	Status	Remarks	Date	Created By
1	Application Finalized		16-08-2024 16:24:40	13280200032- WBJU
2	Scrutiny Done		16-08-2024 16:43:44	scourtabh

Select Action \*  Remarks

	<h2 style="margin: 0;">SOP for FPS Dealership &amp; Distributorship Licence Renewal (Application Disposal by Licensing Authority)</h2>	
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Ver. 1.0

Release Date: 22.08.24

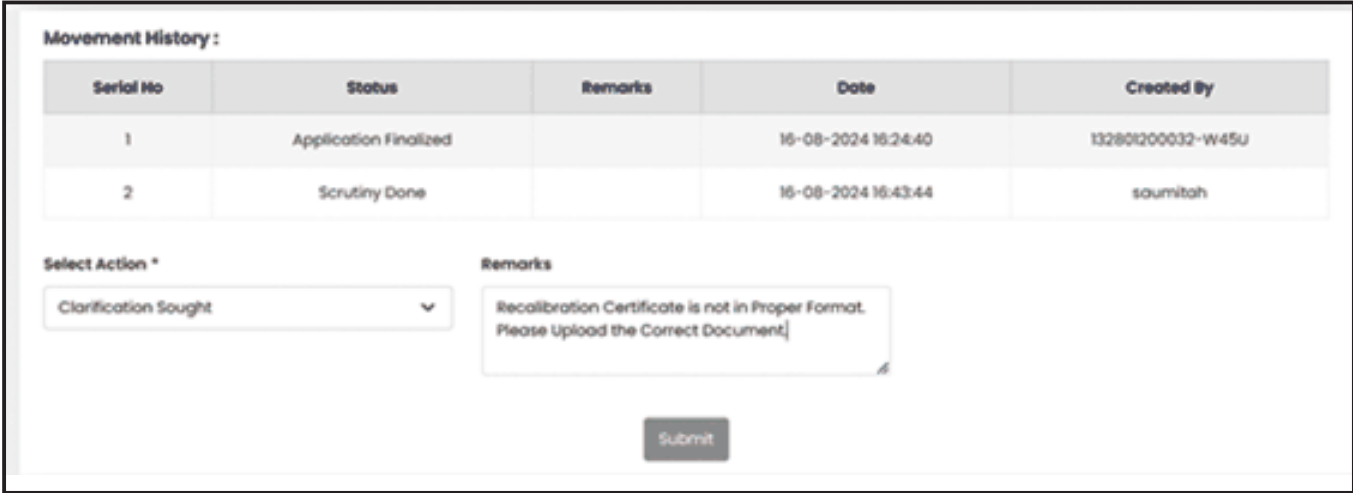
9. After thorough examination when the LA has arrived at a decision to dispose of the application, he will select an action from the 'Select Action' drop-down. If he selects 'Approved', remarks is optional.



10. For other two actions i.e. rejection and seeking clarification, entering remarks is mandatory.

**Movement History :**

Serial No	Status	Remarks	Date	Created By
1	Application Finalized		16-08-2024 16:24:40	13280200032-W45U
2	Scrutiny Done		16-08-2024 16:43:44	saumitah

11. Finally, he will click on 'Submit' to finally dispose of the application.



**Government of West Bengal**  
**Food & Supplies Department**  
**Khadyashree Bhawan**  
**11A Mirza Ghalib Street, Kolkata- 700087**  
**<https://food.wb.gov.in>**



**File No. FS/Sectt./Food/4P-21/2024**

No. : 3499

Dated: 02.09.2024

**ORDER**

**Sub: Format/Template of Display Board, Notice Board and Inspection books  
to be maintained by Dealers and Distributors**

All Dealers and Distributors shall have to display a Board containing certain information of permanent nature and a Notice board containing information of variable nature at a conspicuous place in their place of business in pursuance of **Clause 16 (1) and (2) and Clause 35 (1) and (2) of the newly introduced West Bengal Targeted Public Distribution System (Maintenance & Control) Order, 2024** which deals with the **Duties and responsibilities of Dealers and the Duties and responsibilities of Distributor** respectively and all Dealers shall have to maintain inspection Books in prescribed format in pursuance of **Clause 43 (2)**. Inspection Books should also be maintained by Distributors.

Hence formats/templates of Boards containing information of permanent and variable nature and formats of inspection books to be maintained by both dealers and Distributors have been devised by the Food & Supplies Department to maintain uniformity in this respect across the State.

All Dealers and Distributors shall hence forth ensure strict adherence in maintaining these formats.

This has got the approval of the authority in the Department

Encl. Templates for Display Board, Notice Board  
Formats of Inspection Book of dealers &  
Distributors.

Joint Secretary  
to the Govt. of West Bengal  
email: food.cellwb@gmail.com

Memo No. 3499/1(4)

Date: 02.09.2024

Copy forwarded for information and taking necessary action to:

1. The Senior Special Secretary, Food/DP/Budget/Audit, Food & Supplies Department
2. The Special Secretary, GE&EM/Procurement/IT & Reforms, Food & Supplies Department
3. The Director, DDP&S/Rationing/Consumer Goods/Storage/Textile/NCEC
4. The DCF&SDDR (All)

Joint Secretary  
to the Govt. of West Bengal  
email: food.cellwb@gmail.com

**Format for each of the following pages (this statement is not to be printed)**

**Format for Inspection Book to be kept at Fair Price Shop**

**Page 1**

**Opening page of the Book**

Name of the Fair Price Shop	
FPS Code	
License No.	
Complete Address of the FPS	
Name of the FPS dealer (in case of Individual) / Names of the partners (in case of partnership firm) / Name of the authorized person (in case of Registered Cooperative Society / Sangha / Mahasangha)	
Number of pages contained in the book (each page will be serially numbered)	
<b>Certificate of the Inspector in charge of the FPS</b>	
Certified that this Inspection Book containing pages as mentioned above is opened on ____ (date of opening) by the undersigned in terms of the Clause of the TPDS Control Order, 2024 and the FPS dealer shall be duty bound to abide by the instructions given in this book by any official authorized by the said Control Order. This book is to be maintained and updated in addition to the any other mode or online Inspection Register. <b>This book is not a substitute to the online inspection report and compliance thereof.</b>	
Signature of the certifying Official	

Name & Designation of the certifying Official	
Whether the <b>Board</b> mentioning the details of the FPS, timings of its opening, Toll Free Number and Name and Designation of the grievance redressal authority is found in order in a prominent place outside the FPS or not. ( <b>Refer Clause No. </b> )	Remarks: YES / NO
Whether the <b>Board</b> mentioning the number of beneficiaries as on the first day of the month, opening stock position on the date of Inspection is found in order and up to date or not? ( <b>Refer Clause No. </b> )	Remarks: YES / NO
Whether the Calendar alongwith list of clusters for duare ration is put up or not?	Remarks: YES / NO
Whether the ePOS and the Integrated weighing scale are found functioning and being used and server generated slips are distributed to the beneficiaries or not?	Remarks: YES / NO
Whether the FPS is running as per the terms & conditions of the TPDS Control order or not (Please mention deviation/s, if any)	Deviation(s): YES / NO 1. 2. 3.
Feedback of the beneficiaries, if any :	
Observations of the Inspecting Official :	
Name :  Designation of the : Inspecting Official	Full Signature of the Inspecting Official

## Format for Inspection Book to be kept at Distributor points

Page 1

### Opening page of the Book

Name of the Distributorship	
Distributor Code	
License No.	
Complete Address of the Distributor	
Name of the Distributor (in case of Individual) /Names of the partners (in case of partnership firm) / Name of the authorized person (in case of Registered Cooperative Society/ Mahasangha)	
Number of pages contained in the book (each page will be serially numbered)	
<b>Certificate of the Inspector in charge of the distributor</b>	
<p>Certified that this <b>Inspection Book</b> containing pages as mentioned above is opened on ____ (date of opening) by the undersigned in terms of the Clause of the TPDS Control Order, 2024 and the FPS dealer shall be duty bound to abide by the instructions given in this book by any official authorized by the said Control Order.</p> <p>This book is to be maintained and updated in addition to the any other mode or online Inspection Register.</p> <p><b>This book is not a substitute to the online inspection report and compliance thereof.</b></p>	
Signature of the certifying Official	

Name & Designation of the certifying Official	
Whether the <b>Board</b> mentioning the details of the distributorship, Designation of the licensing authority, name and designation of the grievance redressal authority and the Toll Free Number is found in order in a prominent place outside the godown and visible to general public or not. <b>(Refer to Clause No. 30 (1))</b>	Remarks: YES / NO
Whether the notice <b>board</b> containing information regarding daily stock of commodity, category wise public distribution commodities, opening and closing stock of food grains and other commodities, numberwise stacks and nos. of bags in those stacks, etc. is displayed at visible and conspicuous place inside his godown or not <b>(Refer Clause No. 30 (2))</b>	Remarks: YES / NO
Whether the stock is maintained neatly and in countable position, with proper stacking, stack Cards, alleys between the stack, clean premises or not	Remarks: YES / NO
Whether the registers and other books of accounts as specified by the competent authority are maintained up to date or not	Remarks: YES / NO
Whether the DISTRIBUTOR is running as per the terms & conditions of the TPDS Control order or not (Please mention deviation/s, if any)	Deviation(s): YES / NO 1. 2. 3.
Observations of the Inspecting Official :	
Name :  Designation of the : Inspecting Official	Full Signature of the Inspecting Official



**Government of West Bengal**  
**Food & Supplies Department**  
**Khadyashree Bhawan**  
**11A, Mirza Ghalib Street, Kolkata-700 087**  
**<https://food.wb.gov.in>**



**File No.** FS/Sectt./Sup/4M-90/2018 (Pt.)

**No.:** 1739

**Dated:** 19.04.2024

**ORDER**

**Sub: Procedure to be followed during tagging of FPSs**

In order to ensure that during tagging/re-tagging of FPSs, deviations/mis-matches in stock balances do not occur and even if they do occur are dealt with immediately and strictly, it is of utmost importance that proper Stock Accounting is done by the Licensing authority i.e., the Sub-Controller of Food & Supplies and Rationing Officer at every instance of tagging or mapping of an FPS Code with any Licensee other than the existing one. This is also important to avoid any unnecessary potential loss to Government exchequer.

Hence in order to achieve both the above mentioned objectives the following guidelines are being issued to deal with all instances of tagging. The Licensing authorities shall follow these guidelines strictly without fail.

**Guidelines to be followed in case of tagging/mapping of an FPS Code with another Licensee**

**A. Events requiring Tagging/Mapping :**

- 1) Tagging to nearby Dealer on Suspension of FPS of errant FPS Licensee
- 2) Tagging back to original Licensee on Revocation of Suspension
- 3) Tagging of FPS with a new Licensee appointed on Compassionate ground in the event of Death of a Dealer
- 4) Tagging of FPS with a new Licensee appointed on Compassionate ground due to Medical Incapacitation
- 5) Tagging on receiving new FPS license due to resultant Vacancy
- 6) Tagging due to any other exigency

Action to be taken by Licensing Authority while tagging/mapping an FPS code with another licensee in die above mentioned cases :

1. Along with issuance of order of tagging/mapping an FPS Code with any other Licensee, the Licensing Authority shall :
  - i. **Issue an order causing physical verification and transfer of stock** of food grains from the Godown of the current FPS Dealer to the Godown of the tagged FPS Dealer.
  - ii. The quantity of food grains found during physical verification and transferred shall be entered in the online module to be developed by Reforms Cell.
  - iii. A certificate of stock transfer jointly signed by the Inspecting official and both FPS Dealers shall also be uploaded by the Inspecting official in the online module along with pictures o the Godown and Stock.

2. **If there is no difference** in the System balance and physical quantity of foodgrains found in the godown and transferred, then :
  - i. The Licensing Authority shall simply complete the tagging process and tag the FPS with the desired FPS Dealer.
  - ii. A certificate of stock transfer jointly signed by the Inspecting official and both FPS Dealers shall also be uploaded by the Inspecting official in the online module along with pictures of the Godown and Stock.
3. **If there is any difference in the System balance and physical quantity** of foodgrains found in the godown and transferred then the Licensing Authority shall proceed in the **following way** :
  - i. Licensing Authority shall immediately raise a request for freezing payment of all pending bills to the errant FPS Dealer. Feature for raising such request and halting of payment of an FPS Dealer shall be developed by reforms Cell by 30.04.24.
  - ii. Till development of the feature, such requests shall be intimated by email and over phone to the office of Director of Finance and Reforms Cell.
  - iii. Licensing Authority in consultation with Accounts Officer of the District / DDR shall calculate the amount of pending bills and the amount to be realized to recover the economic cost of food grains as per provisions of the WBPDS (M&C) Order, 2013 as amended.
  - iv. **If the amount of pending bills of the FPS matches or is greater than the penal amount to be recovered** the licensing authority shall pass a reasoned order on completion of the proceedings for recovery of the amount from the unpaid bills and send a copy of the same to the office of Director of Finance.
  - v. **If the amount of pending bills of the FPS is less than the penal amount to be recovered** the licensing authority shall issue a notice to the errant FPS Dealer to pay the **residual penal amount** within 15 days in order to recover the economic cost of food grains as per provisions of the WBPDS (M&C) Order, 2013 as amended from time to time. Apart from this the Licensing authority may also proceed for other actions like lodging an FIR, etc. as per provisions of Essential Commodities Act, 1955 as amended.
  - vi. In the meantime the Licensing Authority shall raise a request for providing Additional Allocation to the newly Tagged Dealer through the online module already available so that food grains are available for distribution to the beneficiaries. On approval of the Director, Additional allocation shall be released to the tagged FPS Dealer. This would be recorded by the system automatically & lead to a temporary increase in System Balance of the FPS which is required to be settled later after completion of all the process related with such shortage as per provisions of the Control Orders.
  - vii. in the event of realization of fine or termination of the suspended licensee, the licensing authority shall raise a request for balance correction again in the online module already available and on approval of the Director the balance shall get corrected.

## **B. Events requiring Tagging / Mapping :**

### **Tagging due to death of an existing FPS Dealer**

#### **Action to be taken by Licensing Authority while tagging / mapping an FPS code with another licensee due to Death of an existing Dealer :**

1. Along with issuance of order of tagging / mapping an FPS Code with any other nearby Licensee, **the Licensing Authority shall :**
  - i. **Issue an order causing physical verification and transfer of physical stock** of food grains from the Godown of the deceased FPS Dealer to the Godown of the tagged FPS Dealer.
  - ii. The quantity of food grains found during physical verification and transferred shall be entered in the online module to be developed by Reforms Cell.
  - iii. A certificate of stock transfer jointly signed by the Inspecting official, family member/s of the deceased Dealer and the FPS Dealer going to be tagged shall also be uploaded by the Inspecting official in the online module along with pictures of the Godown and Stock.
2. **If there is no difference** in the System balance and quantity transferred then the Licensing Authority shall simply complete the tagging process and tag the FPS with the desired FPS Dealer.
3. **If there is any difference in the System balance and quantity transferred** then the Licensing Authority shall proceed in the **following way :**
  - i. Licensing Authority shall immediately raise a request for freezing payment of all pending bills to the deceased FPS Dealer. Feature for raising such request and halting of payment of an FPS Dealer shall be developed by reforms Cell by 30.04.24. Till development of the feature, such requests shall be intimated by email and over phone to the office of Director of Finance and Reforms Cell.
  - ii. Licensing Authority in consultation with Accounts Officer of the District/DDR shall calculate the amount of pending bills and the **penal amount** to be realized to recover the economic cost of food grains as per provisions of the WBPDS (M&C) Order, 2013 as amended.
  - iii. If the amount of pending bills of the deceased FPS Dealer matches or is greater than the penal amount to be recovered the licensing authority shall pass a reasoned order for recovery of the amount from the unpaid bills and send a copy of the same to the office of Director of Finance.
  - iv. If the amount of pending bills of the FPS is less than the penal amount to be recovered the licensing authority Issue a letter to family of the deceased FPS Dealer informing them of the findings and to pay the residual amount within 45 days failing which any prayer from any of the member/s for compassionate ground shall be liable to be rejected.
  - v. In the meantime the Licensing Authority shall raise a request for providing Additional Allocation to the Tagged Dealer through the online module already available so that no beneficiary is deprived of food grains. On approval of the Director, Additional allocation shall be released to the tagged FPS Dealer. This would be recorded by the system automatically & lead to a temporary increase in System Balance of the FPS which is required to be settled later after completion of all the process related with such shortage as per provisions of the Control Orders.

- vi. In the event of realization of the complete amount, the licensing authority shall raise a request for balance correction again in the online module already available and on approval of the Director the balance shall get corrected.
- vii. In the event of non-payment of the residual amount by any of the family member/s no application from the family shall be processed. On non-payment of penal amount within 60 days the FPS shall be declared for resultant vacancy.

**C. In the event of new FPS Creation due to getting license on fresh vacancy :**

As an entirely new FPS code is created, the Licensing Authority shall not transfer any physical stock from the existing FPS Dealer. He/She shall create allocation for the newly created FPS from the Additional Allocation Module already live and the FPS shall be able to function immediately from the next month.

The IT & Reforms Cell will develop a comprehensive Tagging Module encompassing all requirements of the Guidelines by 15.05.2024.



Joint Secretary  
to the Government of West Bengal  
Food & Supplies Department

No. 1739/1(31)-FS/Sectt/Sup/4M-90/2018 (Pt.)

Dated: 19.04.2024

Copy forwarded for kind information and necessary action to :

1. Director, Directorate of DDP & S.
  2. Director, Directorate of Rationing
  3. Additional Secretary (IT & Reforms)
- 4-31 All DCF & S and DDRs for ensuring circulation to all SCF & S and ROs in their jurisdiction.

Joint Secretary  
to the Government of West Bengal  
Food & Supplies Department

## Additional Allocation for Newly Created FPS

### Requirement :

Large numbers of vacancies are being approved, created & being made functional at present. There are basically two types of vacancies :

- **Resultant Vacancies** (*Includes Compassionate Ground Cases-Does not involve creation of new code and transfer of Ration Cards*). Hence there is no issue in allocation as it is already being issued against the particular FPS code.
- **Fresh vacancies** (*where one new FPS is created from another FPS and cards are shifted from one FPS code to the new FPS code*). These FPSs get allocation after the cards are transferred. However, as we release allocations in advance, the new FPS has to wait for **2-3 months** to get its first allocation and become fully functional.

**To make the new FPS functional within one month, an Additional allocation module has been developed.**

- In this module, whenever a new FPS is created and license is issued, the SCF&S/RO will **generate online**, additional allocation for the month(s) for which normal monthly allocation has already been issued by the department.
- SCF&S/RO can generate allocation for the immediate **next month(s)** through this module from **1st to 27th day of the month**. However, it should be ensured that **DRC transfer has been completed by SCFS/RO for offline cases**.
- For online cases the transfer would be automatic.
- Step by step description of the module is given below :-

### SCF&S / RO Login :

SCF&S / RO Logs into Supply Chain Portal, goes to Administration ⇨ Additional Allocation ⇨ "Additional Allocation for New FPS". New FPS codes created in last 3 months will be displayed.



Thereafter he/she selects the newly created FPS from the dropdown. Then, system displays eligible month(s) for allocation as below :

Select Newly Created FPS\* RDMA CHAKRABARTY -WB034423241

Eligible Allocation Month\* :

Allocated Month	Allocated Year
9	2023
10	2023

\*\*\* Allocation the next month(Curren+1) can be raised from 1st to 27 th of the current month  
 \*\*\* After 27 th allocation for next to next month can be raised(Curren+2)  
 \*\*\* Allocation quantity all shows in terms of wheat

[Display Card Count](#)

Then he/she clicks on the “Display Card Count”. Then, present card position of the FPS is shown below :

Select Newly Created FPS\* RDMA CHAKRABARTY -WB034423241

Eligible Allocation Month\* :

Allocated Month	Allocated Year
9	2023
10	2023

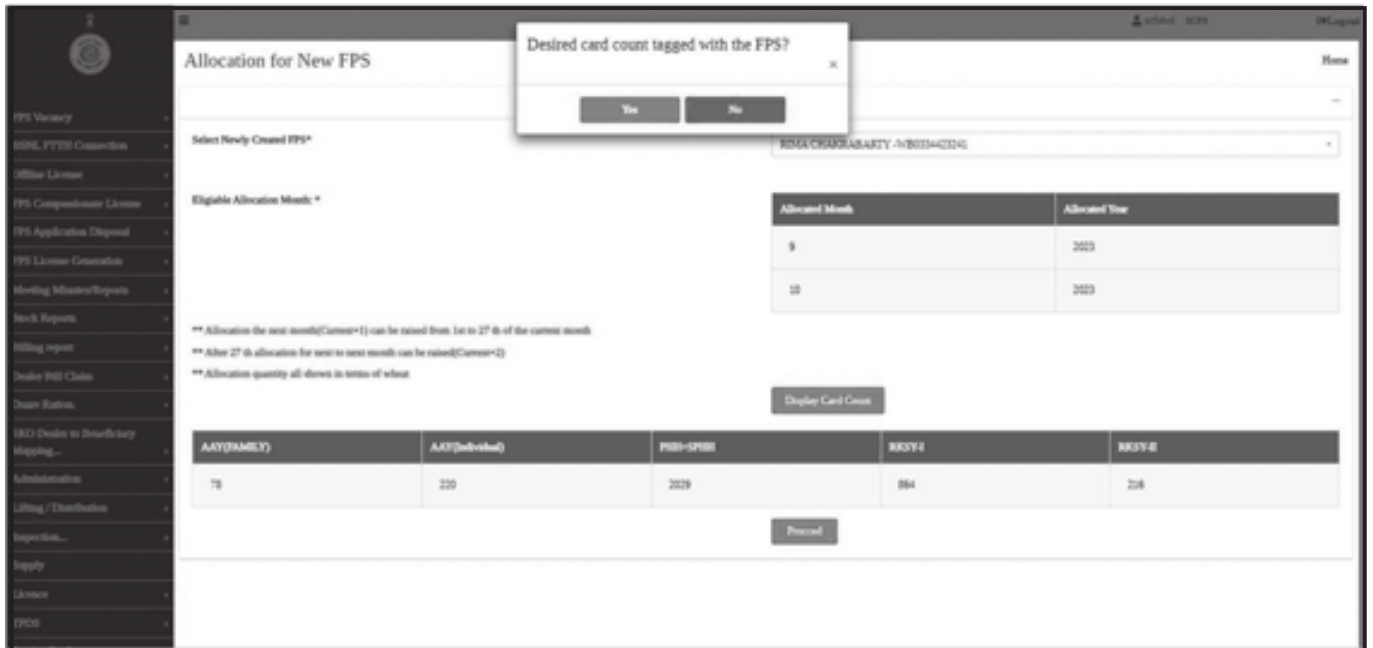
\*\*\* Allocation the next month(Curren+1) can be raised from 1st to 27 th of the current month  
 \*\*\* After 27 th allocation for next to next month can be raised(Curren+2)  
 \*\*\* Allocation quantity all shows in terms of wheat

[Display Card Count](#)

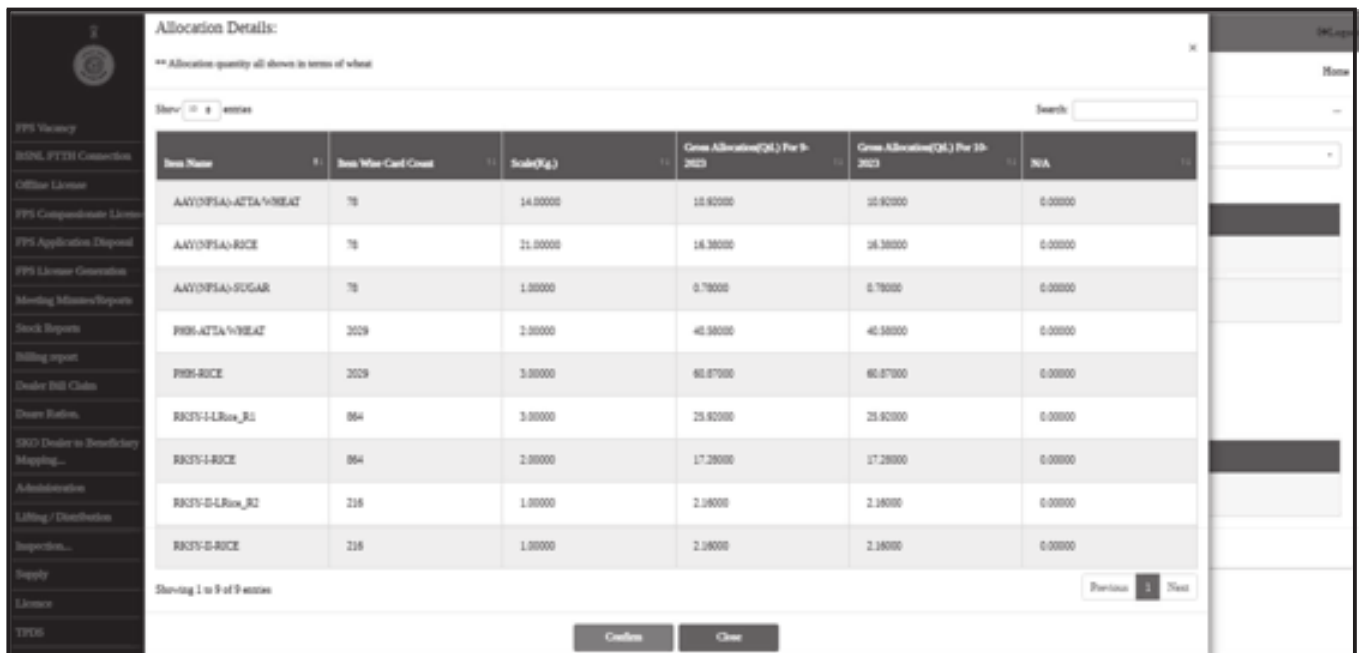
AAY(DHABER)	AAY(Dal+shud)	PDSI-SPDSI	RKSY-I	RKSY-II
78	220	2029	864	216

[Proceed](#)

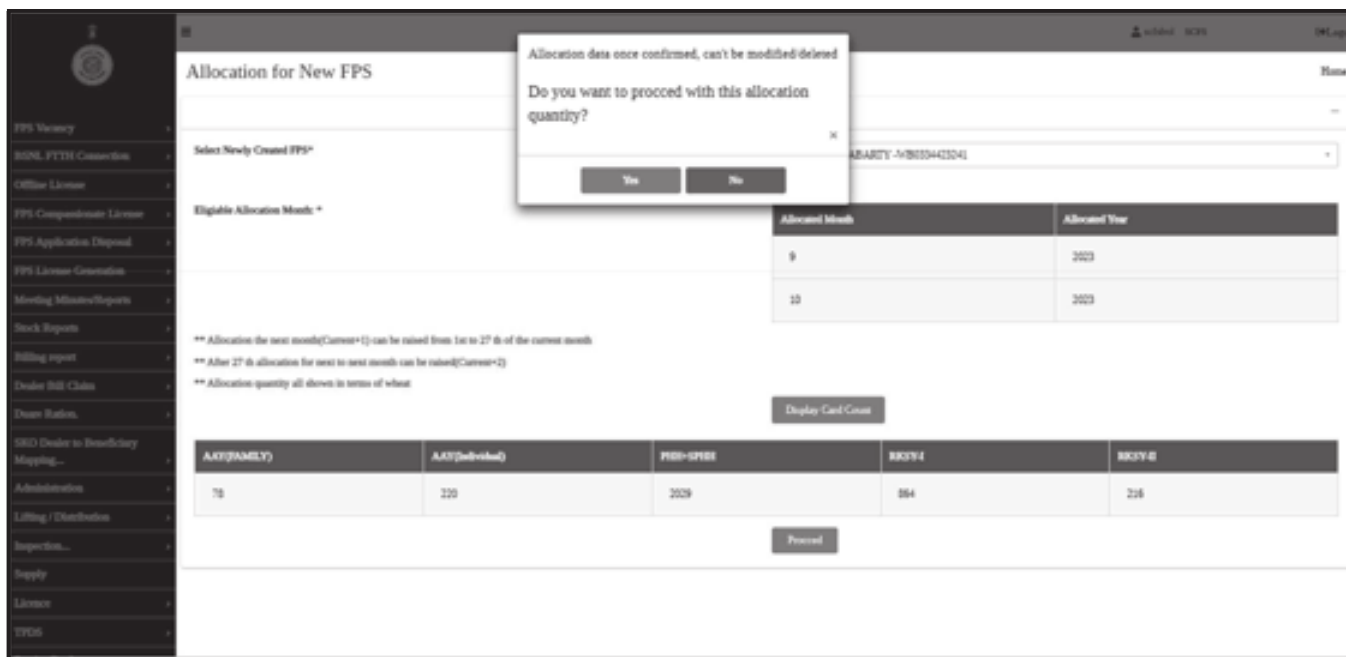
Thereafter he/she click on “Proceed”. If the desired card count is already tagged with the FPS, then he/she will continue with “Yes”, otherwise he/she shall select “No”. The page will direct to the DRC tagging module.



If he/she click on “Yes” the allocation details (*quantities in quintals*) for eligible month(s) will be shown in tabular form:

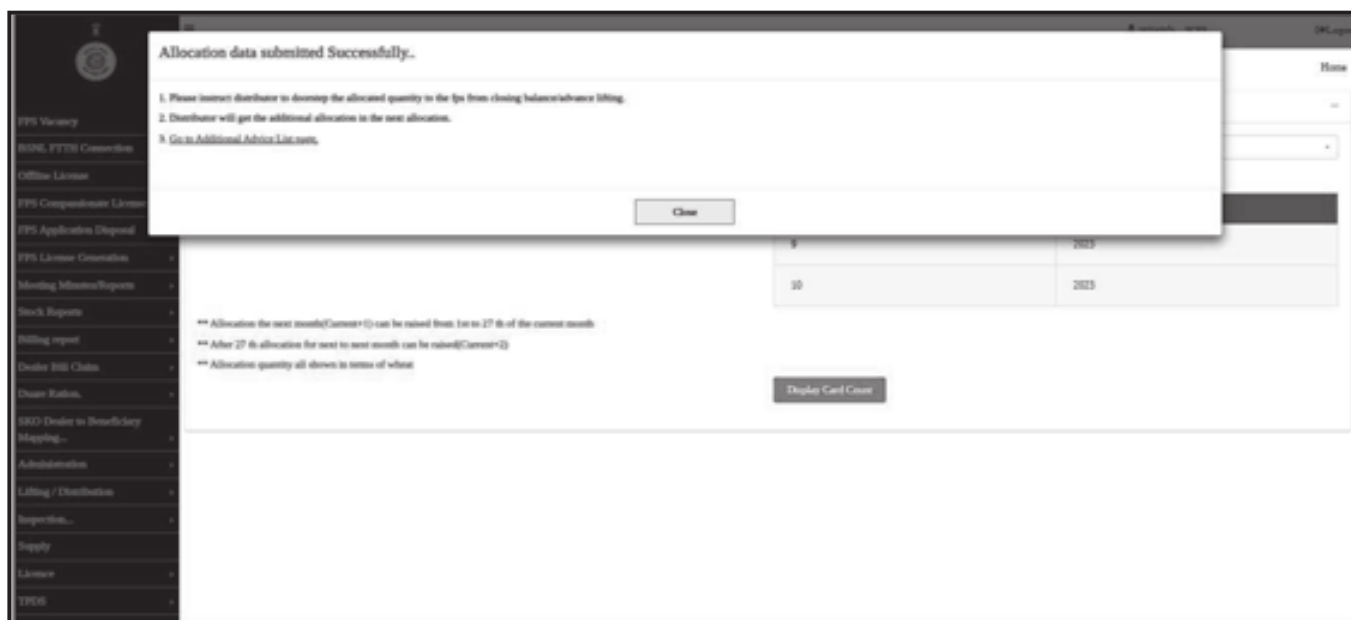


Thereafter he/she click on “Confirm” button. Again, a popup window will show to proceed further with this allocation quantity.



If he/she click on “Yes”, the allocation data for eligible month(s) will be created successfully. Along with this additional advice list will also be created. SCF&S / RO if wants can go to “Additional Advice List page” by clicking on the link, for download(s).

Thereafter, the SCF&S/RO will instruct distributor for doorstep delivery of the allocated quantity to the FPS from CB/Advance lifting. Distributor will accordingly make doorstep to the dealer as per instruction and as per the Additional Advice list. The Distributor shall get this quantity reimbursed in the next allocation.



## Balance Correction-2<sup>nd</sup> Phase (Tagged FPS)

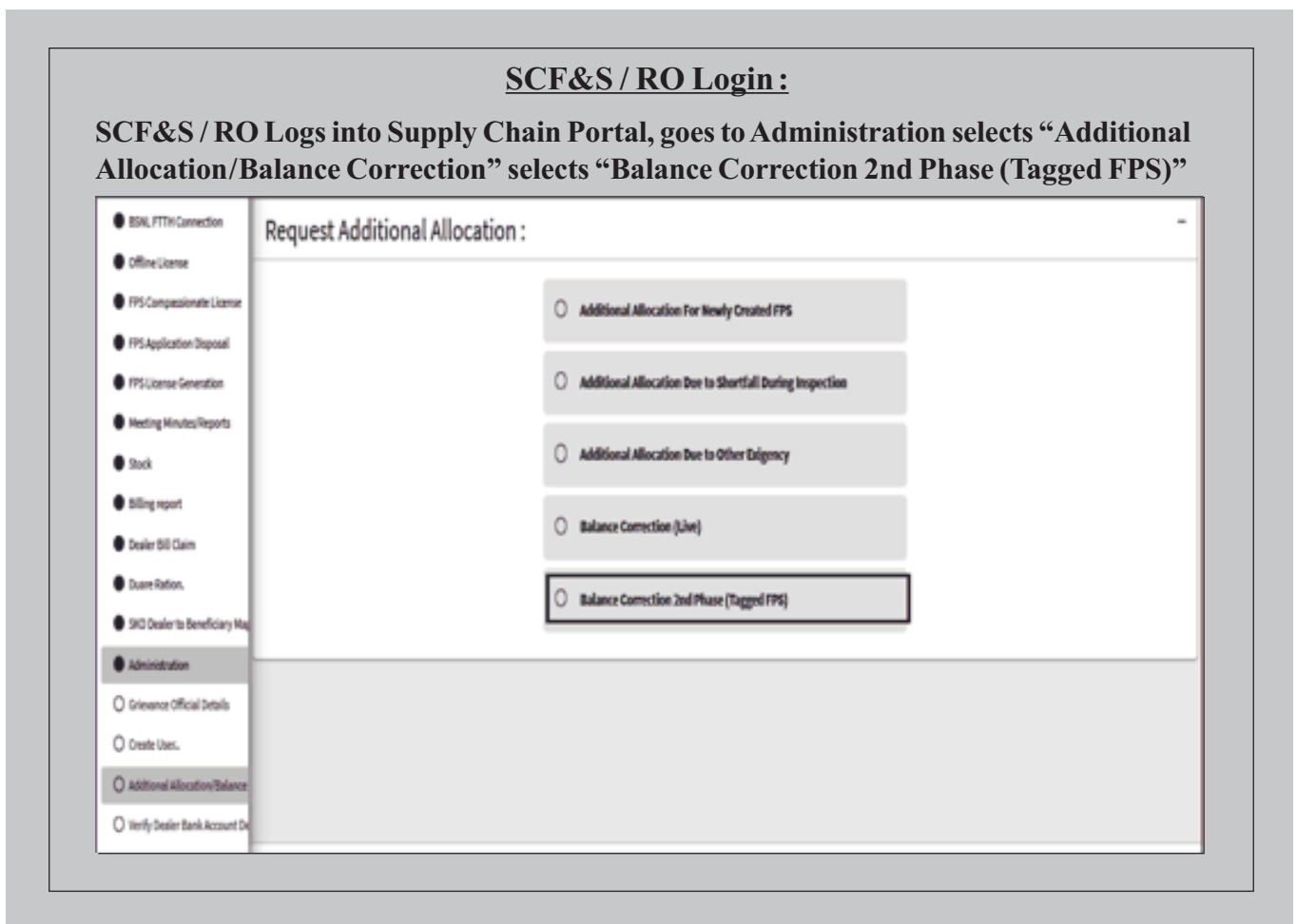
### **Requirement :**

Usually, negative balance occurs when any FPS distributes more than the allocated quantity. It happens in case of 1 -2 items normally but if the balance is showing negative for almost all items and that too at the very beginning of the month then it is a probable case of Tagging. The opposite scenario of tagging may also happen where there is a huge surplus balance even at the end of a month.

This happened mostly in 2021 & 2022 because while allocation was released against one code but distribution was made from another code.

**To allow correction of balance of such FPSs, a balance merging module has been developed where SCFS/ROs will merge balance of the two FPSs.**

- Step by step description of the module is given below :



The following page will appear asking SCFS/RO to select the “FPS whose balance is to be corrected”. The list has been prefiltered and contains those FPSs which are active & Whose number of allocation months from Feb 22 to Dec 23 ≠ Number of Distribution Months over the same period.

Balance Correction for FPSs (2nd Phase - tagged cases) :

Select FPS (Which is currently active and whose balance is to be corrected) :\* AJAY KUMAR PRADHAN [132700300036]

FPS Name (From which current FPS was created)	Total DRG
Pankaj Agarwal [160327807308]	2
RICKDEN LAMA [132700300020]	665

Select FPS (From which current FPS was created) :\* Select FPS

View Details

On selecting the FPS a grid as shown below will appear which will show FPS/s from where cards got transferred to this FPS. The SCFS/RO will have to select the correct FPS amongst those.

Balance Correction for FPSs (2nd Phase - tagged cases) :

Select FPS (Which is currently active and whose balance is to be corrected) :\* AJAY KUMAR PRADHAN [132700300036]

FPS Name (From which current FPS was created)	Total DRG
Pankaj Agarwal [160327807308]	2
RICKDEN LAMA [132700300020]	665

Select FPS (From which current FPS was created) :\* Select FPS

View Details

**SCFS/RO selects the FPS whose balance is to be merged with the previously selected FPS**

Balance Correction for FPSs (2nd Phase - tagged cases) :

Select FPS (Which is currently active and whose balance is to be corrected) : \*

AJAY KUMAR PRADHAN [13270000136]

FPS Name (From which current FPS was created)	Total DRG
Pankaj Agarwal [WB0327007300]	2
RICKDEN LAMA [13270000020]	665

Select FPS (From which current FPS was created) : \*

Select FPS

Select FPS

Pankaj Agarwal [WB0327007300]

RICKDEN LAMA [13270000020]

View Details

**Balance of both FPSs and the new effective balance will be shown as below :**

Item Name	Balance of AJAY KUMAR PRADHAN [13270000136] (In QIL)	Balance of RICKDEN LAMA [13270000020] (In QIL)	New Balance of AJAY KUMAR PRADHAN [13270000136] after Merging (In QIL)
Rice (AUVAFSA)	39.878	17.360	57.238
Sugar (AUVAFSA)	1.180	0.000	1.180
Rice (PHWSPH)	0.000	0.000	0.000
Atta (PHWSPH)	0.000	0.000	0.000
Rice (RKS1)	0.000	0.000	0.000
Wheat (RKS1)	0.000	0.000	0.000
Rice (RKS1-2)	0.040	0.000	0.040
Wheat (RKS1-2)	0.000	0.000	0.000
Atta (AUVAFSA)	0.581	24.738	25.319
Rice (AUVHLL)	0.400	0.000	0.400
Wheat (AUVHLL)	0.200	0.000	0.200
Rice (RKS1+HLL)	66.340	0.000	66.340
Wheat (RKS1+HLL)	115.800	0.000	115.800

Merged balance is correct ?  Yes  No

After checking the new merged balance SCFS/RO will select whether the shown balance is correct/not. In case he/she selects No, he/she has to specify in remarks as to why the balance is not correct.

Rice (RKS1-2)	<input type="text" value="0.040"/>	<input type="text" value="0.000"/>	<input type="text" value="0.040"/>
Wheat (RKS1-2)	<input type="text" value="0.000"/>	<input type="text" value="0.000"/>	<input type="text" value="0.000"/>
Alta (ARY/NPSA)	<input type="text" value="0.501"/>	<input type="text" value="24.738"/>	<input type="text" value="25.239"/>
Rice (ARY-HILL)	<input type="text" value="0.400"/>	<input type="text" value="0.000"/>	<input type="text" value="0.400"/>
Wheat (ARY-HILL)	<input type="text" value="0.200"/>	<input type="text" value="0.000"/>	<input type="text" value="0.200"/>
Rice (RKS1+HILL)	<input type="text" value="66.340"/>	<input type="text" value="0.000"/>	<input type="text" value="66.340"/>
Wheat (RKS1+HILL)	<input type="text" value="115.950"/>	<input type="text" value="0.000"/>	<input type="text" value="115.950"/>

Merged balance is correct?  Yes  No

Documents Upload :

Only .JPEG and PDF File Format is Accepted and Max File Size allowed is 200K.

Upload certificate with joint signature of SCFS/RO, Inspector, Licensee of the destination FPS

Upload Document

In case he/she selects Yes then they have to download the certificate, print it , show it to the Inspector and the concerned FPS and on their satisfaction all three will sign the certificate and upload it. In case the FPS is not satisfied then specific details shall be given in the remarks box.

Print Certificate :

Rice (RKS1+HILL)	\$1.580	46.840	96.420
Wheat (RKS1+HILL)	\$7.130	64.500	121.630
Rice in Lieu of R1 Wheat	0.000	0.000	0.000
Rice in Lieu of R2 Wheat	0.000	0.000	0.000

Certified that the merged balance is correct

Seal and Signature of SCFS/RO      Signature of Inspector      Signature of Licensee of the destination FPS

Once the certificate is signed and uploaded in the desired format, the SCFS/RO shall click on the button merge balance.

Sl.No	File Name	Delete
1	download.pdf	X

A confirmation button will appear and on confirmation the balance will be merged. Accordingly data will be sent to Linkwell and rectified balance will be shown in POS the next day

Are you sure?

Yes No

A pop up will show that the balance successfully inserted

The screenshot shows a web application interface. At the top right, a dark notification box contains a checkmark and the text: "Balance Correction for Tagged FPS Successfully Inserted Data". Below this, the main heading is "Balance Correction for FPSs (2nd Phase - tagged cases) :".

There are two dropdown menus for selecting FPS. The first is labeled "Select FPS (Which is currently active and whose balance is to be corrected) :\*" and is currently set to "A K RANA [132700300012]". The second is labeled "Select FPS (From which current FPS was created) :\*" and is currently set to "ASHOK KR. THAPA [1327003000...".

In the center, there is a table with two columns: "FPS Name (From which current FPS was created)" and "Total DRC".

FPS Name (From which current FPS was created)	Total DRC
ASHOK KR. THAPA [132700300013]	1
BINA BISWAKARMA AND RANJIT KOIRALA [WB0327807331]	2

**The**  
  
**Kolkata** **Gazette**  
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TUESDAY, OCTOBER 1, 2024

[SAKA 1946

PART I—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

**GOVERNMENT OF WEST BENGAL**

**Food & Supplies Department**

**11/A, Mirza Ghalib Street, Kolkata-700087**

**NOTIFICATION**

No. 3842-FS/Sectt./Food/4P-19/2021 (Pt.IV)

Dated, the 1<sup>st</sup> October, 2024

Whereas the Governor is of opinion that it is necessary and expedient to provide necessary Guidelines for empanelment of flour mills / atta chakki to convert wheat into atta and its distribution in pursuance of clauses 61 and 62 of the West Bengal Targeted Public Distribution System (Maintenance & Control) Order, 2024;

Now, therefore, the Governor, in supersession of the notification issued vide Order No. 2834-FS/Sectt/Food/4P-14/2013 (Pt-IV) dated, the 6<sup>th</sup> September, 2017 is pleased to notify the following Guidelines for the empanelment of flour mills for milling of atta by them and its distribution:

***Guidelines***

- 1. Short title, commencement and application.**— (1) These Guidelines shall be called the West Bengal Targeted Public Distribution System (Empanelment of Flour Mill, Milling of Atta and its distribution) Guidelines, 2024.
  - (2) It shall come into force from the date of publication in the *Official Gazette*.
  - (3) It shall be applicable to all the flour mills empanelled by the State Government for distribution of atta in lieu of wheat through the public distribution system.
- 2. Definitions.**— (1) In these Guidelines, unless the context otherwise requires,—
  - (a) “Act” means the Essential Commodities Act, 1955 (10 of 1955);
  - (b) “agreement” means the agreement made between the State Government or any officer authorized by the State Government and the owner of flour mill and includes all schedules, supplements, appendices, appendages, notices, notifications and modifications and amendments made thereof in accordance with the provisions of these Guidelines and the Control Order;

- (c) “atta” means fortified atta or wholemeal atta of the specification as specified by the State Government;
  - (d) “Control Order” means the West Bengal Targeted Public Distribution System (Maintenance & Control) Order, 2024;
  - (e) “Director” means the Director of District Distribution, Procurement and Supply or the Director of Rationing, Food & Supplies Department, Government of West Bengal, as the case may be;
  - (f) “District Controller” means District Controller of Food & Supplies or Joint / Deputy Director of Rationing, as the case may be,
  - (g) “flour mill” means the roller flour mill engaged in the business of conversion of wheat into atta and shall include the atta chakki having the infrastructure specified in Appendix-I;
  - (h) “owner of flour mill” includes the proprietor, partner, director or designated partner or shareholder(s) of a flour mill;
  - (i) “State Government” means the Government of West Bengal in the Food & Supplies Department.
- (2) Save as otherwise provided hereinunder, words and expressions used in these Guidelines and not defined shall have the same meaning as defined in the Control Order.

