



Government of West Bengal
Food & Supplies Department
(Procurement Cell)
Khadyashree Bhawan
11 A, Mirza Ghalib Street, Kolkata-
700087
<https://food.wb.gov.in>



File No. E-992268

No.I/576210/2024

Date:19-11-2024

Order

Sub: Roles, functions and operation of Mobile CPCs (mCPC) and PPS

The Food & Supplies Department conducts paddy procurement operations in the interest of the small and marginal farmers through Centralised Purchase Centers, (CPC), mCPCs and Paddy Purchasing Societies (PPS). A detailed order on policy and guideline for procurement of paddy from farmers at MSP is issued for every KMS.

However, through mCPCs and PPS it is intended to purchase paddy from farmers in remote villages who find it extremely difficult to avail the facility at CPC.

Now, in order to make best use of the mCPC and PPS, following guidelines are hereby detailed in connection with the organising and functioning of the Purchase Centers:

1. The mCPC and PPS shall continue to operate at least till May of every year. However, it may operate beyond, if there is paddy available and target has not yet been achieved.
2. Before scheduling a camp, SCFS/DCFS/District in charges of CMR agencies should conduct a survey/assessment of paddy availability and willingness of the farmers to sell paddy in consultation with BDO, officers of Agriculture Department and then schedule a camp in a village.
3. mCPC and PPS shall schedule procurement camps in different villages normally 30 days but not less than 15 days in advance and the same should be uploaded in portal.
4. The camps should be arranged at places / villages other than their offices / base locations.
5. These camps should be at different places on 3-4 days of the week;
6. Normally camps at the offices / base locations should not be more than 1-2 day in a week,
7. The days on which camps have not been scheduled, should be utilised for publicity and farmers' registration / updation and scheduling by farmers.

8. After assessment and scheduling of the camp the mCPC and PPS should visit these villages at least twice (once 12 to 10 days before the camp and again 8 to 5 days before the camp) and undertake -
 - a) miking,
 - b) meeting with farmers and facilitation,
 - c) registration,
 - d) updation,
 - e) scheduling by/of farmers for selling the paddy
9. Adequate number of publicity materials in the form of banner/poster/leaflets should be printed, displayed and handed over to the intending farmers. The posters on FAQ of paddy should be displayed so that the farmers may be sensitized on the quality of paddy that they shall bring for selling at the paddy purchase centers.
10. Necessary targets should be issued timely in favour of the PPS / m CPC through online system to enable them to purchase paddy without loss of any time.
11. SCFS shall submit a weekly report on performance of each mCPC and share with DCF&S and in the WhatsApp group on every Saturday from now onward.

This is issued with the approval of the Competent Authority of this Department and will take immediate effect

This is issued in the interest of public service.

 19/11/24

Special Secretary to the Govt. of West Bengal
Food & Supplies Department
Email: proccell.fs-wb@bangla.gov.in

No. I/576210/2024/1(14)

Date : 19-11-2024

1. The Managing Director, BENFED .
2. The Managing Director, WBECSC Ltd.
3. The Director, Directorate of DDP&S, Food & Supplies Department-
with a request to submit the performance report of the mCPCs within 1st week of succeeding month to Procurement Cell along with a proposal for any further extension or cancellation of camp location.
4. The Managing Director, PBAMCL.
5. The Special Secretary (IT & Reforms Cell), Food & Supplies Department.
6. The Joint Secretary (Procurement), Food & Supplies Department.
7. The Director of Finance, Food & Supplies Department
8. The District Magistrate (All except Kalimpong).
9. The CEO, CONFED.
10. The District Controller, Food & Supplies Department (All except Kalimpong).
11. The P.S. to the Hon'ble MIC, Food & Supplies Department.
12. The P.S. to the Hon'ble MoS, Food & Supplies Department.
13. The P.A. to the Pr. Secretary, Food & Supplies Department.
14. The Branch Manager, NAFED, Kolkata.

 19/11/24.

Special Secretary to the Govt. of West Bengal
Food & Supplies Department

Page 3 of 3

Any further correspondence or communication in reference to this communication should be addressed to the signing authority and send to the email ID: proccell.fs-wb@bangla.gov.in.