



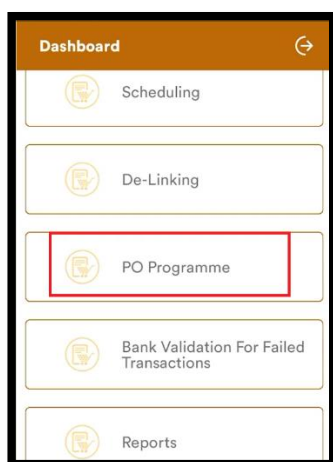
Ver. 1.0

Date of Release: 23.09.25

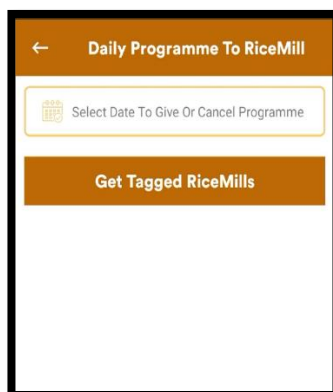
Multiple Rice Mills can be tagged to a Purchase Centre – CPC, mCPC or PPS. It is not desirable that all Rice Mills place resources at a Centre simultaneously for a day, and those resources remain under-utilised. Therefore, towards optimum utilisation of Rice Mill resources at a Purchase Centre for a day, it has been decided that the PO-I of a Centre will give advance programme to the tagged Rice Mill(s) for a procurement day. The work will follow the process and logics given hereunder:

Giving Programme to a Tagged Rice Mill

PO-I Login in ePoP



1. In ePoP on logging in the PO-I of a Procurement Centre will see a menu named 'PO Programme'.



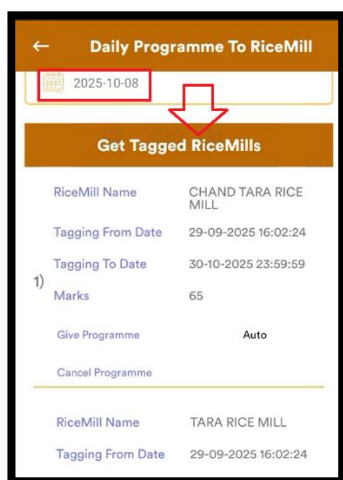
2. On clicking the menu, this page will open.