**3. Empanelment of flour mill.** – With a view to control the production and distribution of atta through the public distribution system amongst different categories of ration card holders, the State Government may empanel flour mills in the districts of West Bengal in the manner laid down hereinbelow:

- (1) The State Government may, by notification, invite applications from eligible flour mills for empanelment for the purposes of conversion of wheat into atta through the public distribution system for a district or group of districts.
- (2) There shall be no application fee for applying for empanelment of flour mills for conversion of wheat into atta but each selected flour mill shall have to pay a non-refundable empanelment fee of Rs. 5,00,000/- (Rs Five lakh only) before execution of the agreement.
- (3) No person holding a Distributor License or Wholesaler License or Fair Price Shop (FPS) Dealer License under the provisions of Control Order in the capacity of flour mill or owner / proprietor / partner / director or designated partner shall be eligible to apply for selection of his flour mill in the above-mentioned capacity under the scheme of conversion of wheat into atta. If any person applies, suppressing the facts of holding a Distributor License or Wholesaler License or FPS Dealer License under the provisions of Control Order in the capacity of flour mill or owner / proprietor / partner / director or designated partner, his application shall be cancelled or if already empaneled, his empanelment shall be de-empanelled from the panel at any point of time by the State Government.
- (4) Any mill, which was empanelled earlier and has defaulted in supply of atta to the State Government or its Agency or has not maintained the proper quality of atta or whose performance has not been found satisfactory or any criminal proceedings are pending or have been initiated against the flour mill or its owner / proprietor / partner / director or designated partner under EC Act or any criminal proceedings are pending or have been initiated by the department against the flour mill or its owner / proprietor / partner / director or designated partner, shall not be eligible to apply for empanelment.
- (5) The State Government reserves its right to, without assigning any reason, to:–
  - (i) not to empanel all the flour mills who have applied; or
  - (ii) select only that number of flour mills as it may consider as required for conversion of wheat into atta for the district and/or a group of districts; or
  - (iii) empanel only those flour mills which it may consider are good performing or would perform satisfactorily as per the provisions of these Guidelines and Control Order.
- (6) Mere submission of application and/or fulfilling the eligibility criteria and/or deposition of empanelment fee or renewal fee does not make a flour mill eligible for empanelment or renewal.

**4. Empanelled flour mill to do certain acts with the prior consent of State Government.** – (1) The flour mill or owner / proprietor / partner / director or designated partner of a flour mill during the stipulated tenure of the agreement shall not transfer the ownership / proprietorship / partnership / directorship or designated partnership of the mill or lease or assign its business to any other person or reconstitute the partnership without the prior approval

of the State Government. The State Government shall have every right to withhold such permission if it deems fit and proper. If any flour mill is found to have transferred the ownership / proprietorship / partnership / directorship or designated partnership of the flour mill or leased it out or assigned its business to any other person or have reconstituted the partnership by suppressing the above stated facts during the stipulated tenure of the agreement, the said flour mill shall be de-empanelled from the panel.

- (2) The empanelled flour mill shall not indulge in private milling or engage in any activity for commercial purpose except with the prior written consent of the State Government.
  - (3) The empanelled flour mill shall not enter into any arrangement or contract or understanding whereby the operation of the flour mill may be controlled or carried out or leased out or financed by any other person, firm or company or LLP, directly or indirectly, without the prior express written consent of the State Government.
  - (4) The flour mill shall not affect any change in its constitution, whether in the identity of its entity or partners or in the share / shareholding or any of them or in the terms of the deed of partnership or of the bye-laws, as the case may be, without the prior written consent of the State Government.
- 5. Application for selection of flour mill for empanelment.** – (1) Flour mill or an owner / proprietor / partner / director or designated partner of a flour mill desirous to be empanelled by the State Government shall make an application to the State Government in **Form K** prescribed under these Guidelines.
- (2) The State Government may invite the applications in online or offline or in combined mode.
  - (3) Notwithstanding anything contained in the application form or **Appendix-I** to these Guidelines, the State Government may, on receipt of the application for empanelment, seek additional information or document on any parameters as it may deem fit and proper in the public interest and shall undertake the empanelment procedure only after receipt of such information from the said applicant or may not proceed with the process if such additional information or document is not received in prescribed format or within prescribed date.
- 6. Procedure for Inquiry and Selection of Flour Mill.** – (1) The State Government shall constitute a High Powered Enquiry Committee for determination of effective / net production capacity of a flour mill and for ascertaining the suitability of the mill and its owner / proprietor / partner / director or designated partner for empanelment and subsequent execution of agreement.
- (2) The State Government may also constitute Enquiry Teams as many as required for inspection of flour mills, ascertaining the constitution, ownership, land details, plant & machinery installed, capacity, examine and verify documents, NOCs & clearances and determination of effective / net production capacity of a flour mill and for ascertaining the suitability of the mill and its owner / proprietor / partner / director or designated partner for empanelment and subsequent execution of agreement.
  - (3) The High Powered Enquiry Committee shall examine the Inspection Report of the Enquiry Teams and make its recommendation to the State Government for selection of flour mills for empanelment. The State Government may or may not agree with the recommendation and select such flour mills for empanelment. In case, the State Government does not agree with the said recommendation, it may ask the High Powered Enquiry Committee to make arrangement of re-inquiry of the application by the same team or another team for taking its final decision or it may get the case inquired through another team and take a decision.
- 7. Signing of Agreement and Security Deposit.** – (1) The selected flour mill shall enter into an agreement clearly mentioning the duration of Agreement with respective District Controller, according to proforma prescribed by the State Government within 15 (fifteen) days from the date of offer. The agreement shall be duly notarized with Notarial certificate.
- (2) The empanelled flour mill has to deposit a Security Deposit in the form of a Bank Guarantee from the Scheduled commercial banks excluding Foreign Scheduled Banks valid till the last date of the agreement with a claim period of, at least, 3 (three) months beyond the validity period of the agreement.
  - (3) The flour mill or owner / proprietor / partner / director or designated partner of mill shall submit valid Bank Guarantee to the tune of one time of economic cost of the estimated monthly quantum of wheat to be allocated:

Provided that the economic cost is variable and may change from time to time and the owner of the mill shall be liable to submit revised / additional Bank Guarantee in accordance with the quantity and economic cost of wheat for allocation for a particular month.

- (4) The State Government may also ask for submission of additional Bank Guarantee to be submitted by a flour mill depending upon additional quantity of allocation of foodgrains or the credibility or performance of the flour mill.

**8. Validity, renewal etc. of empanelment. – (1)** Every agreement of empanelment made in accordance with these Guidelines shall be valid for the period of one (1) year. The agreement, unless an application for renewal is made within the period of validity, shall stand terminated after the expiry of the validity period.

- (2) The respective District Controller of Food & Supplies with prior permission of the Director may renew the empanelment and execute a fresh agreement with such terms and conditions as deemed necessary at the time of renewal after expiry of one year for another one (1) year or part of a year each time subject to a maximum period of two (2) years on satisfactory performance of the previous year and subject to fulfilment of provisions mentioned in Clause 8. The State Government may renew the empanelment for only a part of the year also.
- (3) The application for such renewal of empanelment shall be made at least sixty (60) days before the expiry of the validity period of the agreement.
- (4) Mere satisfactory performance may not be a sole criterion for renewal of empanelment of a flour mill. While considering the renewal of the flour mill, the State Government reserves its right to:
  - a. not to renew the empanelment of all the mills who are empanelled for the year prior to the year of renewal; or
  - b. renew empanelment of only that number of flour mills as it may consider necessary for conversion of wheat into atta at that point of time; or
  - c. renew empanelment of only those flour mills which it may consider good performing or would perform satisfactorily as per the provisions of these Guidelines and Control Order.
- (5) State Government may not renew empanelment of a flour mill, which has defaulted in supply of atta to the State Government or its Agency or has not maintained the proper quality of atta or whose performance has not been satisfactory or any criminal proceedings are pending or have been initiated against its owner / proprietor / partner / director or designated partner.
- (6) The selected flour mill shall have to pay annual renewal fee of Rs. 1,00,000/- (Rs. One lakh only) for each such renewal.
- (7) The State Government may ask an empanelled Flour Mill to deposit a Bank Guarantee of such amount with such terms and conditions, validity period and claim period as may be required at the time of the renewal of empanelment depending upon economic cost of the quantity of allocation of wheat or the credibility or performance of the flour mill.
- (8) The flour mill as may be renewed for empanelment hereinunder shall have to execute an agreement again for the renewed period and to abide by the terms and conditions of the agreement and submit Bank Guarantee as may be required and incorporated in the agreement.
- (9) The agreement for renewal, *inter alia*, shall specify clearly that –
  - a. The flour mill must turn up in time and lift the allotted wheat from the concerned godowns;
  - b. The flour mill shall mill the wheat and pack the atta within the stipulated time frame as per the procedure laid down by the State Government;
  - c. It shall deliver the resultant atta in time as per direction of the District Controller of Food & Supplies or Joint / Deputy Director of Rationing;
  - d. The wheat delivered must have the desired quantity at the prescribed out turn ratio and conform to the requisite quality specifications;
  - e. It shall deliver the resultant atta as per the quality specification and in the packaging as specified and shall also ensure a minimum shelf life and best before period as specified by the State Government.

- (10) Breach of any clause of the said agreement or any directions as may be issued by the Director or District Controller or the State Government from time to time in this regard shall be deemed to be a violation of these Guidelines, agreement and Control Order and shall attract penal action accordingly. Breach of any clause of the said agreement, these Guidelines, Control Order or any directions as may be issued by the Director or District Controller or State Government may lead to suspension, make the flour mill as defaulter, de-empanelment or refusal to renew the empanelment or reduction in the allocation of quantity of wheat to the flour mill.
- 9. Infrastructure needed for empanelment.** – (1) A flour mill desirous to be empanelled by the State Government shall need to put in place such infrastructure and install such plant and machinery as given in **Appendix-I** at the time of making the application and inquiry and shall maintain such infrastructure and such plant & machinery throughout the period of empanelment at all times.
- (2) All the machineries shall have the installation certificate from the General Manager, District Industries Centre of the concerned district and shall be in running condition on the date of submission of application for selection and throughout the period of empanelment.
- (3) The flour mill should have such other infrastructure and should fulfill such other terms and conditions as may be specified by the State Government at the time of inviting the applications for empanelment.
- (4) For the purpose of determining effective / net production capacity of a mill, the crushing capacity, cleaning capacity and the output generated from its packaging capacity, whichever is minimum, shall be considered as the effective / net capacity for the purpose of empanelment. However, such assessed effective / net capacity is only for assessment purpose and may not be aground for allocation of wheat for milling as per the capacity so assessed.
- 10. Allocation of wheat.** – (1) Tentative quantum of monthly allotment to a particular flour mill will be made by the Director with the prior approval of the State Government.
- (2) The Director shall make normal monthly allotment of wheat to concerned District Controller with the prior approval of the State Government.
- (3) After a flour mill is empanelled by the State Government for a particular district and after execution of the agreement, the concerned District Controller may tag such number of distributors with a particular empanelled flour mill, as deemed necessary irrespective of its net / effective production capacity, allocate wheat meant for such distributors to the flour mill for crushing and proper distribution of atta through the public distribution system.
- (4) The concerned District Controller shall allocate wheat to the concerned flour mill meant for a distributor tagged with such flourmill on a fortnightly or monthly basis irrespective of its full production capacity.
- (5) The flour mill shall not insist on allocation of wheat or allocation of a desired or demanded quantity of wheat or allocation of a quantity as per the milling capacity or effective /net milling capacity of the flour mill or allocation with any particular district or distributor(s) or on the ground that it is not engaging itself in any private milling or any other ground.
- (6) The State Government or the Director or the District Controller reserves the right to:
- f. not to allocate any wheat to a flour mill for a month or for any number of months; or
- g. to reduce / alter the allocated quantity anytime without assigning any reason; or
- h. may alter the allocated quantity at any point of time.
- 11. Procedure for lifting and milling of wheat.** – (1) Distributors shall obtain indents from the concerned Sub-divisional Controller of Food and Supplies or Rationing Officers and lift the stock of atta, as the case may be, from the assigned flour mill on deposition of money at the rate, if any, fixed by the State Government.
- (2) In case there is no flour mill or there are insufficient flour mills in a District or no mill qualifies for selection or operation of any existing running mill in a district is suspended or its agreement is terminated the concerned Director shall, with the approval of the State Government, engage temporarily an empanelled mill from the adjoining district for milling of wheat of the distributors tagged with the closed or suspended flour mill:  
Provided that such temporary engagement does not create any right whatsoever in favour of the tagged mill for future engagement or allocation of wheat.

- (3) (a) The selected flour mill shall bring it to the notice of the concerned District Controller the stock of unlifted atta, if any, within 3(three) days from the last date of lifting and on receipt of the notice, the District Controller of Food & Supplies or the Joint / Deputy Director of Rationing, as the case may be, shall review the situation and ensure that the entire unlifted stock of atta is lifted and distributed amongst the consumers within the month.
  - (b) Unlifted atta remaining with any flour mill in a particular month shall be carried forward to the next month and adjusted against the next month's allotment of wheat.
  - (4) The flour mill shall convert atta from wheat at an out turn ratio of not less than 95%, refraction of 1% will be allowed for cleaning and 4% for debraning to the maximum.
  - (5) The atta produced by the flour mill should be produced adhering to the best industry process practices maintaining all the requirements of cleaning and drying of wheat, milling and packaging and packaged product shall conform to quality parameters as specified in the IS: 1155:1968.
  - (6) The atta is to be delivered to the distributors, after due quality analysis and receipt of test reports, within maximum five (5) days from the date of packaging.
  - (7) (a) All decisions regarding allocation of wheat shall be at the discretion of Director or the Secretary, Food & Supplies Department, Govt. of West Bengal and his decision thereon shall be final.
  - (b) The State Government and the Directorates do not guarantee any definite volume of work relating to conversion of wheat to atta within the period of contract.
- 12. Packaging.** – (1) The packets of atta shall be of prescribed material and stitched / locked in such a way that the quality of the atta is ensured up to Best Before Period.
- (2) The flour mill shall pack the atta in packets of 950 g, or any other quantity as may be specified, in properly labelled poly-packs having thickness of 50 microns or above.
  - (3) Each packaging of atta shall bear a printed label as prescribed by the State Government. The packaged atta milled from one allocation must have a label / stencil mentioning the **Batch Number, Date of Packaging, Date of Expiry** and clear instructions saying “**SHOULD BE CONSUMED WITHIN THIRTY (30) DAYS FROM THE DATE OF PACKAGING**”.
  - (4) Each delivery bag containing 50 (fifty) packets of atta, weighing about 950 g each, should have packets of the same batch number only.
  - (5) The delivery bag containing the packets of atta must have a label/stencil mentioning the **Batch Number, Date of Packaging, Date of Expiry** and clear instructions saying “**SHOULD BE CONSUMED WITHIN THIRTY (30) DAYS FROM THE DATE OF PACKAGING**”.
- 13. Obligation of the owner / proprietor / partner / director or designated partner of a flour mill regarding post empanelment infrastructure.** – (1) The owner of a flour mill shall have to –
- i). install CCTVs and Cameras at the places of Storage, Cleaning, Milling, Packaging and Storage, Transportation points within one month from the date of offer of selection;
  - ii). ensure computerised infrastructure with internet and competent manpower as per the agreement;
  - iii). maintain record of the quantity of wheat received and atta supplied by them and shall be required to submit a monthly report in the prescribed format to the concerned District Controller of Food & Supplies or the Joint / Deputy Director of Rationing, as the case may be;
  - iv). use dunnage of, at least, 300 gauge black polythene sheets at storage points of both wheat and atta;
  - v). have a particular Dress Code preferably of white colour for its workers and staff. All the workers of flour mills should use Hand Gloves during working hours positively, particularly in production and packing units. All the workers of flour mills should use Rubber Shoes during working hours positively.
  - vi). cover the entire floor and wall upto 5 ft. inside the packaging unit of all flour mills with white colour marbles or tiles.
  - vii). segregate the storage areas of Wheat and Atta and also that of private stock, if any, maintained by the flour mill and also install display signage / labels to clearly identify each stock properly and at all times.

viii). do such other things as the State Government or the Director directs regarding the above stated matters from time to time.

**14. Obligation of owner / proprietor / partner / director or designated partner of mill regarding quality control. –**

- (1) (a) The flour mill must have at least 1(one) analyst/chemist having requisite qualification for analysis and to provide quality certification of the flour produced by the mill.
- (b) The atta of a particular batch produced on a particular date shall be analysed in the flour mill laboratory for checking its conformity with the specified standards, after which the same shall be sent for packaging.
- (c) The flour mill shall maintain batch and date-wise Production-cum-Analytical Register duly certified by the analyst/ chemist.
- (2) (a) The flour mill shall offer for drawal of batch-wise samples and analysis of the same in the I&QC laboratories of Food and Supplies Department.
- (b) Quality Control trained inspectorate staff attached to the District Controller of respective district / sub-control shall draw batch-wise samples from flour mill.
- (c) BIS method IS 14818:2000 may be followed for drawal of samples at flour mill point. Quadruplicate samples with joint signatures of the QC trained inspectorate staff of District Controller concerned and flour miller should be drawn and sealed and labelled with the particulars like name of the mill, quantity, batch no., date of production, date of drawal of sample, etc. One sample should be handed over to the flour miller and one should be submitted to the concerned District Controller. The other two samples should be sent to the I&QC laboratory of Food and Supplies Department. Out of these two samples, one sample shall be analysed in the I&QC laboratory, report of which shall be communicated to the concerned Director and concerned District Controller and the other sample shall be preserved for ready reference. In both mill point and I&QC laboratory sample should be preserved for one month.
- (3) No stock of atta should be delivered in the PDS channel by the District Controller without getting quality certificate from the Directorate of I&QC.
- (4) If any stock of atta does not conform to the desired specifications, the stock should be reprocessed/ replaced as the case may be, by the miller at his own cost and re-offered for drawal of samples and quality checking within two (2) days from the date of issue of analytical report. In case of rejection of any stock by I&QC laboratory due to non-conformity to the specifications, the miller shall be asked to show cause by the District Controller as to why appropriate should not be taken against the flour mill. If the reply of the miller does not appear to be satisfactory, it may attract penal action as per provision of Schedule-A of these Guidelines.
- (5) “First-in, first-out” system of delivery of atta according to the date of production should be maintained strictly at the Flour Mills, Distributors’ point and FPS Dealers’ shop.
- (6) Proper hygienic condition of the cleaning place, milling place, online packaging place, storing places of wheat and atta should be maintained at all times.
- (7) Cleanliness of the milling equipment at all points and at all times are required to be maintained regularly. Fumigation of all equipments and machinery parts should be done every fortnight. Magnetic separator device, net/sieve and calibrations of the various machineries should be checked regularly.

**15. Obligation of a flour mill which is acquired by way of open auction by adoption of proceedings under the SARFAESI Act or other applicable law.–**If the premises of a defaulter flour mill is sold by a Bank / financial institution by way of open auction, or otherwise disposed of by such Bank / financial institution, either by adoption of proceedings under the SARFAESI Act or other applicable law after the date of issue of this policy, the purchaser of such premises and the premises itself shall be treated as defaulter and has to discharge all the obligations under the agreement under the West Bengal Targeted Public distribution System (Empanelment of Flour mill, Milling of atta and its distribution) Guidelines, 2024 and other orders.

**16. Inspection regarding quality control. –**(1) The Director of Inspection and Quality Control having overall supervision power to inspect any empanelled flour mill at any point of time shall ensure time to time checking, preferably once in a month by I&QC Officials.

- (2) The flour mill or owner / proprietor / partner / director or designated partner of the mill shall submit a copy of test certificate of every purchase of micronutrients from the companies to the officials of Directorate of I&QC.
- (3) The State Government may arrange for surprise checking at Flour mill / dealer's point/distributor's point at any point of time and draw samples which shall be analysed as per BIS norms in the I&QC laboratories.
- (4) The Director having overall supervision power and responsibility to ensure delivery of good quality and quantity of packed atta to the beneficiaries of PDS, and shall inspect any empanelled flour mill at any point of time and also shall ensure from time to time checking, preferably once in a month through his own office and through the offices of District Controller of Food & Supplies or the Joint / Deputy Director of Rationing or through Assistant District Controller of Food & Supplies or through the Offices of Sub-Divisional Controller of Food & Supplies or through Rationing Officers.
- (5) The District Controller of Food & Supplies or the Joint / Deputy Director of Rationing or Assistant District Controller of Food & Supplies or the Sub-Divisional Controller of Food & Supplies or Rationing Officers shall inspect, at least, one Flour Mill every month themselves and shall cause inspection of every flour mill through their inspectorate staff every month. Every flour mill in the district / sub-division / sub-control shall be inspected by the District Controller of Food & Supplies or the Joint / Deputy Director of Rationing or Assistant District Controller of Food & Supplies or the Sub-Divisional Controller of Food & Supplies or Rationing Officer at least once every quarter.
- (6) The report on findings should be submitted to the Food Cell of the Food and Supplies Department of the State Government through the Director concerned.

**17. Maintenance of registers and furnishing returns:-** (1)**Quality Control register-**(i) The mill shall maintain batch and date wise Production-cum-Analytical Register duly certified by the analyst / chemist.

- (ii) Quality Control trained inspectorate staff attached to the District Controller of Food & Supplies or the Joint / Deputy Director of Rationing, as the case may be, of respective district / sub-control shall draw batch-wise samples from flour mill. The test reports received against such samples from the I&QC labs shall be recorded in a separate Quality Control Register and made available for scrutiny to the Inspectorate and Quality Control officials of Food and Supplies Department under the Directorate of Inspection and Quality Control and the District Controller of Food & Supplies or the Joint / Deputy Director of Rationing or the Sub-Divisional Controller of Food & Supplies or Rationing Officer.
  - (iii) The flour mill shall maintain separate registers and submit report/returns, according to the Proforma laid down by the concerned Director, to the District Controller of Food & Supplies or the Joint / Deputy Director of Rationing.
  - (iv) The District Controller of Food & Supplies or the Joint / Deputy Director of Rationing shall analyse the QC reports of the flour mill to assess the quality profile of the atta produced by the said mill every month and advise/instruct the concerned mill to take suitable preventive and corrective measures to ensure that the atta is of the specified quality specifications and shelf-life.
- (2) **Stock register-** (i) A separate register shall be maintained by the owner of flour mill to keep records of wheat received, milled and atta delivered by the miller and stock present in the flour mill. The records and registers should be maintained and updated regularly and daily.
- (ii) The records and registers should be maintained and updated for the wheat and atta belonging to the State Government and that of private milling operations, if any, separately.
  - (iii) It shall be the responsibility of the District Controller of Food & Supplies or the Joint / Deputy Director of Rationing to examine the records of wheat received, milled and atta delivered by the miller and stock present in the flour mill on monthly basis from book/online stock register.
  - (iv) The physical verification of stock balance exercise for each empanelled flour mill shall also be conducted by the District Controller of Food & Supplies or the Joint / Deputy Director of Rationing, as the case may be, once in every quarter.

**18. Storage of wheat and atta by the flour mill.** – (1) The standard of godown offered by the applicant shall be in keeping with the norms stipulated by the Central Warehousing Corporation. A registration and certification from the Warehousing Development & Regulatory Authority shall need to be furnished within two (2) months from the date of offer of selection.

- (2) The flour mill shall store stock of PDS wheat and atta in separate godowns approved by the District Controller of Food & Supplies or the Joint / Deputy Director of Rationing and also maintain separate godown for private stocks, if any. The stocks should be stacked in such a manner that bags can be counted easily.
- (3) The flour mill shall under no circumstances keep any stock of PDS wheat / atta in the godown(s) which is not approved by the District Controller.
- (4) The flour mill shall under no circumstances keep any stock of private wheat / atta in the godown(s) which is approved by the District Controller.
- (5) The flour mill shall be responsible for maintaining a clean, dry and hygienic space and facility in the premises for storing and packaging the wheat and atta.
- (6) Any stocking of wheat or atta in violation of the provisions in 18(2), 18(3), 18(4) and 18(5) shall deemed to be a violation of Control Order, these Guidelines and shall attract penal provisions also.
- (7) There has to be adequate space for loading and unloading of wheat and atta to be indicated by way of a layout map. The colouring of storage godown(s) shall also be undertaken as per the specifications given by the Department.

**19. Roles and Responsibilities of the Flour Millers**

**(1) Maintenance of Delivery timelines**

- i. The flour mill must turn up in time and lift the allotted wheat from the concerned godowns;
- ii. The flour mill shall mill the wheat and pack the atta within the stipulated time frame as per the procedure laid down by the State Government;
- iii. The flour mill shall deliver the resultant atta in time as per direction of the District Controller;
- iv. The flour mill shall bring it to the notice of the concerned District Controller, the stock of unlifted atta, if any, within 3 (three) days from the last date of lifting.

**(2) Maintenance of Quality & Quantity Specifications**

- (i) The flour mill must have at least 1 (one) analyst / chemist having requisite qualification for analysis and to provide quality certification of the flour produced by the mill.
- (ii) The atta of a particular batch produced on a particular date shall be analysed in the flour mill laboratory for checking its conformity with the specified standards, after which the same shall be sent for packaging.
- (iii) The flourmill shall maintain batch and date-wise Production-cum-Analytical Register duly certified by the analyst / chemist.
- (iv) The atta delivered must have the desired quantity at the prescribed out turn ratio and conform to the requisite quality specifications;
- (v) The flour mill shall deliver the resultant atta as per the quality specification and shall also ensure a minimum shelf life and best before period as specified by the State Government.
- (vi) If any stock of atta does not conform to the desired specifications, as per quality analysis test reports of the I&QC labs, the stock should be reprocessed / replaced as the case may be, by the miller at his own cost and re-offered for drawal of samples and quality checking within two (2) days from the date of issue of analytical report. It is to be mentioned that presence of larvae/living insects in the atta samples shall be treated as serious contravention which will attract severe penal action.
- (vii) The atta is to be delivered to the distributors, after due quality analysis and receipt of test reports, within maximum five (5) days from the date of packaging.

**(3) Maintenance of Packaging & Labelling norms:**

- (i) The flour mill shall deliver the resultant atta as per the packaging as specified by the State Government.
- (ii) Each packaging of atta shall bear a printed label as prescribed by the State Government. The packaged atta milled from one allocation must have a label / stencil mentioning the Batch Number, Date of Packaging, Date of Expiry and clear instructions saying “SHOULD BE CONSUMED WITHIN THIRTY (30) DAYS FROM THE DATE OF PACKAGING”.
- (iii) Each delivery bag containing 50 (fifty) packets of atta, weighing about 950 g each, should have packets of the same batch number only.
- (iv) The delivery bag containing the packets of atta must have a label / stencil mentioning the Batch Number, Date of Packaging, Date of Expiry and clear instructions saying “SHOULD BE CONSUMED WITHIN THIRTY (30) DAYS FROM THE DATE OF PACKAGING”.

**(4) Private Milling:**

The flour mill shall not indulge in private milling or engage in any activity for commercial purpose except with the prior written consent of the State Government.

**(5) Godown specifications and maintenance of hygiene :**

- (i) The standard of godown shall be in keeping with the norms stipulated by the Central Warehousing Corporation.
- (ii) The flour mill shall under no circumstances keep any stock of PDS wheat / atta in the godown(s) which is not approved by the District Controller.
- (iii) The flour mill shall segregate the storage areas of wheat and atta and also that of private stock, if any, maintained by the flour mill and also install display signages / labels to clearly identify each stock properly and at all times.
- (iv) There has to be adequate space for loading and unloading of wheat and atta to be indicated by way of a layout map. The colouring of storage godowns shall also be undertaken as per the specifications given by the Department.
- (v) The flour mill shall use dunnage of, at least, 300 gauge black polythene sheets at storage points of both wheat and atta;
- (vi) Proper hygienic condition of the cleaning place, milling place, online packaging place, storing places of wheat and atta should be maintained at all times.
- (vii) Cleanliness of the milling equipment at all points and at all times are required to be maintained regularly. Fumigation of all equipments and machinery parts should be done every fortnight. Magnetic separator device, net/sieve and calibrations of the various machineries should be checked regularly.

**(6) Maintenance of Infrastructure:**

- (i) The flour mill shall install CCTVs and Cameras at the places of storage, cleaning, milling, packaging and storage, transportation points within one month from the date of offer of selection;
- (ii) All the machineries shall be in running condition.
- (iii) The flour mill shall ensure computerised infrastructure with internet and competent manpower as per the agreement;
- (iv) The flour mill shall cover the entire floor and wall up to 5 ft. inside the packaging unit of the mill with white colour marbles or tiles.
- (v) The flour mill should have weighing devices (including weigh-bridge) duly calibrated by the Competent Authority of the Government of West Bengal.
- (vi) The flour mill must have installed adequate fire-fighting devices duly certified by the Fire Services Department, Government of West Bengal.
- (vii) The flour mill should have installed Modernised Sealing Machine to seal the packets of atta within their own premises.

**(7) Maintenance of Records of Stock:**

- (i) The flour mill shall maintain separate registers and submit report/returns, according to the Proforma laid down by the concerned Director, to the District Controller.
- (ii) A separate register shall be maintained by the owner of flour mill to keep records of wheat received, milled and atta delivered by the miller and stock present in the flour mill. The records and registers should be maintained and updated regularly and daily.
- (iii) The records and registers should be maintained and updated for the wheat and atta belonging to the State Government and that of private milling operations, if any, separately.
- (iv) The District Controller of Food & Supplies or the Joint / Deputy Director of Rationing shall examine the records of wheat received, milled and atta delivered by the miller and stock present in the flour mill on monthly basis from book / online stock register.

**(8) Maintenance of Updated Documents:**

- (i) The flour mill shall have Certificate of Calibration of weighing devices (including weigh-bridge) issued by the Competent Authority of the Government of West Bengal.
- (ii) The flour mill shall have certificate of installed adequate fire-fighting devices issued by the Fire Services Department, Government of West Bengal
- (iii) The flour mill shall have water safety clearance from Public Health Engineering Department for the water source used for cleaning of the wheat.
- (iv) The flour mill must have certificate of fitness in respect of plants and machineries by competent authorities each year.
- (v) The flour mill must have Certificate of Establishment (Trade License) from the competent authority.
- (vi) The flour mill must have Food Safety License (FSSAI) from the competent authority.
- (vii) The flour mill must have clearance from WB Pollution Control Board.
- (viii) All the machineries shall have the installation certificate from the General Manager, District Industries Centre of the concerned district.

**20. Charges for milling and other incidentals.** – The charges to the empaneled flour mill shall be paid as per the rates and other terms and conditions specified by the Government from time to time.

**21. Duty to comply with order or direction.** — The flour mill and every owner / proprietor / partner / director or designated partner of the flour mill shall comply with all the provisions of the West Bengal Targeted Public Distribution System (Maintenance & Control) Order, 2024, these Guidelines, Notice Inviting Application, Agreement and such order or direction as issued by any authority of the State Government.

**22. Power to exempt in special cases.** – If the State Government, having regard to the conditions prevailing in any district, considers it necessary or expedient so to do in the public interest, it may by order exempt or relax, subject to such conditions or restrictions, as it may deem fit and proper, such class or classes of millers in that district as it may specify in the order, from the operation of all or any of the provisions of this procedure.

**23. Periodical verification of the stock of the flour mill.** – (1) The District Controller of Food & Supplies or the Joint / Deputy Director of Rationing, as the case may be, shall examine the records of wheat received, milled and atta delivered by the flour mill and stock present in the flour mill on monthly basis from book / online stock register. The physical verification of stock balance exercise for each empanelled flour mill shall be conducted by the District Controller of Food & Supplies or the Joint / Deputy Director of Rationing, as the case may be, once in every quarter.

**24. Power to inspect, search, seizure etc.** – (1) The following officers, in their territorial jurisdiction shall be authorized under these guidelines to enter, inspect, examine, search and seize the premises related to an empanelled flour mill:–

- (i) Principal Secretary, Secretary, Special Secretary, Additional Secretary, Joint Secretary, Deputy Secretary of the department;
- (ii) All Divisional Commissioners;

- (iii) All District Magistrates, Additional District Magistrates, Sub-divisional Magistrates;
  - (iv) All Directors, Joint Directors, Deputy Directors, Assistant Directors of the Directorates under this department,
  - (v) All licensing authorities under the WBTPDS (M&C) Order, 2024;
  - (vi) Officer-in-Charge of vigilance or inspection team constituted by the department;
  - (vii) All Chief Inspectors, Inspectors and Sub-Inspectors of Department of Food & Supplies;
  - (viii) Officers on Special Duty of this department;
  - (ix) Any other officer as may be authorized by the State Government;
- (2) For the purposes of securing compliance with all the provisions of the West Bengal Targeted Public Distribution System (Maintenance & Control) Order, 2024, these Guidelines, Notice Inviting Application, Agreement and such order or direction as issued by any authority of the State Government or to satisfy himself that all the provisions of the West Bengal Targeted Public Distribution System (Maintenance & Control) Order, 2024, these Guidelines, Notice Inviting Application, Agreement and such order or direction as issued by any authority of the State Government are being complied with, the Director, or the District Controller of Food & Supplies or the Joint / Deputy Director of Rationing or Assistant District Controller of Food & Supplies or the Sub-Divisional Controller of Food & Supplies or Rationing Officer or such officer of the State Government not below the rank of Sub-Inspector as may be authorised by them or any Police Officer not below the rank of a Sub-Inspector, accompanied by an official of the Food & Supplies Department not below the rank of Sub-Inspector, shall have power to –
- a. inspect or cause to be inspected any book of accounts or documents as well as any stock of wheat or atta belonging to or under the control of an owner / proprietor / partner / director or designated partner of flour mill or their employees and agents;
  - b. require any person to give any information in his possession with respect to any undertaking or business for production or manufacture of atta or for purchase, sale or storage for sale of atta;
  - c. enter and search, with such aid or assistance as may be necessary, any flour mill and storage godown(s) or other premises belonging to or under the control of an owner / proprietor / partner / director or designated partner of flour mill or their employees and agents;
  - d. Seize and take into custody and/or remove with such aid or assistance as may be necessary–
    - i. any stock of wheat or atta in respect of which or a part of which, he has reason to believe, a contravention of any of the provisions of the West Bengal Targeted Public Distribution System (Maintenance & Control) Order, 2024, these Guidelines, Notice Inviting Application, Agreement and such order or direction as issued by any authority of the State Government has been, is being, or is about to be committed;
    - ii. any package, covering or receptacle in which such stock of wheat or atta is found; and
    - iii. the animals, vehicle, vessel or other conveyance used in carrying such stock of wheat or atta if he has reason to believe that such animal, vehicle, vessel or other conveyance is liable to be forfeited under the provisions of the Act and thereafter take or authorised to take all measures necessary under the provisions of section 6A of the Act for securing the production of the package, covering, receptacle, animal, vehicle, vessel or other conveyance so seized, before the Collector of the district or the Presidency town or Judicial authority appointed by the Government under section 6C of the Act, and for their safe custody pending such production;
  - e. Seize and take into custody and/or remove any book of accounts or documents which, in his opinion, shall be useful for, relevant to, any proceeding in respect of any contravention of this procedure and allow the person from whose custody such books of accounts or documents is seized to make copies thereof or to take extracts therefrom in his presence and lodge complaint with the police as per existing law.
- (3) Any contravention of any provision on the part of flour mill or an owner / proprietor / partner / director or designated partner of flour mill or their employees and agents of flour mill shall be dealt with the provisions made in the Act, the Control Order, these Guidelines and Agreement.

**25. Penal action against a Flour Mill for contravention.** – (1) If a flour mill or an owner / proprietor / partner / director or designated partner of flour mill or their employees and agents Flour Mill or his authorized representative or any other person acting on his behalf;–

- (i) do not keep the stock of each commodity separately and in neatly arranged stacks for easy identification and counting; or
  - (ii) do not timely and properly lift and deliver the public distribution commodities; or
  - (iii) do not store the public distribution commodities in proper category-wise and item-wise stacks with adequate alleys; or
  - (iv) do not keep their mill & godown open and functional or regular working days; or
  - (v) do not maintain the storage space in hygienic and clean conditions; or
  - (vi) do not provide public distribution commodities to the Distributor strictly as per the allocation as per the category and at the rates fixed by the authority concerned; or
  - (vii) do not make weighment of the stock at the time of delivery and deliver exact quantity as per Online Challan.
  - (viii) attempts to manipulate or bypass the electronic system, procedures or records; or
  - (ix) make false entries in books maintained by him; or
  - (x) do not make the transaction through Online portal and through Online Challan or as per the procedure and guidelines laid down in this regard; or
  - (xi) do not store the public distribution commodities in safe and hygienic conditions; or
  - (xii) delivers other items or pay cash in lieu of public distribution commodities; or
  - (xiii) do not make the godown available for inspection and/or do not provide infrastructure and manpower and/or do not facilitate the authorized officials to carry out the inspection; or
  - (xiv) replaces the public distribution commodities with commodities of inferior quality; or
  - (xv) store the public distribution commodities in a place not approved by or without prior written permission of the District Controller of Food & Supplies; or
  - (xvi) delivers any stock of bad or doubtful quality to the Distributor.
  - (xvii) do not adhere to the provisions made in the Act, the Control Order, these Guidelines and Agreement the District Controller or Director may, after giving an opportunity of being heard to the Flour Mill and for the reasons to be recorded in writing, impose penalty according to the gravity of the offence as stipulated in Part-II of Schedule A.
- (2) If a Flour Mill, who was found guilty of an offence committed under clause 25(1), is again found to have contravened the same provisions for the second time or third time, the District Controller or Director may render his empanelment under suspension immediately and after giving him an opportunity of being heard and for reasons to be recorded in writing, impose punishment of either fine or reduction of the volume of business according to the gravity of the offence or termination of his empanelment as stipulated in Part-II of Schedule A.
- (3) If the District Controller or Director, on a complaint received against a Flour Mill or *suo moto*, is *prima facie* satisfied that such Flour Mill is acting in such a manner which is prejudicial to the interest of the PDS or hamper the public distribution, he may discontinue allocation of the flour mill and / or render the flour mill under suspension immediately and after giving him an opportunity of being heard, if found guilty of any of the contravention mentioned in these orders, may for reasons to be recorded in writing, impose punishment of either fine or reduction of the volume of business according to the gravity of the offence, or termination of his empanelment, as per the offences specified in Part-II of Schedule A.

**26. Punishment for Black marketing, misappropriation or siphoning off etc. of public distribution commodities by Flour Mill.** – If a Flour Mill has committed an offence of–

- (i) black marketing, or
- (ii) misappropriation, or
- (iii) siphoning off,

of public distribution commodities, the District Controller or Director may suspend his empanelment immediately and after giving him an opportunity of being heard, if found guilty of such offence, may by passing a reasoned order in writing, impose a punishment of either fine, or reduction of the volume of business according to the gravity of the offence, or termination of his empanelment, as per the offences specified in Part II of schedule A

*Explanation I.* – Keeping public distribution commodities in a godown other than the designated godown or shortage of stock may be regarded as misappropriation of public distribution commodities and the Flour Mill shall be liable for the penalty under this clause.

*Explanation II.* – Selling the public distribution commodity on the price higher than the price fixed by the Government shall be regarded as black marketing and the flour mill shall be liable for the penalty as per this clause.

*Explanation III.* – Transferring or Selling the public distribution commodity to any unauthorized person or entity shall be regarded as siphoning and the flour mill shall be liable for the penalty as per this clause.

**27. Power to issue direction and to impose penalty thereof.**– (1) Notwithstanding anything contained in any other provisions of this order, the State Government may, for the purposes of ensuring better administration of public distribution system and to enhance quality of services to the beneficiaries, by an order in writing, issue directions to the flour mill concerned –

- (i) for implementations of the policy of the State Government issued from time to time;
- (ii) for calibration of weighing machines as per the norms of Legal Metrology;
- (iii) stipulating time limit for submission of bills and other instruments etc. relating to public distribution system;
- (iv) for such other matter or matters as the State Government may deem fit and proper.

(2) Every flour mill shall abide by the direction issued by the State Government under sub-clause 27(1).

(3) if a flour mill or his authorized representative acting on his behalf is found to have contravened the direction issued under sub-clause 27(1), the Director has power to take action as per Section 7 of EC Act or impose a penalty according to the gravity of the offence as stipulated in **Part II of Schedule A.**

(4) If any flour mill or owner / proprietor / partner / director or designated partner of a flour mill convicted under sub-clause 27(3) is again found to have contravened the aforesaid provisions, the State Government or Director or District Controller has power to order for discontinuation of allocation or render his empanelment under suspension immediately and after giving him an opportunity of being heard and for the reasons to be recorded in writing, either impose penalty or take action as stipulated in Part-I of Schedule A or de-empanel the flour mill.

**28. Timeframe for disposal of the proceedings.** (1) The inspecting authority or the team shall submit their report to the District Controller/Director within twenty one (21) days of the date of inspection or visit. However, the report may be submitted within thirty (30) days of the date of inspection or visit in special circumstances and reasons for such delay shall be recorded in the report.

(2) All the proceedings initiated under this chapter shall be disposed of by the District Controller / Director within sixty (60) days of the date of inspection or visit. However, the case shall be disposed of within ninety (90) days of the date of inspection or visit in special circumstances and reasons for such delay shall be recorded in writing.

**29. Consequence of conviction.** – The owner / proprietor / partner / director or designated partner of a flour mill, if convicted by a competent court for violation of an order made under section 3 of the Act or for any other offence relating to public distribution system shall be de-empanelled by the Director by a written order.

Provided that if such a conviction is cancelled in appeal or revision, the flour mill may be re-empaneled by the Director, if such flour mill, within one month from the date on which such order of cancellation is passed, makes a written representation to the Director or District Controller with attaching certified copy of such an order.

**30. Mode of payment of fee, charges and penalty.** – All fee, charges and penalty payable under this Order shall be paid through treasury Challan in T.R. Form No. 7 under the head of account as prescribed by the State Government or by online mode through the GRIPS portal.

31. **Appeal.** – Any owner of flour mill aggrieved by an order of the District Controller under this paragraph shall, within 30 days from date of receipt of the Order, prefer an appeal to the Director. If the owner of flour mill aggrieved by an order of the Director under this paragraph shall, within 30 days from date of receipt of the Order, prefer an appeal to the Secretary of the Department.
32. **Effect of supersession.** – (1) On the supersession of the Order No. 2834-FS dated 06.09.2017, all the agreements of empanelment of the flour mills, which were made in accordance with the erstwhile Guidelines, shall be deemed to be revoked on expiry of the contractual period.
- (2) Notwithstanding anything contained in clause 32(1), if an existing empanelled flour mill desires to continue the milling of atta after expiry of his contractual period, it shall have to apply afresh in accordance with the provisions of these Guidelines along with the fresh applicants, if any, against the notification of empanelment and the application of such flour mills shall be considered and disposed of along with the fresh applicants.

#### **Appendix-I**

[See para 9(1)]

**A flour mill desirous to be empanelled by the State Government shall need to put in following infrastructure and install the plant and machinery as given below at the time of making the application:**

- (1) A flour mill must have following plant and machinery installed and in operating condition:
  - a. Screening machine
  - b. Cleaning machines including Pre-Cleaner Separator, Separator, Scourer, Destoner, Dampner and Emery
  - c. Entoleter machine
  - d. Grinding & Crushing machines
  - e. Atta Silo for cooling
  - f. Automatic online modern, high speed LD packaging machine
  - g. Quality test equipments
- (2) All the above machineries should have the installation certificate from the General Manager, District Industries Centre, of the concerned district and shall be in running condition on the date of submission of application for selection, on the date of inquiry and during the period of empanelment.
- (3) The flour mill shall be capable of giving atta from wheat at an out turn ratio of not less than 95%, allowing refraction of 1% for cleaning and 4% for debraning to the maximum. Packaged product should conform to the specifications laid down under IS: 1155-1968.
- (4) The flour mill shall have Packaging Machine capable of packaging 950 g of atta in properly labelled poly-packs having thickness of 50 microns or above.
- (5) Online Packaging Capacity of the flour mill shall be commensurate with the milling capacity.
- (6) The power connection should be commensurate with the milling capacity of the flour mill.
- (7) The flour mill shall have weighing devices (including weigh-bridge) duly calibrated by the Competent Authority of the Government of West Bengal.
- (8) The flour mill must have installed adequate fire-fighting devices duly certified by the Fire Services Department, Government of West Bengal.
- (9) The flour mill should have a source for clean water to be used for cleaning of the wheat and water safety clearance from Public Health Engineering Department for the water source.
- (10) The flour mill must have certificate of fitness in respect of plants and machineries by competent authorities each year.
- (11) The flour mill must have ownership documents for the land–

**(A) In case of ownership:**

- i) Land Conversion Certificate / any other document showing character of land as “commercial/homestead/non-agricultural land/godown” for the entire premise of land and building shown as flour mill
- ii) certified drawings – a) site map layout of the premises b) floor plans of building and plant area,  
**N.B.–** If the land is of other character, the applicant needs to submit application for conversion on or before the date of application and also to submit Conversion Certificate within three months from the date of offer of empanelment.
- iii) Record-of-Rights,
- iv) Deed of conveyance / purchase / gift (Registered) in name of applicant/(s),
- v) Property tax receipt (Current) / land revenue (Current) and,
- vi) In case of shared ownership of land, NOC of other co-owners.
- vii) NOC of the family member / owner in the form of affidavit sworn before a Magistrate (in case of property owned by a family member of the applicant).

