



**Government of West Bengal
Food & Supplies Department
Common Application Form**

For all Digital Ration Card related services

(Please read all the instructions and eligibility criteria and fill the forms carefully)

PART 1 : Application (All applicants have to MANDATORILY fill this part)

I, _____, want to apply for **(Select any one of the services)**

SERVICE NO.		
1.	Inclusion of full family for subsidized food grains under NFSA / RKSY	<input type="checkbox"/>
2.	Inclusion of left out family members in already existing family under NFSA/RKSY	<input type="checkbox"/>
3.	General/Non-subsidized Digital Ration Card	<input type="checkbox"/>
4.	Rectification of spelling mistakes in name, age and address within the same block/municipality in existing Digital Ration Card	<input type="checkbox"/>
5.	Conversion of RKSY-2 / General (Form-10) Digital ration Card to RKSY- 1	<input type="checkbox"/>
	Conversion of subsidized to non-subsidized Digital Ration Card	<input type="checkbox"/>
6.	Change of Ration Shop due to	1. Shifting of full family <input type="checkbox"/>
		2. Shifting of partial family <input type="checkbox"/>
		3. Shifting of Individual due to marriage/divorce/other <input type="checkbox"/>
		3.1. In case of marriage, please write DRC of one of the members of the new family Category: <input type="text" value="category"/>
		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
7.	Surrender of Digital Ration Card due to	1. Death <input type="checkbox"/> 2. Migration <input type="checkbox"/> 3. Voluntarily <input type="checkbox"/>
8.	Duplicate Digital Ration Card due to	1. Loss <input type="checkbox"/> 2. Damaged <input type="checkbox"/> 3. Defaced <input type="checkbox"/>
I CERTIFY THAT ME/MY FAMILY BELONGS TO -		SC <input type="checkbox"/> ST <input type="checkbox"/>

PART 2 : Aadhaar Details of Existing Digital Ration Card Holders (Mandatory)

Member No.	Tick If Differently abled	DRC Number	Mention DRC Category (AAY/PHH/SPHH/RKSY 1/RKSY 2)	Aadhaar Number (Mandatory)	If required any service for existing family members, please mention the 'Service No.' from Part 1
1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

(In Case of more than 4 applicants, please take one annexure of this Part and attach that with this form)

PART 3: Details of Applicant/Family Member (Mandatory for Service No. 1,2,3,4,6,8 in Part-1)

* Name of 1 st applicant / Head of Family (HOF) as in Aadhaar	<input type="text"/>
*Relation with HOF	<input type="text"/>
*Name of Father /Mother / Spouse	<input type="text"/>
*Mobile No.	<input type="text"/>
*Aadhaar No.	<input type="text"/>
Ration Card No. (If Applicable)	<input type="text"/>
* Name of 2 nd applicant as in Aadhaar	<input type="text"/>
*Relation with HOF	<input type="text"/>
*Name of Father/Mother/Spouse	<input type="text"/>
*Mobile No.	<input type="text"/>
*Aadhaar No.	<input type="text"/>
Ration Card No. (If Applicable)	<input type="text"/>
* Name of 3 rd applicant as in Aadhaar	<input type="text"/>
*Relation with HOF	<input type="text"/>



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Annexure 1: Auto-exclusion Criteria and Deprivation Criteria –Urban