	SOP for PO-I of a PC Giving Programme to a Tagged Rice Mill	
--	--	--

Ver. 1.0

Date of Release: 23.09.25

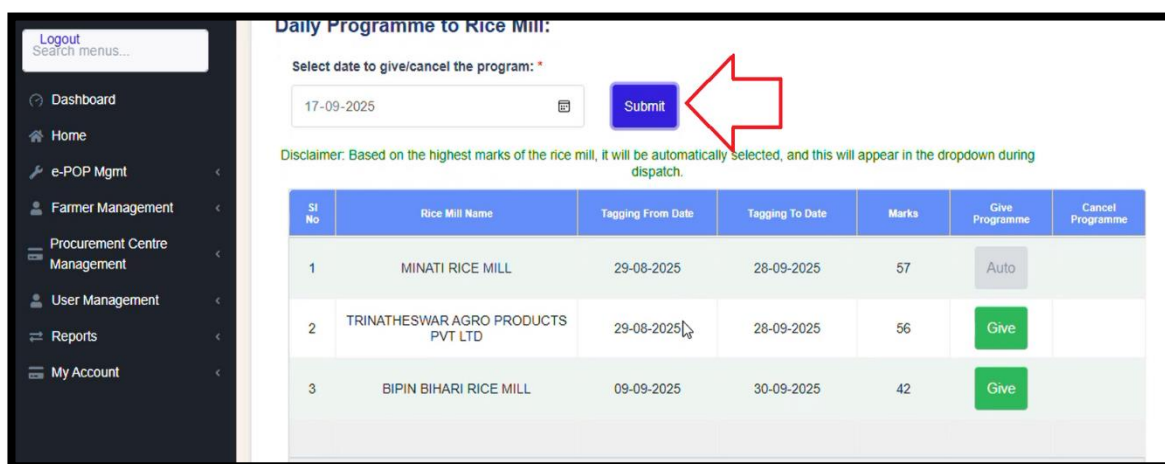
PO Login in ePoP and Portal



3. In ePoP, the PO-I will select a date and all the Rice Mills tagged with his PC for that date will be shown.

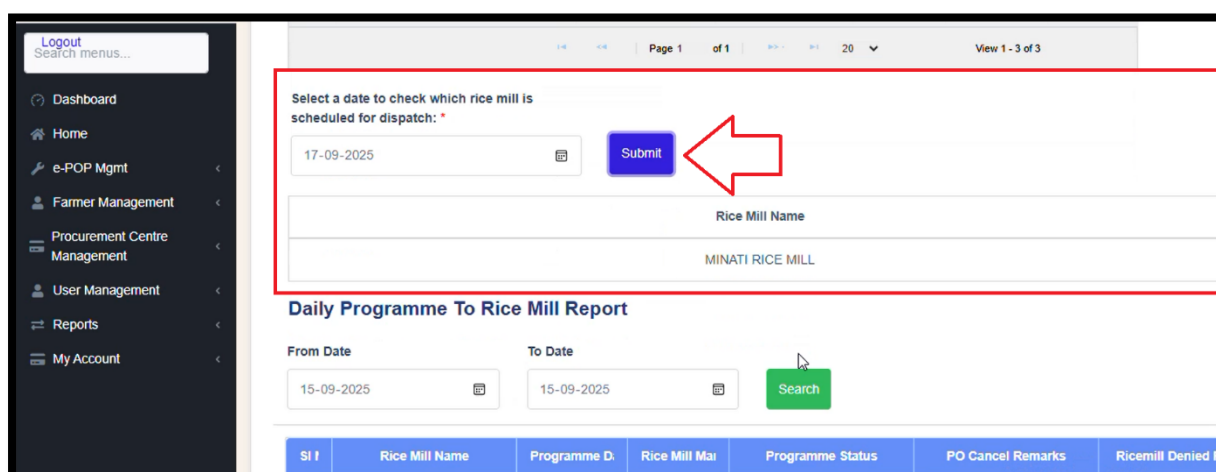
On the other hand, in portal the PO will go to the menu Rice Mill Management > PO Programme, select a date and the following page will open. This page has 3 sections.

- In the top section all the tagged Rice Mills are shown where the PO-I can give programme to them or cancel a given programme.



Sl No	Rice Mill Name	Tagging From Date	Tagging To Date	Marks	Give Programme	Cancel Programme
1	MINATI RICE MILL	29-08-2025	28-09-2025	57	Auto	
2	TRINATHESWAR AGRO PRODUCTS PVT LTD	29-08-2025	28-09-2025	56	Give	
3	BIPIN BIHARI RICE MILL	09-09-2025	30-09-2025	42	Give	

4. In the middle section of the webpage, the Rice Mills to which paddy can be despatched on a given date are shown. In other words, Rice Mills to which currently programme is given on the selected date are shown here. Since despatch is done through ePoP, this can be checked in ePoP in despatch page.



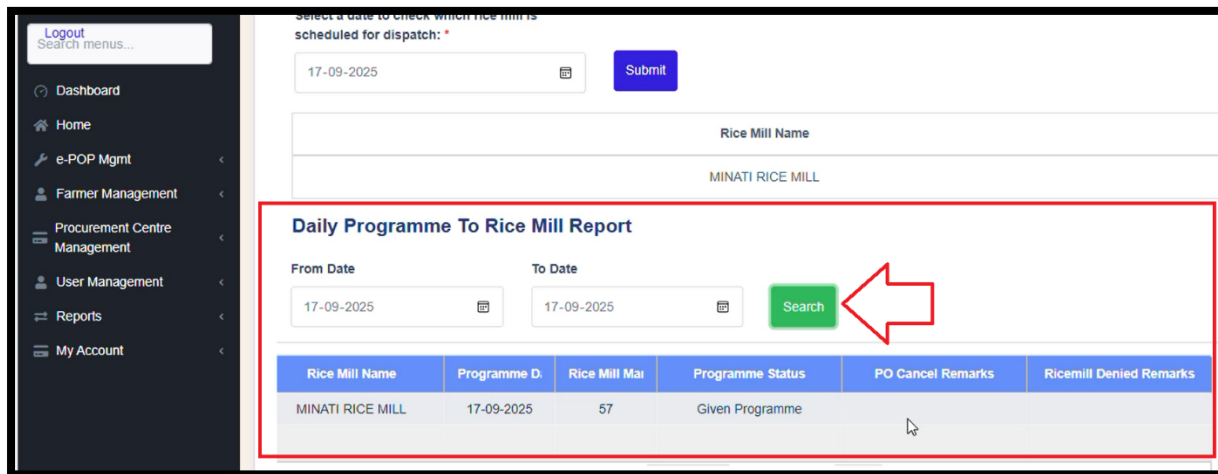
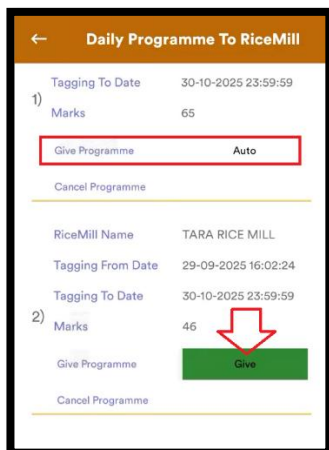
Sl No	Rice Mill Name	Programme D.	Rice Mill Ma	Programme Status	PO Cancel Remarks	Ricemill Denied R
-------	----------------	--------------	--------------	------------------	-------------------	-------------------