**(B) In case of Hired/Rental Building/Godown:**

- i) Land Conversion Certificate / any other document showing character of land as “commercial/homestead/non-agricultural land/godown”,  
**N.B.–** If the land is of other character, the applicant needs to submit application for conversion on or before the date of application for distributor license and also to submit Conversion Certificate within three months from the date of offer of distributor license.
  - ii) Registered Lease Deed or Tenancy Agreement for at least a period of 10 years and having remaining lease / tenancy period of at least four (4) years on the date of application. (However, if Notarized Lease Deed or Tenancy Agreement is submitted at the time of application then Registered Lease Deed or Tenancy Agreement has to be submitted by the selected candidate within a period of thirty (30) days from the date of offer and empanelment will be effective only after submission.
  - iii) Rent receipt (Current),
  - iv) Proof of ownership of land of lessor and following documents have to be submitted–
    - (a) Record-of-Rights,
    - (b) Deed of conveyance / purchase / gift (Registered) in name of lessor/(s),
    - (c) Property tax receipt (Current) / land revenue (Current) and,
    - (d) In case of shared ownership of land, NOC of other co-owners.
- (12) The flour mill must have Certificate of Establishment (Trade License) from the competent authority.
- (13) The flour mill must have Food Safety License (FSSAI) from the competent authority.
- (14) The flour mill must have clearance from WB Pollution Control Board.
- (15) The flour mill must submit Income Tax Returns and audited Balance Sheet, for last 3 financial years with the application showing positive net worth.
- (16) Every flour mill should have laboratory within flour mill premises for independent analysis and testing of atta as per the following parameters as specified in the IS: 1155:1968 (a) Moisture, (b) Total Ash, (c) Gluten, (d) Crude fibre, (e) Granularity test and (f) Fortification test (qualitative test for presence of Iron), if required.
- (17) The flour mill should have installed Modernised Sealing Machine to seal the packets of atta within their own premises.

By order of the Governor,

PARWEZ AHMAD SIDDIQUI

*Principal Secretary to the Government of West Bengal  
Commissioner, Food and Supplies Department*

**SCHEDULE-A**

**(Part-I)**

Schedule of penalty/fine to be imposed upon the Flour mill for contraventions of the provisions of the West Bengal Targeted Public Distribution System (Empanelment of Flour mill, Milling of atta and its distribution) Guidelines, 2024.

<b>Sl. No.</b>	<b>Offences/ contravention under relevant Clause</b>	<b>Penalty for first offence/ contravention</b>	<b>Penalty for second time offence/ contravention of same provision</b>	<b>Penalty on third time or subsequent offence/ contravention of same provision</b>
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>
1.	Contravention of the provisions under Clauses 19(3), 19(4), 19(5), 19(6), 19(7), 19(8), 25(1)(i), 25(1)(v), 25(1)(viii), 25(1)(xii), 25(2) & 25(3).	Fine of minimum of ₹10,000/- for each contravention committed by the owner of flour mill which may be extended to maximum of ₹30,000/- for each contravention	Fine of minimum of ₹30,000/- for each contravention committed by the owner of flour mill which may be extended to maximum of ₹1,00,000/- for each contravention	Fine of minimum of ₹1,00,000/- for each contravention committed by the owner of flour mill which may be extended to maximum of ₹2,00,000/- for each contravention
2.	Contravention of the provisions under Clauses 19(1) & 19(2) <i>except</i> for failure of Atta samples on quality analysis due to presence of larvae / living insects	Fine of minimum of ₹1,00,000/- for each contravention committed by the owner of flour mill which may be extended to maximum of ₹3,00,000/- for each contravention	Fine of minimum of ₹3,00,000/- for each contravention committed by the owner of flour mill which may be extended to maximum of ₹5,00,000/- for each contravention	Fine of minimum of ₹5,00,000/- for each contravention committed by the owner of flour mill which may be extended to maximum of ₹10,00,000/- for each contravention
3.	Contravention of the provisions under Clause 19(2) <i>due to</i> failure of Atta samples on quality analysis because of presence of larvae / living insects within best before period	Fine of minimum of ₹4,00,000/- for the contravention committed by the owner of flour mill which may be extended to maximum of ₹6,00,000/-	Fine of minimum of ₹6,00,000/- for the contravention committed by the owner of flour mill which may be extended to maximum of ₹9,00,000/-	Fine of minimum of ₹9,00,000/- for the contravention committed by the owner of flour mill which may be extended to maximum of ₹15,00,000/- and / or terminate the empanelment

**SCHEDULE-A**

**(Part-II)**

Schedule of penalty/fine to be imposed upon the Flour mill for contraventions of the provisions of the West Bengal Targeted Public Distribution System (Empanelment of Flour mill, Milling of atta and its distribution) Guidelines, 2024.

<b>Sl. No.</b>	<b>Offences/contravention under relevant Clause</b>	<b>Penalty for first offence/contravention</b>	<b>Penalty for second time offence/contravention of same provision</b>	<b>Penalty on third time or subsequent offence/contravention of same provision</b>
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>
1.	Committing offence under clause 26 for an offence of black marketing or misappropriation or siphoning off public distribution commodities meant for public distribution.	Fine of minimum of 1.5 (one & half) times and maximum of 2 (two) times the economic cost of the public distribution commodities and also a minimum fine of ₹3,00,000/-	Fine of minimum of 2 (two) times and maximum of 3 (three) times the economic cost of the public distribution commodities and also a minimum fine of ₹10,00,000/- and / or reduce the allocation of wheat for up to 6 months.	Fine of minimum of 3 (three) times the economic cost of the public distribution commodities and also a minimum fine of ₹10,00,000/- and / or terminate his license.

GOVERNMENT OF WEST BENGAL

FORM K

**Application Form for selection and empanelment  
of flour mill for conversion of wheat into atta**

(Vide the West Bengal Targeted Public Distribution System  
(Empanelment of Flour Mill, Milling of Fortified Atta /  
Wholemeal Atta and its distribution) Guidelines, 2024)

Self  
Attested  
Photograph

1. Advertisement / Notification No. with date :
2. District of vacancy :
3. Name of the Applicant (in block letters) :
4. Father's Name :
5. (a) Full residential address of the applicant :  
(b) Permanent address of the applicant :  
(c) Telephone No. :  
(d) Mobile No. :  
(e) Email address :
6. Applicant's date of Birth :
7. Educational Qualification :
8. Name of the Flour mill or entity :
9. Location and Address of the Flour Mill :
10. Particulars of the Flour Mill with Plot No., Khatian :  
No., Name of Mouza, Holding No., Road/Lane etc.  
(copy of the sanctioned plan to be attached)
11. Type, Measurement and capacity of the godown(s) of the Flour Mill :  
(a) Owned/ Leased :  
(b) Capacity of wheat godown (in MT) :  
(c) Capacity of atta godown (in MT) :
12. Whether it is a Proprietorship / Registered Partnership Firm / LLP / Company / Registered Cooperative Society
13. ROC No. (for company or LLP) or Partnership/ Cooperative Society Registration No., if any–
14. Whether the flour mill was empaneled earlier? Yes/ No
15. If yes, give the period : (month & year to month and year):
16. If empaneled, whether it was de-empaneled ever: Yes / no
17. If yes, give details and reason. Attach copy of order of de-empanelment.
18. If empaneled, whether it was suspended ever: Yes / no
19. If yes, give details and reason. Attach copy of order of suspension.
20. Whether it is Roller Flour Mill or Chakki Mill :  
Details of roller and chakki (Count and machine sl. No.)
21. For how many months the mill has been running :  
(electricity bill for last 6 months to be attached)

22. Whether there are cleaning machines, and automatic online packaging machine capable of packaging 950 g Atta in properly labelled LD poly-packs having thickness above 50 micron. If so, details : Yes / No
23. Capacity of the flour mills duly certified by GM DIC :  
 A. Cleaning capacity in MT/hr. :  
 B. Milling capacity in MT/hr. :  
 C. online LD Packaging capacity in MT/hr. :  
 D. Effective Production capacity : (The least of three above) in MT/hr.
24. Whether Entoleter machine is available, If yes, mention capacity in MT/hr. : Yes/No
25. Whether atta silos for cooling is available If yes, mention capacity in MT : Yes/No
26. Does the applicant have other Flour Mills If so, details : Yes/No
27. What are the equipments available for maintaining Quality Control :
28. Attach / upload : Documents related to purchase of following machineries:-  
 A. Screening machine  
 B. Cleaning machines: i) Pre-Cleaner Separator, ii) Separator, iii) Scourer, iv) Destoner, v) Dampner and vi) Emery  
 C. Entoleter machine  
 D. Grinding & Crushing machines  
 E. Atta Silos for cooling  
 F. Automatic online modern, high speed LD packaging machine  
 G. Quality test equipments
29. Whether the applicant was at any time convicted any criminal case? : Yes/No  
 An affidavit in the prescribed proforma Annexure-I of Form- 'K' to be furnished / uploaded.]

Place:

Date:

[Name and Signature of Applicant]

**Government of West Bengal**  
**Food & Supplies Department**  
**11A, Mirza Ghalib Street,**  
**Kolkata- 700087**

Memo No. 3348 -FS/Sectt/Food/4P-19/2021 (Pt)

Date: 14.08.2023

From : The Senior Special Secretary to the  
Government of West Bengal.

To : The Director of DDP&S,  
Food & Supplies Department.

Sir,

Of late, some complaints have been received by the Food & Supplies Department regarding distribution of packets of fortified atta in certain pockets of the State without maintaining FIFO method leading to public grievances.

To address such situation, the Department has decided that:

(i) Each delivery bag containing 50 packets of fortified atta, weighing 950 gms each, should have packets of the same batch number only.

(ii) The delivery bag containing the packets of fortified atta must have a label/stencil mentioning the Batch Number, Date of Manufacturing and clear instruction saying **“SHOULD BE CONSUMED WITHIN ONE MONTH FROM THE DATE OF MANUFACTURING”**.

(iii) Distributors should also be directed to receive the bags with such label/stencil only after due checking. In case any bag is part/open they should check all packets within the bag and then only take delivery from flour mills.

(iv) Similarly distributors shall deliver the bags to FPS in FIFO mode and FPS and FPS should take the delivery only after checking the label/stencil on the bag. In case of loose bag each packet should be checked before receiving delivery. FPS should also distribute atta in FIFO mode.

Necessary instruction is to be percolated down the line to ensure the strict compliance.

Yours faithfully,



Senior Special Secretary to the  
Government of West Bengal.

No. 3348/1(4)-FS/Sectt/Food/4P-19/2021 (Pt)

Dated: 14.08.2023

Copy forwarded for information and taking necessary action to:

1. The DCF&S (All)
2. The PS to HMIC, Food & Supplies Deptt.
3. The PS to HMOC, Food & Supplies Deptt.
4. The Sr. P.A. to Secretary, Food & Supplies Deptt.

Senior Special Secretary to the  
Government of West Bengal.

**Government of West Bengal**  
**Food & Supplies Department**  
**11A, Mirza Ghalib Street,**  
**Kolkata – 700087**

Memo No. 4184 -FS/Sectt./Food/4P-19/2021 (Pt.)

Date: 06.10.2023

From : The Sr. Special Secretary,  
Food & Supplies Department.

To : The Director of DDP&S,  
Food & Supplies Department.

**Sub: Implementation of guidelines as per order No. 3348-FS dated 14.08.2023 about  
delivery bags of fortified atta**

Sir,

It was earlier communicated vide reference no. mentioned above, that the delivery bag containing the packets of fortified atta must have a label/stencil mentioning the Batch Number, Date of Manufacturing and clear instruction saying “**SHOULD BE CONSUMED WITHIN ONE MONTH FROM THE DATE OF MANUFACTURING.**”

It has come to our notice that the label on the delivery bags containing the packets of fortified atta do not have those parameters in some cases.

In this connection, I am directed to request you to issue necessary instruction and implement the above mentioned labeling on the delivery bags w.e.f. 16.10.2023 positively, failing which adverse action shall be taken against the errant Flour Mills. A compliance report in this regard may kindly be taken from all DCF&Ss and forwarded to this end.

Yours faithfully,



Sr. Special Secretary,  
Food & Supplies Department

No. 4184/(2)-FS/Sectt./Food/4P-19/2021 (Pt.)

Dated: 06.10.2023

Copy forwarded for information and necessary action to:

1. The DCF&S (All)
2. The President, Bengal PDS Flour Mill association.

Senior Special Secretary to the  
Government of West Bengal.

**Government of West Bengal**  
**Food & Supplies Department**  
**11A, Mirza Ghalib Street,**  
**Kolkata - 700087**

Memo No. 355 - FS/Sectt/Food/4P-19/2021 (Part)

Dated: 19.01.2024

**ORDER**

**Sub: Distribution of “Atta” in lieu of “Fortified Atta” w.e.f 1st April, 2024.**

Importance of providing Fortified Atta in PDS have been reduced to a considerable extent after introduction of Fortified Rice which is more acceptable to common public as the look, taste and cooking process of fortified rice kernel are similar to rice. In addition to that, since the fortificants (Vitamin B12, Iron and Folic Acid) are similar in Fortified Atta and Fortified Rice, double fortification is not necessary.

In the circumstances, Government in Food & Supplies Department has decided to introduce distribution of normal atta instead of fortified atta in PDS with effect from 1st April, 2024. From 1st April, 2024 flour millers shall deliver the normal atta packet having a new label/stencil. New design of atta packet is enclosed for Circulation to all concerned. The instructions regarding delivery bags containing atta packets shall also have label/stencil mentioning Batch No., Date of Packaging & Date of Expiry and nos of packets inside as per Memo No. 4184-FS dated 06.10.2023.

It is also decided that as the normal atta will be distributed instead of fortified atta in PDS, fortification cost will be reduced by Rs. 10 per quintal in the Cost Sheet of 95 kg atta out of 100 kg wheat.

This issues in the interest of public service.

By order of the Governor



Secretary in Food & Supplies Department.  
Government of West Bengal

No. 355/1(6)-FS/Sectt/Food/4P-19/2021 (Part)

Dated: 19.01.2024

Copy forwarded for information and necessary action to:

1. The Director of DDP&S, Food & Supplies Deptt.
2. The Director of Finance, Food & Supplies Deptt.
3. The Director of I&QC, Food & Supplies Deptt.
4. The DC, F&S (All)
5. The PS to the Hon'ble MIC, Food & Supplies Deptt.
6. The PS to the Hon'ble MOS, Food & Supplies Deptt.

Joint Secretary to the  
Govt. of West Bengal



# WHOLE MEAL ATTA

Batch No.:  
Date of  
Packaging :  
Date of  
Expiry :

Crushed & Packed on job work by:  
Name : .....  
Address : .....  
.....  
Licence No.:  
Phone No.:

On behalf of  
**Government of West Bengal**  
**Food & Supplies Department**

Best before – 30 days  
from the date of packaging  
Price: Free of cost



**Net Weight : 950 gm Atta (1 Kg Wheat)**

"SHOULD BE CONSUMED WITHIN ONE MONTH FROM THE DATE OF MANUFACTURING"

Under National Food Security Act, 2013 of Government of India



**Government of West Bengal**  
**Food & Supplies Department**  
**Khadyashree Bhawan**  
**11A, Mirza Ghalib Street, Kolkata-700087**  
**<https://food.wb.gov.in>**



Memo: 3590-FS/Sectt/Food/4P-21/2024

Dated: 06.09.2024

**ORDER**

**Subject: Application for change of ownership nature of FPS from Individual to partnership or induction or substitution of partner.**

The West Bengal Targeted Public Distribution System (Maintenance & Control) Order, 2024 has been notified vide notification No. 3139-FS dated 01.08.2024. In pursuance of this order application for change of ownership nature of FPS from Individual to partnership or induction or substitution of partner should be made in prescribed application Form C2 devised for the purpose.

In point No. 16(a) of Part III of the Checklist to Form C2 it has been specified that reconstituted partnership deed registered by the ADSR/DSR should be submitted along with application Form C2 and in point 16(b) it has been specified that certification of registration of reconstituted partnership firm by the Registrar of Firms, WB should be submitted along with the application Form C2.

However, it is further reiterated that no application form for change of ownership nature of FPS from individual to partnership or induction or substitution of partner in a partnership firm will be accepted unless the reconstituted partnership deed to be submitted along with the application form is registered by the ADSR/DSR and certification of registration of reconstituted partnership firm has been done by Registrar of Firms, West Bengal.

This order is issued with the approval of the competent authority in the Department.

(SIMA HALDER)

Joint Secretary

to the Government of West Bengal  
email: food.cellwb@gmail.com

No. 3590/1(8) -FS/Sectt/Food/4P-21/2024

Dated: 06.09.2024

Copy forwarded for information to :

- 1) The Senior Special Secretary, Food & Supplies Department
- 2) The Special Secretary, IT & Reforms Cell, Food & Supplies Department
- 3) The Director, Dte. of DDPS/Rationing, Food & Supplies Department
- 4) The P.S. to HMIC, Food & Supplies Department
- 5) The P.S. to HMOS, Food & Supplies Department
- 6) The DCF&S/DDR (All), Food & Supplies Department

- 7) The Sr. P.A. to the Principal Secretary, Food & Supplies Department
- 8) Sk. Mahiuddin, UDA, Food Cell, Food & Supplies Department - with the request to upload the Order in the Departmental Portal.



(SIMA HALDER)

Joint Secretary

to the Government of West Bengal

email: food.cellwb@gmail.com



**Government of West Bengal**  
**Food & Supplies Department**  
**Khadyashree Bhawan**  
**11A, Mirza Ghalib Street, Kolkata-700087**  
**<https://food.wb.gov.in>**



Memo: 3679(2)-FS/Sectt./Sup/4M-30/2022

Dated: 11/09/2024

From : The Joint Secretary  
to the Govt, of West Bengal

To :

1. The Director, Dte. of DDP&S, F&S Deptt., Govt, of W.B.
2. The Director, Dte. of Rationing, F&S Deptt., Govt, of W.B.

Sub.: Certain issues and the suggested course of action regarding the disposal of FPS vacancies.

Ref.: e-file No. DDDPS-32013(12)/46/2024-SEC(DDPS)-DDPS.

Sir,

With reference to the subject mentioned above, I am directed to enclose herewith a copy of the clarification regarding the issues and suggested course of action for the disposal of FPS vacancies and request you to take necessary action accordingly.

Encl: Annexure.

Joint Secretary  
to the Govt. of West Bengal

Copy forwarded for information to :

Memo No. 3679(2)/1(2)-FS/Sectt./Sup/4M-30/2022

Dated: 11/09/2024

1. The Deputy Director (I&QC) & O.S.D (Food), F&S Department, Govt of W.B.
2. The O.S.D (Food), F&S Department, Govt, of W.B.

Joint Secretary  
to the Govt. of West Bengal

ANNEXURE

Clarifications and suggested course of action in disposal of cases with some special situations

Sl. No.	Proposals of DDP&S	Suggested course of action
1	Affidavit in annexure-I: Any minor error or deficiency in the affidavit may be overlooked. Applicant may also be given opportunity to submit affidavit afresh in the prescribed proforma.	Hence, the competent authority may be allowed to overlook minor errors/deficiencies in the affidavit affirmed as per Annexure-I so long as it does not dilute the provisions of the affidavit and binding on the deponent. Licensing authority and DCFS/DDR and DDPS/ DR should clearly examine this aspect and may approve the grant of License. However, after approval the Licensing authority shall obtain the fresh affidavit as per format before issue of License and upload it in the portal.
2	Notarized rent or lease agreement (for at least 4 years) may be accepted in case of vacancy notice issued before 01-04-2023. Applicant may be given opportunity to rectify any bona fide omission or error therein.	May be allowed to be accepted. Applicant may be given opportunity to rectify any bonafide omission or error therein and submit before issuance of license and Licensing authority will upload the correct document before issuance of License.
3	Any classification of land of proposed godown may be acceptable except water body or forest land.	Character of land should only be commercial or homestead or non-agricultural land or a patta holder and should not be a vested land without patta a water body or a forest land. If the land is of other character, the applicant needs to submit an application to the appropriate authority for conversion on or before the date of application for FPS license and also to submit Conversion Certificate within three months from the date of offer of FPS license.
4	Submission of application fee through TR-7 challan mistakenly, may be accepted in place of GRIPS chalJan.	Application fee may be paid only through the payment link in the Departmental Portal which redirects to the GRIPS portal. However, if an Application fee has already been paid mistakenly through physical TR-7 challan in the treasury on or before the last date of submission of application it may be accepted after proper verification from treasury.
5	DLPSSC/ Director may be allowed to grant time to applicants to submit documents / updated documents who are otherwise eligible for granting license.	This is a procedural matter. Hence, the competent authority may be allowed to grant time to applicants, who are otherwise eligible for granting license, to submit documents / updated documents so long as it does not vitiate the engagement process and provide any undue benefit to the applicant or discriminate any other applicant.



**Government of West Bengal**  
**Food & Supplies Department**  
**11A, Mirza Ghalib Street, Kolkata-700087**



Memo: 3499-FS/Sectt/Food/4M-10/2019

Dated: 25.08.2022

**ORDER**

The Government in Food & Supplies Department has decided to allow Handling Losses on the quantity of foodgrains distributed to the FPS dealers and Distributors / Wholesalers at the rate as hereunder :

3. Fair Price Shop dealer @ 0.20%
4. Distributors / Wholesalers @ 0.10%

This Handling Losses will be effective from 1st August, 2022.

This issues with the concurrence of the Finance Department Vide U.O. No.- Group-N/2224 dated 24.08.2022 and the approval of the Competent Authority.

Additional Secretary to the  
Government of West Bengal

No. 3499/1(10) FS/Sectt/Food/4M-10/2019

Dated: 25.08.2022

Copy forwarded for information and necessary action to :

1. The Sr. Special Secretary (IT & Reforms), Food & Supplies Department.
2. The Director of DDP&S/Rationing/Finance, Food & Supplies Department.
3. The Additional Secretary (Budget), Food & Supplies Department.
4. The Joint Secretary, Finance Department (Group-N), Audit Branch, Govt, of West Beneal.
5. The Accountant General (A&E), W.B., Treasury Building, Kolkata - 700 001.
6. The District Magistrate (All).
7. The DCF&S/DDR (All).
8. The P.S. to the HMIC, Food & Supplies Department.
9. The P.S. to the HMOS, Food & Supplies Department.
10. The Sr. P.A. to the Secretary, Food & Supplies Department.

Additional Secretary to the  
Government of West Bengal

# THE ESSENTIAL COMMODITIES ACT, 1955

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## ARRANGEMENT OF SECTIONS

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### SECTIONS

1. Short title and extent.
2. Definitions.
- 2A. Essential commodities declaration, etc.
  3. Powers to control production, supply, distribution, etc., of essential commodities.
  4. Imposition of duties on State Governments, etc.
  5. Delegation of powers.
  6. Effect of orders inconsistent with other enactments.
- 6A. Confiscation of essential commodity.
- 6B. Issue of show cause notice before confiscation of food grains, etc.
- 6C. Appeal.
- 6D. Award of confiscation not to interfere with other punishments.
- 6E. Bar of jurisdiction in certain cases.
  7. Penalties.
- 7A. Power of Central Government to recover certain amounts as arrears of land revenue.
  8. Attempts and abetment.
  9. False statement.
  10. Offences by companies.
- 10A. Offences to be cognizable.
- 10B. Power of court to publish name, place of business, etc., of companies convicted under the Act.
- 10C. Presumption of culpable mental state.
  11. Cognizance of offences.
  12. Special provision regarding fine.
- 12A. Power to try summarily.
- 12B. Grant of injunction, etc., by civil courts.
  13. Presumption as to orders.
  14. Burden of proof in certain cases.
  15. Protection of action taken under Act.
- 15A. Prosecution of public servants.
  16. Repeals and savings.

### THE SCHEDULE.

# THE ESSENTIAL COMMODITIES ACT, 1955<sup>1</sup>

## ACT NO. 10 OF 1955

[1st April, 1955.]

An Act to provide, in the interest of the general public, for the control of the production, supply and distribution of, and trade and commerce, in certain commodities.

BE it enacted by Parliament in the Sixth Year of the Republic of India as follows :—

**1. Short title and extent.**—(1) This Act may be called the Essential Commodities Act, 1955.

(2) It extends to the whole of India<sup>2\*\*\*</sup>.

**2. Definitions.**—In this Act, unless the context otherwise requires,—

<sup>3</sup>[(*ia*) “Collector” includes an Additional Collector and such other officer, not below the rank of Sub-Divisional Officer, as may be authorised by the Collector to perform the functions and exercise the powers of the Collector under this Act;]

<sup>4</sup>\* \* \* \* \*

(*b*) “food-crops” include crops of sugarcane;

(*c*) “notified order” means an order notified in the Official Gazette;

<sup>5</sup>[(*cc*) “order” includes a direction issued thereunder;]

<sup>6</sup>[(*d*) “State Government,” in relation to a Union territory, means the administrator thereof;]

<sup>5</sup>[(*e*) “sugar” means—

(*i*) any form of sugar containing more than ninety per cent, of sucrose, including sugar candy;

(*ii*) khandsari sugar or bura sugar or crushed sugar or any sugar in crystalline or powdered form; or

(*iii*) sugar in process in vacuum pan sugar factory or raw sugar produced therein.]

**7[2A. Essential commodities declaration, etc.**—(1) For the purposes of this Act, “essential commodity” means a commodity specified in the Schedule.

(2) Subject to the provisions of sub-section (4), the Central Government may, if it is satisfied that it is necessary so to do in the public interest and for reasons to be specified in the notification published in the Official Gazette, amend the Schedule so as to—

(*a*) add a commodity to the said Schedule;

(*b*) remove any commodity from the said Schedule,

in consultation with the State Governments.

1. Extended to Goa, Daman and Diu with modification by Regulation 12 of 1962, section 3 and Schedule, to Dadra and Nagar Haveli by Regulation 6 of 1963, section 3 and Schedule I and to Lakshadweep and Amindivi Islands by Regulation 8 of 1965, section 3 and Schedule, to the State of Sikkim *vide* S.O. 28(E), dated 7th January, 1976 (w.e.f. 7-1-1976).

This Act has been amended in Maharashtra by Maharashtra Act 71 of 1976, in Orissa by Orissa Act, 8 of 1976, in Uttar Pradesh by Uttar Pradesh Acts 9 of 1974, 18 of 1975, 39 of 1975 and 16 of 1978.

2. The words “except the State of Jammu and Kashmir” omitted by Act 25 of 1968, s. 2 and the Schedule (w.e.f. 15-8-1968).

3. Ins. by Act 92 of 1976, s. 2 (w.e.f. 2-9-1976).

4. Clause (*c*) omitted by Act 54 of 2006, s. 2 (w.e.f. 12-2-2007).

5. Ins. by Act 36 of 1967, s. 2 (w.e.f. 30-12-1967).

6. Subs. by the Adaptation of Laws (No. 3) Order, 1956, for clause (*d*).

7. Ins. by Act 54 of 2006, s. 3 (w.e.f. 12-2-2007).

(3) Any notification issued under sub-section (2) may also direct that an entry shall be made against such commodity in the said Schedule declaring that such commodity shall be deemed to be an essential commodity for such period not exceeding six months to be specified in the notification :

Provided that the Central Government may, in the public interest and for reasons to be specified, by notification in the Official Gazette, extend such period beyond the said six months.

(4) The Central Government may exercise its powers under sub-section (2) in respect of the commodity to which Parliament has power to make laws by virtue of Entry 33 List III in the Seventh Schedule to the Constitution.

(5) Every notification issued under sub-section (2) shall be laid, as soon as may be after it is issued, before both Houses of Parliament.]

**3. Powers to control production, supply, distribution, etc., of essential commodities.**—(1) If the Central Government is of opinion that it is necessary or expedient so to do for maintaining or increasing supplies of any essential commodity or for securing their equitable distribution and availability at fair prices, <sup>1</sup>[or for securing any essential commodity for the defence of India or the efficient conduct of military operations], it may, by order, provide for regulating or prohibiting the production, supply and distribution thereof and trade and commerce therein.

(2) Without prejudice to the generality of the powers conferred by sub-section (1), an order made thereunder may provide—

(a) for regulating by licences, permits or otherwise the production or manufacture of any essential commodity;

(b) for bringing under cultivation any waste or arable land, whether appurtenant to a building or not, for the growing thereon of food-crops generally or of specified food-crops, and for otherwise maintaining or increasing the cultivation of food-crops generally, or of specified food-crops.

(c) for controlling the price at which any essential commodity may be bought or sold;

(d) for regulating by licences, permits or otherwise the storage, transport, distribution, disposal, acquisition, use or consumption of, any essential commodity;

(e) for prohibiting the withholding from sale of any essential commodity ordinarily kept for sale;

<sup>2</sup>[(f) for requiring any person holding in stock, or engaged in the production, or in the business of buying or selling, of any essential commodity,—

(a) to sell the whole or a specified part of the quantity held in stock or produced or received by him or,

(b) in the case of any such commodity which is likely to be produced or received by him, to sell the whole or a specified part of such commodity when produced or received by him,

to the Central Government or a State Government or to an officer or agent of such Government or to a Corporation owned or controlled by such Government or to such other person or class of persons and in such circumstances as may be specified in the order.

*Explanation 1.*—An order made under this clause in relation to foodgrains, edible oilseeds or edible oils, may, having regard to the estimated production, in the concerned area, of such foodgrains, edible oilseeds and edible oils, fix the quantity to be sold by the producers in such area and may also fix, or provide for the fixation of, such quantity on a graded basis, having regard to the aggregate of the area held by, or under the cultivation of, the producers.

*Explanation 2.*—For the purpose of this clause, “production” with its grammatical variations and cognate expressions includes manufacture of edible oils and sugar;]

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1. Ins. by Act 36 of 1967, s. 3 (w.e.f. 30-12-1967).

2. Subs. by Act 92 of 1976, s. 3, for clause (f).

(g) for regulating or prohibiting any class of commercial or financial transactions relating to foodstuffs<sup>1\*\*\*</sup> which, in the opinion of the authority making the order, are, or, if unregulated, are likely to be, detrimental to the public interest;

(h) for collecting any information or statistics with a view to regulating or prohibiting any of the aforesaid matters;

(i) for requiring persons engaged in the production, supply or distribution of or trade and commerce in, any essential commodity to maintain and produce for inspection such books, accounts and records relating to their business and to furnish such information relating thereto, as may be specified in the order;

<sup>2</sup>[(ii) for the grant or issue of licences, permits or other documents, the charging of fees therefore, the deposit of such sum, if any, as may be specified in the order as security for the due performance of the conditions of any such licence, permit or other document, the forfeiture of the sum so deposited or any part thereof for contravention of any such conditions, and the adjudication of such forfeiture by such authority as may be specified in the order;]

<sup>3</sup>(j) for any incidental and supplementary matters, including, in particular, the entry, search or examination of premises, aircraft, vessels, vehicles or other conveyances and animals, and the seizure by a person authorised to make such entry, search or examination,—

(i) of any articles in respect of which such person has reason to believe that a contravention of the order has been, is being, or is about to be committed and any packages, coverings or receptacles in which such articles are found;

(ii) of any aircraft, vessel, vehicle or other conveyance or animal used in carrying such articles, if such person has reason to believe that such aircraft, vessel, vehicle or other conveyance or animal is liable to be forfeited under the provisions of this Act;

<sup>4</sup>[(iii) of any books of accounts and documents which in the opinion of such person, may be useful for, or relevant to, any proceeding under this Act and the person from whose custody such books of accounts or documents are seized shall be entitled to make copies thereof or to take extracts therefrom in the presence of an officer having the custody of such books of accounts or documents.]]

(3) Where any person sells any essential commodity in compliance with an order made with reference to clause (f) of sub-section (2), there shall be paid to him the price therefore as hereinafter provided :—

(a) where the price can, consistently with the controlled price, if any, fixed under this section, be agreed upon, the agreed price;

(b) where no such agreement can be reached, the price calculated with reference to the controlled price, if any;

(c) where neither clause (a) nor clause (b) applies, the price calculated at the market rate prevailing in the locality at the date of sale.

<sup>5</sup>[(3A) (i) If the Central Government is of opinion that it is necessary so to do for controlling the rise in prices or preventing the hoarding, of any food-stuff in any locality, it may, by notification in the Official Gazette, direct that notwithstanding anything contained in sub-section (3), the price at which the food-stuff shall be sold in the locality in compliance with an order made with reference to clause (f) of sub-section (2) shall be regulated in accordance with the provisions of this sub-section.

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1. The words “or cotton textiles” omitted by Act 54 of 2006, s. 4 (w.e.f. 12-2-2007).

2. Ins. by Act 17 of 1961, s. 2.

3. Subs. by Act 66 of 1971, s. 2, for clause (j) (w.e.f. 23-12-1971).

4. Subs. by Act 92 of 1976, s. 3, for sub-clause (iii).

5. Ins. by Act 13 of 1957, s. 2 (w.e.f. 4-6-1957).

(ii) Any notification issued under this sub-section shall remain in force for such period not exceeding three months as may be specified in the notification.

(iii) Where, after the issue of a notification under this sub-section, any person sells foodstuff of the kind specified therein and in the locality so specified, in compliance with an order made with reference to clause (f) of sub-section (2), there shall be paid to the seller as the price therefor—

(a) where the price can, consistently with the controlled price of the foodstuff, if any, fixed under this section, be agreed upon, the agreed price;

(b) where no such agreement can be reached, the price calculated with reference to the controlled price, if any;

(c) where neither clause (a) nor clause (b) applies, the price calculated with reference to average market rate prevailing in the locality during the period of three months immediately preceding the date of the notification.

(iv) For the purposes of sub-clause (c) of clause (iii), the average market rate prevailing in the locality shall be determined by an officer authorised by the Central Government in this behalf, with reference to the prevailing market rates for which published figures are available in respect of that locality or of a neighbouring locality; and the average market rate so determined shall be final and shall not be called in question in any court.]

<sup>1</sup>[(3B) Where any person is required, by an order made with reference to clause (f) of sub-section (2), to sell to the Central Government or a State Government or to an officer or agent of such Government or to a Corporation owned or controlled by such Government, any grade or variety of foodgrains, edible oilseeds or edible oils in relation to which no notification has been issued under sub-section (3A), or such notification having been issued, has ceased to be in force, there shall be paid to the person concerned, notwithstanding anything to the contrary contained in sub-section (3), an amount equal to the procurement price of such foodgrains, edible oilseeds or edible oils, as the case may be, specified by the State Government, with the previous approval of the Central Government having regard to—

(a) the controlled price, if any, fixed under this section or by or under any other law for the time being in force for such grade or variety of foodgrains, edible oilseeds or edible oils;

(b) the general crop prospects;

(c) the need for making such grade or variety of foodgrains, edible oilseeds or edible oils available at reasonable prices to the consumers, particularly the vulnerable sections of the consumers; and

(d) the recommendations, if any, of the Agricultural Prices Commission with regard to the price of the concerned grade or variety of foodgrains, edible oilseeds or edible oils.]

<sup>2</sup>[(3C) Where any producer is required by an order made with reference to clause (f) of sub-section (2) to sell any kind of sugar (whether to the Central Government or to a State Government or to an officer or agent of such Government or to any other person or class of persons) whether a notification was issued under sub-section (3A) or otherwise, then, notwithstanding anything contained in sub-section (3), there shall be paid to that producer only such amount as the Central Government may, by order, determine, having regard to—

(a) the fair and remunerative price, if any, determined by the Central Government as the price of sugarcane to be taken into account under this section;

(b) the manufacturing cost of sugar;

(c) the duty or tax, if any, paid or payable thereon; and

(d) a reasonable return on the capital employed in the business of manufacturing of sugar :

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1. Subs. by Act 92 of 1976, s. 3, for sub-clause (3B).

2. Subs. by Act 36 of 2009, s. 2, for sub-section (3C) and the *Explanations* (w.e.f. 1-10-2009).

Provided that the Central Government may determine different prices, from time to time, for different areas or factories or varieties of sugar :

Provided further that where any provisional determination of price of levy sugar has been done in respect of sugar produced up to the sugar season 2008-2009, the final determination of price may be undertaken in accordance with the provisions of this sub-section as it stood immediately before the 1st day of October, 2009.

*Explanation*<sup>1</sup>[I].—For the purposes of this sub-section,—

(a) “fair and remunerative price” means the price of sugarcane determined by the Central Government under this section;

(b) “manufacturing cost of sugar” means the net cost incurred on conversion of sugarcane into sugar including net cost of transportation of sugarcane from the purchase centre to the factory gate, to the extent it is borne by the producer;

(c) “producer” means a person carrying on the business of manufacturing sugar;

(d) “reasonable return on the capital employed” means the return on net fixed assets plus working capital of a producer in relation to manufacturing of sugar including procurement of sugarcane at a fair and remunerative price determined under this section.]

<sup>2</sup>[*Explanation II*.—For the removal of doubts, it is hereby declared that the expressions “fair and remunerative price” referred to in clause (a), “manufacturing cost of sugar” referred to in clause (b) and “reasonable return on the capital employed” referred to in clause (d), of this sub-section do not include the price paid or payable under any order or any enactment of any State Government and any price agreed to between the producer and the grower or a sugarcane growers’ co-operative society.]

<sup>3</sup>[(3D) The Central Government may direct that no producer, importer or exporter shall sell or otherwise dispose of or deliver any kind of sugar or remove any kind of sugar from the bonded godowns of the factory in which it is produced, whether such godowns are situated within the premises of the factory or outside or from the warehouses of the importers or exporters, as the case may be except under and in accordance with the direction issued by the Government :

Provided that this sub-section shall not affect the pledging of such sugar by any producer or importer in favour of any scheduled bank as defined in clause (e) of section 2 of the Reserve Bank of India Act, 1934 (2 of 1934) or any corresponding new bank constituted under section 3 of the Banking Companies (Acquisition and Transfer of Undertakings) Act, 1970 (5 of 1970), so, however, that no such bank shall sell the sugar pledged to it except under and in accordance with a direction issued by the Central Government.

(3E) The Central Government may, from time to time, by general or special order, direct any producer or importer or exporter or recognised dealer or any class of producers or recognised dealers, to take action regarding production, maintenance of stocks, storage, sale, grading, packing, marking, weighment, disposal, delivery and distribution of any kind of sugar in the manner specified in the direction.

*Explanation*.—For the purposes of sub-section (3D) and this sub-section,—

(a) “producer” means a person carrying on the business of manufacturing sugar;

(b) “recognised dealer” means a person carrying on the business of purchasing, selling or distributing sugar;

(c) “sugar” includes plantation white sugar, raw sugar and refined sugar, whether indigenously produced or imported.]

1. The existing *Explanation* numbered as *Explanation I* by Act 35 of 2010, s. 2 (w.e.f. 1-10-2009).

2. *Explanation II* ins. by s. 2, *ibid.* (w.e.f. 1-10-2009).

3. Ins. by Act 37 of 2003, s. 2 (w.e.f. 14-6-2009).

(4) If the Central Government is of opinion that it is necessary so to do for maintaining or increasing the production and supply of an essential commodity, it may, by order, authorize any person (hereinafter referred to as an authorized controller) to exercise, with respect to the whole or any part of any such undertaking engaged in the production and supply of the commodity as may be specified in the order such functions of control as may be provided therein and so long as such order is in force with respect to any undertaking or part thereof,—

(a) the authorized controller shall exercise his functions in accordance with any instructions given to him by the Central Government, so, however, that he shall not have any power to give any direction inconsistent with the provisions of any enactment or any instrument determining the functions of the persons in-charge of the management of the undertaking, except in so far as may be specifically provided by the order; and

(b) the undertaking or part shall be carried on in accordance with any directions given by the authorised controller under the provisions of the order, and any person having any functions of management in relation to the undertaking or part shall comply with any such directions.

(5) An order made under this section shall,—

(a) in the case of an order of a general nature or affecting a class of persons, be notified in the Official Gazette; and

(b) in the case of an order directed to a specified individual be served on such individual—

(i) by delivering or tendering it to that individual, or

(ii) if it cannot be so delivered or tendered, by affixing it on the outer door or some other conspicuous part of the premises in which that individual lives, and a written report there of shall be prepared and witnessed by two persons living in the neighbourhood.

(6) Every order made under this section by the Central Government or by any officer or authority of the Central Government shall be laid before both Houses of Parliament, as soon as may be, after it is made.

**4. Imposition of duties on State Governments, etc.**—An order made under section 3 may confer powers and impose duties upon the Central Government or the State Government or officers and authorities of Central Government or State Government, and may contain directions to any State Government or to officers and authorities thereof as to the exercise of any such powers or the discharge of any such duties.

**5. Delegation of powers.**—The Central Government may, by notified order, direct that <sup>1</sup>[the power to make orders or issue notifications under section 3] shall, in relation to such matters and subject to such conditions, if any, as may be specified in the direction, be exercisable also by—

(a) such officer or authority subordinate to the Central Government, or

(b) such State Government or such officer or such authority subordinate to a State Government,

as may be specified in the direction.

**6. Effect of orders inconsistent with other enactments.**—Any order made under section 3 shall have effect notwithstanding anything inconsistent therewith contained in any enactment other than this Act or any instrument having effect by virtue of any enactment other than this Act.

<sup>2</sup>[**6A. Confiscation of essential commodity.**—<sup>3</sup>[(I)] Where any <sup>4</sup>[essential commodity is seized] in pursuance of an order made under section 3 in relation thereto, <sup>5</sup>[a report of such seizure shall, without unreasonable delay, be

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1. Subs. by Act 66 of 1971, s. 3, for “the power to make orders under section 3” (w.e.f. 23-12-1971).

2. Ins. by Act 25 of 1966, s. 3 (w.e.f. 3-9-1966).

3. Section 6A renumbered as sub-section (I) thereof by Act 92 of 1976, s. 4 (w.e.f. 2-9-1976).

4. Subs. by Act 36 of 1967, s. 4, for “food grains, edible oilseeds or edible oils are seized” (w.e.f. 30-12-1967).

5. Subs. by Act 92 of 1976, s. 4, for “it may be produced without any unreasonable delay, before” (w.e.f. 2-9-1976).

made to] the Collector of the district or the Presidency town in which such <sup>1</sup>[essential commodity is seized] and whether or not a prosecution is instituted for the contravention of such order, the Collector <sup>2</sup>[may, if he thinks it expedient so to do, direct the essential commodity so seized to be produced for inspection before him, and if he is satisfied] that there has been a contravention of the order <sup>3</sup>[may order confiscation of—

- (a) the essential commodity so seized;
- (b) any package, covering or receptacle in which such essential commodity is found; and
- (c) any animal, vehicle, vessel or other conveyance used in carrying such essential commodity :]

Provided that without prejudice to any action which may be taken under any other provision of this Act, no foodgrains or edible oilseeds in pursuance of an order made under section 3 in relation thereto from a producer shall, if the seized foodgrains or edible oilseeds have been produced by him, be confiscated under this section :

<sup>4</sup>[Provided further that in the case of any animal, vehicle, vessel or other conveyance used for the carriage of goods or passengers for hire, the owner of such animal, vehicle, vessel or other conveyance shall be given an option to pay, in lieu of its confiscation, a fine not exceeding the market price at the date of seizure of the essential commodity sought to be carried by such animal, vehicle, vessel or other conveyance.]

<sup>4</sup>[(2) Where the Collector, on receiving a report of seizure or on inspection of any essential commodity under sub-section (1), is of the opinion that the essential commodity is subject to speedy and natural decay or it is otherwise expedient in the public interest so to do, he may—

- (i) order the same to be sold at the controlled price, if any, fixed for such essential commodity under this Act or under any other law for the time being in force; or
- (ii) where no such price is fixed, order the same to be sold by public auction :

Provided that in case of foodgrains, the Collector may, for its equitable distribution and availability at fair prices, order the same to be sold through fair price shops at the price fixed by the Central Government or by the State Government, as the case may be, for the retail sale of such foodgrains to the public.