Auto-exclusion Criteria [Tick (√) where applicable]* (You must not fall under any of the following criteria to be eligible to get a ration card)		
I certify that I / my family		Tick here
1.	do not live in a house with 3 or more than 3 rooms made of concrete wall and roof.	<input type="checkbox"/>
2.	do not have any of the following consumer goods: a) four wheeler motorized card, b)AC machine, c) Computer or Laptop with internet facility	<input type="checkbox"/>
3.	do not have more than one of the following consumer goods – Refrigerator, Landline telephone, Washing Machine, Two wheeler motorized vehicle	<input type="checkbox"/>
4.	do not have any person who pays Income Tax or Professional Tax	<input type="checkbox"/>
5.	do not have any member who is a Gazetted or non-Gazetted employee of State / Central Govt. Undertaking/ Govt. Aided / Statutory / Autonomous bodies	<input type="checkbox"/>
Deprivation Criteria [Tick (√)where applicable]* (You must fulfil at least one criteria to get a ration card)		
I certify that I/my family,		Tick here
1.	live in house with wall and roof made of grass/straw/bamboo/wood/mud	<input type="checkbox"/>
2.	live in house with roofs covered with Tali/GI/ Tin/Asbestos and having earthen wall or wall made of un-burnt brick or wood/stone	<input type="checkbox"/>
3.	have no source of drinking water near the house	<input type="checkbox"/>
4.	do not have any electric connection	<input type="checkbox"/>
5.	have no concrete latrine	<input type="checkbox"/>
6.	do not have any male member within the age group between 16-59 years and head of the family is a female	<input type="checkbox"/>
7.	belong to SC category	<input type="checkbox"/>
8.	belong to ST category	<input type="checkbox"/>
9.	have no literate adult member	<input type="checkbox"/>
10.	do not have any adult member having primary education	<input type="checkbox"/>
11.	have one of the members who is handicapped/suffering from prolonged diseases	<input type="checkbox"/>
12.	work as a) Peddler/Cobbler/Hawker b) Construction worker/Plumber/Mason/ Labour/Dyer/ Welder/ Security Guard c) Maid Servant/ Worker/Tailor d) Helper/Transport labour/Driver/Conductor/ Helper of the Driver and Conductor/ Garowan/ Rickshaw Puller, e) Washer-man/ Chowkider, f)Coolie/Porter	<input type="checkbox"/>
13.	Head of my family is a Staff of a shop/Sahayak/Helper/Peon of a small concern/Ardali/Waiter/ Electric mechanic/Mechanic/Repairing workmen	<input type="checkbox"/>
14.	Head of the family works on daily wage or weekly wage	<input type="checkbox"/>
15.	has no permanent job & source of income is mainly from Pension/interest and/or rent	<input type="checkbox"/>
16.	is a Shelter-less family	<input type="checkbox"/>
17.	live in a single room with Kachha wall and Kachha roof	<input type="checkbox"/>
18.	live on Destitution or begging / Rag-picking / Sweeping / Scavenging/Gardening	<input type="checkbox"/>
19.	do not have income	<input type="checkbox"/>
20.	all adult members work on irregular or daily wage basis	<input type="checkbox"/>
21.	the Head of the family is minor	<input type="checkbox"/>
22.	belong to a family where all members of a family within the age group between 18-60 years are either handicapped or have been suffering from prolonged diseases	<input type="checkbox"/>
23.	belong to a family where all members of a family above 65 years or either handicapped or have been suffering from prolonged diseases	<input type="checkbox"/>



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Annexure 2: Auto-exclusion Criteria and Deprivation Criteria – Rural

Auto-exclusion Criteria [Tick (✓) where applicable]* (You must not fall under any of the following criteria to be eligible to get a ration card)		Tick here
I certify that I / my family		
1.	do not have any motorized two / three / four wheelers / fishing boats (which require registration)	<input type="checkbox"/>
2.	do not have mechanized three / four wheeler agricultural equipment such as tractors, harvesters etc.	<input type="checkbox"/>
3.	do not have Kisan Credit Card with the credit limit of Rs. 50,000 and above	<input type="checkbox"/>
4.	do not have any member as Government Employee : Gazetted / non-gazetted / Central / State Government / PSU government-aided autonomous bodies and local bodies	<input type="checkbox"/>
5.	is not a household with non-agricultural enterprise registered with the Government	<input type="checkbox"/>
6.	do not have any member in the family earning more than Rs. 15,000 per month	<input type="checkbox"/>
7.	do not have any member paying income tax or professional tax	<input type="checkbox"/>
8.	is not a household with three or more rooms with all rooms having pucca walls and pucca roof	<input type="checkbox"/>
9.	do not own a refrigerator	<input type="checkbox"/>
10.	do not own landline phones	<input type="checkbox"/>
11.	do not have 2.5 acres or more irrigated land with at least one irrigation equipment	<input type="checkbox"/>
12.	do not have 5 acres or more land irrigated for two or more crop seasons	<input type="checkbox"/>

Deprivation Criteria [Tick (✓) where applicable]* (You must fulfil at least one criteria to get a ration card)		Tick here
I certify that I/my family,		
1.	is a household without shelter	<input type="checkbox"/>
2.	is destitute / living on alms	<input type="checkbox"/>
3.	is manual scavengers	<input type="checkbox"/>
4.	is under Primitive Tribal Groups	<input type="checkbox"/>
5.	is legally released bonded labourers	<input type="checkbox"/>
6.	is a household with only one room with kucha walls and kucha roof	<input type="checkbox"/>
7.	is a household with no adult member between age 16 to 59	<input type="checkbox"/>
8.	is a Female headed household with no adult male member between age 16 to 59	<input type="checkbox"/>
9.	is a household with _____(number to be given) disabled member(s) and no able bodied adult member	<input type="checkbox"/>
10.	belong to SC/ST households	<input type="checkbox"/>
11.	is a household with no literate adult above 25 years	<input type="checkbox"/>
12.	is a landless household deriving the major part of their income from manual casual labour	<input type="checkbox"/>

DO NOT GIVE ANY WRONG or FALSE INFORMATION or DETAILS. THIS IS PUNISHABLE UNDER LAW.

Application Dated ___/___/_____ RECEIVED for further processing.