	SOP for PO-I of a PC Giving Programme to a Tagged Rice Mill	
--	--	--

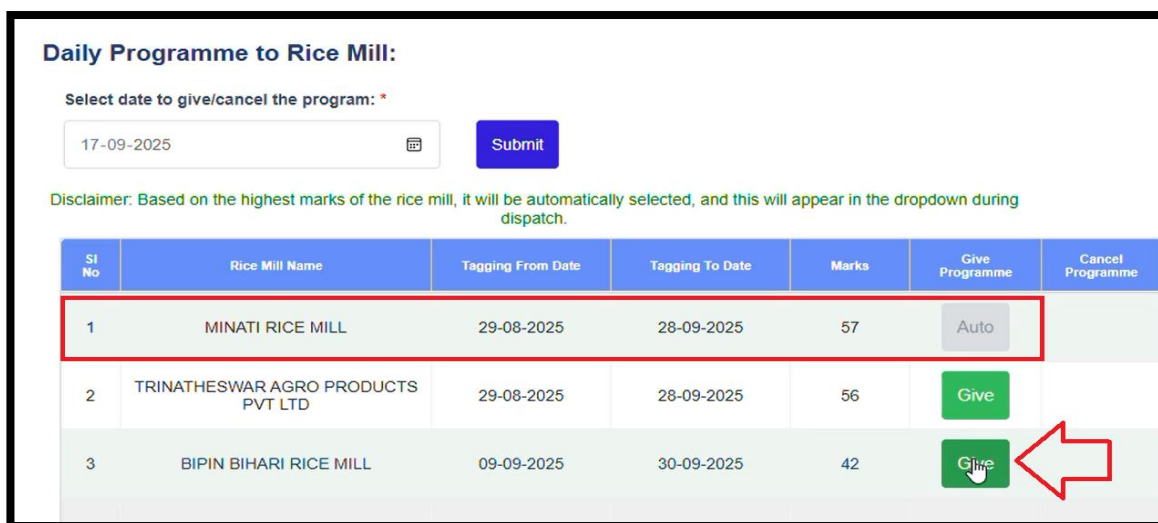
Ver. 1.0

Date of Release: 23.09.25

5. In the bottom section of the webpage, log of all programmes given, cancelled and denied are shown along with concerned comments.

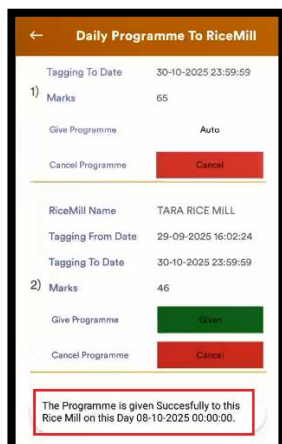
6. If multiple Rice Mills are tagged with the PC on the selected date, the Rice Mill with the highest marks will be given programme from the system itself (shown as 'Auto') so that a situation can be avoided when no Rice Mill is given programme on a given date. If a single Rice Mill is tagged, it will be given 'auto' programme. Other Rice Mills with lesser marks can be given programme by the PO-I by clicking 'Give' button.