(3) where any essential commodity is sold, as aforesaid, the sale proceeds thereof, after deduction of the expenses of any such sale or auction or other incidental expenses relating thereto, shall—

- (a) where no order or confiscation is ultimately passed by the Collector,
- (b) where an order passed on appeal under sub-section (1) of section 6C so requires, or
- (c) where in a prosecution instituted for the contravention of the order in respect of which an order of confiscation has been made under this section, the person concerned is acquitted,

be paid to the owner thereof or the person from whom it is seized.]

**6B. Issue of show cause notice before confiscation of food grains, etc.—**<sup>5</sup>[(1) No order confiscating <sup>6</sup>[any <sup>7</sup>[essential commodity] package, covering, receptacle, animal, vehicle, vessel or other conveyance] shall be made under section 6A unless the owner of such <sup>2</sup>[essential commodity] package, covering, receptacle, animal, vehicle, vessel or other conveyance) or the person from whom <sup>8</sup>[it is seized]—

- (a) is given a notice in writing informing him of the grounds on which it is proposed to confiscate the <sup>8</sup>[essential commodity] package, covering, receptacle, animal, vehicle, vessel or other conveyance];

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1. Subs. by Act 36 of 1967, s. 4, for “food grains, edible oilseeds or edible oils are seized” (w.e.f. 30.12-1967).  
2. Subs. by Act 92 of 1976, s. 4, for “if satisfied” (w.e.f. 2-9-1976).  
3. Subs. by Act 30 of 1974, s. 4, for “may order confiscation of the essential commodity so seized” (w.e.f. 22-6-1974).  
4. Ins. by Act 92 of 1976, s. 4.  
5. Section 6B renumbered as sub-section (1) thereof by Act 30 of 1974, s. 5 (w.e.f. 22-6-1974).  
6. Subs. by Act 36 of 1967, s. 5, for “any foodgrain, edible oilseeds or edible oils” (w.e.f. 30-12-1967).  
7. Subs. by Act 30 of 1974, s. 5, for “essential commodity” (w.e.f. 22-6-1974).  
8. Subs. by Act 36 of 1967, s. 5, “they are seized” (w.e.f. 30-12-1967).

(b) is given an opportunity of making a presentation in writing within such reasonable time as may be specified in the notice against the ground of confiscation; and

(c) is given a reasonable opportunity of being heard in the matter.

<sup>1</sup>[(2) Without prejudice to the provisions of sub-section (1), no order confiscating any animal, vehicle, vessel or other conveyance shall be made under section 6A if the owner of the animal, vehicle vessel or other conveyance proves to the satisfaction of the Collector that it was used in carrying the essential commodity without the knowledge or connivance of the owner himself, his agent, if any, and the person in charge of the animal, vehicle, vessel or other conveyance and that each of them had taken all reasonable and necessary precautions against such use.]

<sup>2</sup>[(3) No order confiscating any essential commodity package, covering, receptacle, animal, vehicle, vessel or other conveyance shall be invalid merely by reason of any defect or irregularity in the notice, given under clause (a) of sub-section (1), if, in giving such notice, the provisions of that clause have been substantially complied with.]

**6C. Appeal.**—(1) Any person aggrieved by an order of confiscation under section 6A may, within one month from the date of the communication to him of such order, appeal to any judicial authority appointed by the State Government concerned and the judicial authority shall, after giving an opportunity to the appellant to be heard, pass such order as it may think fit, confirming, modifying or annulling the order appealed against.

(2) Where an order under section 6A is modified or annulled by such judicial authority, or where in a prosecution instituted for the contravention of the order in respect of which an order of confiscation has been made under section 6A, the person concerned is acquitted, and in either case it is not possible for any reason to <sup>3</sup>[return the essential commodity seized ], <sup>4</sup>[such persons shall, except except as provided by sub-section (3) of section 6A, be paid] the price therefore <sup>5</sup>[as if the essential commodity,] had been sold to the Government with reasonable interest calculated from the day of the seizure of <sup>6</sup>[the essential commodity] <sup>7</sup>[and such price shall be determined—

(i) in the case of food grains, edible oilseeds or edible oils, in accordance with the provisions of sub-section (3B) of section 3;

(ii) in the case of sugar, in accordance with the provisions of subsection (3C) of section 3 ; and

(iii) in the case of any other essential commodity, in accordance with the provisions of subsection (3) of section 3. ]

**6D. Award of confiscation not to interfere with other punishments.**— The award of any confiscation under this Act by the Collector shall not prevent the infliction of any punishment to which the person affected thereby is liable under this Act.]

<sup>8</sup>**6E. Bar of jurisdiction in certain cases.**— Whenever any essential commodity is seized in pursuance of an order made under section 3 in relation thereto, or any package, covering or receptacle in which such essential commodity is found, or any animal, vehicle, vessel or other conveyance used in carrying such essential commodity is seized pending confiscation under section 6A, the Collector, or, as the case may be, the State Government concerned under section 6C shall have, and, notwithstanding anything to the contrary contained in any other law for the time being in force, any court, tribunal or other authority shall not have, jurisdiction to make orders with regard to the possession, delivery, disposal, release or distribution of such essential commodity, package, covering, receptacle, animal, vehicle, vessel or other conveyance.]

1. Ins. by Act 30 of 1974, s. 5 (w.e.f. 22-6-1974).

2. Ins. by Act 92 of 1976, s. 5 (w.e.f. 2-9-1976).

3. Subs. by Act 36 of 1967, s. 6, for “return the foodgrains or edible oilseeds or edible oils seized” (w.e.f. 30-12-1967).

4. Subs. by Act 92 of 1976, s. 6, for “such person shall be paid”.

5. Subs. by Act 36 of 1967, s. 6 for “as if the foodgrains, edible oilseeds or edible oils, as the case may be.” (w.e.f. 30-12-1967).

6. Subs. by s. 6, *ibid.*, for “articles” (w.e.f. 30-12-1967).

7. Subs, by s. 6, *ibid.*, for “and such price shall be determined in accordance with the provisions of sub-section (3B) of section 3 (w.e.f. 30-12-1967).

8. Subs, by Act 42 of 1986, s. 2, for section 6E (w.e.f. 9-9-1986).

**7. Penalties.**<sup>1</sup>[(1) If any person contravenes any order made under Section 3,—

(a) he shall be punishable,—

(i) in the case of an order made with reference to clause (h) or clause (i) of sub-section (2) of that section, with imprisonment for a term which may extend to one year and shall also be liable to fine, and

(ii) in the case of any other order, with imprisonment for a term which shall not be less than three months but which may extend to seven years and shall also be liable to fine :

Provided that the court may, for any adequate and special reasons to be mentioned in the judgment, impose a sentence of imprisonment for a term of less than three months;

(b) any property in respect of which the order has been contravened shall be forfeited to the Government;

(c) any package, covering or receptacle in which the property is found and any animal, vehicle, vessel or other conveyance used in carrying the property shall, if the court so orders, be forfeited to the Government.

(2) If any person to whom a direction is given under clause (b) of sub-section (4) of section 3 fails to comply with the direction, he shall be punishable with imprisonment for a term which shall not be less than three months but which may extend to seven years and shall also be liable to fine :

Provided that the court may, for any adequate and special reasons to be mentioned in the judgment, impose a sentence of imprisonment for a term of less than three months.

(2A) If any person convicted of an offence under sub-clause (ii) of clause (a) of sub-section (1) or under sub-section (2) is again convicted of an offence under the same provision, he shall be punishable with imprisonment for the second and for every subsequent offence for a term which shall not be less than six months but which may extend to seven years and shall also be liable to fine :

Provided that the court may, for any adequate and special reasons to be mentioned in the judgment, impose a sentence of imprisonment for a term of less than six months.

(2B) For the purposes of sub-sections (1), (2) and (2A), the fact that an offence under sub-clause (ii) of clause (a) of sub-section (1) or under sub-section (2) has caused no substantial harm to the general public or to any individual shall be an adequate and special reason for awarding a sentence of imprisonment for a term of less than three months or six months, as the case may be.

<sup>2</sup>[(3) Where a person having been convicted of an offence under sub-section (1) is again convicted convicted of an offence under that sub-section for contravention of an order in respect of an essential commodity, the court by which such person is convicted shall, in addition to any penalty which may be imposed on him under that sub-section, by order, direct that person shall not carry on any business in that essential commodity for such period, not being less than six months, as may be specified by the Court in the Order.]

<sup>3</sup>[7A. **Power of Central Government to recover certain amounts as arrears of land revenue.**—  
(1) Where any person, liable to—

(a) pay any amount in pursuance of any order made under section 3, or

(b) deposit any amount to the credit of any Account or Fund constituted by or in pursuance of any order made under that section,

makes any default in paying or depositing the whole or any part of such amount, the amount in respect of which such default has been made shall [whether such order was made before or after the commencement of the Essential

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1. Subs. by Act 30 of 1974, s. 6, for sub-sections (1) and (2) (w.e.f. 22.6-1974).

2. Ins. by Act 36 of 1967, s. 7 (w.e.f. 30-12-1967).

3. Ins. by Act 34 of 1984, s. 2 (w.e.f. 1-7-1984).

Commodities (Amendment) Act, 1984 (34 of 1984), and whether the liability of such person to pay or deposit such amount arose before or after such commencement] be recoverable by Government together with simple interest due thereon computed at the rate of <sup>1</sup>[fifteen per cent.] per annum from the date of such default to the date of recovery of such amount, as an arrear of land revenue <sup>2</sup>[or as a public demand].

(2) The amount recovered under sub-section (1) shall be dealt with in accordance with the order under which the liability to pay or deposit such amount arose.

(3) Notwithstanding anything contained in any other law for the time being in force or any contract to the contrary, no court, tribunal or other authority shall grant any injunction or make any order prohibiting or restraining any Government from recovering any amount as an arrear of land revenue <sup>2</sup>[or as a public demand] in pursuance of the provisions of sub-section (1).

(4) If any order, in pursuance of which any amount has been recovered by Government as an arrear of land revenue <sup>2</sup>[or as a public demand] under sub-section (1) is declared by a competent court, after giving to the Government a reasonable opportunity of being heard, to be invalid, the Government shall refund the amount so recovered by it to the person from whom it was recovered, together with simple interest due thereon, computed at the rate of <sup>1</sup>[fifteen per cent.] per annum, from the date of recovery of such amount to the date on which such refund is made.

*Explanation.*—For the purposes of this section, “Government” means the Government by which the concerned order under section 3 was made or where such order was made by an officer or authority subordinate to any Government, that Government.]

**8. Attempts and abetment.**—Any person who attempts to contravene, or abets a contravention of, any order made under section 3 shall be deemed to have contravened that order.

**9. False statement.**—If any person,—

(i) when required by any order made under section 3 to make any statement or furnish any information, makes any statement or furnishes any information which is false in any material particular and which he knows or has reasonable cause to believe to be false, or does not believe to be true, or

(ii) makes any such statement as aforesaid in any book, account, record, declaration, return or other document which he is required by any such order to maintain or furnish,

he shall be punishable with imprisonment for a term which may extend to <sup>3</sup>[five years,] or with fine, or with both.

**10. Offences by companies.**—(1) If the person contravening an order made under section 3 is a company, every person who, at the time the contravention was committed, was in charge of, and was responsible to, the company for the conduct of the business of the company as well as the company, shall be deemed to be guilty of the contravention and shall be liable to be proceeded against and punished accordingly :

Provided that nothing contained in this sub-section shall render any such person liable to any punishment if he proves that the contravention took place without his knowledge or that he exercised all due diligence to prevent such contravention.

(2) Notwithstanding anything contained in sub-section (1), where an offence under this Act has been committed by a company and it is proved that the offence has been committed with the consent or connivance of, or is attributable to any neglect on the part of any director, manager, secretary or other officer of the company, such

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1. Subs. by Act 42 of 1986, s. 3, for “six per cent.” (w.e.f. 08-9-1986).

2. Ins. by s. 3 *ibid.* (w.e.f. 8-9-1986).

3. Subs. by Act 36 of 1967, s. 8 for “three years” (w.e.f. 30-12-1967).

director, manager, secretary or other officer shall also be deemed to be guilty of that offence and shall be liable to be proceeded against and punished accordingly.

*Explanation.*—For the purposes of this section,—

(a) “company” means any body corporate, and includes a firm or other association of individuals; and

(b) “director” in relation to a firm means a partner in the firm.

<sup>1</sup>[**10A. Offences to be cognizable.**—Notwithstanding anything contained in <sup>2</sup>[the Code of Criminal Procedure, 1973 (2 of 1974)] every offence punishable under this Act shall be “cognizable <sup>3\*\*\*</sup>].

<sup>4</sup>[**10B. Power of court to publish name, place of business, etc., of companies convicted under the Act.**—(1) Where any company is convicted under this Act, it shall be competent for the court convicting the company to cause the name and place of business of the company, nature of the contravention, the fact that the company has been so convicted and such other particulars as the court may consider to be appropriate in the circumstances of the case, to be published at the expense of the company in such newspapers or in such other manner as the court may direct.

(2) No publication under sub-section (1) shall be made until the period for preferring an appeal against the orders of the court has expired without any appeal having been preferred, or such an appeal, having been preferred, has been disposed of.

(3) The expenses of any publication under sub-section (1) shall be recoverable from the company as if it were a fine imposed by the court.

*Explanation.*—For the purposes of this section, “company” has the meaning assigned to it in clause (a) of the Explanation of section 10.]

**10C. Presumption of culpable mental state.**—(1) In any prosecution for any offence under this Act which requires a culpable mental state on the part of the accused, the court shall presume the existence of such mental state but it shall be a defence for the accused to prove the fact that he had no such mental state with respect to the act charged as an offence in that prosecution.

*Explanation.*—In this section, “culpable mental state” includes intention, motive, knowledge of a fact and the belief in, or reason to believe, a fact.

(2) For the purposes of this section, a fact is said to be proved only when the court believes it to exist beyond reasonable doubt and not merely when its existence is established by a preponderance of probability.]

**11. Cognizance of offences.**—No Court shall take cognizance of any offence punishable under this Act except on a report in writing of the facts constituting such offence made by a person who is a public servant as defined in section 21 of the Indian Penal Code (45 of 1860) <sup>5</sup>[or any person aggrieved or any recognised consumer association, whether such person is a member of that association or not].

<sup>6</sup>[*Explanation.*—For the purposes of this section and section 12AA, “recognised consumer association” means a voluntary consumer association registered under the Companies Act, 1956 (1 of 1956) or any other law for the time being in force.]

<sup>7</sup>[**12. Special provision regarding fine.**—Notwithstanding anything contained in section 29 of the Code of Criminal Procedure, 1973 (2 of 1974), it shall be lawful for any Metropolitan Magistrate, or any Judicial Magistrate

1. Ins. by Act 36 of 1967, s. 9 (w.e.f. 30-12-1967).

2. Subs. by Act 30 of 1974, s. 7, for “the Code of Criminal Procedure, 1898 (5 of 1898)” (w.e.f. 22-6-1974).

3. The words “and bailable” omitted by s. 7, *ibid.* (w.e.f. 22-6-1974).

4. Ins. by s. 8, *ibid.* (w.e.f. 22-6-1974).

5. Ins. by Act 73 of 1986, s. 2 (w.e.f. 1-5-1987).

6. Added by s. 2, *ibid.* (w.e.f. 1-5-1987).

7. Subs. by Act 30 of 1974, s. 9 (w.e.f. 22-6-1974).

of the first class specially empowered by the State Government in this behalf, to pass a sentence of fine exceeding five thousand rupees on any person convicted of contravening any order made under section 3.]

<sup>1</sup>[**12A. Power to try summarily.**—(1) If the Central Government is of opinion that a situation has arisen where, in the interests of production, supply or distribution of<sup>2</sup>[any essential commodity not being an essential commodity referred to in clause (a) of sub-section (2)] or trade or commerce therein and other relevant considerations, it is necessary that the contravention of any order made under section 3 in relation to such essential commodity should be tried summarily, the Central Government may, by notification in the Official Gazette, specify such order to be a special order for purposes of summary trial under this section, and every such notification shall be laid, as soon as may be after it is issued, before both Houses of Parliament :

<sup>3</sup>[Provided that—

(a) every such notification issued after the commencement of the Essential Commodities (Amendment) Act, 1971, shall, unless sooner rescinded, cease to operate at the expiration of two years after the publication of such notification in the Official Gazette;

(b) every such notification in force immediately before such commencement shall, unless sooner rescinded, cease to operate at the expiration of two years after such commencement :

Provided further that nothing in the foregoing proviso shall affect any case relating to the contravention of a special order specified in any such notification if proceedings by way of summary trial have commenced before that notification is rescinded or ceases to operate and the provisions of this section shall continue to apply to that case as if that notification had not been rescinded or had not ceased to operate.]

<sup>4</sup>[(2) Notwithstanding anything contained in the Code of Criminal Procedure, 1973 (2 of 1974) all, offences relating to—

(a) the contravention of an order made under section 3 with respect to—

<sup>5</sup>\* \* \* \* \*

(ii) foodstuffs, including edible oilseeds and oil; or

(iii) drugs; and

(b) where any notification issued under sub-section (1) in relation to a special order is in force, the contravention of such special order,

shall be tried in a summary way by a Judicial Magistrate of the First Class specially empowered in this behalf by the State Government or by a Metropolitan Magistrate and the provisions of sections 262 to 265 (both inclusive) of the said Code shall, as far as may be, apply to such trial :

Provided that, in the case of any conviction in a summary trial under this section, it shall be lawful for the Magistrate to pass a sentence of imprisonment for a term not exceeding one year :

Provided further that when at the commencement of, or in the course of, a summary trial under this section, it appears to the Magistrate that the nature of the case is such that a sentence of imprisonment for a term exceeding one year may have to be passed or that it is, for any other reason, undesirable to try the case summarily, the Magistrate shall, after hearing the parties, record an order to that effect and thereafter recall any witnesses who may have been examined and proceed to hear or re-hear the case in the manner provided by the said Code.]

(3) Notwithstanding anything to the contrary contained in<sup>6</sup>[the Code of Criminal Procedure, 1973 (2 of 1974),] there shall be no appeal by a convicted person in any case tried summarily under this section in which

1. Ins. by Act 47 of 1964, s. 2.

2. Subs. by Act 30 of 1974, s. 10, for “any essential commodity” (w.e.f. 22-6-1974).

3. Added by Act 66 of 1971, s. 5 (w.e.f. 23-12-1971).

4. Subs. by Act 30 of 1974, s. 10, for sub-section (2) (w.e.f. 22-6-1974).

5. Sub-clause (i) omitted by Act 54 of 2006, s. 5 (w.e.f. 12-2-2007).

6. Subs. by Act 30 of 1974, s. 10, for “the Code of Criminal Procedure, 1898 (5 of 1898)” (w.e.f. 22-6-1974).

the Magistrate passes a sentence of imprisonment not exceeding one month, <sup>1</sup>[and of fine not exceeding two thousand rupees] whether or not any order of forfeiture of property or an order under <sup>2</sup>[section 452] of the said Code is made in addition to such sentences, but an appeal shall lie where any sentence <sup>3\*\*\*\*</sup> in excess of the aforesaid limits is passed by the Magistrate.

<sup>4</sup>[(4) All cases relating to the contravention of an order referred to in clause (a) of sub-section (2), not being a special order, and pending before a Magistrate immediately before the commencement of the Essential Commodities (Amendment) Act, 1974, and, where any notification is issued under sub-section (1) in relation to a special order, all cases relating to the contravention of such special order and pending before a Magistrate immediately before the date of the issue of such notification, shall, if no witnesses have been examined before such commencement or the said date, as the case may be, be tried in a summary way under this section, and if any such case is pending before a Magistrate who is not competent to try the same in a summary way under this section, it shall be forwarded to a Magistrate so competent.]

<sup>5</sup>[**12B. Grant of injunction, etc., by civil courts.**—No civil court shall grant an injunction or make any order for any other relief, against the Central Government or any State Government or a Public officer in respect of any Act done or purporting to be done by such Government, or such officer in his official capacity, under this Act or any order made thereunder, until after notice of the application for such injunction or other relief has been given to such Government or officer.]

**13. Presumption as to orders.**—Where an order purports to have been made and signed by an authority in exercise of any power conferred by or under this Act, a court shall presume that such order was so made by that authority within the meaning of the Indian Evidence Act, 1872 (1 of 1872).

**14. Burden of proof in certain cases.**—Where a person is prosecuted for contravening any order made under section 3 which prohibits him from doing any act or being in possession of a thing without lawful authority or without a permit, licence or other document, the burden of proving that he has such authority, permit, licence or other document shall be on him.

**15. Protection of action taken under Act.**—(1) No suit, prosecution or other legal proceeding shall lie against any person for anything which is in good faith done or intended to be done in pursuance of any order made under section 3.

(2) No suit or other legal proceeding shall lie against the Government for any damage caused or likely to be caused by anything which is in good faith done or intended to be done in pursuance of any order made under section 3.

<sup>6</sup>[**15A. Prosecution of public servants.**—Where any person who is a public servant is accused of any offence alleged to have been committed by him while acting or purporting to act in the discharge of his duty in pursuance of an order made under section 3, no court shall take cognizance of such offence except with the previous sanction—

(a) of the Central Government, in the case of a person who is employed or, as the case may be, was at the time of commission of the alleged offence employed, in connection with the affairs of the Union;

(b) of the State Government, in the case of a person who is employed or, as the case may be, was at the time of commission of the alleged offence employed, in connection with the affairs of the State.]

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1. Subs. by Act 30 of 1974, s. 10, for “or of fine not exceeding two thousand rupees or both” (w.e.f. 22-6-1974).

2. Subs. by s. 10, *ibid.*, for “section 517” (w.e.f. 22-6-1974).

3. The words “of imprisonment or fine” omitted by s. 10, *ibid.* (w.e.f. 22-6-1974).

4. Subs. by s. 10, *ibid.*, for sub-section (4) (w.e.f. 22-6-1974).

5. Ins. by s. 11, *ibid.* (w.e.f. 22-6-1974).

6. Ins. by Act 92 of 1976, s. 8 (w.e.f. 2-9-1976).

**16. Repeals and savings.**—(1) The following laws are hereby repealed:—

(a) the Essential Commodities Ordinance, 1955 (1 of 1955);

(b) any other law in force in any State immediately before the commencement of this Act in so far as such law controls or authorises the control of the production, supply and distribution of, and trade and commerce in, any essential commodity.

(2) Notwithstanding such repeal, any order made or deemed to be made by any authority whatsoever, under any law repealed hereby and in force immediately before the commencement of this Act, shall, in so far as such order may be made under this Act, be deemed to be made under this Act and continue in force, and accordingly any appointment made, licence or permit granted or direction issued under any such order and in force immediately before such commencement shall continue in force until and unless it is superseded by any appointment made, licence or permit granted or direction issued under this Act.

(3) The provision of sub-section (2) shall be without prejudice to the provision contained in section 6 of the General Clauses Act, 1897 (10 of 1897), which shall also apply to the repeal of the Ordinance or other law referred to in sub-section (1) as if such Ordinance or other law had been an enactment.

<sup>1</sup>[THE SCHEDULE  
(See section 2A)  
ESSENTIAL COMMODITIES

(1) drugs.

*Explanation.*—For the purposes of this Schedule, “drugs” has the meaning assigned to it in clause (b) of section 3 of the Drugs and Cosmetics Act, 1940;

- (2) fertilizer, whether inorganic, organic or mixed;
- (3) foodstuffs, including edible oilseeds and oils;
- (4) hank yarn made wholly from cotton;
- (5) petroleum and petroleum products;
- (6) raw jute HI jute textiles;
- (7) (i) seeds of food-crops and seeds of fruits and vegetables;  
(ii) seeds of cattle fodder; and  
(iii) jute seeds.]

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1. Ins. by Act 54 of 2006, s. 3 (w.e.f. 12-2007).

  
**भारत का राजपत्र**  
**The Gazette of India**

असाधारण

EXTRAORDINARY

भाग II – खण्ड 1

PART II – Section 1

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

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सं० 29] नई दिल्ली, मंगलवार, सितम्बर 10, 2013/ भाद्र 19, 1935 (शक)  
No. 29] NEW DELHI, TUESDAY, SEPTEMBER 10, 2013/BHADRA 19, 1935 (SAKA)

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इस भाग में भिन्न पृष्ठ संख्या दी जाती है जिससे कि यह अलग संकलन के रूप में रखा जा सके।  
**Separate paging is given to this Part in order that it may be filed as a separate compilation.**

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MINISTRY OF LAW AND JUSTICE

(Legislative Department)

*New Delhi, the 10th September, 2013/Bhadra 19, 1935 (Saka)*

The following Act of Parliament received the assent of the President on the 10th September, 2013, and is hereby published for general information:—

THE NATIONAL FOOD SECURITY ACT, 2013

No. 20 OF 2013

[10th September, 2013.]

An Act to provide for food and nutritional security in human life cycle approach, by ensuring access to adequate quantity of quality food at affordable prices to people to live a life with dignity and for matters connected therewith or incidental thereto.

BE it enacted by Parliament in the Sixty-fourth Year of the Republic of India as follows:—

CHAPTER I

PRELIMINARY

1. (1) This Act may be called the National Food Security Act, 2013.
- (2) It extends to the whole of India.
- (3) Save as otherwise provided, it shall be deemed to have come into force on the 5th day of July, 2013.

Short title,  
extent and  
commencement

2. In this Act, unless the context otherwise requires,—

Definitions.

(1) “*anganwadi*” means a child care and development centre set up under the Integrated Child Development Services Scheme of the Central Government to render services covered under section 4, clause (a) of sub-section (1) of section 5 and section 6;

- (2) “central pool” means the stock of foodgrains which is,—
- (i) procured by the Central Government and the State Governments through minimum support price operations;
  - (ii) maintained for allocations under the Targeted Public Distribution System, other welfare schemes, including calamity relief and such other schemes;
  - (iii) kept as reserves for schemes referred to in sub-clause (ii);
- (3) “eligible households” means households covered under the priority households and the Antyodaya Anna Yojana referred to in sub-section (1) of section 3;
- (4) “fair price shop” means a shop which has been licensed to distribute essential commodities by an order issued under section 3 of the Essential Commodities Act, 1955, to the ration card holders under the Targeted Public Distribution System; 10 of 1955.
- (5) “foodgrains” means rice, wheat or coarse grains or any combination thereof conforming to such quality norms as may be determined, by order, by the Central Government from time to time;
- (6) “food security” means the supply of the entitled quantity of foodgrains and meal specified under Chapter II;
- (7) “food security allowance” means the amount of money to be paid by the concerned State Government to the entitled persons under section 8;
- (8) “local authority” includes Panchayat, municipality, district board, cantonment board, town planning authority and in the States of Assam, Manipur, Meghalaya, Mizoram, Nagaland and Tripura where Panchayats do not exist, the village council or committee or any other body, by whatever name called, which is authorised under the Constitution or any law for the time being in force for self-governance or any other authority or body vested with the control and management of civic services, within a specified local area;
- (9) “meal” means hot cooked or pre-cooked and heated before its service meal or take home ration, as may be prescribed by the Central Government;
- (10) “minimum support price” means the assured price announced by the Central Government at which foodgrains are procured from farmers by the Central Government and the State Governments and their agencies, for the central pool;
- (11) “notification” means a notification issued under this Act and published in the Official Gazette;
- (12) “other welfare schemes” means such Government schemes, in addition to the Targeted Public Distribution System, under which foodgrains or meals are supplied as part of the schemes;
- (13) “person with disability” means a person defined as such in clause (t) of section 2 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995; 1 of 1996.
- (14) “priority households” means households identified as such under section 10;
- (15) “prescribed” means prescribed by rules made under this Act;
- (16) “ration card” means a document issued under an order or authority of the State Government for the purchase of essential commodities from the fair price shops under the Targeted Public Distribution System;
- (17) “rural area” means any area in a State except those areas covered by any urban local body or a cantonment board established or constituted under any law for the time being in force;
- (18) “Schedule” means a Schedule appended to this Act;

(19) “senior citizen” means a person defined as such under clause (h) of section 2 of the Maintenance and Welfare of Parents and Senior Citizens Act, 2007;

(20) “social audit” means the process in which people collectively monitor and evaluate the planning and implementation of a programme or scheme;

(21) “State Commission” means the State Food Commission constituted under section 16;

(22) “State Government”, in relation to a Union territory, means the Administrator thereof appointed under article 239 of the Constitution;

(23) “Targeted Public Distribution System” means the system for distribution of essential commodities to the ration card holders through fair price shops;

(24) “Vigilance Committee” means a committee constituted under section 29 to supervise the implementation of all schemes under this Act;

(25) the words and expressions not defined here but defined in the Essential Commodities Act, 1955, or any other relevant Act shall have the meaning respectively assigned to them in those Acts.

## CHAPTER II

### PROVISIONS FOR FOOD SECURITY

3. (1) Every person belonging to priority households, identified under sub-section (1) of section 10, shall be entitled to receive five kilograms of foodgrains per person per month at subsidised prices specified in Schedule I from the State Government under the Targeted Public Distribution System :

Right to receive foodgrains at subsidised prices by persons belonging to eligible households under Targeted Public Distribution System.

Provided that the households covered under Antyodaya Anna Yojana shall, to such extent as may be specified by the Central Government for each State in the said scheme, be entitled to thirty-five kilograms of foodgrains per household per month at the prices specified in Schedule I :

Provided further that if annual allocation of foodgrains to any State under the Act is less than the average annual offtake of foodgrains for last three years under normal Targeted Public Distribution System, the same shall be protected at prices as may be determined by the Central Government and the State shall be allocated foodgrains as specified in Schedule IV

*Explanation.*— For the purpose of this section, the “Antyodaya Anna Yojana” means, the scheme by the said name launched by the Central Government on the 25th day of December, 2000; and as modified from time to time.

(2) The entitlements of the persons belonging to the eligible households referred to in sub-section (1) at subsidised prices shall extend up to seventy-five per cent. of the rural population and up to fifty per cent. of the urban population.

(3) Subject to sub-section (1), the State Government may provide to the persons belonging to eligible households, wheat flour in lieu of the entitled quantity of foodgrains in accordance with such guidelines as may be specified by the Central Government.

4. Subject to such schemes as may be framed by the Central Government, every pregnant woman and lactating mother shall be entitled to—

Nutritional support to pregnant women and lactating mothers.

(a) meal, free of charge, during pregnancy and six months after the child birth, through the local anganwadi, so as to meet the nutritional standards specified in Schedule II; and

(b) maternity benefit of not less than rupees six thousand, in such instalments as may be prescribed by the Central Government :

Provided that all pregnant women and lactating mothers in regular employment with the Central Government or State Governments or Public Sector Undertakings or those who are in receipt of similar benefits under any law for the time being in force shall not be entitled to benefits specified in clause (b).

Nutritional support to children.

5. (1) Subject to the provisions contained in clause (b), every child up to the age of fourteen years shall have the following entitlements for his nutritional needs, namely:—

(a) in the case of children in the age group of six months to six years, age appropriate meal, free of charge, through the local *anganwadi* so as to meet the nutritional standards specified in Schedule II:

Provided that for children below the age of six months, exclusive breast feeding shall be promoted;

(b) in the case of children, up to class VIII or within the age group of six to fourteen years, whichever is applicable, one mid-day meal, free of charge, everyday, except on school holidays, in all schools run by local bodies, Government and Government aided schools, so as to meet the nutritional standards specified in Schedule II.

(2) Every school, referred to in clause (b) of sub-section (1), and *anganwadi* shall have facilities for cooking meals, drinking water and sanitation:

Provided that in urban areas facilities of centralised kitchens for cooking meals may be used, wherever required, as per the guidelines issued by the Central Government.

Prevention and management of child malnutrition.

6. The State Government shall, through the local *anganwadi*, identify and provide meals, free of charge, to children who suffer from malnutrition, so as to meet the nutritional standards specified in Schedule II.

Implementation of schemes for realisation of entitlements.

7. The State Governments shall implement schemes covering entitlements under sections 4, 5 and section 6 in accordance with the guidelines, including cost sharing, between the Central Government and the State Governments in such manner as may be prescribed by the Central Government.

### CHAPTER III

#### FOOD SECURITY ALLOWANCE

Right to receive food security allowance in certain cases.

8. In case of non-supply of the entitled quantities of foodgrains or meals to entitled persons under Chapter II, such persons shall be entitled to receive such food security allowance from the concerned State Government to be paid to each person, within such time and manner as may be prescribed by the Central Government.

### CHAPTER IV

#### IDENTIFICATION OF ELIGIBLE HOUSEHOLDS

Coverage of population under Targeted Public Distribution System.

9. The percentage coverage under the Targeted Public Distribution System in rural and urban areas for each State shall, subject to sub-section (2) of section 3, be determined by the Central Government and the total number of persons to be covered in such rural and urban areas of the State shall be calculated on the basis of the population estimates as per the census of which the relevant figures have been published.

State Government to prepare guidelines and to identify priority households.

10. (1) The State Government shall, within the number of persons determined under section 9 for the rural and urban areas, identify—

(a) the households to be covered under the Antyodaya Anna Yojana to the extent specified under sub-section (1) of section 3, in accordance with the guidelines applicable to the said scheme;

(b) the remaining households as priority households to be covered under the Targeted Public Distribution System, in accordance with such guidelines as the State Government may specify:

Provided that the State Government may, as soon as possible, but within such period not exceeding three hundred and sixty-five days, after the commencement of the Act, identify the eligible households in accordance with the guidelines framed under this sub-section :

Provided further that the State Government shall continue to receive the allocation of foodgrains from the Central Government under the existing Targeted Public Distribution System, till the identification of such households is complete.

(2) The State Government shall update the list of eligible households, within the number of persons determined under section 9 for the rural and urban areas, in accordance with the guidelines framed under sub-section (1).

**11.** The State Government shall place the list of the identified eligible households in the public domain and display it prominently.

Publication and display of list of eligible households.

## CHAPTER V

### REFORMS IN TARGETED PUBLIC DISTRIBUTION SYSTEM

**12.** (1) The Central and State Governments shall endeavour to progressively undertake necessary reforms in the Targeted Public Distribution System in consonance with the role envisaged for them in this Act.

Reforms in Targeted Public Distribution System.

(2) The reforms shall, *inter alia*, include—

(a) doorstep delivery of foodgrains to the Targeted Public Distribution System outlets;

(b) application of information and communication technology tools including end-to-end computerisation in order to ensure transparent recording of transactions at all levels, and to prevent diversion;

(c) leveraging “aadhaar” for unique identification, with biometric information of entitled beneficiaries for proper targeting of benefits under this Act;

(d) full transparency of records;

(e) preference to public institutions or public bodies such as Panchayats, selfhelp groups, co-operatives, in licensing of fair price shops and management of fair price shops by women or their collectives;

(f) diversification of commodities distributed under the Public Distribution System over a period of time;

(g) support to local public distribution models and grains banks;

(h) introducing schemes, such as, cash transfer, food coupons, or other schemes, to the targeted beneficiaries in order to ensure their foodgrain entitlements specified in Chapter II, in such area and manner as may be prescribed by the Central Government.

## CHAPTER VI

### WOMEN EMPOWERMENT

**13.** (1) The eldest woman who is not less than eighteen years of age, in every eligible household, shall be head of the household for the purpose of issue of ration cards.

Women of eighteen years of age or above to be head of household for purpose of issue of ration cards.

(2) Where a household at any time does not have a woman or a woman of eighteen years of age or above, but has a female member below the age of eighteen years, then, the eldest male member of the household shall be the head of the household for the purpose of issue of ration card and the female member, on attaining the age of eighteen years, shall become the head of the household for such ration cards in place of such male member.

## CHAPTER VII

### GRIEVANCE REDRESSAL MECHANISM

Internal  
grievance  
redressal  
mechanism

**14.** Every State Government shall put in place an internal grievance redressal mechanism which may include call centres, help lines, designation of nodal officers, or such other mechanism as may be prescribed.

District  
Grievance  
Redressal  
Officer.

**15.** (1) The State Government shall appoint or designate, for each district, an officer to be the District Grievance Redressal Officer for expeditious and effective redressal of grievances of the aggrieved persons in matters relating to distribution of entitled foodgrains or meals under Chapter II, and to enforce the entitlements under this Act.

(2) The qualifications for appointment as District Grievance Redressal Officer and its powers shall be such as may be prescribed by the State Government.

(3) The method and terms and conditions of appointment of the District Grievance Redressal Officer shall be such as may be prescribed by the State Government.

(4) The State Government shall provide for the salary and allowances of the District Grievance Redressal Officer and other staff and such other expenditure as may be considered necessary for their proper functioning.

(5) The officer referred to in sub-section (1) shall hear complaints regarding nondistribution of entitled foodgrains or meals, and matters relating thereto, and take necessary action for their redressal in such manner and within such time as may be prescribed by the State Government.

(6) Any complainant or the officer or authority against whom any order has been passed by officer referred to in sub-section (1), who is not satisfied with the redressal of grievance may file an appeal against such order before the State Commission.

(7) Every appeal under sub-section (6) shall be filed in such manner and within such time as may be prescribed by the State Government.

State Food  
Commission.

**16.** (1) Every State Government shall, by notification, constitute a State Food Commission for the purpose of monitoring and review of implementation of this Act.

(2) The State Commission shall consist of—

(a) a Chairperson;

(b) five other Members; and

(c) a Member-Secretary, who shall be an officer of the State Government not below the rank of Joint Secretary to that Government:

Provided that there shall be at least two women, whether Chairperson, Member or Member-Secretary :

Provided further that there shall be one person belonging to the Scheduled Castes and one person belonging to the Scheduled Tribes, whether Chairperson, Member or Member-Secretary.

(3) The Chairperson and other Members shall be appointed from amongst persons—

(a) who are or have been member of the All India Services or any other civil services of the Union or State or holding a civil post under the Union or State having knowledge and experience in matters relating to food security, policy making and administration in the field of agriculture, civil supplies, nutrition, health or any allied field; or

(b) of eminence in public life with wide knowledge and experience in agriculture, law, human rights, social service, management, nutrition, health, food policy or public administration; or

(c) who have a proven record of work relating to the improvement of the food and nutrition rights of the poor.

(4) The Chairperson and every other Member shall hold office for a term not exceeding five years from the date on which he enters upon his office and shall be eligible for reappointment :

Provided that no person shall hold office as the Chairperson or other Member after he has attained the age of sixty-five years.

(5) The method of appointment and other terms and conditions subject to which the Chairperson, other Members and Member-Secretary of the State Commission may be appointed, and time, place and procedure of meetings of the State Commission (including the quorum at such meetings) and its powers, shall be such as may be prescribed by the State Government.

(6) The State Commission shall undertake the following functions, namely :—

(a) monitor and evaluate the implementation of this Act, in relation to the State;

(b) either *suo motu* or on receipt of complaint inquire into violations of entitlements provided under Chapter II;

(c) give advice to the State Government on effective implementation of this Act;

(d) give advice to the State Government, their agencies, autonomous bodies as well as non-governmental organisations involved in delivery of relevant services, for the effective implementation of food and nutrition related schemes, to enable individuals to fully access their entitlements specified in this Act;

(e) hear appeals against orders of the District Grievance Redressal Officer;

(f) prepare annual reports which shall be laid before the State Legislature by the State Government.

(7) The State Government shall make available to the State Commission, such administrative and technical staff, as it may consider necessary for proper functioning of the State Commission.

(8) The method of appointment of the staff under sub-section (7), their salaries, allowances and conditions of service shall be such, as may be prescribed by the State Government.

(9) The State Government may remove from office the Chairperson or any Member who—

(a) is, or at any time has been, adjudged as an insolvent; or

(b) has become physically or mentally incapable of acting as a member; or

(c) has been convicted of an offence which, in the opinion of the State Government, involves moral turpitude; or

(d) has acquired such financial or other interest as is likely to affect prejudicially his functions as a member; or

(e) has so abused his position as to render his continuation in office detrimental to the public interest.

(10) No such Chairperson or Member shall be removed under clause (d) or clause (e) of sub-section (9) unless he has been given a reasonable opportunity of being heard in the matter.

17. The State Government shall provide for salary and allowances of Chairperson, other Members, Member-Secretary, support staff, and other administrative expenses required for proper functioning of the State Commission.

Salary and allowances of Chairperson, Member, Member-Secretary and other staff of State Commission.

Designation of any commission or body to function as State Commission.

**18.** The State Government may, if considers it necessary, by notification, designate any statutory commission or a body to exercise the powers and perform the functions of the State Commission referred to in section 16.

Joint State Food Commission.

**19.** Notwithstanding anything contained in sub-section (1) of section 16, two or more States may have a Joint State Food Commission for the purposes of this Act with the approval of the Central Government.

Powers relating to inquiries.

**20.** (1) The State Commission shall, while inquiring into any matter referred to in clauses (b) and (e) of sub-section (6) of section 16, have all the powers of a civil court while trying a suit under the Code of Civil Procedure, 1908, and, in particular, in respect of the following matters, namely:—

- (a) summoning and enforcing the attendance of any person and examining him on oath;
- (b) discovery and production of any document;
- (c) receiving evidence on affidavits;
- (d) requisitioning any public record or copy thereof from any court or office; and
- (e) issuing commissions for the examination of witnesses or documents.

(2) The State Commission shall have the power to forward any case to a Magistrate having jurisdiction to try the same and the Magistrate to whom any such case is forwarded shall proceed to hear the complaint against the accused as if the case has been forwarded to him under section 346 of the Code of Criminal Procedure, 1973.

Vacancies, etc., not to invalidate proceedings of State Commission.

**21.** No act or proceeding of the State Commission shall be invalid merely by reason of—

- (a) any vacancy in, or any defect in the constitution of, the State Commission; or
- (b) any defect in the appointment of a person as the Chairperson or a Member of the State Commission; or
- (c) any irregularity in the procedure of the State Commission not affecting the merits of the case.

## CHAPTER VIII

### OBLIGATIONS OF CENTRAL GOVERNMENT FOR FOOD SECURITY

Central Government to allocate required quantity of foodgrains from central pool to State Governments.

**22.** (1) The Central Government shall, for ensuring the regular supply of foodgrains to persons belonging to eligible households, allocate from the central pool the required quantity of foodgrains to the State Governments under the Targeted Public Distribution System, as per the entitlements under section 3 and at prices specified in Schedule I.

(2) The Central Government shall allocate foodgrains in accordance with the number of persons belonging to the eligible households identified in each State under section 10.

(3) The Central Government shall provide foodgrains in respect of entitlements under sections 4, 5 and section 6, to the State Governments, at prices specified for the persons belonging to eligible households in Schedule I.

(4) Without prejudice to sub-section (1), the Central Government shall,—

- (a) procure foodgrains for the central pool through its own agencies and the State Governments and their agencies;
- (b) allocate foodgrains to the States;
- (c) provide for transportation of foodgrains, as per allocation, to the depots designated by the Central Government in each State;

(d) provide assistance to the State Government in meeting the expenditure incurred by it towards intra-State movement, handling of foodgrains and margins paid to fair price shop dealers, in accordance with such norms and manner as may be prescribed by the Central Government; and

(e) create and maintain required modern and scientific storage facilities at various levels.

23. In case of short supply of foodgrains from the central pool to a State, the Central Government shall provide funds to the extent of short supply to the State Government for meeting obligations under Chapter II in such manner as may be prescribed by the Central Government.

Provisions for funds by Central Government to State Government in certain cases.

## CHAPTER IX

### OBLIGATIONS OF STATE GOVERNMENT FOR FOOD SECURITY

24. (1) The State Government shall be responsible for implementation and monitoring of the schemes of various Ministries and Departments of the Central Government in accordance with guidelines issued by the Central Government for each scheme, and their own schemes, for ensuring food security to the targeted beneficiaries in their State.

Implementation and monitoring of schemes for ensuring food security.

(2) Under the Targeted Public Distribution System, it shall be the duty of the State Government to—

(a) take delivery of foodgrains from the designated depots of the Central Government in the State, at the prices specified in Schedule I, organise intra-State allocations for delivery of the allocated foodgrains through their authorised agencies at the door-step of each fair price shop; and

(b) ensure actual delivery or supply of the foodgrains to the entitled persons at the prices specified in Schedule I.

(3) For foodgrain requirements in respect of entitlements under sections 4, 5 and section 6, it shall be the responsibility of the State Government to take delivery of foodgrains from the designated depots of the Central Government in the State, at the prices specified in Schedule I for persons belonging to eligible households and ensure actual delivery of entitled benefits, as specified in the aforesaid sections.

(4) In case of non-supply of the entitled quantities of foodgrains or meals to entitled persons under Chapter II, the State Government shall be responsible for payment of food security allowance specified in section 8.

(5) For efficient operations of the Targeted Public Distribution System, every State Government shall,—

(a) create and maintain scientific storage facilities at the State, District and Block levels, being sufficient to accommodate foodgrains required under the Targeted Public Distribution System and other food based welfare schemes;

(b) suitably strengthen capacities of their Food and Civil Supplies Corporations and other designated agencies;

(c) establish institutionalised licensing arrangements for fair price shops in accordance with the relevant provisions of the Public Distribution System (Control) Order, 2001 made under the Essential Commodities Act, 1955, as amended from time to time.