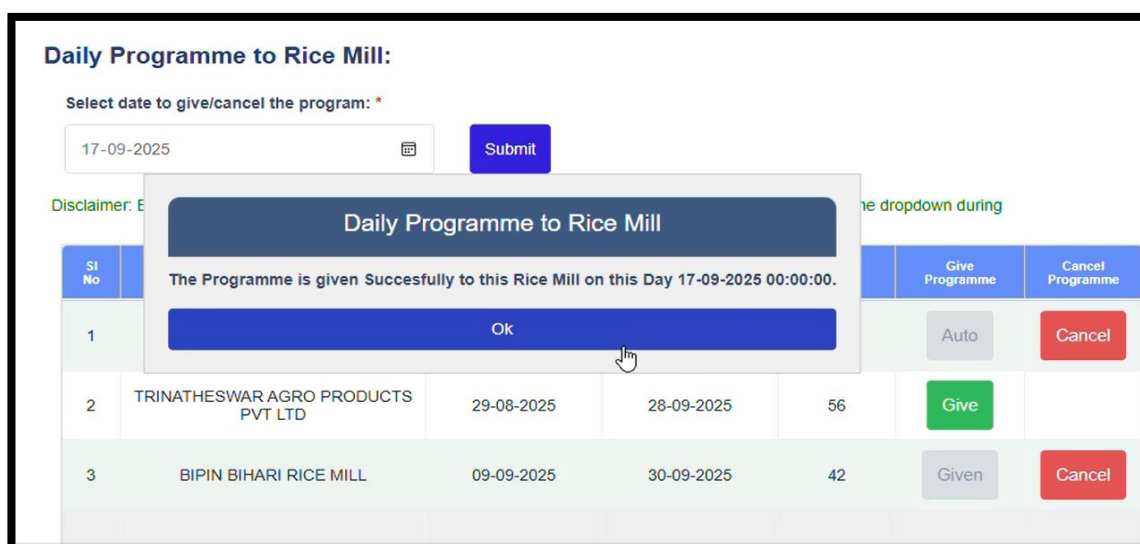
	SOP for PO-I of a PC Giving Programme to a Tagged Rice Mill	
--	---	--

Ver. 1.0

Date of Release: 23.09.25

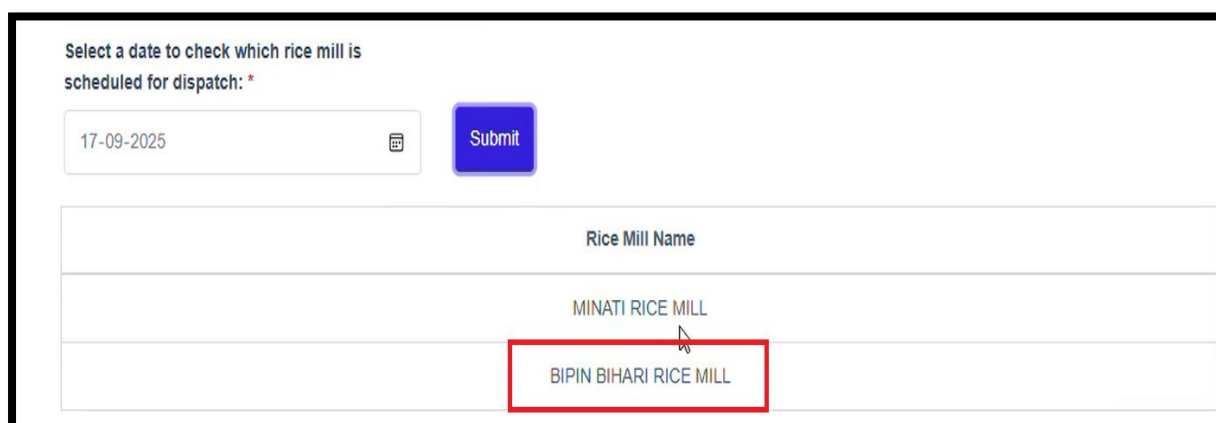


7. On giving programme to a Rice Mill this success message will show.



SI No	Rice Mill Name	Start Date	End Date	Marks	Give Programme	Cancel Programme
1					Auto	Cancel
2	TRINATHESWAR AGRO PRODUCTS PVT LTD	29-08-2025	28-09-2025	56	Give	
3	BIPIN BIHARI RICE MILL	09-09-2025	30-09-2025	42	Given	Cancel

8. In the webpage, in the middle section (indicating Rice Mills to whom paddy can be despatched) on selection of the concerned date, the name of the Rice Mill will now appear to whom programme has been given.