## CHAPTER X

### OBLIGATIONS OF LOCAL AUTHORITIES

Implementation of Targeted Public Distribution System by local authority in their areas.

**25.** (1) The local authorities shall be responsible for the proper implementation of this Act in their respective areas.

(2) Without prejudice to sub-section (1), the State Government may assign, by notification, additional responsibilities for implementation of the Targeted Public Distribution System to the local authority.

Obligations of local authority.

**26.** In implementing different schemes of the Ministries and Departments of the Central Government and the State Governments, prepared to implement provisions of this Act, the local authorities shall be responsible for discharging such duties and responsibilities as may be assigned to them, by notification, by the respective State Governments.

## CHAPTER XI

### TRANSPARENCY AND ACCOUNTABILITY

Disclosure of records of Targeted Public Distribution system.

**27.** All Targeted Public Distribution System related records shall be placed in the public domain and kept open for inspection to the public, in such manner as may be prescribed by the State Government.

Conduct of social audit.

**28.** (1) Every local authority, or any other authority or body, as may be authorised by the State Government, shall conduct or cause to be conducted, periodic social audits on the functioning of fair price shops, Targeted Public Distribution System and other welfare schemes, and cause to publicise its findings and take necessary action, in such manner as may be prescribed by the State Government.

(2) The Central Government may, if it considers necessary, conduct or cause to be conducted social audit through independent agencies having experience in conduct of such audits.

Setting up of Vigilance Committees.

**29.** (1) For ensuring transparency and proper functioning of the Targeted Public Distribution System and accountability of the functionaries in such system, every State Government shall set up Vigilance Committees as specified in the Public Distribution System (Control) Order, 2001, made under the Essential Commodities Act, 1955, as amended from time to time, at the State, District, Block and fair price shop levels consisting of such persons, as may be prescribed by the State Government giving due representation to the local authorities, the Scheduled Castes, the Scheduled Tribes, women and destitute persons or persons with disability.

10 of 1955.

(2) The Vigilance Committees shall perform the following functions, namely :—

(a) regularly supervise the implementation of all schemes under this Act;

(b) inform the District Grievance Redressal Officer, in writing, of any violation of the provisions of this Act; and

(c) inform the District Grievance Redressal Officer, in writing, of any malpractice or misappropriation of funds found by it.

## CHAPTER XII

### PROVISIONS FOR ADVANCING FOOD SECURITY

Food security for people living in remote, hilly and tribal areas.

**30.** The Central Government and the State Governments shall, while implementing the provisions of this Act and the schemes for meeting specified entitlements, give special focus to the needs of the vulnerable groups especially in remote areas and other areas which are difficult to access, hilly and tribal areas for ensuring their food security.

**31.** The Central Government, the State Governments and local authorities shall, for the purpose of advancing food and nutritional security, strive to progressively realise the objectives specified in Schedule III.

Steps to further advance food and nutritional security.

## CHAPTER XIII

### MISCELLANEOUS

**32.** (1) The provisions of this Act shall not preclude the Central Government or the State Government from continuing or formulating other food based welfare schemes.

Other welfare schemes.

(2) Notwithstanding anything contained in this Act, the State Government may, continue with or formulate food or nutrition based plans or schemes providing for benefits higher than the benefits provided under this Act, from its own resources.

**33.** Any public servant or authority found guilty, by the State Commission at the time of deciding any complaint or appeal, of failing to provide the relief recommended by the District Grievance Redressal Officer, without reasonable cause, or wilfully ignoring such recommendation, shall be liable to penalty not exceeding five thousand rupees:

Penalties.

Provided that the public servant or the public authority, as the case may be, shall be given a reasonable opportunity of being heard before any penalty is imposed.

**34.** (1) For the purpose of adjudging penalty under section 33, the State Commission shall authorise any of its member to be an adjudicating officer for holding an inquiry in the prescribed manner after giving any person concerned a reasonable opportunity of being heard for the purpose of imposing any penalty.

Power to adjudicate.

(2) While holding an inquiry the adjudicating officer shall have power to summon and enforce the attendance of any person acquainted with the facts and circumstances of the case to give evidence or to produce any document which in the opinion of the adjudicating officer, may be useful for or relevant to the subject matter of the inquiry and if, on such inquiry, he is satisfied that the person has failed to provide the relief recommended by the District Grievance Redressal Officer, without reasonable cause, or wilfully ignored such recommendation, he may impose such penalty as he thinks fit in accordance with the provisions of section 33.

**35.** (1) The Central Government may, by notification, direct that the powers exercisable by it (except the power to make rules), in such circumstances and subject to such conditions and limitations, be exercisable also by the State Government or an officer subordinate to the Central Government or the State Government as it may specify in the notification.

Power to delegate by Central Government and State Government.

(2) The State Government may, by notification, direct that the powers exercisable by it (except the power to make rules), in such circumstances and subject to such conditions and limitations, be exercisable also by an officer subordinate to it as it may specify in the notification.

**36.** The provisions of this Act or the schemes made thereunder shall have effect notwithstanding anything inconsistent therewith contained in any other law for the time being in force or in any instrument having effect by virtue of such law.

Act to have overriding effect.

**37.** (1) If the Central Government is satisfied that it is necessary or expedient so to do, it may, by notification, amend Schedule I or Schedule II or Schedule III or Schedule IV and thereupon Schedule I or Schedule II or Schedule III or Schedule IV, as the case may be, shall be deemed to have been amended accordingly.

Power to amend Schedules.

(2) A copy of every notification issued under sub-section (1), shall be laid before each House of Parliament as soon as may be after it is issued.

Power of Central Government to give directions.

**38.** The Central Government may, from time to time, give such directions, as it may consider necessary, to the State Governments for the effective implementation of the provisions of this Act and the State Governments shall comply with such directions.

Power of Central Government to make rules.

**39.** (1) The Central Government may, in consultation with the State Governments and by notification, make rules to carry out the provisions of this Act.

(2) In particular, and without prejudice to the generality of the foregoing power, such rules may provide for all or any of the following matters, namely:—

(a) scheme including cost sharing for providing maternity benefit to pregnant women and lactating mothers under clause (b) of section 4;

(b) schemes covering entitlements under sections 4, 5 and section 6 including cost sharing under section 7;

(c) amount, time and manner of payment of food security allowance to entitled individuals under section 8;

(d) introducing schemes of cash transfer, food coupons or other schemes to the targeted beneficiaries in order to ensure their foodgrains entitlements in such areas and manner under clause (h) of sub-section (2) of section 12;

(e) the norms and manner of providing assistance to the State Governments in meeting expenditure under clause (d) of sub-section (4) of section 22;

(f) manner in which funds shall be provided by the Central Government to the State Governments in case of short supply of foodgrains, under section 23;

(g) any other matter which is to be, or may be, prescribed or in respect of which provision is to be made by the Central Government by rules.

(3) Every rule made by the Central Government under this Act shall be laid, as soon as may be after it is made, before each House of Parliament, while it is in session, for a total period of thirty days which may be comprised in one session or in two or more successive sessions, and if, before the expiry of the session immediately following the session or the successive sessions aforesaid, both Houses agree in making any modification in the rule or both Houses agree that the rule should not be made, the rule shall thereafter have effect only in such modified form or be of no effect, as the case may be; so, however, that any such modification or annulment shall be without prejudice to the validity of anything previously done under that rule.

Power of State Government to make rules.

**40.** (1) The State Government may, by notification, and subject to the condition of previous publication, and consistent with this Act and the rules made by the Central Government, make rules to carry out the provisions of this Act.

(2) In particular and without prejudice to the generality of the foregoing power, such rules may provide for all or any of the following matters, namely:—

(a) guidelines for identification of priority households under sub-section (1) of section 10;

(b) internal grievance redressal mechanism under section 14;

(c) qualifications for appointment as District Grievance Redressal Officer and its powers under sub-section (2) of section 15;

(d) method and terms and conditions of appointment of the District Grievance Redressal Officer under sub-section (5) of section 15;

(e) manner and time limit for hearing complaints by the District Grievance Redressal Officer and the filing of appeals under sub-sections (5) and (7) of section 15;

(f) method of appointment and the terms and conditions of appointment of Chairperson, other Members and Member-Secretary of the State Commission, procedure for meetings of the Commission and its powers, under sub-section (5) of section 16;

(g) method of appointment of staff of the State Commission, their salaries, allowances and conditions of service under sub-section (8) of section 16;

(h) manner in which the Targeted Public Distribution System related records shall be placed in the public domain and kept open for inspection to public under section 27;

(i) manner in which the social audit on the functioning of fair price shops, Targeted Public Distribution System and other welfare schemes shall be conducted under section 28;

(j) composition of Vigilance Committees under sub-section (1) of section 29;

(k) schemes or programmes of the Central Government or the State Governments for utilisation of institutional mechanism under section 43;

(l) any other matter which is to be, or may be, prescribed or in respect of which provision is to be made by the State Government by rules.

(3) Every rule, notification and guidelines made or issued by the State Government under this Act shall, as soon as may be after it is made or issued, be laid before each House of the State Legislature where there are two Houses, and where there is one House of the State Legislature, before that House.

**41.** The schemes, guidelines, orders and food standard, grievance redressal mechanism, vigilance committees, existing on the date of commencement of this Act, shall continue to be in force and operate till such schemes, guidelines, orders and food standard, grievance redressal mechanism, vigilance committees are specified or notified under this Act or the rules made thereunder:

Transitory provisions for schemes, guidelines, etc.

Provided that anything done or any action taken under the said schemes, guidelines, orders and food standard, grievance redressal mechanism, or by vigilance committees shall be deemed to have been done or taken under the corresponding provisions of this Act and shall continue to be in force accordingly unless and until superseded by anything done or by any action taken under this Act.

**42.** (1) If any difficulty arises in giving effect to the provisions of this Act, the Central Government may, by order, published in the Official Gazette, make such provisions, not inconsistent with the provisions of this Act, as appear to it to be necessary or expedient for removing the difficulty:

Power to remove difficulties.

Provided that no order shall be made under this section after the expiry of two years from the date of commencement of this Act.

(2) Every order made under this section shall be laid, as soon as may be after it is made, before each House of Parliament.

**43.** The services of authorities to be appointed or constituted under sections 15 and 16 may be utilised in the implementation of other schemes or programmes of the Central Government or the State Governments, as may be prescribed by the State Government.

Utilisation of institutional mechanism for other purposes.

Force  
Majeure.

**44.** The Central Government, or as the case may be, the State Government, shall be liable for a claim by any person entitled under this Act, except in the case of war, flood, drought, fire, cyclone or earthquake affecting the regular supply of foodgrains or meals to such person under this Act :

Provided that the Central Government may, in consultation with the Planning Commission, declare whether or not any such situation affecting the regular supply of foodgrains or meals to such person has arisen or exists.

Repeal and  
savings.

**45.** (1) The National Food Security Ordinance, 2013 is hereby repealed.

Ord. 7 of  
2013.

(2) Notwithstanding such repeal,—

(a) anything done, any action taken or any identification of eligible households made; or

(b) any right, entitlement, privilege, obligation or liability acquired, accrued or incurred; or

(c) any guidelines framed or directions issued; or

(d) any investigation, inquiry or any other legal proceeding initiated, conducted or continued in respect of such right, entitlement, privilege, obligation or liability as aforesaid; or

(e) any penalty imposed in respect of any offence,

under the said Ordinance shall be deemed to have been done, taken, made, acquired, accrued, incurred, framed, issued, initiated, conducted, continued or imposed under the corresponding provisions of this Act.

## SCHEDULE I

[See sections 3(1), 22(1), (3) and 24(2), (3)]

### SUBSIDISED PRICES UNDER TARGETED PUBLIC DISTRIBUTION SYSTEM

Eligible households shall be entitled to foodgrains under section 3 at the subsidised price not exceeding rupees 3 per kg for rice, rupees 2 per kg for wheat and rupee 1 per kg for coarse grains for a period of three years from the date of commencement of this Act; and thereafter, at such price, as may be fixed by the Central Government, from time to time, not exceeding,—

- (i) the minimum support price for wheat and coarse grains; and
- (ii) the derived minimum support price for rice,

as the case may be.

## SCHEDULE II

[See sections 4(a), 5(I) and 6]

### NUTRITIONAL STANDARDS

*Nutritional standards* : The nutritional standards for children in the age group of 6 months to 3 years, age group of 3 to 6 years and pregnant women and lactating mothers required to be met by providing “Take Home Rations” or nutritious hot cooked meal in accordance with the Integrated Child Development Services Scheme and nutritional standards for children in lower and upper primary classes under the Mid Day Meal Scheme are as follows :

Serial number	Category	Type of meal <sup>2</sup>	Calories (Kcal)	Protein (g)
1	2	3	4	5
1.	Children (6 months to 3 years)	Take Home Ration	500	12-15
2.	Children (3 to 6 years)	Morning Snack and Hot Cooked Meal	500	12-15
3.	Children (6 months to 6 years) who are malnourished	Take Home Ration	800	20-25
4.	Lower primary classes	Hot Cooked Meal	450	12
5.	Upper primary classes	Hot Cooked Meal	700	20
6.	Pregnant women and Lactating mothers	Take Home Ration	600	18-20

## SCHEDULE III

(See section 31)

### PROVISIONS FOR ADVANCING FOOD SECURITY

(1) Revitalisation of Agriculture—

(a) agrarian reforms through measures for securing interests of small and marginal farmers;

(b) increase in investments in agriculture, including research and development, extension services, micro and minor irrigation and power to increase productivity and production;

(c) ensuring livelihood security to farmers by way of remunerative prices, access to inputs, credit, irrigation, power, crop insurance, etc.;

(d) prohibiting unwarranted diversion of land and water from food production.

(2) Procurement, Storage and Movement related interventions—

(a) incentivising decentralised procurement including procurement of coarse grains;

(b) geographical diversification of procurement operations;

(c) augmentation of adequate decentralised modern and scientific storage;

(d) giving top priority to movement of foodgrains and providing sufficient number of rakes for this purpose, including expanding the line capacity of railways to facilitate foodgrain movement from surplus to consuming regions.

(3) Others : Access to—

(a) safe and adequate drinking water and sanitation;

(b) health care;

(c) nutritional, health and education support to adolescent girls;

(d) adequate pensions for senior citizens, persons with disability and single women.

SCHEDULE IV

[See section 3(I)]

STATE-WISE ALLOCATION OF FOODGRAINS

S. No.	Name of the State	Quantity (in lakh tons)
1	2	3
1.	Andhra Pradesh	32.10
2.	Arunachal Pradesh	0.89
3.	Assam	16.95
4.	Bihar	55.27
5.	Chhattisgarh	12.91
6.	Delhi	5.73
7.	Goa	0.59
8.	Gujarat	23.95
9.	Haryana	7.95
10.	Himachal Pradesh	5.08
11.	Jammu and Kashmir	7.51
12.	Jharkhand	16.96
13.	Karnataka	25.56
14.	Kerala	14.25
15.	Madhya Pradesh	34.68
16.	Maharashtra	45.02
17.	Manipur	1.51
18.	Meghalaya	1.76
19.	Mizoram	0.66
20.	Nagaland	1.38
21.	Odisha	21.09
22.	Punjab	8.70
23.	Rajasthan	27.92
24.	Sikkim	0.44
25.	Tamilnadu	36.78
26.	Tripura	2.71
27.	Uttar Pradesh	96.15
28.	Uttarakhand	5.03
29.	West Bengal	38.49
30.	Andaman and Nicobar Islands	0.16
31.	Chandigarh	0.31
32.	Dadra and Nagar Haveli	0.15
33.	Daman and Diu	0.07
34.	Lakshadweep	0.05
35.	Puducherry	0.50
	Total	549.26

DR. SANJAY SINGH,  
*Additional Secretary to the Govt. of India.*

Printed by Directorate of Printing at Government of India Press, Mint Road, New Delhi and Published by the Controller of Publications, Delhi.

GMGIPMRND-2740GI (S4)-10.09.2013.

  
**भारत का राजपत्र**  
**The Gazette of India**

असाधारण

EXTRAORDINARY

भाग II – खण्ड 3– उप-खण्ड (ii)

PART II – Section 3–Sub-section (ii)

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं० 913]  
No. 913]

नई दिल्ली, सोमवार, अप्रैल 21, 2014/वैशाख 1, 1936 (शक)  
NEW DELHI, MONDAY, APRIL 21, 2014/VAISAKHA 1, 1936

उपभोक्ता मामले, खाद्य एवं सार्वजनिक वितरण मंत्रालय  
(खाद्य और सार्वजनिक वितरण विभाग)

अधिसूचना

नई दिल्ली, 21 अप्रैल, 2014

का, आ, 1108(अ).—केन्द्रीय सरकार, राष्ट्रीय खाद्य सुरक्षा अधिनियम, 2013 (2013 का 20) (जिसे इसमें इसके पश्चात् उक्त अधिनियम कहा गया है) की धारा 37 की उप-धारा (1) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए इस बात का समाधान होने पर कि ऐसा करना आवश्यक और समीचीन है, उक्त अधिनियम की अनुसूची-4 का निम्नलिखित संशोधन करती है, अर्थात् :—

उक्त अधिनियम की अनुसूची-4 में क्रम संख्यांक 17 के सामने स्तंभ (3) के अधीन प्रविष्टि "1.51" के स्थान पर प्रविष्टि "1.58" रखी जाएगी।

[फा. सं. 15-8/2014-एनएफएसए]

दीपक कुमार, संयुक्त सचिव

MINISTRY OF CONSUMER AFFAIRS, FOOD AND  
PUBLIC DISTRIBUTION

(Department of Food and Public Distribution)

NOTIFICATION

New Delhi, the 21st April, 2014

S.O. 1108(E).—In exercise of the powers conferred by sub-section (1) of Section 37 of the National Food Security Act, 2013 (20 of 2013) (hereinafter referred to as the said Act), the Central Government, on being satisfied that it is necessary and expedient to do so, hereby makes the following amendment to Schedule IV of the said Act, namely:—

In the said Act, in Schedule IV against serial number 17, under Column 3, for the entry, namely "1.51", the entry, "1.58" shall be substituted.

[F.No. 15-8/2014-NFSA]

DEEPAK KUMAR, Jt. Secy.

  
**भारत का राजपत्र**  
**The Gazette of India**

असाधारण

EXTRAORDINARY

भाग II – खण्ड 3– उप-खण्ड (ii)

PART II – Section 3–Sub-section (ii)

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं० 2799]  
No. 2799]

नई दिल्ली, मंगलवार, नवम्बर 29, 2016/अग्रहायण 8, 1938  
NEW DELHI, TUESDAY, NOVEMBER 29, 2016/AGRAHAYANA 8, 1938

उपभोक्त मामले, खाद्य और सार्वजनिक वितरण मंत्रालय

(खाद्य और सार्वजनिक वितरण विभाग)

अधिसूचना

नई दिल्ली, 29 नवम्बर, 2016

का.आ. 3577(अ).—राष्ट्रीय खाद्य सुरक्षा अधिनियम, 2013 (2013 का 20) की अनुसूची 1 के उपबंधों के अनुसरण में केन्द्रीय सरकार एतद्वारा दिनांक 31 मार्च, 2017 को समाप्त होने वाली अवधि के लिए, राजसहायता प्राप्त मूल्य चावल के लिए 3 रूपए प्रति किलोग्राम, गेहूं के लिए 2 रूपए प्रति किलोग्राम और मोटे अनाज के लिए 1 रूपए प्रति किलोग्राम निर्धारित करती है।

[सं. 15-8/2014-एनएफएसए]

नीलाम्बुज शरण, आर्थिक सलाहकार

**MINISTRY OF CONSUMER AFFAIRS, FOOD AND PUBLIC DISTRIBUTION**  
**(Department of Food and Public Distribution)**

**NOTIFICATION**

New Delhi, the 29th November, 2016

**S.O. 3577(E).**—In pursuance of provisions of Schedule I to the National Food Security Act, 2013 (20 of 2013), the Central Government hereby fixes the subsidised price at rupees 3 per kg for rice, rupees 2 per kg for wheat and rupee 1 per kg for coarse grains, for a period ending on the 31<sup>st</sup> March, 2017.

[No. 15-8/2014-NFSA]

NILAMBUJ SHARAN, Economic Adviser

5494 GI/2016

Uploaded by Date of Printing at Government of India Press, Ring Road, Mayapuri, New Delhi - 110054. Digitally signed by ????? Kumar Paria, 21:26:14+05301, Date-2016.11.??

  
**भारत का राजपत्र**  
**The Gazette of India**

असाधारण

EXTRAORDINARY

भाग II – खण्ड 3– उप-खण्ड (ii)

PART II – Section 3–Sub-section (ii)

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PUBLISHED BY AUTHORITY

सं० 894]  
No. 894]

नई दिल्ली, बृहस्पतिवार, मार्च 30, 2017/चैत्र 9, 1939  
NEW DELHI, THURSDAY, MARCH 30, 2017/CHAITRA 9, 1939

उपभोक्त मामले, खाद्य और सार्वजनिक वितरण मंत्रालय

( खाद्य और सार्वजनिक वितरण विभाग)

अधिसूचना

नई दिल्ली, 30 नवम्बर, 2017

का.आ. 1003(अ).—केन्द्रीय सरकार, राष्ट्रीय खाद्य सुरक्षा अधिनियम, 2013 (2013 का 20) की अनुसूची I के उपबंधों के अनुसरण में, भारत के राजपत्र, असाधारण, भाग-II, खंड 3, उपखंड (ii) में अधिसूचना संख्यांक का.आ. 3577 (अ) तारीख 29 नवम्बर, 2016 द्वारा प्रकाशित भारत सरकार के उपभोक्ता मामले, खाद्य और सार्वजनिक वितरण मंत्रालय के खाद्य और सार्वजनिक वितरण विभाग की अधिसूचना में एतद्वारा निम्नलिखित संशोधन करती है, अर्थात् :—

उक्त अधिसूचना में, “31 मार्च, 2017” शब्दों, अंकों और अक्षरों के स्थान पर “30 जून, 2017” शब्दों, अंकों और अक्षरों को रखा जाएगा।

[फा.सं. 15-8/2014-एनएफएसए]

नीलाम्बुज शरण, आर्थिक सलाहकार

टिप्पण : मूल अधिसूचना भारत के राजपत्र, असाधारण, भाग-II, खंड 3, उपखंड (ii) में तारीख 29 नवम्बर, 2016 में का.आ. संख्यांक 3577 (अ) द्वारा प्रकाशित की गई थी।

**MINISTRY OF CONSUMER AFFAIRS, FOOD AND PUBLIC DISTRIBUTION**

**(Department of Food and Public Distribution)**

**NOTIFICATION**

New Delhi, the 30th March, 2017

**S.O. 1003(E)** .—In pursuance of the provisions of Schedule I to the National Food Security Act, 2013 (20 of 2013), the Central Government hereby makes the following amendments in the notification of the Government of India, in the Ministry of consumer Affairs, Food and Public Distribution, Department of Food and Public Distribution, published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (ii) vide number S.O. 3577(E), dated the 29th November, 2016, namely:-

In the said notification, for the words, figures and letters "the 31st March, 2017", the words, figures and letters "the 30<sup>th</sup> June, 2017" shall be substituted.

[F.No. 15-8/2014-NFSA]

NILAMBUJ SHARAN, Economic Adviser

**Note:** The principal notification was published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (ii) vide number S.O. 3577(E), dated the 29th November, 2016.

  
**भारत का राजपत्र**  
**The Gazette of India**

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EXTRAORDINARY

भाग II – खण्ड 3– उप-खण्ड (ii)

PART II – Section 3–Sub-section (ii)

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं० 1819]  
No. 1819]

नई दिल्ली, बृहस्पतिवार, जून 29, 2017/आषाढ 8, 1939  
NEW DELHI, THURSDAY, JUNE 29, 2017/ASADHA 8, 1939

उपभोक्ता मामले, खाद्य और सार्वजनिक वितरण मंत्रालय

(खाद्य और सार्वजनिक वितरण विभाग)

अधिसूचना

नई दिल्ली, 29 जून, 2017

का.आ. 2041(अ).—केन्द्रीय सरकार, राष्ट्रीय खाद्य सुरक्षा अधिनियम, 2013 (2013 का 20) की अनुसूची I के उपबंधों के अनुसरण में, भारत के राजपत्र, असाधारण, भाग-II, खंड 3, उपखंड (ii) में अधिसूचना संख्यांक का.आ. 3577(अ), तारीख 29 नवम्बर, 2016 द्वारा प्रकाशित, भारत सरकार के उपभोक्ता मामले, खाद्य और सार्वजनिक वितरण मंत्रालय के खाद्य और सार्वजनिक वितरण विभाग की अधिसूचना में एतद्वारा निम्नलिखित और संशोधन करती है, अर्थात् :-

उक्त अधिसूचना में, “30 जून, 2017” शब्दों, अंकों और अक्षरों के स्थान पर “30 जून, 2018” शब्दों, अंकों और अक्षरों को रखा जाएगा।

[फा.सं. 15-8/2014-एनएफएसए]

नीलाम्बुज शरण, आर्थिक सलाहकार

टिप्पण: मूल अधिसूचना भारत के राजपत्र, असाधारण, भाग-II, खंड 3, उपखंड (ii) में का.आ. संख्यांक 3577(अ), तारीख 29 नवम्बर, 2016, द्वारा प्रकाशित किया गया था तथा तत्पश्चात का.आ. संख्यांक 1003(अ), तारीख 30 मार्च, 2017 द्वारा संशोधित किया गया था।

**MINISTRY OF CONSUMER AFFAIRS, FOOD AND PUBLIC DISTRIBUTION**

**(Department of Food and Public Distribution)**

**NOTIFICATION**

New Delhi, the 30th March, 2017

**S.O. 2041(E)** .—In pursuance of the provisions of Schedule I to the National Food Security Act, 2013 (20 of 2013), the Central Government hereby makes the following further amendments in the notification of the Government of India, in the Ministry of Consumer Affairs, Food and Public Distribution, Department of Food and Public Distribution, published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (ii) vide number S.O. 3577(E), dated the 29<sup>th</sup> November, 2016, namely:-

In the said notification, for the words, figures and letters "the 30<sup>th</sup> June, 2017", the words, figures and letters "the 30<sup>th</sup> June, 2018" shall be substituted.

[F.No. 15-8/2014-NFSA]

NILAMBUJ SHARAN, Economic Adviser

**Note:** The principal notification was published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (ii) vide number S.O. 3577(E), dated the 29th November, 2016 and subsequently amended vide number S.O. 1003(E), dated 30th March, 2017.

  
**भारत का राजपत्र**  
**The Gazette of India**

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EXTRAORDINARY

भाग II – खण्ड 3– उप-खण्ड (ii)

PART II – Section 3–Sub-section (ii)

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं० 2384]  
No. 2384]

नई दिल्ली, बुधवार, जून 27, 2018/आषाढ़ 6, 1940  
NEW DELHI, WEDNESDAY, JUNE 27, 2018/ASHADHA 6, 1940

उपभोक्ता मामले, खाद्य और सार्वजनिक वितरण मंत्रालय

(खाद्य और सार्वजनिक वितरण विभाग)

अधिसूचना

नई दिल्ली, 27 जून, 2018

का.आ. 3127(अ).—केन्द्रीय सरकार, राष्ट्रीय खाद्य सुरक्षा अधिनियम, 2013 (2013 का 20) की अनुसूची I के उपबंधों के अनुसरण में, भारत के राजपत्र, असाधारण, भाग-II, खंड 3, उपखंड (ii) में अधिसूचना संख्यांक का.आ. 3577(अ), तारीख 29 नवम्बर, 2016 द्वारा प्रकाशित, भारत सरकार के उपभोक्ता मामले, खाद्य और सार्वजनिक वितरण मंत्रालय के खाद्य और सार्वजनिक वितरण विभाग की अधिसूचना में निम्नलिखित और संशोधन करती है, अर्थात् :-

उक्त अधिसूचना में, “30 जून, 2018” शब्दों और अंकों के स्थान पर “30 जून, 2019” शब्दों और अंक रखे जाएंगे।

[फा.सं. 15-8/2014-एनएफएसए]

नीलाम्बुज शरण, आर्थिक सलाहकार

टिप्पण: मूल अधिसूचना भारत के राजपत्र, असाधारण, भाग-II, खंड 3, उपखंड (ii) में का.आ. संख्यांक 3577(अ), तारीख 29 नवम्बर, 2016, द्वारा प्रकाशित की गई थी तथा तत्पश्चात इसे का.आ. संख्यांक 1003(अ), तारीख 30 मार्च, 2017 एवं का.आ. संख्यांक 2041(अ), तारीख 29 जून 2017 द्वारा संशोधित किया गया था।

**MINISTRY OF CONSUMER AFFAIRS, FOOD AND PUBLIC DISTRIBUTION**

**(Department of Food and Public Distribution)**

**NOTIFICATION**

New Delhi, the 27th June, 2018

**S.O. 3127(E)** .—In pursuance of the provisions of Schedule I to the National Food Security Act, 2013 (20 of 2013), the Central Government hereby makes the following further amendments in the notification of the Government of India, in the Ministry of Consumer Affairs, Food and Public Distribution, Department of Food and Public Distribution, published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (ii) vide number S.O. 3577(E), dated the 29<sup>th</sup> November, 2016, namely:-

In the said notification, for the words, figures and letters "the 30<sup>th</sup> June, 2018", the words, figures and letters "the 30<sup>th</sup> June, 2019" shall be substituted.

[F.No. 15-8/2014-NFSA]

NILAMBUJ SHARAN, Economic Adviser

**Note:** The principal notification was published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (ii) *vide* number S.O. 3577(E), dated the 29th November, 2016 and subsequently amended *vide* numbers S.O. 1003(E), dated the 30<sup>th</sup> March, 2017 and S.O. 2041(E), dated the 29<sup>th</sup> June, 2017.

  
**भारत का राजपत्र**  
**The Gazette of India**

असाधारण

EXTRAORDINARY

भाग II – खण्ड 3– उप-खण्ड (ii)

PART II – Section 3–Sub-section (ii)

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं० 3232]  
No. 3232]

नई दिल्ली, सोमवार, सितम्बर 30, 2019/आश्विन 8, 1941  
NEW DELHI, MONDAY, SEPTEMBER 30, 2019/ASVINA 8, 1941

उपभोक्ता मामले, खाद्य और सार्वजनिक वितरण मंत्रालय

(खाद्य और सार्वजनिक वितरण विभाग)

अधिसूचना

नई दिल्ली, 30 सितम्बर, 2019

का.आ. 3546(अ).—केन्द्रीय सरकार, राष्ट्रीय खाद्य सुरक्षा अधिनियम, 2013 (2013 का 20) की अनुसूची I के उपबंधों के अनुसरण में, सभी पात्र लाभार्थियों के लिए राष्ट्रीय खाद्य सुरक्षा अधिनियम, 2013 की धारा 3 के अधीन चावल के लिए 3 रूपए प्रति किलोग्राम, गेहूं के लिए 2 रूपए प्रति किलोग्राम और मोटे अनाज के लिए 1 रूपए प्रति किलोग्राम के राजसहायता प्राप्त मूल्यों को 30 जून, 2019 के पश्चात और अगले आदेश होने तक जारी रखे जाने का विनिश्चय करती है।

[फा.सं. 15-8/2014-एनएफएसए]  
मनीषा सेनशर्मा, आर्थिक सलाहकार

**MINISTRY OF CONSUMER AFFAIRS, FOOD AND PUBLIC DISTRIBUTION**

**(Department of Food and Public Distribution)**

**NOTIFICATION**

New Delhi, the 30<sup>th</sup> September, 2019

**S.O. 3546(E).**—In pursuance of the provisions of Schedule I to the National Food Security Act, 2013 (20 of 2013), the Central Government hereby decides to continue with the subsidised prices of rupees 3 per kg for rice, rupees 2 per kg for wheat and rupee 1 per kg. for coarse grains for all eligible beneficiaries under section 3 of the National Food Security Act, 2013, beyond 30th June, 2019 and until further orders.

[F.No. 15-8/2014-NFSA]

MANISHA SENSARMA, Economic Adviser

**The**  
  
**Kolkata** **Gazette**  
सत्यमेव जयते  
*Extraordinary*  
Published by Authority

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TUESDAY, JANUARY 3, 2017

[SAKA 1938

PART I—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

**GOVERNMENT OF WEST BENGAL**

**Food & Supplies Department**

**11/A, Mirza Ghalib Street, Kolkata 700 087**

**NOTIFICATION**

No.23/FS

Dated, Kolkata, the 3rd January, 2017

FS/Sectt./Food/14R-05/2016

Whereas a draft of the West Bengal Food Security Rules, 2016, which is proposed to be framed in exercise of the power conferred by clauses (a), (b), (c), (d), (e), (h), (i), (j), (k) and (l) of sub-section (2) of section 40 of the National Food Security Act, 2013 (20 of 2013) was published vide the Food & Supplies Department's notification No. 2481A/FS/Sectt/Food/14R-05/2016, dated 07.09.2016, inviting objections and suggestions from all persons likely to be affected thereby;

And whereas, the said notification was published in the Kolkata Gazette on the 9th September, 2016;

And whereas, all objections and suggestions received in response to the above mentioned draft notification have been duly considered by the State Government;

Now, therefore, in exercise of the power conferred by sub-section (1) and, in particular, by clauses (a), (b), (c), (d), (e), (h), (i), (j), (k) and (l) of sub-section (2) of section 40 of the National Food Security Act, 2013 (20 of 2013), the Governor is pleased hereby to make, after previous publication as required by sub-section (1) of the said section, the following rules: —

*Rules*

**CHAPTER I**  
**PRELIMINARY**

**1. Short title and commencement.** — (1) These rules may be called the West Bengal Food Security Rules, 2016.

(2) They shall come into force on the date of their publication in the Official Gazette.

**2. Definitions .— (1)** In these rules, unless the context otherwise requires —

- (a) “Act” means the National Food Security Act, 2013 (20 of 2013);
- (b) “district” means a district of the State of West Bengal;

*Explanation.*— The area comprising under the Kolkata Municipal Corporation shall be deemed to be a district for the purpose of these rules;

- (c) “District Controller” means the District Controller of Food and Supplies Department, Government of West Bengal, and includes the Joint Director of Rationing;
- (d) “local authority” means the Panchayat, municipality, municipal corporation, Gorkhaland Territorial Administration, Industrial Township or any other authority or body vested with the control and management of civic services, within a specified local area;
- (e) “rural area” means any area in the State except those areas covered by any urban local body or a cantonment board established or constituted under any law for the time being in force;
- (f) “State” means the State of West Bengal;
- (g) “State Government” means the Government of West Bengal in the Food and Supplies Department;
- (h) “Sub-Divisional Controller” means the Sub-Divisional Controller of Food and Supplies Department, Government of West Bengal and includes the Rationing Officer.

(2) The words and expressions not defined here but defined in the Act, or Essential Commodities Act, 1955 (10 of 1955), or any other relevant Act shall have the meaning respectively assigned to them in those Acts.

**CHAPTER II****GUIDELINES FOR IDENTIFICATION OF PRIORITY HOUSHOLDS**

**3. Guidelines for identification of priority household under sub-section (1) of section 10.** — The State Government may, by notification, frame separate guidelines with respect to identification of eligible household under the Act:

Provided that the scheme or guidelines with respect to identification of eligible household existing on the date of commencement of these rules shall continue to be in force till such time the scheme or guidelines are framed by the State Government as per the provisions of this rule.

**CHAPTER III****GREIVANCE REDRESSAL MECHANISM**

**4. Internal Grievance Redressal Mechanism.** — (1) The State Government shall, by notification, designate an officer, not below the rank of Joint Secretary, as Nodal Officer for the purposes of management of internal Grievance Redressal Mechanism.

(2) The Nodal Officer shall monitor the functioning of call centres, help lines toll free numbers, District Grievance Redressal Officer and ensure proper implementation of the provisions contained in chapter VII of the Act.

**5. Appointment of District Grievance Redressal Officer.** — An Additional District Magistrate of concerned district, as may be designated by the District Magistrate, shall discharge the functions of the District Grievance Redressal Officer under the Act:

Provided that in respect of areas under Kolkata Municipal Corporation, an officer under section 14 of the Kolkata Municipal Corporation Act, 1980, other than Municipal Commissioner, to be nominated by Mayor-in-Council shall be the District Grievance Redressal Officer.

**6. Power of District Grievance Redressal Officer.** — (1) Every District Grievance Redressal Officer shall exercise the power conferred under the Act.

(2) The power referred to in sub-rule (1) shall include the power to hear complaint relating to following matters, namely:—

- (i) issuance and cancellation of ration cards;
- (ii) non-distribution of entitled foodgrains referred to under the Act;
- (iii) any other matter related to Public Distribution System as may be specified by the State Government under the Act.

(3) The District Grievance Redressal Officer will also act upon information received in writing, from the various Vigilance Committees constituted as per the provisions of section 29 of the Act.

**7. Filing of complaint.** — A person being aggrieved by an action or decision of the Fair Price Shop dealer, distributors, Rationing Officer, Sub-divisional Controller, District Controller, the Joint Director of Rationing or any other authority entrusted to implement the schemes under the Act, as the case may be, with respect to matters mentioned in sub-rule (2) of rule 6 may file a complaint before the District Grievance Redressal Officer in Form-1.

**8. Manner and time limit for hearing complaints by the District Grievance Redressal Officer and the filing of appeals under sub-sections (5) and (7) of section 15 of the Act.** — (1) On receipt of the complaint under rule 7, if the District Grievance Redressal Officer is of the opinion that there exists a prima facie case, it shall, forward the complaint to concerned authority mentioned in rule 7 within five working days for taking proper steps for redressal of grievance.

(2) The concerned authority shall submit a report on the action taken by him on the complaint of the complainant within five working days thereafter.

(3) On receipt of the report mentioned in under sub-rule (2), the District Grievance Redressal Officer shall dispose of the matter within five working days and communicate the same to the complainant and the authorities concerned:

Provided that the District Grievance Redressal Officer, while disposing of the matter under this rule by passing a reasoned order may give an opportunity of being heard to the complainant and the proper parties.

(4) Every authority concerned shall be duty bound to comply with the decision of the District Grievance Redressal Officer.

(5) If the complainant or the officer or authority is not satisfied by the order passed by the District Grievance Redressal Officer, he may prefer an appeal before the State Commission within 30 days from the date of communication of the order and the State Commission shall dispose the appeal by passing a reasoned order after hearing the proper parties together with the person, whose order has been appealed of within 30 days from the date of the receipt of the appeal:

Provided that the delay in preferring appeal may be condoned by the State Commission, if sufficient cause for such delay is properly explained to the State Commission.

#### CHAPTER IV

#### TRANSPARENCY AND ACCOUNTABILITY

**9. Targeted Public Distribution System related records to be placed in the public domain and kept open for inspection to public under section 27** — (1) The State Government shall place the data pertaining to Public Distribution System together with all notifications, orders, and circulars relating thereto in the public domain for inspection to public.

(2) All the records mentioned in sub-rule (1) shall be placed on the notice Board of the concerned offices of the Department.

(3) Every Sub-Divisional Controller offices and District Controller offices of the State Government shall also display all important notification, orders and circulars on its notice board for inspection to the public.

**10. Social audit on the functioning of Fair Price Shops, Public Distribution System and other welfare schemes shall be conducted under section 28 of the Act.** — (1) The State Government may entrust a Local authority to conduct or cause to be conducted, periodic social audits on the functioning of fair price shops, Public Distribution System and other welfare schemes envisaged in the Act:

Provided that the State Government may, if it consider necessary, entrust other bodies such as research organizations, civil society organizations, Non Governmental Organizations or Gram Sansads etc. to conduct the aforesaid social audits on such terms and conditions as it may determine.

(2) Every Authority entrusted with the work of social audit shall have power to gather data from the concerned offices of the Government of West Bengal, as it may deem fit, and after conducting the social audit, it shall forward its reports and findings to the State Government.

(3) On receipt of the report and findings on social audit, the State Government shall take necessary action on the findings and keep the same on public domain.

## CHAPTER V

### COMPOSITION OF VIGILANCE COMMITTEES

**11. Constitution of State Level Vigilance Committee.** — (1) There shall be a State Level Vigilance Committee constituted for performing the functions mentioned in sub-section (2) of section 29 of the Act comprising of.—

(i)	The Chief Secretary	-	Chairman
(ii)	The Commissioner, Food, Food and Supplies Department, Government of West Bengal	-	Member-Convener
(iii)	Secretary, Finance Department, Government of West Bengal	-	Member
(iv)	Secretary, Panchayat & Rural Development Department, Government of West Bengal	-	Member
(v)	Secretary, Municipal Affairs Department, Government of West Bengal	-	Member
(vi)	Secretary, School Education Department, Government of West Bengal	-	Member
(vii)	The Secretary, Department of Women & Child Development and Social Welfare, Government of West Bengal	-	Member
(viii)	One representative each from the women and destitute person or persons with disability to be nominated by the Secretary, Department of Women & Child Development and Social Welfare, Government of West Bengal	-	Member
(ix)	One representative belonging to the Scheduled Caste to be nominated by the Secretary, Backward Classes Welfare Department, Government of West Bengal	-	Member
(x)	One representative belonging to the Scheduled Tribes to be nominated by the Secretary, Tribal Development Department, Government of West Bengal	-	Member
(xi)	The Managing Director, West Bengal State Warehousing Corporation Ltd.	-	Member
(xii)	The Director, District Distribution, Procurement and Supplies, Food and Supplies Department, Government of West Bengal	-	Member
(xiii)	The Director of Consumer Goods, Food and Supplies Department, Government of West Bengal	-	Member

(xiv)	The Director of Finance, Food and Supplies Department, Government of West Bengal	-	Member
(xv)	The General Manager, Food Corporation of India	-	Member
(xvi)	The Director of Rationing, Food and Supplies Department, Government of West Bengal	-	Member
(xvii)	An officer each to be nominated by the Authority of Kolkata Municipal Corporation and the Howrah Municipal Corporation	-	Member

(2) The State Level Vigilance Committee shall hold meeting at least once in a period of six months to review allocation, lifting, stock position, quality and supply situation of articles issued under Public Distribution System and discuss matters referred to in reports received from the Committees constituted under rules 12 and 13.

**12. Constitution of District Level Vigilance Committee.** — (1) There shall be a District Level Vigilance Committee constituted for performing the functions mentioned in sub-section (2) of section 29 of the Act comprising of.—

(i)	District Magistrate or as the case may be, Municipal Commissioner of Kolkata Municipal Corporation	-	Chairman
(ii)	Karmadhakshya, Khadyo-o-Sarbaraho-Sthayee-Samity, Zilla Parishad or, as the case may be, any Officer of the Kolkata Municipal Corporation appointed under section 14 of the Kolkata Municipal Corporation Act, 1980 (West Ben. Act LIX of 1980) to be nominated by Mayor-in-Council	-	Member
(iii)	Superintendent of Police, District Enforcement Branch or as the case may be, an officer in the rank of Deputy Commissioner of Kolkata Police to be nominated by the Commissioner of Police	-	Member
(iv)	A person to be nominated by the Member of Parliament of the concerned district	-	Member
(v)	One representative each from the women and destitute person or persons with disability to be nominated by the Director of District Distribution, Procurement and Supplies, West Bengal, from amongst the registered Non Government Organizations of the concerned district.	-	Member
(vi)	One representative belonging to the Scheduled Caste to be nominated by the Director of District Distribution, Procurement and Supplies, West Bengal	-	Member
(vii)	One representative belonging to the Scheduled Tribes to be nominated by the Director of District Distribution, Procurement and Supplies, West Bengal	-	Member
(viii)	One representative to be nominated by the Minister-in-Charge, Food and Supplies Department, Government of West Bengal	-	Member
(ix)	All Member of Legislative Assembly of the District or their representative	-	Members
(x)	All Sub-divisional Controller of Food & Supplies of the concerned district or the Rationing Officer, as the case may be	-	Members
(xi)	District Controller of Food & Supplies Department, Government of West Bengal or the Joint Director of Food & Supplies, as the case may be.	-	Member-Convener

(2) District Level Vigilance Committee shall meet at least once in a period of three months to review allocation, lifting, stock position, quality and supply situation of articles issued under Public Distribution System and discuss matters referred to in the reports received from Block Level Vigilance Committees.

**13. Constitution of Block Level Vigilance Committee.** — (1) There shall be a Block Level Vigilance Committee constituted for performing the functions mentioned in sub-section (2) of section 29 of the Act comprising of.—

- |        |  |   |                 |
|--------|--|---|-----------------|
| (i)    | Block Development Officer  | - | Chairman        |
| (ii)   | Karmadhakshya, Khadyo-o-sarbaraho-Sthayee-Samity,<br>Panchayat Samity  | - | Member          |
| (iii)  | Officer-in-Charge of the Police Station having jurisdiction  | - | Member          |
| (iv)   | Member of Legislative Assembly or his representative   | - | Member          |
| (v)    | One representative each from the women and destitute person or persons with disability to be nominated by the Block Development Officer, from amongst the registered Non Government Organizations of the concerned Block | - | Member          |
| (vi)   | One representative belonging to the Scheduled Caste to be nominated by the Block Development Officer   | - | Member          |
| (vii)  | One representative belonging to the Scheduled Tribes to be nominated by the Block Development Officer  | - | Member          |
| (viii) | Pradhans of the concerned Gram Panchayat as special invitee  | - | Member          |
| (ix)   | Chief Inspector, Food and Supplies Department,<br>Government of West Bengal  | - | Member-Convener |

(2) The Committee shall hold meetings atleast once in period of two months to review quality and supply situation of articles issued under Public Distribution System at different Fair Price Shop under its jurisdiction, review inspections made by officials of Food and Supplies Department and examine matters referred to in reports received from Fair Price Shop Level Vigilance Committees.

(3) The copies of the minutes of the meetings should be sent to the Chairman of the District Level Vigilance Committee within 7 days for information.

**14. Constitution of Fair Price Shop Level Vigilance Committee.** — (1) There shall be a Fair Price Shop Level Vigilance Committee constituted for performing the functions mentioned in sub-section (2) of section 29 of the Act comprising of. —

- |       |   |   |          |
|-------|---|---|----------|
| (i)   | Local member of the Panchayat or Ward Commissioner of the municipality or municipal corporation, as the case may be, having jurisdiction over Fair Price Shop   | - | Chairman |
| (ii)  | One Headmaster or Teacher of the locality to be nominated by the respective Sub-divisional Officer having jurisdiction over Fair Price Shop   | - | Member   |
| (iii) | One woman member to be nominated by the concerned Block Development Officer in case of Panchayat area or by the concerned Sub-Divisional Officer in case of municipality or municipal corporation, as the case may be.                                | - | Member   |
| (iv)  | One representative belonging to Scheduled Caste to be nominated by the concerned Block Development Officer in case of Panchayat area or by the concerned Sub-Divisional Officer in case of municipality or municipal corporation, as the case may be. | - | Member   |

- |        |  |   |                 |
|--------|--|---|-----------------|
| (v)    | One representative belonging to Scheduled Tribes to be nominated by the concerned Block Development Officer in case of Panchayat area or by the concerned Sub-Divisional Officer in case of municipality or municipal corporation, as the case may be. | - | Member          |
| (vi)   | A destitute and disabled person to be nominated by the concerned Block Development Officer in case of Panchayat area or by the concerned Sub-Divisional Officer in case of municipality or municipal corporation, as the case may be.                  | - | Member          |
| (vii)  | Secretary of the concerned Gram Panchayat or executive officer or officer of equivalent rank of municipality or Municipal Corporation, as the case may be  | - | Member          |
| (viii) | A person to be nominated by the concerned Member of the Legislative Assembly   | - | Member          |
| (ix)   | Inspector or Sub-Inspector of Food and Supplies Department   | - | Member-Convener |

(2) The Committee shall hold monthly meetings to discuss matters to ensure that inspection of Fair Price Shops are carried out regularly, stocks at Fair Price Shops are verified, grievances are properly attended and schedule of delivery of articles issued under Public Distribution System to consumers is strictly followed. Directions and guidelines issued by Food and Supplies Department from time to time must be followed.

(3) The copies of the minutes of the meetings should be sent to the Chairman of the Block Level Vigilance Committee within 7 days for information:

Provided that in case a Fair Price Shop Level Vigilance Committee constituted under the municipality or Municipal Corporation, the copies of the minutes of the meeting shall be directly sent to the District Level Vigilance Committee.

**15. Interpretation.** — If any question arises as to the interpretation of any of the provisions of these rules, it shall be referred to the State Government, whose decision thereon shall be final.

**Form -1**

FORM OF COMPLAINT TO BE LODGED WITH  
THE DISTRICT GRIEVANCE REDRESSAL OFFICER  
(FOR OFFICE USE ONLY)

Complaint No. .... of year .....

Date .....

(TO BE FILLED UP BY THE COMPLAINANT)

To  
The District Grievance Redressal Officer,  
District \_\_\_\_\_

Dear Sir,

Sub: Complaint against .....(Name of the authority concerned.)  
of ..... (Address)

Being aggrieved by the non action of the authority named above, the complainant named herein has submitted a complaint, details of which are as under:

1.	Name of the complainant (in Block Letter) together with ration card number, if any.	(1)  (2) etc.
2.	Full address of the complainant	_____ _____ Pin Code: Phone no. / Fax no:
3.	Complaint against (name and full address of the <b>authority concerned</b> )	_____ _____ Pin code: Phone no.:
4.	Date of representation by the complainant to the authority concerned (a) (Please enclose two copies of the representation) (b) Whether any reminder was sent by the complainant?	YES/NO (If yes, please enclose two copies of the reminder)
6.	Subject matter of the complaint	
7.	Details of the complaint (if space is not sufficient please enclose separate sheet)	
8.	(a) whether any reply (from the authority concerned received the representation) has been received?	Yes / no (if yes, please enclose 'three copies' of the reply)
	(b) Whether the representation has been rejected?	Yes/ No (if yes, please enclose 'three copies' of the rejection letter)

	(c) Whether the complainant has received any other final decision of the Fair Price Shop/Sub Divisional Controller/District Controller	yes/ no (if yes, please enclose 'three copies' of the letter conveying its final decision)
9.	Nature of relief sought from the authority concerned	..... ..... ( Please enclose 'three copies' of documentary proof, if any, in support of your claim)
10.	List of documents enclosed	(Please enclose 'three copies' of all the documents)
<p>11. Declaration</p> <p>1. I/ we, the complainant/s herein declare that:</p> <p>(a) the information furnished herein above is true and correct; and</p> <p>(b) I/ we have not concealed or misrepresented any fact stated in aforesaid columns and the documents submitted herewith.</p> <p>2. (a) The subject matter of the present complaint has never been brought before the office of the District Grievance Redressal Officer by me/ or by any one of us or by any of the parties concerned with the subject matter to the best of my/ our knowledge.</p> <p>(b) The subject matter of the present complaint is not in respect of the same which was settled through the office of the District Grievance Redressal Officer in any previous proceedings.</p> <p>(c) The subject matter of the present complaint has not been decided by any forum/court/arbitrator* or the subject matter of the present complaint is pending since (please mention the date when the matter was filed)..... before ..... (*please mention the name of the forum/court/ arbitrator before whom the )</p>		

Yours faithfully

---

(Signature of Complainant)

By order of the Governor,

ANIL VERMA, IAS

*Principal Secretary to the Government of West Bengal  
&  
Commissioner, Food and Supplies Department.*



# भारत का राजपत्र The Gazette of India

सी.जी.-डी.एल.-अ.-16012024-251374  
CG-DL-E-16012024-251374

वसाधारण  
EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (i)  
PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित  
PUBLISHED BY AUTHORITY

No. - 162

New Delhi, Friday, March 20, 2015/PHALGUNA 29, 1936

उपभोक्ता मामले, खाद्य और सार्वजनिक वितरण मंत्रालय

(खाद्य और सार्वजनिक वितरण विभाग)

आदेश

नई दिल्ली, 20 मार्च, 2015

सा.का.नि. 213(अ).— केन्द्रीय सरकार की राय है कि लक्षित सार्वजनिक वितरण प्रणाली के अधीन, आवश्यक वस्तुओं अर्थात् खाद्यान्नों की आपूर्ति और उपलब्धता सुनिश्चित करने के लिए आवश्यक और समीचीन है कि, अर्थात्

अतः अब केन्द्रीय सरकार बस्तु अधिनियम, 1955 (1955 का 10) की धारा 3 द्वारा प्रगस्त शक्तियों का प्रयोग करते हुए और सार्वजनिक वितरण प्रणाली (नियंत्रण) आदेश, 2001 को सिवाय उन चौकों के जो ऐसे अधिक्रमण से पूर्व की गई या जिनको करने का लोप किया गया है, अधिक्रान्त करते हुए तथा इसमें नीचे उपबंधित के सिवाय निम्नलिखित आदेश करती है, अर्थात्:—

1. संक्षिप्त नाम और प्रारंभ—(1) इस आदेश का संक्षिप्त नाम लक्षित सार्वजनिक वितरण प्रणाली (नियंत्रण) आदेश, 2015 है।

(2) ये उसके राजपत्र में प्रकाशन की तारीख को प्रवृत्त होगा:

परंतु सार्वजनिक वितरण (नियंत्रण) आदेश, 2001 के उपबंधों का किसी राज्य में जिसने खाद्य सुरक्षा अधिनियम को कार्यान्वित नहीं किया है या उक्त अधिनियम के केवल भागतः कार्यान्वित कर रहा है में इस आदेश के तत्स्थानी उपबंधों के लिए लागू होना जारी रहेगा।

2. परिभाषाएं— इस आदेश में—

(क) “अधिनियम” से आवश्यक बस्तु अधिनियम, 1955 (1955 का 10) अभिप्रेत हैं;

(ख) “आवंटन मास” से वह मास अभिप्रेत है जिसके लिए केन्द्रीय सरकार और राज्य सरकार द्वारा लक्षित सार्वजनिक वितरण प्रणाली के अधीन वितरण के लिए खाद्यान्नों के आवंटन किया गया है;

(ग) “उपलब्ध” से इस आदेश से उपलब्ध अभिप्रेत है;

(घ) “अपील प्राधिकारी” से राज्य सरकार द्वारा उस रूप में इस आदेश के खंड 15 के उपखंड (1) के अधीन नियुक्त कोई प्राधिकारी अभिप्रेत है;

(ङ) “अंत्योदय अन्न योजना” से केन्द्रीय सरकार द्वारा 25 दिसंबर, 2000 को उक्त नाम से आरंभ और समय-समय पर उपांतरित की गई स्कीम अभिप्रेत है;

(च) “अंत्योदय गृहस्थी” से अंत्योदय अन्न योजना के अधीन खाध्यान्न प्राप्त करने के लिए राज्य सरकार द्वारा पहचानी गई गृहस्थियां अभिप्रेत है;

(छ) “प्राधिकृत अभिकरण” से राज्य सरकार के संबंधित बिभाग या नियमित निकाय या उसके स्वामिचाधीन कंपनी या कोई सहकारी अभिप्रेत है;

(ज) “निगम” से खाद्य निगम अधिनियम, 1964 (1964 का 37) के अधीन गठित भारतीय खाद्य निगम अभिप्रेत है;

(झ) “नामनिर्दिष्ट प्राधिकारी” से राज्य सरकार में खाद्य और नागरिक आपूर्ति निरीक्षक के रैंक के अन्यून अधिकारी अभिप्रेत है;

(ञ) “उचित दर दुकान का स्वामी” से कोई व्यक्ति अभिप्रेत है और इसके अंतर्गत कोई सहकारी सोसाइटी या कोई निगमित निकाय या राज्य सरकार की कोई कंपनी या ग्राम पंचायत या कोई अन्य निकाय है जिसके नाम से दुकान को लक्षित सार्वजनिक वितरण प्रणाली के अधीन अनिवार्य बस्तुओं के वितरण के लिए अनुज्ञप्ति प्रदान की गई है;

खाद्य सुरक्षा अधिनियम से राष्ट्रीय खाद्य सुरक्षा अधिनियम, 2013 (2013 का 20) अभिप्रेत है;

(ट) “स्थानीय प्राधिकारी” में पंचायत, नगर पालिका जिला बोर्ड, खावनी बोर्ड, नगर योजना प्राधिकारी और असम, मणिपुर, मेघालय, मिजोरम, नागालैंड तथा त्रिपुरा राज्य में जहां पंचायते विद्यमान नहीं है, ग्राम परिषद या समिति या ऐसा कोई अन्य निकाय चाहे वह किसी भी नाम से ज्ञात हो, जो स्वशासन के लिए संबिधान या तत्समय प्रवृत्त किसी विधि के अधीन प्राधिकृत है अथवा ऐसा कोई अन्य प्राधिकारी या निकाय सम्मिलित है जिसमें किसी विनिर्दिष्ट स्थानीय क्षेत्र के भीतर नागरिक सेवाओं का नियंत्रण और प्रबंधन निहित है, अभिप्रेत है;

(ठ) “सामाजिक संपरीक्षा” से वह प्रक्रिया अभिप्रेत है जिसमें लोग सामूहिक रूप से लक्षित सार्वजनिक वितरण प्रणाली की योजना और कार्यन्वयन को मानीटर करते हैं उसका मूल्यांकन करते हैं;

(ड) “राज्य” में संच राज्यक्षेत्र/प्रशासन सम्मिलित है;

(ण) “राज्य सरकार” में संध राज्यक्षेत्र/प्रशासन सम्मिलित है;

(त) “सतर्कता समिति” से राज्य में लक्षित सार्वजनिक वितरण प्रणाली के कार्यकरण का नियमित रूप से पर्यवेक्षण करने के लिए गठित समिति अभिप्रेत है;

(थ) उन शब्दों और पदों के जो इसमें परिभाषित नहीं हैं किंतु अधिनियम या खाद्य सुरक्षा अधिनियम में परिभाषित हैं, वही अर्थ होंगे जो उन अधिनियमों में क्रमशः उनके हैं।

3. पात्र गृहस्थियों की पहचान—(1) लक्षित सार्वजनिक वितरण प्रणाली के अधीन सहायिकी प्राप्त खाद्यान्नों को प्राप्त करने के लिए खाद्य सुरक्षा अधिनियम के अधीन क्रमशः ग्रामीण और शहरी क्षेत्रों में पात्र गृहस्थियों की राज्यवार प्रतिशत कवरेज उपबंध-1 के स्तंभ 4 में दिए गए अनुसार होगी।

(2) लक्षित सार्वजनिक वितरण प्रणाली के अधीन उपाबंध-1 के स्तंभ 5 में उपदर्शित प्राप्त खाद्यान्न प्राप्त करने के लिए पात्र गृहस्थियों से संबंध रखने वाले व्यक्तियों की संख्या के कवरेज पर राज्यवार अधिकतम सीमा निम्नलिखित दो प्रवर्गों के अधीन होगी—

(i) विद्यमान अंत्योदय गृहस्थियों;

(ii) शेष को इस आदेश के उपबंधों के अधीन रहते हुए, राज्य सरकार द्वारा बनाए गए मानदंड के अनुसार, पहचान की जाने वाली पूर्वाकता प्राप्त गृहस्थी श्रेणी के अधीन कवर किया जाएगा;

(3) राज्यवार अंत्योदय गृहस्थियों की संख्या राज्य में स्वीकृत अंत्योदय गृहस्थियों की संख्या से जैसा कि उपाबंध-१ के स्तंभ ६ में विनिर्दिष्ट है, से अधिक नहीं होगी:

परंतु जब कोई अंत्योदय गृहस्थी राज्य से बाहर प्रवास के कारण, सामाजिक या आर्थिक प्रास्थिति में सुधार, मृत्यु आदि के कारण अपात्र हो जाती है तो उस राज्य में किसी नई अंत्योदय गृहस्थी की पहचान नहीं की जाएगी और उस सीमा तक कुल अंत्योदय गृहस्थियां कम हो जाएंगी।

(4) अंत्योदय गृहस्थियों की संख्या में कमी होने पर, राज्य, उपखंड (2) में विहित अधिकतम सीमा के अधीन रहते हुए, पूर्वीकता प्रवर्ग में व्यक्तियों के वरेज के उस सीमा तक बढ़ा सकेंगे।

(5) राज्य सरकार समाज के सभी भेद्य या जरूरतमद भागों को कवर करने पर विशेष ध्यान देते हुए ग्रामीण और शहरी क्षेत्रों में पुर्बर्कित गृहस्थियों को पहचान के लिए मार्गदर्शक सिदांत तैयार करेगी और अधिसूचित करेगी तथा मार्गदर्शक सिदांतों को राज्य देद गोटेल् सहित पब्लिक डोमेन पर पदर्शित करेगी।

(6) केन्द्रीय सरकार द्वारा सक्षित सार्वजनिक वितरण प्रणाली के अधीन सहायिकी प्राप्त खाद्यान्नों के आबंटन के प्रयोजन के लिए लक्षित सार्वजनिक वितरण प्रणाली के अधीन कवर किए जाने वाले व्यक्तियों की राज्यवार संख्या में तब तक कोई वृद्धि नहीं की जाएगी जब तक इस आदेश के लागू होने के पश्चात अगली जनगणना से डाटा उपलब्ध नहीं हो जाता है।

(7) पात्र गृहस्थियों की सूची नामनिर्दिष्ट प्राधिकारी द्वारा उसके क्षेत्राधिकार के अधीन क्षेत्र की बाबत तैयार की जाएगी।

(8) राज्य सरकार पात्र गृहस्थियों की अंतिम सूची को पब्लिक डोमेन जिसके अंतर्गत स्थानीय प्राधिकारी का कार्यालय और राज्य वेब पोर्टल भी है, पर पात्र गृहस्थियों और उनके सदस्यों की प्रवर्ग वार सूची दर्शित करते हुए प्रदर्शित करेगी।

(9) राज्य सरकार पात्र गृहस्थियों और उनके सदस्यों की सूची की जांच करने और सत्यापन के लिए भारत के महारजिस्ट्रार और जनसंख्या आयुक्त द्वारा भारत की जनगणना के दौरान तैयार की गई व्यक्तियों की सूची या भारत के निर्वाचन आयोग द्वारा अधिसूचित मतदाता सूची या सामाजिक, आर्थिक और जाति जनगणना डाटा या किसी अन्य प्राधिकृत स्रोत का उपयोग करेगी।

(10) राज्य सरकार पात्र गृहस्थियों की सूची को अंतिम रूप प्रदान करने की विस्तृत प्रक्रिया के लिए अन्य बातों के साथ प्रारूप सूची तैयार करने की प्रक्रिया, पब्लिक डोमेन में प्रारूप सूची रखना जिसके अंतर्गत ग्राम सभा या शहरी क्षेत्रों में समतुल्य निकाय की बैठकों में सूची को पढ़ना, आक्षेप आमंत्रित करना, आक्षेपों, अपीलों और इसी प्रकार का निपटान करना भी है, बिहित करेगी।

(11) स्थानीय प्राधिकारी और नामनिर्दिष्ट, प्राधिकारी संयुक्त रूप से पात्र गृहस्थियों की अंतिम सूची का सत्यापन और प्रमाणन करेंगे तथा स्थानीय प्राधिकारी पात्र गृहस्थियों की अंतिम सूची को अंगीकार करने का संकल्प पारित करेगा।

(12) पात्र गृहस्थियों की अंतिम सूची को पब्लिक डोमेन जिसके अंतर्गत स्थानीय प्राधिकारी का कार्यालय और राज्य वेब पोर्टल है, पर पात्र गृहस्थियों और उनके सदस्यों के नामों को प्रवर्गवार दर्शित करते हुए, प्रदर्शित किया जाएगा।

(13) राज्य सरकार अपात्र गृहस्थियों का लोच करने या पात्र गृहस्थियों को सम्मिलित करने के प्रयोजन के लिए पात्र गृहस्थियों की सूची का नियमित रूप से पुनर्बिलोकन करेगी।

(14) पुनर्बिलोकन को दौरान राज्य सरकार अन्य बातों के साथ पात्र गृहस्थियों या उनके सदस्यों की संख्या में राज्य में प्रवास, जन्म, बिबाह, सामाजिक और आर्थिक प्रास्थिति में परिवर्तन के कारण वृद्धि और पात्र गृहस्थियों या उनके सदस्यों की संख्या में राज्य से बाहर प्रवास, मृत्यु, बिबाह, सामाजिक और आर्थिक प्रास्थिति में परिवर्तन को गणना में लेगी।

परंतु पुनर्बिलोकन के पश्चात गृहस्थियों की कुल संख्या उपखंड (2) में बिहित अधिकतम सीमा से अधिक नहीं होगी।

4. राशन कार्ड—(1) राज्य सरकार खंड 3 के उपखंड (12) के अधीन बिनिर्दिष्ट अंतिम सूची में बर्णित पात्र गृहस्थियों को राशन कार्ड जारी करेगी :

परंतु राज्य सरकार पात्र गृहस्थियों को राशन कार्ड जारी करते हुए यह सुनिश्चित करेगी कि पात्र गृहस्थियों की संख्या के केवल पात्र गृहस्थियों की संख्या की राज्यवार अधिकतम सीमा की पूरा करने की दृष्टि से ही पूरा न किया जाए।

(2) राज्य सरकार केवल भारत के ऐसे नागरिक को ही राशन कार्ड जारी करेगी जो उस राज्य का निवासी है और जो राशन कार्ड प्राप्त करने के लिए उन शर्तों को पूरा करता है जो राज्य सरकार द्वारा बिहित की जाए:

परंतु राज्य सरकार उस राज्य में निवास करने वाली ऐसी गृहस्थी या ब्यक्ति को भी राशन कार्ड जारी कर सकेगी जिसे शरणाथी की प्रास्थिति अनुदत्त की गई है और उसे केन्द्रीय सरकार द्वारा मानवीय आधार पर फायदा की हकदारी अनुदान की गई है।

(3) राज्य सरकार यह सुनिश्चित करेगी कि लक्षित सार्वजनिक वितरण प्रणाली या खाद्य सुरक्षा अधिनियम में बर्णित स्कीमों के अधीन या आवश्यक वस्तुओं के बितरण के लिए राज्य सरकार की विनिर्दिष्ट स्कीम के अधीन उपयोग के लिए चाहे कागज आधारित या स्मार्ट कार्ड आधारित, राशन कार्ड जारी किया जाए।

(4) स्मार्ट कार्ड जारी करने के दौरान राज्य सरकार यह सुनिश्चित करेगी कि उचित मूल्य की दुकान में स्मार्ट कार्ड की पहले करने के लिए विक्रय विन्दु इलैक्ट्रॉनिकी युक्त प्रतिष्ठापित की जाए।

(5) राज्य सरकार अंत्योदय गृहस्थियों और पूर्वीकता गृहस्थियों को पृथक और सुभिन्न राशन कार्ड जारी करेगी।

(6) राशन कार्ड का उपयोग पहचान या निवास के सबूत के दस्तावेज के रूप में नहीं किया जाएगा।

(7) राज्य सरकार नए राशन कार्ड और विद्यमान राशन कार्ड में उपांतरणों के लिए आवेदन का समुचित प्ररूप विहित करेगी।

(8) निवास में परिवर्तन, जन्म या मृत्यु, फायदाग्राही के प्रबर्ग में परितर्बन, कार्ड में बर्णित व्यौरों में शुद्धियां ऐसे किसी अन्य कारण के लेखे उपबंड (7) में निर्दिष्ट कोई उपांतरण।

(9) उपबंड (7) में निर्दिष्ट प्ररूप में अपेक्षित ब्यैरे, जिसके अंतर्गत आधार संख्या, बैंक खाते के ब्यैरे और मोबाइल टेलीफोन नंबर आदि शामिल हो सकेंगे।

(10) राज्य सरकार इस खंड के अधीन सभी सूचना राष्ट्रीय आसूचना केंद्र द्वारा तैयार साफ्टवेयर में या केंद्रीय सरकार द्वारा विहित फील्ड और मानकों के अनुसार प्रतिधारित करेगी।

(11) राज्य सरकार डिजिटाइज्ड डाटा बेस में राशन कार्ड के डाटा का अनुरक्षण करेगी और सुनिश्चित करेगी कि नए राशन कार्ड को जारी करना और विद्यमान राशन कार्ड में उपांतरण साफ्टवेयर प्रोयाम के माध्यम से किए जाएं/जिससे डाटा बेस स्वतः अद्यतन हो जाए।

(12) राज्य सरकार राशन कार्ड जारी करने के लिए या राशन कार्ड में उपांतरण के लिए आवेदन प्राप्त करने, रजिस्ट्रीकरण करने, अभिस्वीकृति देने और प्रसंस्करण करने के लिए प्राधिकारी और कार्यालय को नामानिर्दिष्ट करेगी।

(13) राज्य सरकार ऑनलाइन तंत्र, जिसके अंतर्गत ई-सेवा केंद्र, क्योस्कों का उपयोग भी है, के माध्यम से आवेदन प्राप्त करने की प्रक्रिया को भी विहित कर सकेगी।

(14) नामनिर्दिष्ट प्राधिकारी किसी पात्र आवेदक को आवश्यक जांच और सत्यापन के पश्चात आवेदन की प्राप्ति की तारीख से एक मास से अनधिक युक्तियुक्त समय के भीतर राशन कार्ड जारी करेगी।

(15) राज्य सरकार विद्यमान राशन कार्ड के स्थान पर नया राशन कार्ड केवल तभी जारी करेगी जब विद्यमान राशन कार्ड खो जाए या नष्ट या बिरुपित होने के कारण उपयोग के योग्य न रह जाए या पूर्णतया समाप्त हो जाए या जब राशन कार्ड में उपांतरणों के लिए अनुरोध किया जाए।

(16) राशन कार्ड से संबंधित सेवाओं के व्यौरै और सेवाओं के परिदान के लिए समय-सीमा को राज्य सरकार द्वारा अधिसूचित किया जाएगा और राज्य पोर्टल सहित पब्लिक डोमेन पर पदर्शित किया जाएगा।

(17) राशन कार्ड धारकों की सूची को स्थानीय प्राधिकारी के कार्यालय और राज्य बेब पोर्टल सहित पब्लिक डोमेन पर पात्र गृहस्थियों और सदस्यों को नामों को प्रवर्गवार उपदर्शित करते हुए प्रदर्शित किया जाएगा।

(18) राज्य सरकार बोगस या अपात्र कार्डों का सतत रूप से उन्मूलन करने के लिए सभी प्रयास करेगी।

(19) राज्य सरकार बोगस या उपात्र राशन कार्डों का उन्मूलन करने के लिए प्रत्येक वित्त वर्ष के अंत से पूर्व एक बार्षिक विशेष अभियान आयोजित करेगी।

(20) राज्य सरकार केंद्रीय सरकार को श्रेमासिक आधार पर उपाबंध 2 में प्ररूप में विलोप किए गए या रह किए गए राशन कार्डों की एक रिपोर्ट प्रस्तुत करेगी।

**5. जारी करने का परिमाण और जारी करने का मूल्य**—केंद्रीय सरकार पात्र गृहस्थियों को लक्षित सार्वजनिक वितरण प्रणाली के अधीन खाद्य सुरक्षा अधिनियम के अधीन यथाविनिर्दिष्ट परिमाण और मूल्यों पर वितरण के लिए राज्य सरकारों को केंद्रीय पूल से खाद्यान्न उपलब्ध कराएगी।

**6. बाद्यान्नों का परिदान**—(1) निगम राज्य सरकार से संदाय की रसीद की प्राप्ति के सात दिन के भीतर लक्षित सार्वजनिक वितरण प्रणाली के अधीन केंद्रीय सरकार द्वारा किए गए आबंटन के अनुसार वितरण के लिए प्रत्येक राज्य में नामनिर्दिष्ट टिपो तक विहित गुणावस्ता निर्दिष्टियों के खाद्यान्नों के वास्तविक परिदान का सुनिश्चित करेगा।

(2) राज्यों द्वारा विकेंद्रित उपापन का विकल्प लेने की दशा में, राज्य सरकार या उसके अभिकरणों द्वारा केंद्रीय पूल के लिए उपास और भंडार किए गए खाद्यान्नों की मात्रा में से केंद्रीय सरकार द्वारा किए गए आबंटन के अनुसार, लक्षित सार्वजनिक वितरण प्रणाली के अधीन राज्यों द्वारा वितरण के लिए खाद्यान्नों को जारी किया जाएगा और किसी कमी की दशा में निगम खाद्यान्नों की शेष मात्रा को उपबंड (1) में विहित रीति में पदनामित डिपों में उपलब्ध कराएगा।

(3) राज्य सरकार आबंटन मास के पूर्ववती मास के दौरान निगम को अग्रिम में खाद्यान्नों की लागत जमा करेगी जिससे खाद्यान्नों को खंड के उपबंड (9) में विहित समय के अनुसार उठाया जा सके।

7. राज्यों द्वारा खाद्यान्नों को उठाना—(1) राज्य सरकार अपने प्राधिकृत अभिकरण द्वारा निगम के पदनामित डिपो से खाद्यान्नों को उठाएगी।

(2) राज्य सरकार केंद्रीय सरकार से खाद्यान्नों का आबंटन होन पर निगम से खाद्यान्नों को उठाने के लिए अपने अभिकरणों के प्राधिकृत करने के लिए आबंटन आदेश जारी करेगी और ऐसे आदेश में अन्य के साथ निम्नलिखित बिनिर्दिष्ट होगा—

(i) काडों की संख्या और इकाइयां;

(ii) हाथ में शेष:और;

(iii) किसी उचित दर दुकान की बाबत प्रत्येक मास में किया गया आबंटन।

(3) नामनिर्दिष्ट प्राधिकारी उचित दर दुकान को आबंटन करते समय शेष स्टॉक को, यदि कोई हो, जो उचित दर दुकान के स्वामी के पास अवितरित पड़ा हो, को पश्चातवर्ती आबंटन में गणना में लेगा।

(4) नामनिर्दिष्ट प्राधिकारी यह सुनिश्चित करेगा कि उचित दर दुकान को किए गए आबंटन की एक प्रति स्थानीय प्राधिकारी सतर्कता समितियों और उचित दर दुकान के कार्यकरण की मानीटरी के लिए राज्य सरकार द्वारा नामनिर्दिष्ट किसी अन्य निकाय को परिदत्त की जाए।

(5) राज्य सरकार यह सुनिश्चित करेगी कि मास के दौरान उचित दर दुकान को आबंटित खाद्यान्नों के स्टॉक को उपदर्शित करने वाला आदेश राज्य वेब पोर्टल सहित पब्लिक डोमेन पर प्रदर्शित किया जाए।

(6) निगम से खाद्यान्नों का परिदान प्राप्त करने से पूर्व राज्य सरकार का खाद्य और नागरिक आपूर्ति निरीक्षक के रैंक से अन्यून रैंक का कोई अधिकारी तथा निगम का कोई अधिकारी संयुक्त रूप से जारी करने के लिए आशयित खाद्यान्नों के स्टॉक का विहित क्वालिटी विनिर्दिष्टियों की पुष्टि करने के लिए निरीक्षण करेगा।

(7) संयुक्त निरीक्षण के पश्चात निगम गोदाम से खाद्यान्नों के डिस्पेच से पूर्व स्टैकवार सील किया हुआ संयुक्त रूप से आहरित नमूना राज्य सरकार को उचित दर दुकान पर प्रदर्शन के लिए जारी करेगी और उसकी एक नकल निगम के पास भावी निदँश के लिए रखी जाएगी:

परंतु राज्य सरकार के प्राधिकृत अभिकरण द्वारा निगम से खाद्यान्नों का परिदान लेने और उचित दर दुकान डीलरों को उनका परिदान करने से पूर्व किसी मध्यवर्ती गोदाम में भंडारण की दशा में, प्राधिकृत अभिकरण मध्यवर्ती गोदाम में इस उपखंड के अधीन प्रक्रिया का अनुसरण करेगा:

परंतु यह और कि जहां राज्यों में खाद्यान्नों का विकेन्द्रीकृत उपापन प्रचालन में है, राज्य सरकार का प्राधिकृत अभिकरण इस उपखंड के अधीन प्रक्रिया का अनुसरण करेगा।

(8) आरहित किए जाने वाले नमूने की मात्रा, नमूने के प्रतिधारण की अवधि और नमूने का निपटान केंद्रीय सरकार द्वारा समय-समय पर जारी अनुदेश के अनुसार होगा।

(9) राज्य सरकार आबंटन मास के पूर्ववर्ती मास के अंतिम दिन तक निगम से खाद्यान्नों को उठाने का सुनिश्चय करेगी।

(10) निगम से खाद्यान्नों को उठाने के लिए समय-सीमा के बिस्तार पर केंद्रीय सरकार या निगम द्वारा केवल दुर्लभ और पात्र मामलों में केंद्रीय सरकार द्वारा जारी अनुदेशों के अनुसार बिचार किया जाएगा।

(11) राज्य सरकार मध्यवर्ती गोदाम से निगम के गोदाम तक परिवहन के लिए और उचित दर दुकान के द्वार तक खाद्यान्नों के परिदान के लिए समुचित तंत्र की विरचना करेगी:

परंतु राज्य सरकार भी निगम के गोदाम से उचित दर दुकान तक सीधे खाद्यान्नों का परिवहन कर सकेगी और उचित दर दुकान के द्वार तक उसके परिदान का सुनिश्चय करेगी।

(12) राज्य सरकार श्रैमासिक आधार पर उपाबंध ३ के प्ररूप में द्वार तक परिदान की बाबत केंद्रीय सरकार को रिपोर्ट प्रस्तुत करेगी।

(13) राज्य सरकार यह सुनिश्चित करने के लिए कि खाद्यान्नों की पूरी मात्रा और उठाई गई बही क्वालिटी उनके गोदामों तक और उसके उपरांत उचित दर दुकान तक पहुंच रही है, का सुनिश्चय करने के लिए आवश्यक जांच पड़ताल करेगी।

**8. राज्यों द्वारा खाद्यान्नों का बितरण—**(1) केंद्रीय सरकार द्वारा लक्षित सार्वजनिक वितरण प्रणाली के अधीन राज्य सरकार को आबंटित खाद्यान्नों का उपयोग खाद्य सुरक्षा अधिनियम के उपबंधों के अनुसार किया जाएगा और न कि किसी अन्य प्रयोजन के लिए।

(2) राज्य सरकार उपाबंध 4 के अनुसार प्रत्येक वर्ष एक उपयोग प्रमाणपत्र प्रस्तुत करेगी।

(3) राज्य सरकार प्राधिकृत अभिकरण के माध्यम से आबंटन मास के पूर्ववर्ती मास के अंत तक और किसी भी दशा में आबंटन मास के प्रथम सप्ताह के अपश्चात उचित दर दुकान को खाद्यान्नों को भौतिक परिदान का सुनिश्चय करेगी।

(4) राज्य सरकार, उचित दर दुकान को खाद्यान्नों के आबंटन के परिदान की पुष्टि और आबंटन मास के दौरान पात्र गृहस्थियों को उनके वितरण का मासिक प्रमाणपत्र जिसके अंतर्गत इलैक्ट्रॉनिक प्लेटफार्म के माध्यम से प्रमाणपत्र प्राप्त करना भी है, एक मासिक प्रमाणपत्र अभिप्राप्त करेगी।

(5) मासिक प्रमाणपत्र उचित दर दुकान के स्वामी और दो या अधिक व्यक्तियों जैसा कि राज्य सरकार द्वारा प्राधिकृत किया जाए और अन्य के साथ जैसा कि स्थानीय प्राधिकरण का प्रमुख, कार्यपालक अधिकारी, स्थानीय प्राधिकरण का सचिव, सतर्कता समितियों के सदस्य महिलाओं का स्वयं सहायता समूह द्वारा दिया जाएगा।

**9. उचित दर दुकानों का अनुज्ञप्तिकरण और विनियमन—**(1) राज्य सरकार आवश्यक वस्तुओं के विक्रय और वितरण का विनियमन करने के लिए अधिनियम की धारा ३ के अधीन एक आदेश जारी करेगी किंतु जो इस आदेश से असंगत न हो।

(2) उचित दर दुकान स्वामियों को उक्त आदेश के अधीन अनुज्ञप्तियाँ जारी की जाएगी और राज्य सरकार द्वारा जारी आदेश को अधिसूचित किया जाएगा और वेब पोर्टल पर प्रदर्शित किया जाएगा।

(3) राज्य सरकार द्वारा नामनिर्दिष्ट प्राधिकारी उचित दर दुकान स्वामियों को अनुज्ञप्तियों जारी करेंगे।

(4) राज्य सरकार द्वारा सार्वजनिक संस्थाओं या सार्वजनिक निकायों, जैसे कि पंचायतों, स्वयं सहायता समूहों, सहकारी सोसाइटियों को उचित दर दुकानों के अनुज्ञप्तिकरण में और उचित दर दुकानों के प्रबंधन में महिलाओं या उनके समूहों को अधिमान दिया जाएगा।

(5) उचित दर दुकान स्वामियों को अनुज्ञाप्त उचित दर दुकान की सुग्राहाता को ध्यान में रखते हुए जारी की जाएगी।

(6) राज्य सरकार यह सुनिश्चित करेगी कि किसी उचित दर दुकान से संबद्ध राशन कार्ड धारकों की संख्या युक्तियुक्त हो, उचित दर दुकान इस प्रकार अवस्थित हो कि उपभोक्ता या राशन कार्ड धारकों को उचित दर दुकान तक पहुंचने में किसी कठिनाई का सामना न करना पड़े और पहाड़ी, रेगिस्तानी, जनजातिय और पहुंच के लिए ऐसे अन्य विकट क्षेत्रों में उचित कवरेज प्रदान किया जाए।

(7) राज्य सरकार उचित दर दुकान के स्वामी के लिए मार्जिन की रकम नियत करेगी जिसका आवधिक रूप से उचित दर दुकान प्रचालकों की ग्राज्ञा व्यवहार्यता का सुनिश्चय करने के लिए पुनर्विलोकन किया जाएगा।

(8) राज्य सरकार उचित दर दुकान के स्वामियों के मार्जिन के बिना किसी विलंब के जारी करने का सुनिश्चय करने के लिए एक तंत्र स्थापित करेगी।

(9) राज्य सरकार लक्षित सार्वजनिक वितरण प्रणाली के अधीन वितरित खाद्यान्नों से भिन्न अन्य वस्तुओं के विक्रय को उचित दर दुकान की उचित दर दुकान स्वामियों की व्यवहार्यता में सुधार लाने के लिए अनुज्ञात करेगी।

**10. उचित दर दुकानों का प्रचालन—**(1) उचित दर दुकान स्वामी राशन कार्ड धारकों को उसकी लक्षित सार्वजनिक वितरण प्रणाली के अधीन पात्रता के अनुसार खाद्यान्नों का संवितरण करेगा।

(2) राशन कार्ड धारक खाद्यान्नों की अपनी पात्रता को एक से अधिक किस्तों में आहरित कर सकेगा।

(3) उचित दर दुकान स्वामी खाद्यान्नों की आपूर्ति के पश्चात राशन कार्डों को प्रतिधारित नहीं करेगा।

(4) राज्य सरकार द्वारा उचित दर दुकान स्वामी को जारी अनुज्ञप्ति उचित दर दुकान के स्वामी के कर्तव्यों और दायित्वों को अधिकथित करेगी जिनमें अन्य के साथ निम्नलिखित शामिल होंगे,—

(i) लक्षित सार्वजनिक वितरण प्रणाली के अधीन विहित खुदरा निर्गम मूल्य पर राशन कार्ड धारकों को पात्रता के अनुसार खाद्यान्नों का विक्रय;

(ii) दैनिक आधार पर सहज दुश्य स्थान पर सूचना पट पर (क) खाद्यान्नों की पात्रता, (ख) निर्गम का परिमाण, (ग) खुदरा निर्गम मूल्य, (घ) उचित दर दुकान को खोलने और बंद करने के समय, जिसके अंतर्गत भोजनाकाश, यदि कोई है, भी है, (ङ.) मास के दौरान प्राप्त खाद्यान्नों का स्टॉक, (च) खाद्यान्नों का अतिशेष और इतिशेष, (छ) लक्षित

सार्वजनिक वितरण प्रणाली के अधीन खाद्यान्नों की क्वालिटी और मात्रा की बाबत शिकायतों के निपटान के लिए तंत्र सहित प्राधिकारी, (ज) टोल फ्री हेल्पलाइन नंबर, के संबंध में सूचना का प्रदर्शन;

- (iii) राशन कार्ड धारको के अभिलेखों अर्थात् स्टॉक रजिस्टर, निर्गम या विक्रम रजिस्टर का अनुरक्षण राज्य सरकार द्वारा विहित प्ररूप, जिसके अंतर्गत अनुकमिक रीति में इलैक्ट्रॉनिकी प्ररूप भी है;
- (iv) उचित दर दुकान के माध्यम से आपूर्ति किए जा रहे खाद्यान्नों के नमूनों का प्रदर्शन;
- (v) निरीक्षण अभिकरण को खाद्यान्नों के आवंटन और वितरण से संबंधित वहियों और अभिलेखों को प्रस्तुत करना तथा ऐसी अन्य सूचना प्रस्तुत करना, जैसी कि पदनामित प्राधिकारी द्वारा मांगी जाए;
- (vi) उचित दर दुकान में मास के अंत में खाद्यान्नों के वास्तविक वितरण और शेष स्टॉक के लेखों को स्थानीय प्राधिकारी को एक प्रति सहित, राज्य सरकार के नामनिर्दिष्ट प्राधिकारी को भेजा जाएगा;
- (vii) विहित समय के अनुसार उचित दर दुकान के खोलने और बंद करने को सूचना बोर्ड पर प्रदर्शित किया जाएगा।

(5) किसी उचित दर दुकान के स्वामी से अभिलेखों का सारांश अभिप्राप्त करने की वांछा रखने वाला कोई राशन कार्ड धारक राज्य सरकार द्वारा विनिर्दिष्ट फीस जमा कराने के साथ स्वामी को लिखित आवेदन करेगा। उचित दर दुकान का स्वामी राशन कार्ड धारक को अभिलेखों के ऐसे सारांश आवेदन और राज्य सरकार द्वारा विनिर्दिष्ट फीस प्राप्त होने की तारीख से 14 दिन के भीतर प्रदान करेगा;

परंतु राज्य सरकार उस अबधि को विहित कर सकेगी जिसके लिए उचित दर दुकान के स्वामी द्वारा राशन कार्ड धारक को अभिलेख उपलब्ध कराने के लिए अभिलेख रखे जाएंगे।

(6) राज्य सरकार नामनिर्दिष्ट प्राधिकारी दआरा उन मामलों में अनुसरण की जाने वाली प्रक्रिया विहित करेगी जहां उचित दर दुकान का स्वामी उपखंड (5) में निर्दिष्ट रीति में राशनकार्ड धारक को अभिलेखों को प्रदान नहीं करता है और नामनिर्दिष्ट प्राधिकारी प्रत्येक मामले में यह सुनिश्चित करेगा कि राशन कार्ड धारक को अभिलेख बिना किसी अनुचित विलंब के उपलब्ध कराए जाते हैं।

(7) नामनिर्दिष्ट प्राधिकारी अनुज्ञप्ति की किसी शर्त के अल्लंघन की वावत, जिसके अंतर्गत उचित दर दुकान के स्वामी द्वारा कारित कोई अनियमितता भी है, त्वरित कार्रवाई करेगा, जिसके अंतर्गत उचित दर दुकान के स्वामी की अनुज्ञप्ति को नरस्ता या रह करना भी है।

(8) राज्य सरकार वह अधिकतम कालावधि विहित करेगी जिसमें उचित दर दुकान के स्वामी द्वारा कारित अनियमितताओं की जांच के संबंध में कार्यवाही, जिसका परिणाम उपखंड (7) के अधीन कोई कार्रवाई है, पूरी की जाएगी।

(9) अनुज्ञप्ति को निरस्त या रह करने की दशा में, राज्य सरकार पात्र गृहस्थियों को खाद्यान्नों की बिना किसी व्यवधान के आपूर्ति का सुनिश्चय करने के लिए बैकल्पिक प्रबंध करेगी।

परंतु उचित दर दुकान के स्वामी की अनुज्ञप्ति के रह करने की दश में नई अनुज्ञप्ति रह करने के एक मास के भीतर जारी की जाएगी।

(10) राज्य सरकार इस खंड के अधीन उचित दर दुकान के स्वामी के विरुद्ध की गई कार्रवाई पर केंद्रीय सरकार को प्रत्येक वर्ष उपाबंध 5 में प्ररूप में वार्षिक रूप से पूर्ण जानकारी प्रस्तुत करेगी।

**11. मानीटरी—**(1) राज्य सरकार उचित दर दुकानों की नामनिर्दिष्ट प्राधिकारी द्वारा तीन मास में एक बार से अन्युन नियमित विरीक्षण सुनिश्चित करेगी। राज्य सरकार निरीक्षण अनुसची, जांघ बिन्दुओं की सूची और उक्त आदेश की अनुपालना का सुनिश्चय करने के लिए उत्तरदायी प्राधिकारी को विनिर्दिष्ट करते हुए, आदेश जारी करेगी।

(2) राज्य सरकार सुनिश्चित करेगी कि लक्षित सार्वजनिक वितरण प्रणाली के अधीन खाद्यान्नों का स्टॉक, जैसा कि निगम के गोदामो से जारी किया जाता है, को भंडारण परिवहन या किसी अन्य प्रकम पर, जब तक कि राशन कार्ड धारक को उसका परिदान नहीं कर दिया जाता है, बदला या उससे छोड़छाड़ नहीं की जाए।