Rice Mill Name	Start Date	End Date	Marks	Give Programme	Cancel Programme
MINATI RICE MILL					
BIPIN BIHARI RICE MILL					

	SOP for PO-I of a PC Giving Programme to a Tagged Rice Mill	
--	--	--

Ver. 1.0

Date of Release: 23.09.25

9. In the bottom section too, the Rice Mill will appear on selection of the concerned date. In the 'Programme Status' it will be shown that programme has been given.

Daily Programme To Rice Mill Report

From Date: 17-09-2025 To Date: 17-09-2025 Search

Rice Mill Name	Programme D.	Rice Mill Ma	Programme Status	PO Cancel Remarks	Ricemill Denied Remarks
MINATI RICE MILL	17-09-2025	57	Given Programme		
BIPIN BIHARI RICE MILL	17-09-2025	42	Given Programme		

Cancelling a Given Programme

Daily Programme To RiceMill

PO Programme Cancel Reason

Enter PO Programme cancellation reason

CANCEL SUBMIT

Tagging From Date: 29-09-2025 16:02:24
Tagging To Date: 30-10-2025 23:59:59

q w e r t y u i o p
a s d f g h j k l
z x c v b n m

10. PO-I can cancel a given programme by clicking the 'Cancel' button against concerned Rice Mill. He will have to enter reason for the cancellation mandatorily.

Online Paddy Procurement System

Welcome, User 10014 (Kachuri Dolmela Ground!) A- A+ 🔊

Daily Program

Select date to give: 17-09-2025

Disclaimer: Based on the highest marks of the rice mill, it will be automatically selected, and this will appear in the dropdown during dispatch.

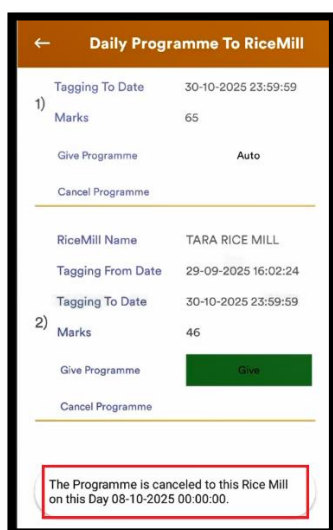
Sl No	Rice Mill Name	Tagging From Date	Tagging To Date	Marks	Give Programme	Cancel Programme
1	MINATI RICE MILL	29-08-2025	28-09-2025	57	Auto	Cancel
2	TRINATHESWAR AGRO PRODUCTS PVT LTD	29-08-2025	28-09-2025	56	Give	
3	BIPIN BIHARI RICE MILL	09-09-2025	30-09-2025	42	Given	Cancel

➔

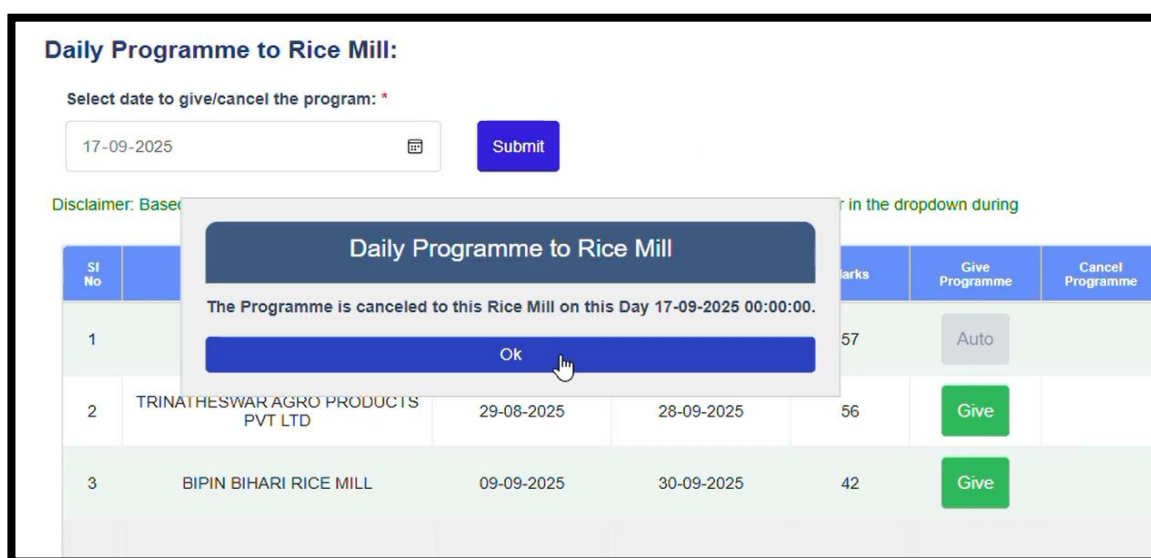
	SOP for PO-I of a PC Giving Programme to a Tagged Rice Mill	
--	---	--