(3) कोई प्राधिकारी या उसके द्वारा इस निमित्त कोई व्यक्ति या कोई अन्य व्यक्ति, जो लक्षित सार्वजनिक वितरण प्रणाली के अधीन खाद्यान्नों के और हैंडलिंग में लगा हुआ है, राशन कार्ड धारको को परिदान तक स्टॉक को बदलने या उसमें मिलावट करने या उसका कही और अपयोजन करने या किसी प्रकम पर उसकी चोरी करने में नहीं लगेगा।

स्पष्टीकरण,—इस खंड के प्रयोजनो के लिए,—

- (i) अपयोजन से गोदाम से जारी किए गए खाद्यान्नों का अप्राधिकृत संचालन या परिदान किंतु जो आशयित फायदाग्राही को लक्षित सार्वजनिक वितरण प्रणाली के अधीन नहीं पहुंच रहे हैं, अभिप्रेत है।

(ii) बदलना से गोदाम से जारी किए गए खाद्यान्नों को पटिया कवलिटी की बैसी ही महों से लक्षित सार्वजनिक वितरण प्रणाली के अधीन आशयित फायदाग्राहियों को वितरण के लिए बदलना अभिप्रेत है।

(4) राज्य सरकार राज्य, जिला, ब्लौक और उचित दर दुकान के स्तर पर खाद्य सुरक्षा अधिनियम के अपबंधों के अनुसार उक्त अधिनियम में विनिर्दिष्ट कृत्यों के करने के लिए लक्षित सार्वजनिक वितरण प्रणाली के लिए सर्तकता समितियां स्थापित करेगी।

(5) सर्तकता समितियों की बैठकें सभी स्तरों पर प्रत्येक तिमाही में कम से कम एक बार आयोजित की जाएंगी और राज्य सरकार द्वारा बैठकों की तारीख और अबधि को अधिसूचित किया जाएगा तथा इसका व्यापक प्रचार किया जाएगा।

(6) राज्य सरकार केंद्रीय सरकार को प्रत्येक वर्ष उपाबंध 6 में प्ररूप में सतकता समितियों के कार्यकरण पर एक बार्षिक रिपोर्ट भेजेगी।

(7) सतकता समितियों द्वारा की जाने वाली बैठकों की संख्या को राज्य वेब पोर्टल पर प्रदर्शित किया जाएगा तथा सतकता समितियों की बैठकों में विचार-बिमर्श किए गए मुद्दों पर की गई कार्रवाई की अगली बैठक में समीक्षा की जाएगी।

(8) राज्य सरकार एक आंतरिक शिकयत निवारण तंत्र अधिसूचित करेगी जिसके अंतर्गत टोल फ्री काल सेंटर और राज्य वेब पोर्टल का उपयोग भी है।

(9) राज्य सरकार शिकायत निवारण अधिकारी के अद्यातन व्यौरों का व्यापक प्रचार करेगी जैसे कि नाम, टेलीफोन नंबर, जिसके अंतर्गत मोबाइल नंबर है, कार्यालय पता और शिकायत निवारण तंत्र।

(10) राज्य सरकार खाद्य सुरक्षा अधिनियम के उपबंधों के अनुसार लक्षित सार्वजनिक वितरण प्रणाली के अधीन पात्र खाद्यान्नों के वितरण से संबंधित विषयों में व्यथित व्यक्तियों की शिकयतों का त्वरित और प्रभावी निवारण करने के लिए जिला शिकायत निवारण अधिकारियों की नियुक्ति करेगी।

(11) जिला शिकायत निवारण अधिकारी के आदेश के बिरुद्ध खाद्य सुरक्षा अधिनियम की धारा 16 के अधीन अपील राज्य खाद्य आयोग के समझा की जाएगी।

(12) राज्य सरकार, शिकायतों के संबंध में केंद्रीय सरकार को उपाबंध 7 के प्ररूप में श्रैमासिक आधार पर रिपोर्ट प्रस्तुत करेगी।

(13) राज्य सरकार विधि के अधीन उपदर्शित नागरिक चार्टर या केंद्रीय सरकार द्वारा जारी आदर्श नागरिक चार्टर के आधार पर जारी और अंगीकार करेगी।

(14) राज्य सरकार राज्य में उचित दर दुकानों के कार्यकरण के संबंध में विभिन्न स्तरों पर आवधिक रिपोर्टिंग की एक प्रणाली विहित करेगी, जिसके अंतर्गत इलैक्ट्रानिक मंच भी है।

(15) राज्य सरकार इलैक्ट्रानिक मंच के माध्यम से लक्षित सार्वजनिक वितरण प्रणाली के एक सिरे से दूसरे सिरे तक प्रचालनों की मानीटरी सुनिश्चित करेगी।

**स्पष्टीकरण.**—इस उपखंड के प्रयोजन के लिए “एक सिरे से दूसरे सिरे तक प्रचालन” में फायदाग्राही, राशन कार्डों और अन्य डाटा बेसों का डिजिटाइजेशन; आपूर्ति शृंखला प्रबंधन का कंप्यूटरीकरण; पारदर्शिता पोर्टल की स्थापना, शिकायत निवारण तंत्र और उचित दर दुकान के स्वचालन से संबंधित कार्यकलाप शामिल है।

(16) राज्य सरकार राशन कार्ड धारकों को उनके अधिकारों एवं विशेषाधिकारों के बारे में इलैक्ट्रानिकी और प्रिंट माध्यमों के साथ उचित दर दुकानों के बाहर प्रदर्शन बोर्डों के माध्यम से शिक्षित करने के लिए आवश्यक कदम उठाएंगी।

**12. पारदर्शिता और जवाबदेही**—(1) लक्षित सार्वजनिक वितरण प्रणाली से संबंधित सभी अभिलेखों को सार्वजनिक डोमेन में रखा जाएगा और उन्हें राज्य सरकार द्वारा यथाविहित रीति में सार्वजनिक निरीक्षण के लिए खुला रखा जाएगा।

(2) प्रत्येक स्थानीय प्राधिकारी या कोई अन्य प्राधिकारी या निकाय, जो राज्य सरकार द्वारा प्राधिकृत किया जाए, लक्षित सार्वजनिक वितरण प्रणाली के कार्यकरण के संबंध में आवधिक सामाजिक लेखा परीक्षा संचालित करेगा या करवाएगा और ऐसी रीति से, जो राज्य सरकार द्वारा विहित की जाए, अपने निष्कर्षों को प्रचारित करवाएगा तथा अपेक्षित कार्रवाई करेगा।

(3) केंद्रीय सरकार, यदि वह आवश्यक समझे, तो ऐसे स्वतंत्र अभिकरणों, जिनके पास सामाजिक लेखा परीक्षा संचालित करने का अनुभव है, के माध्यम से ऐसी परीक्षा करवा सकेगी या करवाना कारित करेगी।

**13. शास्ति**—यदि कोई ब्यक्ति इस आदेश के उपबंधों का उल्लंघन करता है तो वह अधिनियम की धारा 7 के अधीन दंड का दायी होगा।

**14. तलाशी और अभिग्रहण की शक्ति**—(1) राज्य सरकार द्वारा प्राधिकृत कोई अधिकारी ऐसे अभिलेखों या दस्तावेजों की जांच या मांग कर सकेगा, जो उसके द्वारा जांच करने के लिए आवश्यक समझे जाएं और वह उसके समक्ष प्रस्तुत अभिलेखों या दस्तावेजों से उद्धरण या प्रतियां ले सकेगा।

(2) यदि उपखंड (1) में निर्दिष्ट अधिकारी के पास किसी परिवाद के प्राप्त करने पर या अन्यथा यह विश्वास करने का कारण है कि इस आदेश के उपबंधों का कोई उल्लंघन हुआ है या इस आदेश की अनुपालना करने की दृष्टि से वह उचित दर दुकान या किन्हीं परिसरों, जो उचित दर दुकान के कारबार के संव्यवहार से सुसंगत है, में प्रविष्ट हो सकेगा, उनकी जांच या तलाशी कर सकेगा।

(3) उपखंड (1) में निर्दिष्ट अधिकारी खाद्यान्नों के लेखाओं या स्टॉक की ऐसी लेखा बहियों की तलाशी, अभिग्रहण कर सकेगा या उन्हें हटा सकेगा, जहां ऐसे प्राधिकारी के पास यह विश्वास करने का कारण है कि इनका उपयोग इस आदेश के उपबंधों के उल्लंघन में किया जा रहा है या किया जाएगा।

(4) उपखंड (1) के अधीन तलाशी और अभिग्रहण करने वाला उपखंड (1) में निर्दिष्ट अधिकारी राज्य सरकार या इस निमित्त प्राधिकृत किसी अन्य अधिकारी को, की गई तलाशी और उस खंड के अधीन उसके द्वारा अभिग्रहण किए गए खाद्यान्नों के स्टॉक के ब्यौरों से सूचित करेगा।

(5) तलाशी और अभिग्रहण से संबंधित दंड प्रक्रिया संहिता, 1973 की धारा 100 के उपबंध इस आदेश के अधीन तलाशी और अभिग्रहण को लागू होंगे।

**15. अपील**—(1) राज्य सरकार इस आदेश के अधीन उसे प्रदत्त शक्तियों का प्रयोग करने और उसे समनुदेशित कर्तव्यों का निर्वहन करने के लिए किसी जिले के अपर जिला मजिस्ट्रेट के रैंक से अन्यून उस सरकार के किसी अधिकारी की अपील अधिकारी के रूप में नियुक्त करेगी:

परंतु सार्वजनिक वितरण प्रणाली (नियंत्रण) आदेश, 2001 के अधीन नियुक्त अपील प्राधिकारी के समक्ष लंबित अपील को ऐसे प्राधिकारी द्वारा ऐसे निपटाया जाएगा मानो कि यह आदेश नहीं किया गया था।

(2) किसी राशन कार्ड को जारी करने या उसका नवीकरण करने से इंकार करने या राशनकार्ड को रद्द करने के नामनिर्दिष्ट प्राधिकारी के किसी आदेश से व्यथित कोई व्यक्ति अपील प्राधिकारी को आदेश की प्राप्ति की तारीख से ( ) दिन की अवधि के भीतर अपील कर सकेगा।

(3) उचित दर दुकान स्वामी की अनुज्ञप्ति जारी करने या नवीकरण से इंकार करने या अनुज्ञप्ति रद्द करने के नामनिर्दिष्ट प्राधिकारी के किसी आदेश से व्यथित कोई व्यक्ति अपील प्राधिकारी को आदेश प्राप्त होने की तारीख से तीस दिन के भीतर अपील कर सकेगा तथा अपील प्राधिकारी, जहां तक व्यवहार्य है, साठ दिन के भीतर अपील का निपटान करेगा :

परंतु अपील अधिकारी द्वारा एक बार अपील का निपटान किए जाने पर खंड 10 के उपखंड (9) में निर्दिष्ट नामनिर्दिष्ट प्राधिकारी द्वारा उचित दर दुकान के स्वामी की अनुज्ञप्ति जारी करने या उसका नवीकरण करने का समय अपील प्राधिकारी द्वारा अपील पर विनिश्चय की तारीख से प्रारंभ होगा।

(4) किसी अपील का तब तक निपटान नहीं किया जाएगा जब तक कि व्यथित व्यक्ति को सुने जाने का उचित अवसर न प्रदान कर दिया गया हो।

(5) अपील प्राधिकारी, किसी अपील के निपटान के लंबन के दौरान यह निर्देश दे सकेगा कि अपील के अधीन आदेश उस अवधि के लिए प्रभावी नहीं होगा, जो प्राधिकारी उपखंड (4) के अधीन अन्य पक्षकार को सुने जाने का उचित अवसर प्रदान करने के लिए आवश्यक समझे या जब तक कि अपील का निपटारा न हो जाए, इसमें से जो भी पूर्वोक्त हो।

**16. इस आदेश के अधीन सद्भावपूर्वक की गई कार्रवाई के लिए संरक्षण**—किसी व्यक्ति के विरुद्ध किसी चीज के लिए, जो इस आदेश के अनुसरण में सद्भावपूर्वक की गई है या किए जाने के लिए आशयित है, के लिए कोई वाद, अभियोजन या अन्य विधिक कार्रवाई नहीं की जाएगी।

**17. केंद्रीय सरकार की निर्देश देने की शक्ति**—केंद्रीय सरकार, राज्य सरकार को ऐसे निर्देश दे सकेगी, जो वह इस आदेश के सभी या किन्हीं उपबंधों का पालन करने के लिए आवश्यक समझे।

[फा. सं. 9(4)/2012-पीडी. II]

दीपक कुमार, संयुक्त सचिव

उपाबंध - 1

राष्ट्रीय खाद्य सुरक्षा अधिनियम, 2013 की धारा 3(2) के अधीन लक्षित सार्वजनिक बितरण प्रणाली के अधीन कवरेज (खंड 3 देखें)

क्र. सं.	राज्य/संघ राज्य	जनसंख्या (जनगणना 2011)	कवरेज					अन्योदय अन्न योजना (कुटुम्बों की संख्या)*
			जनसंख्या के प्रतिशत के रूप में		कवर किए जाने वाले व्यक्तियों की संख्या			
			ग्रामीण	शहरी	ग्रामीण	शहरी	योग	
1	2	3	4(i)	4(ii)	5(i)	5(ii)	5(iii)	6
1	आंध्र प्रदेश	8,46,65,533	60.96	41.14	3,43,27,666	1,16,64,731	4,59,92,397	15,57,800
2	अरुणाचल प्रदेश	13,82,611	66.31	51.55	7,08,963	1,61,581	8,70,545	38,000
3	असम	3,11,69,272	84.17	60.35	2,25,41,160	26,48,614	2,51,89,775	7,04,000
4	बिहार	10,38,04,637	85.12	74.53	7,83,74,264	87,42,078	8,71,16,341	25,01,000
5	छत्तिसगढ़	2,55,40,196	84.25	59.98	1,65,16,082	35,60,735	2,00,76,817	7,18,900
6	दिल्ली (राष्ट्रीय राजधानी राज्यक्षेत्र)	1,67,53,235	37.69	43.59	1,58,041	71,19,954	72,77,995	1,56,800
7	गोवा	14,57,723	42.24	33.02	2,32,917	2,99,263	5,32,181	18,400
8	गुजरात	6,03,83,628	74.64	48.25	2,58,78,298	1,24,06,431	3,82,84,729	8,12,800
9	हरियाणा	2,53,53,081	54.61	41.05	90,27,848	36,21,262	1,26,49,110	3,02,500
10	हिमाचल प्रदेश	68,56,509	56.23	30.99	34,68,157	2,13,429	36,81,586	1,97,100
11	जम्मू और कश्मीर	1,25,48,926	63.55	47.10	58,05,178	16,08,044	74,13,222	2,82,200
12	झारखंड	3,29,66,238	86.48	60.20	2,16,51,951	47,73,434	2,64,25,385	9,17,900
13	कर्नाटक	6,11,30,704	76.04	49.36	2,85,54,943	1,16,38,187	4,01,93,130	11,99,700
14	केरल	3,33,87,677	52.63	39.50	91,86,833	62,93,208	1,54,80,040	5,95,800
15	मध्य प्रदेश	7,25,97,565	80.10	62.61	4,20,82,857	1,25,59,357	5,46,42,214	15,81,600
16	महाराष्ट्र	11,23,72,972	76.32	45.34	4,69,71,481	2,30,45,203	7,00,16,683	25,05,300
17	मणिपुर	28,55,794	88.56	85.75	17,90,364	7,15,287	25,05,651	63,600
18	मेघालय	29,64,007	77.79	50.87	18,42,823	3,02,695	21,45,517	70,200
19	मिजोरम	10,91,014	81.88	48.60	4,33,175	2,73,121	7,06,296	26,100
20	नगालैंड	19,80,602	79.83	61.98	11,23,097	3,55,605	14,78,702	47,500
21	ओडिशा	4,19,47,358	82.17	55.77	2,87,19,429	39,01,738	3,26,21,167	12,64,500
22	पंजाब	2,77,04,236	54.79	44.83	94,87,875	46,56,688	1,41,44,562	1,79,400
23	राजस्थान	6,86,21,012	69.09	53.00	3,56,09,149	90,52,811	4,46,61,960	9,32,100
24	सिक्किम	6,07,688	75.74	40.36	3,45,346	61,237	4,06,582	16,500
25	तामिलनाडु	7,21,38,958	62.55	37.79	2,32,61,863	1,32,07,503	3,64,69,365	18,64,600
26	त्रिपुरा	36,71,032	74.75	49.54	20,25,763	4,76,070	25,01,833	1,13,100
27	उत्तर प्रदेश	19,95,81,477	79.56	64.43	12,34,06,329	2,86,52,314	15,20,58,643	40,94,500

क्र. सं.	राज्य/संघ राज्य	जनसंख्या (जनगणना 2011)	कवरेज					अन्योदय अन्न योजना (कुटुम्बों की संख्या)*
			जनसंख्या के प्रतिशत के रूप में		कवर किए जाने वाले व्यक्तियों की संख्या			
			ग्रामीण	शहरी	ग्रामीण	शहरी	योग	
1	2	3	4(i)	4(ii)	5(i)	5(ii)	5(iii)	6
28	उत्तराखंड	1,01,16,752	65.26	52.05	45,84,895	16,08,953	61,93,849	1,90,900
29	पश्चिम बंगाल	9,13,47,736	74.47	47.55	4,63,30,525	1,38,53,246	6,01,83,770	19,85,700
30	अंडमान एवं निकोबार द्वीप समूह	3,79,944	24.94	1.70	60,956	2,304	63,260	10,700
31	चंडीगढ़	10,54,686	38.54	47.26	11,178	4,84,737	4,95,915	8,800
32	दादरा और नगर हवेली	3,42,853	84.19	51.54	1,54,088	82,376	2,36,464	6,900
33	दमन और दीव	2,42,911	26.66	56.47	16,084	1,03,103	1,19,187	1,500
34	लक्षद्वीप	64,429	35.30	33.56	4,985	16,883	21,868	1,200
35	पुदुचेरी	12,44,464	59.68	46.94	2,35,343	3,99,048	6,34,390	32,200
	योग	121,03,27,463	75	50	62,49,29,906	18,85,61,229	81,34,91,135	2,49,99,800

\* राष्ट्रीय खाद्य सुरक्षा अधिनियम, 2013 के अधीन कवर किए जाने वाले व्यक्तियों की राज्यवार संख्या के भीतर जैसा कि स्तम्भ 5(iii) में उपदर्शित है।

## उपाबंध - 2

अपात्र या बोगस राशन कार्डों के विलोप और पात्र गृहस्थियों को शामिल करने का जून/सितंबर/दिसंबर/मार्च को समाप्त होने वाली तिमाही के लिए विवरण - [खंड 4 का उपखंड (20) देखें]

### I. राष्ट्रीय खाद्य सुरक्षा अधिनियम कार्यान्वित करने वाले राज्य

गृहस्थी/ फायदाग्राही प्रबर्ग	तिमाही के आरंभ में विद्यमान राशन कार्डों की संख्या	जून को समाप्त होने वाली पहली तिमाही		सितंबर को समाप्त होने वाली दूसरी तिमाही		दिसंबर को समाप्त होने वाली तीसरी तिमाही		मार्च को समाप्त होने वाली चौथी तिमाही		तिमाही/वर्ष के अंत में राशन कार्डों की संख्या
		विलोप/रह किए गए राशन कार्डों की संख्या	जारी किए गए नए राशन कार्डों की संख्या	विलोप/रह किए गए राशन कार्डों की संख्या	जारी किए गए राशन कार्डों की संख्या	विलोप/रह किए गए राशन कार्डों की संख्या	जारी किए गए राशन कार्डों की संख्या	विलोप/रह किए गए राशन कार्डों की संख्या	जारी किए गए राशन कार्डों की संख्या	
पूर्विकता										
अन्योदय अन्न योजना (एएवाई) गृहस्थियां										
अन्य (विनिर्दिष्ट करें अर्थात् वे जो टाइट ओवर आबंटन द्वारा कवर होते हैं)										
योग										

## II. वे राज्य जिन्होंने राष्ट्रीय खाद्य सुरक्षा अधिनियम को अभी कार्यान्वित करना है

गृहस्थी/ फायदाग्राही प्रबर्ग	तिमाही के आरंभ में विद्यमान राशन कार्डों की संख्या	जून को समाप्त होने वाली पहली तिमाही		सितंबर को समाप्त होने वाली दूसरी तिमाही		दिसंबर को समाप्त होने वाली तीसरी तिमाही		मार्च को समाप्त होने वाली चौथी तिमाही		तिमाही/वर्ष के अंत में राशन कार्डों की संख्या
		विलोप/रह किए गए राशन कार्डों की संख्या	जारी किए गए नए राशन कार्डों की संख्या	विलोप/रह किए गए राशन कार्डों की संख्या	जारी किए गए राशन कार्डों की संख्या	विलोप/रह किए गए राशन कार्डों की संख्या	जारी किए गए राशन कार्डों की संख्या	विलोप/रह किए गए राशन कार्डों की संख्या	जारी किए गए राशन कार्डों की संख्या	
पूर्विकता										
अंत्योदय अन्न योजना (एएवाई) गृहस्थियां										
अन्य (विनिर्दिष्ट करें अर्थात् वे जो टाइट ओवर आबंटन द्वारा कवर होते हैं)										
योग										

टिप्पण-प्रत्येक तिमाही के अंत के पश्चात् दो सप्ताह के भीतर सूचना प्रस्तुत की जाएगी।

### उपाबंध - 3

उचित दर दुकानों के द्वार तक जून/सितंबर/दिसंबर/मार्च को समाप्त होने वाली तिमाही के अंत में परिदान का विवरण-

[बंड 7 का उपबंड (12) देखें]

राज्य/संघ राज्यक्षेत्र में जिलों की कुल संख्या: \_\_\_\_\_

राज्य/संघ राज्यक्षेत्र में उ.द.दु. की कुल संख्या: \_\_\_\_\_

क्रम सं.	अभिकरण का नाम	अभिकरण का प्रकार*	अभिकरणों द्वारा द्वार तक परिदान के लिए कवर किए गए जिलों की संख्या	अभिकरणों द्वारा द्वार तक परिदान के अधीन कवर की गई उ.द.दु. की संख्या
1				
2				
3				
4				
5				
6				
योग				

\* अभिकरण की किस्म संबंध में कृपया उपदर्शित करें कि क्या राज्य नागरिक आपूर्ति या अन्य शीर्ष निकाय, सहकारी सीसाइटियां, निजी अभिकरण अर्थात् योक विक्रेता, लैम्पस, पीएसीएस आदि या अन्य कोई अभिकरण हैं। किसी राज्य में द्वार से द्वार तक एक से अधिक अभिकरण द्वारा परिदान किए जाने की दशा में उसे भी उपदर्शित किया जाएगा।

टिप्पण-प्रत्येक तिमाही के अंत के पश्चात् दो सप्ताह के भीतर सूचना प्रस्तुत की जाएगी।

उपाबंध - 4

भारत सरकार द्वारा केंद्रीय पूल से आंबंटित प्रत्येक वर्ष 31 मार्च को समाप्त होने वाली कालावधि के लिए खाद्यान्नों के बितरण का उपयोग प्रमाणपत्र (उ.प्र) प्रस्तुत करने का प्ररूप [खंड 8 का उपखंड (2) देखे]

वर्ष ..... के लिए उपयोग प्रमाणपत्र

यह प्रमाणित किया जाता है कि ..... (वर्ष)के दौरान भारत सरकार द्वारा टीपीडीएस/अतिरिक्त आंबंटन के अधीन ..... (मात्रा) टन खाद्यान्न आंबंटित किया गया और उन्हें नीचे दिए अनुसार फायदाग्राहियों को वितरित किया गया था, अर्थात् :-

(टनों में)

वस्तु	भारत सरकार द्वारा किया गया आंबंटन	राज्य सरकार द्वारा उठाई गई मात्रा	आंबंटित मात्रा में से न उठाई गई मात्रा (स्तंभ 2-स्तंभ 3)	बितरित मात्रा	उठाई गई मात्रा में से शेष मात्रा (स्तंभ 3-स्तंभ 5)	न उठाई गई/ अवितरित मात्रा, यदि कोई हो, का कारण
1	2	3	4	5	6	7
चावल						
गेहूं						
मोटे अनाज						
योग						

हस्ताक्षर \_\_\_\_\_

अधिकारी का नाम \_\_\_\_\_

(राज्य सरकार/संघ राज्यक्षेत्र प्रशासन के खाद्य और नागरिक आपूर्ति विभाग के सचिव द्वारा हस्ताक्षर किए जाएंगे)

तारीख \_\_\_\_\_

स्थान \_\_\_\_\_

टिप्पण-सूचना अगले वित्त वर्ष की 30 जून को या उससे पूर्व प्रस्तुत की जाएगी।

उपाबंध - 5

लक्षित सार्वजनिक वितरण प्रणाली की मानीटरी और की यई कार्रवाई का वार्षिक विवरण (31 मार्च, 20... की स्थिति के अनुसार)

[खंड ०० का उपखंड (10) देखे]

(क)

संचालित किए गए निरीक्षणों की संख्या	मारे गए छार्पी की संख्या	ओ.द.दु. अनुज्ञप्तियों की संख्या				दर्ज की गई प्रथम सूचना रिपोर्टों की संख्या	गिरफ्तार किए गए व्यक्तियों की संख्या	टिप्पणियां
		निलंबित किए गए	प्रत्यावर्तित किए गए	रह किए गए	विनिश्चय के लिए लंबित			

(ख)

- I. राज्य/संघ राज्यक्षेत्र में उचित दर दुकानों की कुल संख्या : \_\_\_\_\_
- II. वित्त वर्ष के दौरान निलंबित की गई अनुज्ञप्तियों के उचित दर दुकान के स्वामियों की कुल संख्या : \_\_\_\_\_
- III. ऊपर II में से उचित दर दुकान के स्वामियों की संख्या, जिनकी अनुज्ञप्तियों को छह मास से अधिक अवधि के लिए निलंबित किया गया था : \_\_\_\_\_

(ग)

उचित दर दुकान के स्वामियों की संख्या, जिनकी अनुज्ञप्तियों को छह मास से अधिक अवधि के लिए निलंबित किया गया था			
निलंबित की गई अनुज्ञप्तियों की संख्या	पुनः प्रत्यावर्तित की गई अनुज्ञप्तियों की संख्या	रह की गई अनुज्ञप्तियों की संख्या	विनिश्चय के लिए लंबित

टिप्पण-सूचना अगले वित्त वर्ष की 30 जून की या उससे पूर्व प्रस्तुत की जाएगी

**उपाबंध - 6**

सतर्कता समितियों (बीसी) के कार्यकरण का वार्षिक विवरण (31 मार्च, 20... की स्थिति के अनुसार)

[खंड 11 का उपखंड (6) देखें]

1. राज्य/संघ राज्यक्षेत्र में जिलों की कुल संख्या : \_\_\_\_\_
2. राज्य/संघ राज्यक्षेत्र में तहसीलों की कुल संख्या : \_\_\_\_\_
3. राज्य/संघ राज्यक्षेत्र में खंडों की कुल संख्या : \_\_\_\_\_
4. राज्य/संघ राज्यक्षेत्र में उचित दर दुकानों की कुल संख्या: \_\_\_\_\_

	स्थापित की गई सतर्कता समितियों (बीसी) की कुल संख्या	राज्य/संघ राज्यक्षेत्र द्वारा विहित बीसी की बैठकों की अवधि (अर्थात् मासिक/द्विमासिक/त्रैमासिक)	वित्त वर्ष के दौरान आयोजित बैठकों की कुल संख्या
राज्य/संघ राज्यक्षेत्र स्तर			
तहसील स्तर			
जिला स्तर			
खंड स्तर			
उ.द.दु. स्तर			
योग			

टिप्पण-सूचना अगले वित्त वर्ष की 30 जून को या उससे पूर्व प्रस्तुत की जाएगी।

**उपाबंध - 7**

शिकायतों से निपटने का विवरण (जून/सितंबर/दिसंबर/मार्च की तिमाही के लिए)

[खंड 11 का उपखंड (12) देखें]

- क. टोल फ्री हैल्पलाइन नंबर : \_\_\_\_\_
- ख. शिकायतों के रजिस्ट्रीकरण और निपटान के लिए राज्य पोर्टल का वेब पता : \_\_\_\_\_

**I. शिकायत रजिस्ट्रीकरण और निपटान का विवरण**

अवस्थिति/स्रोत	शिकायतों की संख्या का अंतिम अंश	तिमाही के दौरान प्राप्त शिकायतों की संख्या	तिमाही के दौरान निपटाई गई शिकायतों की संख्या	तिमाही के अंत में शिकायतों की संख्या का इतिशेष
1	2	3	4	5
काल सेंटर				
राज्य पोर्टल				
जिला शिकायत निवारण अधिकारी (डीजीआरओ)				
कोई अन्य स्रोत				
योग				

टिप्पण-प्रत्येक तिमाही के अंत के पश्चात् दो सप्ताह के भीतर सूचना प्रस्तुत की जाएगी।

# MINISTRY OF CONSUMER AFFAIRS, FOOD AND PUBLIC DISTRIBUTION

## (Department of Food and Public Distribution)

### ORDER

New Delhi, the 20<sup>th</sup> March, 2015

**G.S.R. 213(E).**—Whereas the Central Government is of the opinion that it is necessary and expedient so to do for maintaining supplies and securing availability and distribution of essential commodity, namely, foodgrains under the Targeted Public Distribution System;

Now, therefore, in exercise of the powers conferred by section 3 of the Essential Commodities Act, 1955 (10 of 1955) and in supersession of the Public Distribution System (Control) Order, 2001, except as respects things done or omitted to be done before such supersession and save as otherwise provided hereunder, the Central Government hereby makes the following Order, namely :—

**1. Short title, and commencement.**—(1) This Order may be called the Targeted Public Distribution System (Control) Order, 2015.

(2) It shall come into force on the date of its publication in the Official Gazette:

Provided that provisions of the Public Distribution System (Control) Order, 2001 shall continue to have effect as against the corresponding provisions of this Order in any State which has not implemented the Food Security Act or is implementing the said Act only in part.

**2. Definitions.**—In this Order —

- (a) “**Act**” means the Essential Commodities Act, 1955 (10 of 1955);
- (b) “**allocation month**” means the month for which foodgrains are allocated by Central Government and the State Governments for distribution under the Targeted Public Distribution System;
- (c) “**Annex**” means an Annex appended to this Order;
- (d) “**Appellate Authority**” means an authority appointed as such by the State Government under sub-clause (1) of clause 15 of this Order;
- (e) “**Antyodaya Anna Yojana**” means the scheme by the said name launched by the Central Government on the 25<sup>th</sup> day of December, 2000 and as modified from time to time;
- (f) “**Antyodaya households**” means those households identified by the State Government to receive foodgrains under the Antyodaya Anna Yojana;
- (g) “**authorised agency**” means the concerned Department of State Government or a body corporate or a company owned by it or a co-operative;
- (h) “**Corporation**” means the Food Corporation of India constituted under the Food Corporations Act, 1964 (37 of 1964);
- (i) “**designated authority**” means any officer not below the rank of Food and Civil Supplies Inspector in the State Government;
- (j) “**fair price shop owner**” means a person and includes a cooperative society or a body corporate or a company of a State Government or a Gram Panchayat or any other body in whose name a shop has been licensed to distribute essential commodities under the Targeted Public Distribution System;
- (k) “**Food Security Act**” means the National Food Security Act, 2013 (20 of 2013);
- (l) “**local authority**” includes a panchayat, municipality, district board, cantonment board, town planning authority and in the States of Assam, Manipur, Meghalaya, Mizoram, Nagaland and Tripura where

panchayats do not exist, the village council or committee or any other body, by whatever name called, which is authorised under the Constitution or any other law for the time being in force for self-governance or any other authority or body vested with the control and management of civic services, within a specified local area;

- (m) **“Social audit”** means the process in which people collectively monitor and evaluate the planning and implementation of Targeted Public Distribution System;
- (n) **“State”** includes a Union Territory;
- (o) **“State Government”** includes a Union Territory/Administration;
- (p) **“Vigilance Committee”** means a committee constituted to regularly supervise the functioning of Targeted Public Distribution System in the State;
- (q) words and expressions not defined in this Order but defined in the Act, or the Food Security Act, shall have the meaning respectively assigned to them in those Acts.

**3. Identification of eligible households.**—(1) The State-wise percentage coverage of eligible households under the Food Security Act in rural and urban areas respectively for receiving subsidised foodgrains under the Targeted Public Distribution System shall be as in column 4 of Annex-I.

(2) The State-wise ceiling on coverage of number of persons belonging to eligible households for receiving subsidised foodgrains under the Targeted Public Distribution System, indicated in column 5 of Annex-I, shall be under the following two categories—

- (i) existing Antyodaya households;
- (ii) remaining to be covered under priority households category to be identified by State Government as per criteria to be evolved by them subject to the other provisions of this Order.

(3) The State-wise number of Antyodaya households shall not exceed the accepted number of Antyodaya households in that State, as specified in column 6 of Annex-I:

Provided that when an Antyodaya household becomes ineligible on account of migration outside the State, improvement in social or economic status, death, etc., no new Antyodaya household shall be identified in that State and the total number of Antyodaya households shall be reduced to that extent.

(4) Upon a reduction in the number of Antyodaya households, the States may increase the coverage of the persons to that extent in the priority category, subject to the ceilings prescribed in sub-clause (2).

(5) The State Government shall prepare and notify the guidelines for identification of priority households in the rural and urban areas, with special focus on coverage of all the vulnerable or needy sections of the society, and display the guidelines in the public domain including on the State web portal.

(6) For the purpose of allocation of subsidised foodgrains under Targeted Public Distribution System by the Central Government, there shall be no increase in the State-wise number of persons covered under Targeted Public Distribution System till the data from the next population Census, after the commencement of this Order, becomes available.

(7) The list of eligible households shall be drawn up by the designated authority in respect of area under their jurisdiction.

(8) The State Government shall get the provisional list of eligible households displayed in the public domain including the office of the local authority and on the State web portal, showing the category-wise lists of eligible households and their members.

(9) The State Government shall use the list of persons as compiled during Census of India by the Registrar General and Census Commissioner or voters list notified by Election Commission of India or Socio Economic and Caste Census data or any other authentic source of data to cross-check and verify the list of eligible households and their members.

(10) The State Government shall prescribe the detailed procedure for finalisation of the list of eligible households covering, *inter-alia*, aspects like the process of drawing up of draft list, putting the draft list in the public domain including reading out of the list in meetings of the Gram Sabha or equivalent body in urban areas, inviting objections, disposal of objections, appeals and so on.

(11) The head of the local authority and the designated authority shall jointly verify and certify the final list of eligible households and the local authority shall pass a resolution adopting the final list of the eligible households.

(12) The final list of the eligible households shall be displayed in the public domain including office of the local authority and on the State web portal, showing the category-wise names of eligible households and their members.

(13) The State Government shall regularly review the list of the eligible households for the purpose of deletion of ineligible households or inclusion of eligible households.

(14) During the review, the State Government shall take into account, *inter-alia*, the increase in the number of eligible households or their members due to migration in to the State, birth, marriage, change in social and economic status and the decrease in the number of eligible households or their members due to migration outside the State, death, marriage, change in social or economic status:

Provided that the total number of eligible households after the review shall not exceed the ceilings prescribed in sub-clause (2).

**4. Ration Cards.**—(1) The State Government shall issue ration cards to the eligible households as mentioned in the final list specified under sub-clause (12) of clause 3:

Provided that while issuing ration cards to the eligible households, the State Government shall ensure that the coverage of the number of eligible households is not merely done with a view to exhaust the State-wise ceiling of number of eligible households.

(2) The State Government shall issue a ration card only to a citizen of India who is resident of that State and who fulfills the conditions for getting a ration card as may be prescribed by the State Government:

Provided that the State Government may also issue a ration card to a household or a person residing in that State by virtue of the household or person being granted the status of a refugee and is allowed the entitlement of benefits on humanitarian grounds by the Central Government.

(3) The State Government shall ensure that a ration card, whether paper based or a smart card, is issued for use under the Targeted Public Distribution System or schemes mentioned in the Food Security Act or a specific scheme of the State Government for distribution of essential commodities.

(4) While issuing a smart card, the State Government shall ensure that a point of sale electronic device for reading the smart card is installed at the fair price shop.

(5) The State Government shall issue separate and distinct ration cards to the Antyodaya households and the priority households.

(6) Ration card shall not be used as a document of identity or proof of residence.

(7) The State Government shall prescribe a suitable form of application for new ration card and modification in the existing ration card.

(8) Any modification referred to in sub-clause (7) may be on account of shifting of residence, birth or death, change in category of beneficiary, corrections in the details mentioned in the card or any other such reason.

(9) The form referred to in sub-clause (7) may include requisite details including Aadhaar number, bank account details, and mobile telephone number.

(10) The State Government shall retain all the information under this clause in the software prepared by National Informatics Centre or as per the fields and standards prescribed by the Central Government.

(11) The State Government shall maintain the ration card data in the digitised database and ensure that issue of a new ration card and modification in the existing ration card is undertaken through the software programme so that the database is automatically updated.

(12) The State Government shall designate the authority and office for receiving, registering, acknowledging and processing of application for issuance of ration card or modification in the ration card.

(13) The State Government may also prescribe the procedure for receiving the application through online mechanism including the use of e-service centres, kiosks.

(14) The designated authority shall issue a ration card to an eligible applicant within a reasonable time not exceeding one month of the date of receipt of the application after necessary checks and verification.

(15) The State Government shall issue a ration card in replacement of existing ration card only when the existing ration card is lost or becomes unfit for use on account of being damaged or mutilated or is exhausted fully or where there are requests for modification in the ration cards.

(16) The details of the services relating to the ration cards and timeframe for delivery of services shall be notified by the State Government and displayed in the public domain including on the State web portal.

(17) The list of the ration card holders shall be displayed in the public domain including in the office of the local authority and on the State web portal, showing the category-wise names of the eligible households and their members.

(18) The State Government shall make all endeavours to eliminate bogus or ineligible ration cards as a continuous exercise.

(19) The State Government shall organise an annual special drive before the end of every financial year for the elimination of bogus or ineligible ration cards.

(20) The State Government shall submit a report of ration cards deleted or cancelled on quarterly basis to the Central Government in the format at Annex-II.

**5. Scale of issue and issue price.**—The Central Government shall make available foodgrains from the Central Pool to the State Governments for distribution under the Targeted Public Distribution System to eligible households at such scales and prices as specified under Food Security Act.

**6. Delivery of foodgrains.**—(1) The Corporation shall ensure physical delivery of foodgrains of prescribed quality specifications upto designated depots in each State for distribution under the Targeted Public Distribution System, as per the allocation made by the Central Government, within seven working days of the receipt of payment from the State Government.

(2) In case of States opting for decentralised procurement, the foodgrains for distribution under Targeted Public Distribution System shall be released by the States as per the allocation made by the Central Government out of the quantity of foodgrains procured and stored for the Central Pool by the State Government or its agencies and in case of any shortfall, the Corporation shall provide the balance quantity of foodgrains at the designated depots in the manner as prescribed in sub-clause (1).

(3) The State Government shall deposit the cost of foodgrains to the Corporation in advance during the month preceding the allocation month so that the foodgrains are lifted from the Corporation as per the time prescribed in sub-clause (9) of clause 7.

**7. Lifting of foodgrains by States.**—(1) The State Government shall lift foodgrains from the designated depots of the Corporation through its authorised agency.

(2) The State Government shall, on getting allocation of foodgrains from the Central Government, issue allocation orders authorising their agencies to lift foodgrains from the Corporation and such order among others shall specify—

- (i) number of cards and units;
- (ii) balance in hand; and
- (iii) allocation made for each month in respect of a fair price shop.

(3) While making allocation to the fair price shop, the designated authority shall take into account the balance stock, if any, lying undistributed with the fair price shop owner for the subsequent allocations.

(4) The designated authority shall ensure that one copy of the allocation order made to the fair price shop is delivered to the local authority, vigilance committees, and any other body nominated by the State Government for monitoring the functioning of the fair price shop.

(5) The State Government shall ensure that the allocation order depicting the stocks of foodgrains allotted during the month to the fair price shops is displayed on the public domain including on the State web portal.

(6) Before taking delivery of foodgrains from the Corporation, an officer of the State Government not below the rank of Food and Civil Supplies Inspector and an officer of the Corporation shall jointly inspect the stocks of foodgrains intended for issue to ensure that the stocks conform to the prescribed quality specifications.

(7) After the joint inspection, the Corporation shall issue to the State Government, before dispatch of foodgrains from godown, one stack-wise sealed sample jointly drawn for display at the fair price shop and a duplicate sealed sample drawn shall be kept with the Corporation for future reference:

Provided that in case the authorised agency of the State Government takes delivery of foodgrains from the Corporation and stores the foodgrains in an intermediate godown before delivering them to the fair price shop dealers, the authorised agency shall follow the procedure under this sub-clause at that intermediate godown:

Provided further that where decentralised procurement of foodgrains is in operation in the States, the authorised agency of the State Government shall follow the procedure under this sub-clause.

(8) The quantity of the samples to be drawn, retention period of the samples and disposal of the samples shall be as per the instructions issued by the Central Government from time to time.

(9) The State Government shall ensure the lifting of foodgrains from the Corporation by the last day of the month preceding the allocation month.

(10) The extension of time for lifting of foodgrains from the Corporation may be considered by the Central Government or the Corporation only in very rare and deserving cases as per the instructions issued by the Central Government.

(11) The State Government shall devise suitable mechanism for transportation of foodgrains from the Corporation godown to the intermediate godown and the door-step delivery of the foodgrains to the fair price shop:

Provided that the State Government may also transport foodgrains directly to the fair price shop from the Corporation godown and ensure its door-step delivery to the fair price shop.

(12) The State Government shall furnish a report on quarterly basis to the Central Government regarding door-step delivery in the format at Annex-III.

(13) The State Government shall exercise necessary checks to ensure that full quantity and the same quality of foodgrains as lifted by them reaches their godowns and in turn at the fair price shop.

**8. Distribution of foodgrains by States.**—(1) The allocation of foodgrains made by the Central Government under the Targeted Public Distribution System to the State Government shall be used for distribution as per the provisions of the Food Security Act and not for any other purpose.

(2) The State Government shall furnish a utilisation certificate every year in the format as at Annex-IV.

(3) The State Government shall ensure, through the authorised agency, physical delivery of foodgrains to the fair price shop by end of the month preceding the allocation month and in any case not later than the first week of the allocation month.

(4) The State Government shall obtain a monthly certificate, including through electronic platform, confirming delivery of allocated foodgrains to the fair price shop and their distribution to eligible households during the allocation month.

(5) The monthly certificate shall be given by the fair price shop owner and two or more persons as may be authorised by the State Government such as head of the local authority, Executive Officer, Secretary of the local authority, members from the vigilance committees, women's self help group among others.

**9. Licensing and regulation of fair price shops.**—(1) The State Government shall issue an order under section 3 of the Act, but not inconsistent with this Order, for regulating the sale and distribution of the essential commodities.

(2) The licences to the fair price shop owners shall be issued under the said order and the order issued by the State Government shall be notified and displayed on web portal.

(3) The designated authority appointed by the State Government shall issue the licences to the fair price shop owners.

(4) The State Government shall accord preference to public institutions or public bodies such as panchayats, self help groups, cooperative societies in licensing of fair price shops and management of fair price shops by women or their collectives.

(5) The licences to the fair price shop owners shall be issued keeping in view the viability of the fair price shop.

(6) The State Government shall ensure that the number of ration card holders attached to a fair price shop are reasonable, the fair price shop is so located that the consumer or ration card holder does not have to face difficulty to reach the fair price shop and that proper coverage is ensured in hilly, desert, tribal and such other areas difficult to access.

(7) The State Government shall fix an amount as the fair price shop owner's margin, which shall be periodically reviewed for ensuring sustained viability of the fair price shop operations.

(8) The State Government shall put in place a mechanism to ensure the release of fair price shop owner's margin without any delay.

(9) The State Government shall allow sale of commodities other than the foodgrains distributed under the Targeted Public Distribution System at the fair price shop to improve the viability of the fair price shop operations.

**10. Operation of fair price shops.**—(1) The fair price shop owner shall disburse foodgrains to the ration card holder as per his entitlement under the Targeted Public Distribution System.

(2) The ration card holder may draw his full entitlement of foodgrains in more than one installment.

(3) The fair price shop owner shall not retain the ration cards after the supply of the foodgrains.