Ver. 1.0

Date of Release: 23.09.25



11. After cancellation, this message will show.



SI No	Name	Start Date	End Date	Marks	Give Programme	Cancel Programme
1				57	Auto	
2	TRINATHESWAR AGRO PRODUCTS PVT LTD	29-08-2025	28-09-2025	56	Give	
3	BIPIN BIHARI RICE MILL	09-09-2025	30-09-2025	42	Give	

Validations:

The following logics/validations will in place for the PO-I to give or cancel programme:

- The PO-I can give programme to Rice mill for a date against which DCFS/CMR Agency has tagged the concerned Rice Mill(s).
- Programme can be given as soon as a Rice Mill is tagged, and can be cancelled till 6 pm on the previous day of the day of purchase.
- Programme can be given for the present day and future days only.
- Dispatch cannot be done if programme not given to a Rice Mill.
- If only one Rice Mill is tagged to a PC, or if only one Rice Mill is given programme for a given day, the programme cannot be cancelled.
- Programme can again be given after it has been cancelled once.
- Log of each giving and cancellation will be maintained.



Ver. 1.0

Date of Release: 23.09.25

Denial of Given Programme

Rice Mill Login (in portal only)

12. The Rice Mill user will go to 'PO Programme' menu and select a date to see whether he has been given programme or not at the PC where his Rice Mill is tagged.

On choosing a date, all the PCs where the Rice Mill is tagged on that date will be shown. For ready understanding of the Rice Mill user, the PCs where PO-I has given programme to his Rice Mill will be shown in green text. PCs where the Rice Mill is tagged but no programme is given on the chosen date will be shown in blue text.

On clicking the name of a PC, all Rice Mills tagged with it on the chosen date will be shown. Their score for tagging and status of giving programme will also be shown for each. The Rice Mill of this Rice Mill user will be highlighted in yellow.

Select date to see the program: *

17-09-2025

PC in Green = Your Rice Mill has a programme on the selected date.
PC in Blue = No programme for your Rice Mill on the selected date, though it is tagged. Click on a PC name to see all Rice Mills tagged on the selected date.
Highlighted in Yellow = Your Rice Mill.

Sl No	Rice Mill Name	Centre Name	Tagging From Date	Tagging To Date	Marks	W
Saktia Krishak Bazar Kachuri Dolmela Ground						
2	MINATI RICE MILL	Kachuri Dolmela Ground	29-08-2025	28-09-2025	57	
3	TRINATHESWAR AGRO PRODUCTS PVT LTD	Kachuri Dolmela Ground	29-08-2025	28-09-2025	56	
4	BIPIN BIHARI RICE MILL	Kachuri Dolmela Ground	09-09-2025	30-09-2025	42	

13. The Rice Mill user can follow from here whether his Rice Mill has been given programme or not, or whether given programme has been cancelled.

Online Paddy Procurement System KMS 2025-2026 Welcome, Emd2082 (Bipin Bihari Rice Mill)! Logout

Select date to see the program: *

17-09-2025

PC in Green = Your Rice Mill has a programme on the selected date.
PC in Blue = No programme for your Rice Mill on the selected date, though it is tagged. Click on a PC name to see all Rice Mills tagged on the selected date.
Highlighted in Yellow = Your Rice Mill.