(4) The licence issued by the State Government to the fair price shop owner shall lay down the duties and responsibilities of the fair price shop owner, which shall include, *inter alia*,—

(i) sale of foodgrains as per the entitlement of ration card holders under the Targeted Public Distribution System at the prescribed retail issue price;

(ii) display of information on a notice board at a prominent place in the shop on daily basis regarding (a) entitlement of foodgrains, (b) scale of issue, (c) retail issue prices, (d) timings of opening and closing of the fair price shop including lunch break, if any, (e) stock of foodgrains received during the month, (f) opening and closing stock of foodgrains, (g) the mechanism including authority for redressal of grievances with respect to quality and quantity of foodgrains under the Targeted Public Distribution System and (h) toll-free helpline number;

(iii) maintenance of the records of ration card holders, e.g. stock register, issue or sale register shall be in the form prescribed by the State Government including in the electronic format in a progressive manner;

(iv) display of samples of foodgrains being supplied through the fair price shop;

(v) production of books and records relating to the allotment and distribution of foodgrains to the inspecting agency and furnishing of such information as may be called for by the designated authority;

(vi) accounts of the actual distribution of foodgrains and the balance stock at the end of the month, at the fair price shop, shall be sent to the designated authority of the State Government with a copy to the local authority;

(vii) opening and closing of the fair price shop as per the prescribed timings displayed on the notice board.

(5) Any ration card holder desirous of obtaining extracts from the records of a fair price shop owner may make a written request to the owner along with the deposit of the fees specified by the State Government. The fair price shop owner shall provide such extracts of records to the ration card holder within fourteen days from the date of receipt of a request and the fee specified by the State Government:

Provided that the State Government may prescribe the period for which the records are to be kept for providing it to the ration card holder by the fair price shop owner.

(6) The State Government shall prescribe the procedure to be followed by the designated authority in cases where the fair price shop owner does not provide the records in the manner referred in sub-clause (5) to the ration card holder in the stipulated period and the designated authority in each case shall ensure that the records are provided to the ration card holder without any undue delay.

(7) The designated authority shall take prompt action in respect of violation of any condition of licence including any irregularity committed by the fair price shop owner, which may include suspension or cancellation of the fair price shop owner's licence.

(8) The State Government shall prescribe the maximum period within which proceedings relating to enquiry into irregularities committed by the fair price shop owner shall be concluded, resulting in any action as under sub-clause (7).

(9) In case of suspension or cancellation of the licence, the State Government shall make alternative arrangements for ensuring uninterrupted supply of foodgrains to the eligible households:

Provided that in case of cancellation of the licence of the fair price shop owner, new licence shall be issued within a month of cancellation.

(10) The State Government shall furnish complete information on action taken against a fair price shop owner under this clause annually to the Central Government in the format at Annex-V.

**11. Monitoring.**—(1) The State Government shall ensure regular inspections of fair price shops not less than once in three months by the designated authority. The State Government shall issue orders specifying the inspection schedule, list of check points and the authority responsible for ensuring compliance with the said orders.

(2) The State Government shall ensure that stocks of foodgrains under the Targeted Public Distribution System, as issued from the Corporation godowns, are not replaced or tampered with during storage, transit or any other stage till delivery to the ration card holder.

(3) Any authority or any person authorised by it in this behalf or any other person, who is engaged in the distribution and handling of foodgrains under the Targeted Public Distribution System, shall not indulge in substitution or adulteration or diversion or theft of stocks at any stage till delivery to the ration card holder.

**Explanation.**—For the purpose of this clause,—

(i) **“diversion”** means unauthorised movement or delivery of foodgrains released from godowns but not reaching the intended beneficiaries under the Targeted Public Distribution System.

(ii) **“substitution”** means replacement of foodgrains released from godowns with the same articles of inferior quality for distribution to the intended beneficiaries under the Targeted Public Distribution System.

(4) The State Government shall set up vigilance committees for the Targeted Public Distribution System at the State, District, Block and fair price shop levels as per the provisions of the Food Security Act to perform functions as specified in the said Act.

(5) Meetings of the vigilance committees shall be held at least once every quarter at all levels and the date and periodicity of the meeting shall be notified by the State Governments and given wide publicity.

(6) The State Government shall send a report annually to the Central Government on the functioning of vigilance committees in the format at Annex-VI.

(7) The number of meetings held by the vigilance committees shall be displayed on the State web portal and the action taken on issues discussed in meetings of vigilance committees shall be reviewed in the next meeting.

(8) The State Government shall notify an internal grievance redressal mechanism which shall include toll free call centres and use of State web portal.

(9) The State Government shall give wide publicity to the up-to-date details of the Grievance Redressal Officer such as name, telephone number including mobile number, office address and the grievance redressal mechanism.

(10) The State Government shall appoint District Grievance Redressal Officers as per the provisions of the Food Security Act for expeditious and effective redressal of grievances of the aggrieved persons in matters relating to distribution of entitled foodgrains under Targeted Public Distribution System.

(11) An appeal against the order of the District Grievance Redressal Officer shall be preferred before the State Food Commission constituted under section 16 of the Food Security Act.

(12) The State Government shall furnish a report on quarterly basis to the Central Government regarding the handling of grievances in the format at Annex-VII.

(13) The State Government shall issue and adopt a Citizen's Charter as stipulated under law or based on the model Citizen's Charter issued by the Central Government.

(14) The State Government shall prescribe a system of periodic reporting, including through electronic platform, at various levels within the State regarding the functioning of fair price shops.

(15) The State Government shall ensure monitoring of the end-to-end operations of the Targeted Public Distribution System through the electronic platform.

**Explanation.**—For the purpose of this sub-clause “end-to-end operations” shall include activities relating to digitisation of beneficiary, ration cards, and other databases; computerisation of supply-chain management; setting up of transparency portal, grievance redressal mechanism and fair price shop automation.

(16) The State Government shall take necessary steps to educate the ration card holders regarding their rights and privileges by the use of electronic and print media as well as display boards outside the fair price shops.

**12. Transparency and accountability.**—(1) All Targeted Public Distribution System related records shall be placed in the public domain and kept open for inspection to the public in the manner as may be prescribed by the State Government.

(2) Every local authority, or any other authority or body, as may be authorised by the State Government, shall conduct or cause to be conducted, periodic social audits on the functioning of Targeted Public Distribution System, and cause to publicise its findings and take necessary action, in such manner as may be prescribed by the State Government.

(3) The Central Government may, if it considers necessary, conduct or cause to be conducted social audit through independent agencies having experience in conduct of such audits.

**13. Penalty.**—If any person contravenes any of the provisions of this Order he shall be liable to punishment under section 7 of the Act.

**14. Power of search and seizure.**—(1) An officer authorised by the State Government, shall be competent to inspect or summon such records or documents as may be considered by him necessary for examination and take extracts or copies of any records or documents produced before him.

(2) If the officer referred to in sub-clause (1) has reasons to believe on receipt of a complaint or otherwise that there has been any contravention of the provisions of this Order or with a view to securing compliance with this Order, he may enter, inspect or search the fair price shop or any premises relevant to transactions of business of the fair price shop.

(3) The officer referred to in sub-clause (1) may also search, seize or remove such books of accounts or stocks of foodgrains where such authority has reason to believe that these have been used or will be used in contravention of the provisions of this Order.

(4) The officer referred to in sub-clause (1) conducting search and seizure under sub-clause (3) shall inform the State Government or any other officer authorised by it in this behalf, the details of the search conducted and the stocks of foodgrains so seized by them under that clause.

(5) The provisions of section 100 of the Code of Criminal Procedure 1973, relating to search and seizure shall so far as may be, apply to search and seizure under this Order.

**15. Appeal.**—(1) The State Governments shall appoint an officer of that Government not below the rank of Additional District Magistrate of a District as an Appellate Authority for exercising the powers conferred upon and discharging the functions assigned to him under this Order.

Provided that an appeal pending before an Appellate Authority appointed under the Public Distribution System (Control) Order, 2001 shall be disposed of by such authority as if this Order had not been made.

(2) Any person aggrieved by an order of the designated authority denying the issue or renewal of a ration card or cancellation of the ration card may appeal to the Appellate Authority within thirty days of the date of receipt of the order.

(3) Any person aggrieved by an order of the designated authority denying the issue or renewal of the licence to the fair price shop owner, or cancellation of the licence may appeal to the Appellate Authority within thirty days of the date of receipt of the order and the Appellate Authority shall, as far as practicable, dispose the appeal within a period of sixty days:

Provided that once an appeal has been disposed of by the Appellate Authority, the time for issue or renewal of the licence of the fair price shop owner by the designated authority referred in sub-clause (9) of clause 10 shall begin from the date of decision of the Appellate Authority on the appeal.

(4) No appeal shall be disposed of unless the aggrieved person has been given a reasonable opportunity of being heard.

(5) Pending the disposal of an appeal, the Appellate Authority may direct that the order under appeal shall not take effect for such period as the authority may consider necessary for giving a reasonable opportunity to the other party under sub-clause (4) or until the appeal is disposed of, whichever is earlier.

**16. Protection of action taken Under order.**—No suit, prosecution or other legal proceeding shall lie against any person for anything which is in good faith done or intended to be done in pursuance of this Order.

**17. Power of Central Government to give directions.**—The Central Government may give such directions as it may deem necessary to the State Government for execution of all or any of the provisions of this Order.

[F. No. 9(4)/2012-PD.II]

DEEPAK KUMAR, Jt. Secy.

### Annex - I

#### Coverage under the Targeted Public Distribution System under section 3(2) of the National Food Security Act, 2013 (see clause 3)

Sl. No.	State/UT	Population (Census 2011)	Coverage					Antyodaya Anna Yojana (Number of families)*
			as percentage of population		Number of persons to be covered			
			Rural	Urban	Rural	Urban	Total	
1	2	3	4(i)	4(ii)	5(i)	5(ii)	5(iii)	6
1	Andhra Pradesh	8,46,65,533	60.96	41.14	3,43,27,666	1,16,64,731	4,59,92,397	15,57,800
2	Arunachal Pradesh	13,82,611	66.31	51.55	7,08,963	1,61,581	8,70,545	38,000
3	Assam	3,11,69,272	84.17	60.35	2,25,41,160	26,48,614	2,51,89,775	7,04,000
4	Bihar	10,38,04,637	85.12	74.53	7,83,74,264	87,42,078	8,71,16,341	25,01,000
5	Chhattisgarh	2,55,40,196	84.25	59.98	1,65,16,082	35,60,735	2,00,76,817	7,18,900
6	Delhi (NCT)	1,67,53,235	37.69	43.59	1,58,041	71,19,954	72,77,995	1,56,800
7	Goa	14,57,723	42.24	33.02	2,32,917	2,99,263	5,32,181	18,400
8	Gujarat	6,03,83,628	74.64	48.25	2,58,78,298	1,24,06,431	3,82,84,729	8,12,800
9	Haryana	2,53,53,081	54.61	41.05	90,27,848	36,21,262	1,26,49,110	3,02,500

Sl. No.	State/UT	Population (Census 2011)	Coverage					Antyodaya Anna Yojana (Number of families)*
			as percentage of population		Number of persons to be covered			
			Rural	Urban	Rural	Urban	Total	
1	2	3	4(i)	4(ii)	5(i)	5(ii)	5(iii)	6
10	Himachal Pradesh	68,56,509	56.23	30.99	34,68,157	2,13,429	36,81,586	1,97,100
11	Jammu and Kashmir	1,25,48,926	63.55	47.10	58,05,178	16,08,044	74,13,222	2,82,200
12	Jharkhand	3,29,66,238	86.48	60.20	2,16,51,951	47,73,434	2,64,25,385	9,17,900
13	Karnataka	6,11,30,704	76.04	49.36	2,85,54,943	1,16,38,187	4,01,93,130	11,99,700
14	Kerala	3,33,87,677	52.63	39.50	91,86,833	62,93,208	1,54,80,040	5,95,800
15	Madhya Pradesh	7,25,97,565	80.10	62.61	4,20,82,857	1,25,59,357	5,46,42,214	15,81,600
16	Maharashtra	11,23,72,972	76.32	45.34	4,69,71,481	2,30,45,203	7,00,16,683	25,05,300
17	Manipur	28,55,794	88.56	85.75	17,90,364	7,15,287	25,05,651	63,600
18	Meghalaya	29,64,007	77.79	50.87	18,42,823	3,02,695	21,45,517	70,200
19	Mizoram	10,91,014	81.88	48.60	4,33,175	2,73,121	7,06,296	26,100
20	Nagaland	19,80,602	79.83	61.98	11,23,097	3,55,605	14,78,702	47,500
21	Odisha	4,19,47,358	82.17	55.77	2,87,19,429	39,01,738	3,26,21,167	12,64,500
22	Punjab	2,77,04,236	54.79	44.83	94,87,875	46,56,688	1,41,44,562	1,79,400
23	Rajasthan	6,86,21,012	69.09	53.00	3,56,09,149	90,52,811	4,46,61,960	9,32,100
24	Sikkim	6,07,688	75.74	40.36	3,45,346	61,237	4,06,582	16,500
25	Tamil Nadu	7,21,38,958	62.55	37.79	2,32,61,863	1,32,07,503	3,64,69,365	18,64,600
26	Tripura	36,71,032	74.75	49.54	20,25,763	4,76,070	25,01,833	1,13,100
27	Uttar Pradesh	19,95,81,477	79.56	64.43	12,34,06,329	2,86,52,314	15,20,58,643	40,94,500
28	Uttarakhand	1,01,16,752	65.26	52.05	45,84,895	16,08,953	61,93,849	1,90,900
29	West Bengal	9,13,47,736	74.47	47.55	4,63,30,525	1,38,53,246	6,01,83,770	19,85,700
30	A&N Islands	3,79,944	24.94	1.70	60,956	2,304	63,260	10,700
31	Chandigarh	10,54,686	38.54	47.26	11,178	4,84,737	4,95,915	8,800
32	Oadra and Nagar Haveli	3,42,853	84.19	51.54	1,54,088	82,376	2,36,464	6,900
33	Daman and Diu	2,42,911	26.66	56.47	16,084	1,03,103	1,19,187	1,500
34	Lakshadweep	64,429	35.30	33.56	4,985	16,883	21,868	1,200
35	Puducherry	12,44,464	59.68	46.94	2,35,343	3,99,048	6,34,390	32,200
<b>TOTAL</b>		<b>121,03,27,463</b>	<b>75</b>	<b>50</b>	<b>62,49,29,906</b>	<b>18,85,61,229</b>	<b>81,34,91,135</b>	<b>2,49,99,800</b>

\* Within the total State-wise number of persons to be covered under National Food Security Act, 2013, as indicated in Column 5(iii).

## Annex - II

### Statement on deletion of ineligible or bogus ration cards and inclusion of eligible households for the quarter ending June/Sept/Dec/March [see sub-clause (20) of clause 4]

#### I. NFSA Implementing States.

Household/ Beneficiary Category	Existing number of ration cards at beginning of the quarter	First Quarter ending June		Second Quarter ending September		Third Quarter ending December		Fourth Quarter ending March		No. of ration cards at the end of the quarter/ year
		Number of ration cards deleted / cancelled	Number of new ration cards issued	Number of ration cards deleted / cancelled	Number of new ration cards issued	Number of ration cards deleted / cancelled	Number of new ration cards issued	Number of ration cards deleted / cancelled	Number of new ration cards issued	
Priority										
Antyodaya Anny Yojana (AAY)										
Others (specify e.g. those covered by tide over allocation)										
Total										

#### II. States yet to start implementation of NFSA:

Household/ Beneficiary Category	Existing number of ration cards at beginning of the quarter	First Quarter ending June		Second Quarter ending September		Third Quarter ending December		Fourth Quarter ending March		No. of ration cards at the end of the quarter/ year
		Number of ration cards deleted / cancelled	Number of new ration cards issued	Number of ration cards deleted / cancelled	Number of new ration cards issued	Number of ration cards deleted / cancelled	Number of new ration cards issued	Number of ration cards deleted / cancelled	Number of new ration cards issued	
Antyodaya Anny Yojana (AAY)										
Below Poverty Line (BPL)										
Above Poverty Line (APL)										
Total										

**Note:** The information shall be furnished within two weeks after the end of every quarter.

### Annex - III

#### Statement on doorstep delivery to the fair price shops for the quarter ending June/Sept/Dec/March [see sub-clause (12) of clause 7]

Total number of districts in the State/UT: \_\_\_\_\_

Total number of FPSs in the State/UT: \_\_\_\_\_

Sl. No.	Name of Agency	Type of Agency*	Nos. of districts covered under doorstep delivery by the Agencies	Total numbers of FPSs covered by the Agency under doorstep delivery
1				
2				
3				
4				
Total				

\* As regards the type of agency, please indicate whether State Civil Supplies Corporation or other apex body, Cooperative Societies, Private Agency e.g. wholesalers, LAMPS, PACS etc., or any other agency. In case more than one agency is making door-step delivery in a one district, same may also be indicated.

**Note:** The information shall be furnished within two weeks after the end of every quarter.

### Annex - IV

#### Format for furnishing annual Utilisation Certificate (UC) on distribution of foodgrains allocated by the Government of India from Central Pool for the period ending 31<sup>st</sup> March, every year [see sub-clause (2) of clause 8]

**Utilisation Certificate for the year** \_\_\_\_\_

This is to certify that during the (year) (quantity) tons of foodgrains were allocated by Government of India for distribution under TPDS/ additional allocation) and the same were distributed to the beneficiaries as follows, namely:-

(figures in tons)

Commodity	Allotment made by the Government of India	Quantity lifted by the State Govt.	Unlifted quantity out of the allotted quantity (col. 2 - col. 3)	Quantity distributed	Balance quantity out of the lifted quantity. (col. 3 - col. 5)	Reasons for unlifted/ undistributed quantity, if any.
1	2	3	4	5	6	7
Rice						
Wheat						
Coarse grains						
Total						

Signature \_\_\_\_\_

Name of the officer \_\_\_\_\_

(to be signed by the Secretary of the

Food and Civil Supplies Department of the State Government/UT Administration)

Date \_\_\_\_\_

Place \_\_\_\_\_

**Note:** The information shall be furnished on or before 30<sup>th</sup> June of the next financial year.

**Annex - V**

**Annual Statement on monitoring of Targeted Public Distribution System and action taken (for the period ending 31<sup>st</sup> March, 20\_\_ ) [see sub-clause (10) of clause 10]**

**(A)**

No. of inspections conducted	No. of raids conducted	Nos. of FPS licences				No. of FIRs lodged	No. of persons arrested	Remarks
		Suspended	Restored	Cancelled	Pending for a decision			

**(B)**

- I. Total number of fair price shops in the State / UT: \_\_\_\_\_
- II. Total number of fair price shop owners' licenses suspended during the financial year: \_\_\_\_\_
- III. Out of II above, numbers of fair price shop owners whose license was suspended for a period more than six months: \_\_\_\_\_

**(C)**

Details of fair price shop owners whose license suspended for a period of more than six months			
No. of licenses suspended	No. of licenses restored	No. of licenses cancelled	Pending for a decision

**Note: The information shall be furnished on or before 30<sup>th</sup> June of the next financial year.**

**Annex - VI**

**Annual Statement on functioning of Vigilance Committees (VCs) (for the period ending 31<sup>st</sup> March of the year) [see sub-clause (6) of clause 11]**

1. Total number of Districts in the State/UT: \_\_\_\_\_
2. Total number of Tehsils in the State/UT: \_\_\_\_\_
3. Total number of Blocks in the State / UT: \_\_\_\_\_
4. Total number of fair price shops in the State / UT: \_\_\_\_\_

	Total number of Vigilance Committees (VCs) set up	Periodicity of meetings of VCs prescribed by State/ T (i.e. monthly/once in two months/ quarterly)	No. of meetings held during the financial year
State/ UT level			
District level			
Tehsil level			
Block level			
EPS level			
<b>Total</b>			

**Note: The information shall be furnished on or before 30<sup>th</sup> June of the next financial year.**

**Annex - VII**

**Statement on handling of grievances (for the quarter ending June/Sept/Dec/March)**  
**[see sub-clause (12) of clause 11]**

- A. Toll free helpline Number (s): \_\_\_\_\_
- B. Web address of State Portal for grievance registration and redressal: \_\_\_\_\_

**I. Statement of Grievance Registration and Redressal:**

Location/ Source	Opening Balance of No. of Grievances	No. of Grievances received during the quarter	No. of Grievances disposed during the quarter	Closing Balance of No. of Grievances at the end of the quarter
1	2	3	4	5
Call Centre				
State Portal				
District Grievance Redressal Officer (DGRO)				
Any other source				
<b>Total</b>				

**Note: The information shall be furnished within two weeks after end of every quarter.**



# भारत का राजपत्र The Gazette of India

जी.जी.-डी.एन.-अ.-16012024-251374  
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असाधारण  
EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (i)  
PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित  
PUBLISHED BY AUTHORITY

No. - 412

New Delhi, Friday, June 26, 2015/ASHADHA 4, 1937

उपभोक्ता मामले, खाद्य और सार्वजनिक वितरण मंत्रालय

(खाद्य और सार्वजनिक वितरण विभाग)

शुद्धि-पत्र

नई दिल्ली, 26 जून, 2015

सा.का.नि. 515(अ).— भारत के राजपत्र असाधारण, भाग-II, खंड 3, उपखंड (i) तारीख 20.6.2015, के पृष्ठ 1 से 15 तक प्रकाशित भारत सरकार के उपभोक्ता मामले, खाद्य और सार्वजनिक वितरण मंत्रालय (खाद्य और सार्वजनिक वितरण विभाग) की अधिसूचना सं. सा. का. नि 213(अ) तारीख 20.3.2015 में-

- (i) परिभाषाओं से संबन्धित खंड 2 (ठ) की प्रथम पंक्ति में "नगर पालिका" के बाद "," लगाएँ।
- (ii) पृष्ठ 3 पर खंड 3(11) की पहली पंक्ति में "स्थानीय प्राधिकारी" के स्थान पर "स्थानीय प्राधिकारी का प्रमुख" पढ़ें;
- (iii) पृष्ठ 3 पर खंड 3(14) की अंतिम पंक्ति में "आर्थिक प्रास्थिति में परिवर्तन" के स्थान पर "आर्थिक प्रास्थिति में परिवर्तन के कारण कमी" पढ़ें;
- (iv) पृष्ठ 4 पर खंड 4(11) की अंतिम पंक्ति में "जाएँ" के बाद "/" हटाएँ;
- (v) पृष्ठ 5 पर खंड 6(3) की अंतिम पंक्ति में "अनुसार" के बाद "निगम से" जोड़ा जाए;
- (vi) पृष्ठ 5 पर खंड 7(1) की पहली पंक्ति में "राज्य" के स्थान पर "राज्य" पढ़ें;

- (vii) पृष्ठ 6 पर खंड 7(11) की पहली पंक्ति में “मध्यबती गोदाम से निगम के गोदाम” के स्थान पर “निगम के गोदाम से मध्यबती गोदाम” पढ़ें;
- (viii) पृष्ठ 6 पर खंड 9(7) की अंतिम पंक्ति में “प्रचालकों” के स्थान पर “प्रचालन” पढ़ें;
- (ix) पृष्ठ 7 पर खंड 9(9) की पहली पंक्ति में “की उचित दर दुकान स्वामियों” के स्थान पर “के प्रचालन” पढ़ें;
- (x) पृष्ठ 7 पर खंड 10(4)(iii) की अंतिम पंक्ति में “विहित प्रारूप” के बाद “में जोड़ा जाए”;
- (xi) पृष्ठ 7 पर खंड 10(4)(vii) में “विहित समय के अनुसार उचित दर दुकान के खोलने और बंद करने को सूचना बोर्ड पर प्रदर्शित किया जायगा” के स्थान पर “सूचना बोर्ड पर प्रदर्शित विहित समय के अनुसार उचित दर दुकान को खोलना और बंद करना” पढ़ें;
- (xii) पृष्ठ 8 पर खंड 11(12) की प्रथम पंक्ति में “शिकायतों के” बाद “निवारण के” जोड़ा जाए”;
- (xiii) पृष्ठ 9 पर खंड 14(3) की प्रथम पंक्ति में “लेखाओं या स्टॉक की ऐसी लेखा बहियों” के स्थान पर “स्टॉक की या ऐसी लेखा बहियों” पढ़ें;
- (xiv) पृष्ठ 11 उपाबंध-1 की सारणी में क्रम संख्या 20 में “नगालैंड” के स्थान पर “नागालैंड” पढ़ें;
- (xv) पृष्ठ 11 और 12 में उपाबंध 2 की सारणी I और 2 में चौथे, पांचवें तथा छठे स्तंभ में “जारी किए गए राशन कार्डों की संख्या” के स्थान पर “जारी किए गए नए राशन कार्डों की संख्या” पढ़ें;
- (xvi) पृष्ठ 12 उपाबंध 3 में सारणी के अंत में पृष्ठ 13 पर अनुच्छेद की पहली पंक्ति में “राज्य नागरिक आपूर्ति” के स्थान पर “राज्य नागरिक आपूर्ति निगम” पढ़ें;
- (xvii) पृष्ठ 12 उपाबंध 3 में सारणी के अंत में पृष्ठ 13 पर अनुच्छेद की पहली दूमरी पंक्ति में “किसी राज्य” के स्थान पर “किसी जिले” पढ़ें;
- (xviii) पृष्ठ 13 में उपाबंध 4 में सारणी के शीर्षक में पहली पंक्ति के अंत में “वितरण का उपयोग” के स्थान पर “वितरण का वार्षिक उपयोग” पढ़ें;
- (xix) पृष्ठ 14 में उपाबंध 5 की सारणी (ग) के शीर्षक के आरंभ में “उचित दर दुकान के स्वामियों की संख्या” के स्थान पर “उचित दर दुकान के स्वामियों का विवरण” पढ़ें;
- (xx) पृष्ठ 15 में उपाबंध 6 की सारणी के पहले स्तंभ में “तहसील स्तर” और “जिला स्तर” को एक दूसरे की जगह पढ़ें।

[फा. सं. 9(4)/2012-पीडी. 2]

दीपक कुमार, सयुंक्त सचिव

**MINISTRY OF CONSUMER AFFAIRS, FOOD AND PUBLIC DISTRIBUTION**

**(Department of Food and Public Distribution)**

New Delhi, the 26<sup>th</sup> June, 2015

**CORRIGENDUM**

**G.S.R. 515(E).**—In the notification of Government of India in the Ministry of Consumer Affairs, Food and Public Distribution (Department of Food and Public Distribution) No. GSR 213(E), dated the 20th March, 2015 published at pages 16-28 of the Gazette of India, Extraordinary, Part II, Section 3 sub-section (i) dated the 20th March, 2015,—

- (i) In Annex-II, (A),—in table 1 for “Anny”, read “Anna”;  
(B) in table II, for “Anny”, read “Anna”;
- (i) In Annex-VI, in the table, for “/T”, read “/UT”.

[F. No. 9(4)/2012-PD. II]

DEEPAK KUMAR, Jt. Secy.



# भारत का राजपत्र The Gazette of India

सौ.जी.-डी.एल.-अ.-16012024-251374  
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असाधारण  
EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (I)  
PART II—Section 3—Sub-section (I)

प्राधिकार से प्रकाशित  
PUBLISHED BY AUTHORITY

No. - 664

New Delhi, Thursday, October 29, 2015/KARTIKA 7, 1937

उपभोक्ता मामले, खाद्य और सार्वजनिक वितरण मंत्रालय

(खाद्य और सार्वजनिक वितरण विभाग)

अधिसूचना

नई दिल्ली, 28 अक्टूबर, 2015

सा.का.नि. 814(अ).— केन्द्रीय सरकार, आवश्यक वस्तु अधिनियम, 1955 (1955 का 10) ही धारा 3 द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, लक्ष्य सार्वजनिक वितरण प्रणाली (नियंत्रण) आदेश, 2015 का संशोधन करने के लिए निम्नलिखित आदेश करती है, अर्थात् :-

- संक्षिप्त नाम और प्रारंभ - (1) इस आदेश का संक्षिप्त नाम लक्ष्य सार्वजनिक वितरण प्रणाली (नियंत्रण) संशोधन आदेश, 2015 है।
- यह राजपत्र में उसके प्रकाशन की तारीख की प्रकृत होगा।
- लक्ष्य सार्वजनिक वितरण प्रणाली (नियंत्रण) आदेश, 2015 में, -
  - खंड 3 में,-
    - उपखंड (2) में, मद (i) के स्थान पर निम्नलिखित रखा जाएगा, अर्थात् :-

“(i) अंत्योदय गृहस्थियाँ,”

(ख) उपखंड (3) के परंतुक का लोप किया जायगा; और

(ग) उपखंड (4) का लोप किया जाएगा।

[फा. सं. 9(4)/2012-पीडी. II]

दीपक कुमार, सयुंक्त सचिव

पाद टिप्पण :- मूल आदेश भारत के राजपत्र, असाधारण, भाग II, खंड 3, उपखंड (i) में सा. का. नि. सं. 213(अ) तारीख, 20 मार्च, 2015 द्वारा प्रकाशित किया गया था।

## MINISTRY OF CONSUMER AFFAIRS, FOOD AND PUBLIC DISTRIBUTION

### (Department of Food and Public Distribution)

#### NOTIFICATION

New Delhi, the 26<sup>th</sup> October, 2015

**G.S.R. 814(E).**—In exercise of the powers conferred by section 3 of the Essential Commodities Act, 1955 (10 of 1955), the Central Government hereby makes the following Order, to amend the Targeted Public Distribution System (Control) Order, 2015, namely :—

1. **Short title, and commencement.**—(1) This Order may be called the Targeted Public Distribution System (Control) Amendment Order, 2015.
- (2) It shall come into force on the date of its publication in the Official Gazette.
  - (2) In the Targeted Public Distribution Distribution System (Control) Order, 2015,—
    - (i) In clause 3,—
      - (a) in sub-clause (2), for item (i), the following shall be substituted, namely:—  
“(i) Antyodaya household;”;
      - (b) proviso to sub-clause (3) shall be deleted; and
      - (c) sub-clause (4) shall be deleted.

[F. No. 9(4)/2012-PD. II]

DEEPAK KUMAR, Jt. Secy.

**Footnote :-** The principal Order was published in the Gazette Extraordinary, Part II, Section 3, Sub-section (i) vide G.S.R. number 213(E) dated 20th March, 2015.



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असाधारण  
EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (1)  
PART II—Section 3—Sub-section (1)

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PUBLISHED BY AUTHORITY

सं. 37]

नई दिल्ली, मंगलवार, जनवरी 16, 2024/पौष 26, 1945

No. 37]

NEW DELHI, TUESDAY, JANUARY 16, 2024/PAUSHA 26, 1945

उपभोक्ता मामले, खाद्य और सार्वजनिक वितरण मंत्रालय

(खाद्य और सार्वजनिक वितरण विभाग)

आदेश

नई दिल्ली, 15 जनवरी, 2024

सा.का.नि. 43(अ).—केन्द्रीय सरकार, आवश्यक वस्तु अधिनियम, 1955 (1955 का 10) की धारा 3 द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, लक्षित सार्वजनिक वितरण प्रणाली (नियंत्रण) आदेश, 2015 में और संशोधन करने के लिए निम्नलिखित आदेश करती है, अर्थात्:—

- संक्षिप्त नाम और प्रारंभ—(1) इस आदेश का संक्षिप्त नाम लक्षित सार्वजनिक वितरण प्रणाली (नियंत्रण) संशोधन आदेश, 2024 है।  
(2) ये राजपत्र में उनके प्रकाशन की तारीख से प्रवृत्त होंगे।
- लक्षित सार्वजनिक वितरण प्रणाली (नियंत्रण) आदेश, 2015 (जिसे इसमें इसके पश्चात उक्त आदेश कहा गया है) के खंड-१ के उपखंड (2) में, परंतुक का लोप किया जाएगा।
- शुरू से अंत तक, उक्त आदेश में, जहां कहीं भी “उचित दर दुकान का स्वामी” शब्द आते हैं के स्थान पर “उचित दर दुकान डीलर” शब्द रखे जाएंगे।
- उक्त आदेश में खंड 2 के उपखंड (ठ) के पश्चात निम्नलिखित उप-खंड अंतःस्थापित किया जाएगा, अर्थात्छ:—

“(ठ क) एक राष्ट्र एक राशन कार्ड योजना” से, खाद्य सुरक्षा अधिनियम के अधीन पात्र लाभार्थियों को जारी किए गए राशन कार्डों की राष्ट्रव्यापी सुवाह्यता के लिए योजना अभिप्रेत है।

5. उक्त आदेश में, खंड 4 के उपखंड (20) में “उपबंध २ में प्ररूप” शब्दों और अंकों के पश्चात निम्नलिखित अंतःस्थापित किया जाएगा, अर्थात:-

“और राज्य सरकार नियमित रूप से नए राशन कार्डों को जारी करने, राशन कार्ड का रद्दकरण या लोप तथा उनके राशन कार्डों के सदस्यों के नाम जोड़ने, लोप करने या अद्यतन करने के लिए, केन्द्रीय सरकार को रिपोर्ट करेगी ताकि उसे केन्द्रीय निधान में अद्यतन किया जा सके”।

6. उक्त आदेश के खंड 4 के उपखंड (20) के पश्चात, निम्नलिखित उपखंड अंतःस्थापित किया जाएगा, अर्थात:-

“(21) खाद्य सुरक्षा अधिनियम के अधीन जारी किए गए राशन कार्डों के सभी पात्र लाभार्थी, एक राष्ट्र एक राशन कार्ड योजना के अधीन बायोमेट्रिक अधिप्रमाणन के पश्चात में किसी भी उचित दर दुकान से अपना अधिकृत खाद्यान्न प्राप्त कर सकेंगे”।

7. उक्त आदेश के खंड 7 के उपखंड (12) में “के प्ररूप में” शब्दों के स्थान पर “में यथा उपबंधित इलेक्ट्रॉनिक ढंग के माध्यम से” शब्द रखे जाएंगे।

8. उक्त आदेश के खंड 10 के उपखंड (10) के पश्चात, निम्नलिखित उपखंड अंतःस्थापित किया जाएगा, अर्थात:- “(11) राज्य सरकार यह सुनिश्चित करेगी कि-

(क) खाद्य सुरक्षा अधिनियम के अधीन सभी लाभार्थियों को एक राष्ट्र एक राशन कार्ड योजना के अधीन अंतर-और अंतरा-राज्यीय सुवाह्यता उपलब्ध है, जो उचित दर दुकानों पर इलेक्ट्रॉनिक प्वाइंट ऑफ सेल युक्तियों के माध्यम से बायोमेट्रिक अधिप्रमाणन के पश्चात उस राज्य में प्रव्रजित हुए हैं:

(ख) एक राष्ट्र एक राशन कार्ड योजना के अधीन ऐसे प्रवासी लाभार्थियों को वितरण के लिए उचित दर दुकानों पर पर्याप्त मात्रा में अतिरिक्त खाद्यान्न की उपलब्धता है:

(ग) उचित दर दुकान पर खाद्यान्नों की प्राप्ति का इलेक्ट्रॉनिक अभिलेख और खाद्यान्नों के आरंभिक अतिशेष और बितरण की मात्रा के आधार पर उचित दर दुकानों के अंत अतिशेष की स्वतः संगणना तथा इलेक्ट्रॉनिक ढंग से उक्त जानकारी को केन्द्रीय सरकार को अग्रेषित करे:

(घ) उचित दर की दुकानों पर इलेक्ट्रॉनिक युक्ति, खाद्य सुरक्षा अधिनियम के अधीन लक्षिय सार्वजनिक वितरण प्रणाली की उचित दर दुकान के अंत अतिशेष, आरंभिक अतिशेष, वर्तमान स्टॉफ, विक्रय रजिस्टर, अंत्योदय अन्न योजना और प्राथमिकता वाले परिवारों के लाभार्थियों सहित समस्त अपेक्षित जानकारी प्रस्तुत करेगी ताकि वर्तमान आबंटन और पिछले मासके अंत अतिशेष का विनिश्चय किया जा सके:

(ङ) कोई भी उचित दर दुकान डीलर खाद्य सुरक्षा अधिनियम के अधीन ऐसे पात्र प्रवासी लाभार्थियों को एक राष्ट्र एक राशन कार्ड योजना के अधीन खाद्यान्नों के वितरण के लिए मना नहीं करेगा”।

9. उक्त आदेश के, खंड 11 में,-

(क) उपखंड (6) के स्थान पर निम्नलिखित उपखंड रखा जाएगा, अर्थात:-

“(6) राज्य सरकार उपाबंध-VI में यथा उपबंधित इलेक्ट्रॉनिक ढंग के माध्यम से केन्द्रीय सरकार को सतर्कता समितियों की कार्य-प्रणाली पर छह मासिक रिपोर्ट भेजेगी।”

(ख) उपखंड (12) में, “के प्ररूप में” शब्दों के स्थान पर “में यथा उपबंधित इलेक्ट्रॉनिक ढंग के माध्यम से” शब्द रखे जाएंगे।

“(14) राज्य सरकार आवधिक रिपोर्टिंग की एक प्रणाली विहित करेगी, राज्य के भीतर विभिन्न स्तरों पर इलेक्ट्रॉनिक सुवाह्यता के माध्यम से उचित दर दुकानों के कार्यकरण और केन्द्रीय सरकार की केन्द्रीय प्रणाली पर उचित दर दुकान के प्रचालनों की नियमित रिपोर्टिंग सुनिश्चित करेगी।

“(15) राज्य सरकार, इलेक्ट्रॉनिक सुवाह्यता के माध्यम से लक्षित सार्वजनिक वितरण प्रणाली के एक सिरे से दूसरे सिरे तक प्रचालनों की मानिटरी सुनिश्चित करेगी और केंद्रीय सरकार की केंद्रीय प्रणाली में लक्षित सार्वजनिक वितरण प्रणाली का एक सिरे से दूसरे सिरे तक प्रचालनों की नियमित रूप से इलेक्ट्रॉनिक रिपोर्टिंग सुनिश्चित करेगी।।

10. उक्त आदेश में, उपाबंध- ( ) के स्थान पर, निम्नलिखित उपाबंध को रखा जाएगा, अर्थात:-

फा. सं.  
अनिता कर्ण, संयुक्त सचिव  
उपाबंध-

जून या सितंबर या दिसंबर या मार्च को समाप्त तिमाही के लिए उचित दर दुकानों के द्वार तक होने वाले परिदान का विवरण खंड ७ का उप खंड (१२) देखें

राज्य या संघ राज्य क्षेत्र में जिलों की कुल संख्या: .....

राज्य या संघ राज्य क्षेत्र में उचित दर दुकानों की कुल संख्या: .....

क्र. सं.	अभिकरण का नाम	अभिकरण का प्रकार	अभिकरणों द्वारा द्वार तक परिदान के लिए कवर किए गए जिलों की संख्या	अभिकरणों द्वारा द्वार तक परिदान के अधीन कवर की गई उचित दर दुकानों की संख्या	उचित दर दुकानों की कुल संख्या जहां न्यायसंगत कारणों सहित द्वार तक परिदान नहीं किए गए
(1)	(2)	(3)	(4)	(5)	(6)
1.					
2.					
3.					
4.					
कुल					

अभिकरण के प्रकार के संबंध में, कृपया उपदर्शित करें कि क्या राज्य नागरिक आपूर्ति निगम या अन्य शीर्ष निकाय, सहकारी समितियों, निजी अभिकरण उदाहरणतया: थोक विक्रेता, बृहत क्षेत्र की बहु-प्रयोजन सहकारी समितियाँ, प्राथमिक कृषि प्रत्यय सोसाइटियां या अन्य कोई अभिकरण हैं। किसी जिले में एक से अधिक अभिकरण द्वारा द्वार तक परिदान किए जाने की दशा में उसे भी उपदर्शित किया जाएगा।

टिप्पण : प्रत्येक तिमाही के अंत के प्रश्चात दो समाह के भीतर सूचना प्रस्तुत की जाएगी”।

टिप्पण : मूल आदेश, भारत के राजपत्र, असाधारण, भाग II, खंड 3, उप खंड (i) में सा.का.नि सं 213 (अ) तारीख 20 मार्च, 2015 द्वारा प्रकाशित किया गया था और तारीख 28 अक्टूबर, 2015 सा.का.नि सं. 814 (अ) द्वारा अंतिम संशोधन किया गया था।

# MINISTRY OF CONSUMER AFFAIRS, FOOD AND PUBLIC DISTRIBUTION

## (Department of Food and Public Distribution)

### ORDER

New Delhi, the 15 th January, 2024

**G.S.R. 43(E).**— In exercise of the powers conferred by section 3 of the Essential Commodities Act, 1955 (10 of 1955), the Central Government hereby makes the following Order further to amend the Targeted Public Distribution System (Control) Order, 2015, namely :—

1. Short title and commencement.—(1) This Order may be called the Targeted Public Distribution System (Control) Amendment Order, 2024.

(2) It shall come into force on the date of its publication in the Official Gazette.

2. In the Targeted Public Distribution System (Control) Order, 2015 (hereinafter referred to as the said Order), in clause 1, in sub-clause (2), the proviso shall be omitted.

3. Throughout the said Order, for the words "fair price shop owner", wherever they occur, the words "fair price shop dealer" shall be substituted.

4. In the said Order, in clause 2, after sub-clause (1), the following sub-clause shall be inserted, namely:—

"(1a) "One Nation One Ration Card plan" means the plan for nation-wide portability of ration cards issued to eligible beneficiaries under the Food Security Act;"

5. In the said Order, in clause 4, in sub-clause (20), after the words and letters "the format at Annex-II", the following shall be inserted, namely:—

"and the State Government shall regularly report the issuance of new ration cards, cancellation or deletion of ration cards and addition, deletion or updation of members of their ration card to the Central Government to update the same in the Central Repository."

6. In the said Order, in clause 4, after sub-clause (20), the following sub-clause shall be inserted, namely:—

"(21) All eligible beneficiaries of ration cards issued under the Food Security Act may avail their entitled foodgrains across the country from any fair price shop after biometric authentication under One Nation One Ration Card plan."

7. In the said Order, in clause 7, in sub-clause (12), for the words "in the format at" the words "through electronic mode as provided in" shall be substituted.

8. In the said Order, in clause 10, after sub-clause (10), the following sub-clause shall be inserted, namely:—

"(11) The State Government shall ensure—

(a) that inter-State and intra-State portability under One Nation One Ration Card plan is available to all beneficiaries under the Food Security Act, who have migrated to that State, after biometric authentication through electronic point of sale devices at fair price shops;

(b) that availability of sufficient quantity of additional foodgrains at fair price shop for distribution to such migrant beneficiaries under One Nation One Ration Card plan;

(c) that the electronic recording of receipt of foodgrains at fair price shop and also automatic calculation of closing balance of fair price shop based on the opening balance and distribution quantity of foodgrains and forward the said information to the Central Government in electronic mode;

- (d) that the electronic device at fair price shops shall furnish all the requisite information including closing balance, opening balance, current stock, sale register, Antyodaya Anna Yojana and Priority Household beneficiaries of fair price shop of Targeted Public Distribution System under the Food Security Act, so as to decide current allocation and the closing balance of the previous month;
- (e) that no fair price shop dealer shall deny distribution of foodgrains under One Nation One Ration card plan to such eligible migrant beneficiaries under the Food Security Act."

9. In the said Order, in clause 11, –

- (a) for sub-clause (6), the following sub-clause shall be substituted, namely:–

"(6) The State Government shall send a report half-yearly to the Central Government on the functioning of vigilance committees through electronic mode as provided in Annex-VI.";

- (b) for sub-clause (12), for the words "in the format at" the words "through electronic mode as provided in" shall be substituted;

- (c) for sub-clauses (14) and (15), the following sub-clauses shall be substituted, namely:–

"(14) The State Government shall prescribe a system of periodic reporting, the functioning of fair price shops through electronic platform at various levels within the State and ensure regular reporting of fair price shop operations on the Central System of the Central Government.

(15) The State Government shall ensure monitoring of the end-to-end operations of the Targeted Public Distribution System through the electronic platform and ensure regular electronic reporting of end-to-end operations of Targeted Public Distribution System on the Central System of the Central Government. ' '.

10. In the said Order, for Annex-III, the following Annex shall be substituted, namely:–

[F. NO. 2-1/2023-PD-II]

ANITA KARN, Jt. Secy.

Statement on door-step delivery to the fair price shops for the quarter ending June or September or December or March [see sub-clause (12) of clause 7]

Total number of districts in the State or Union territory: \_\_\_\_\_

Total number of fair price shops in the State or Union territory: \_\_\_\_\_

Serial number	Name of agency	Type of agency*	Number of districts covered under door-step delivery by the agencies	Total number of fair price shops covered by the agency under doorstep delivery	Total number of fair price shops where door-step delivery was not made with justified reason
(1)	(2)	(3)	(4)	(5)	(6)
1.					
2.					
3.					
4.					
<b>Total</b>					

\*As regards the type of agency, please indicate whether State Civil Supplies Corporation or other apex body, Cooperative Societies, Private Agency e.g. wholesalers, Large Area Multi-purpose Cooperative Societies, Primary Agricultural Credit Societies or any other agency. In case more than one agency is making door-step delivery in a district, same may also be indicated.

**Note :** The information shall be furnished within two weeks after the end of every quarter."

**Note :** The Principal order was published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), vide number G.S.R. 213 (E), dated the 20th March, 2015 and was last amended vide number G.S.R. 814 (E), dated the 28th October, 2015.