	Centre Name	Tagging From Date	Tagging To Date	Marks	Whether Programme Given by PO	Deny
	Kachuri Dolmela Ground	29-08-2025	28-09-2025	57	Programme Given	
CTS	Kachuri Dolmela Ground	29-08-2025	28-09-2025	56	No	
	Kachuri Dolmela Ground	09-09-2025	30-09-2025	42	Cancelled	

	SOP for PO-I of a PC Giving Programme to a Tagged Rice Mill	
--	--	--

Ver. 1.0

Date of Release: 23.09.25

14. If his Rice Mill has been given programme on a date, but under a compelling circumstance he cannot attend the said PC on that day, he can deny the programme by clicking the 'Deny' button as shown here.

Select date to see the program.

17-09-2025

PC in Green = Your Rice Mill has a programme on the selected date.
PC in Blue = No programme for your Rice Mill on the selected date, though it is tagged. Click on a PC name to see all Rice Mills tagged on the selected date.
Highlighted in Yellow = Your Rice Mill.

	Centre Name	Tagging From Date	Tagging To Date	Marks	Whether Programme Given by PO	Deny
	Kachuri Dolmela Ground	29-08-2025	28-09-2025	57	Programme Given	
CTS	Kachuri Dolmela Ground	29-08-2025	28-09-2025	56	No	
	Kachuri Dolmela Ground	09-09-2025	30-09-2025	42	Programme Given	Deny

15. He will have to select a reason for such denial from the drop-down. If he selects 'Other' he will have to type in the actual reason.

Online Paddy Procurement System

Select date to see the program.

17-09-2025

PC in Blue = No programme for your Rice Mill on the selected date, though it is tagged. Click on a PC name to see all Rice Mills tagged on the selected date.

Confirmation

Select Response

Other

--select--
 Machinery break-down
 Vehicle not available
 Personnel not available
 Other

Have you informed the PO of your denial of the programme in person or over telephone?

	Centre Name	Tagging From Date	Tagging To Date	Marks	Whether Programme Given by PO	Deny
	Kachuri Dolmela Ground	29-08-2025	28-09-2025	57	Programme Given	
CTS	Kachuri Dolmela Ground	29-08-2025	28-09-2025	56	No	
	Kachuri Dolmela Ground	09-09-2025	30-09-2025	42	Programme Given	Deny

Date of Release: 23.09.25

Confirmation

×

Select Response

Other

test remark

Have you informed the PO of your denial of the programme in person or over telephone?

Yes

No

Online Paddy Procurement System

KMS 2025-2026

Welcome, Emd2082 (Bipin Bihari Rice Mill)!

Logout

Daily Programme to Rice Mill:

Select date to see the program: *

17-09-2025

Submit

Daily Programme to Rice Mill

The Programme is Denied Successfully on this Day 17-09-2025 00:00:00.

Ok

PC in Blue = No paddy

Selected date.

PC name to see all Rice Mills tagged on the selected date.

SI No	From Date	Tagging To Date	Marks
▣ Saktia Krishak Bazar			
▣ Kachuri Dolmela Ground			

Page 1 of 1 20

	SOP for PO-I of a PC Giving Programme to a Tagged Rice Mill	
---	---	---

Ver. 1.0

Date of Release: 23.09.25

PO-I Login

18. After denial by a Rice Mill, the same will be reflected to the PO-I.

Daily Programme to Rice Mill:

Select date to give/cancel the program: *

17-09-2025

Disclaimer: Based on the highest marks of the rice mill, it will be automatically selected, and this will appear in the dropdown during dispatch.

Sl No	Rice Mill Name	Tagging From Date	Tagging To Date	Marks	Give Programme	Cancel Programme
1	MINATI RICE MILL	29-08-2025	28-09-2025	57	Auto	
2	TRINATHESWAR AGRO PRODUCTS PVT LTD	29-08-2025	28-09-2025	56	Give	
3	BIPIN BIHARI RICE MILL	09-09-2025	30-09-2025	42	Give	Denied By Rice Mill

Daily Programme To Rice Mill Report

From Date: 17-09-2025 To Date: 17-09-2025

Rice Mill Name	Programme D.	Rice Mill Mai	Programme Status	PO Cancel Remarks	Ricemill Denied Remarks
MINATI RICE MILL	17-09-2025	57	Given Programme		
BIPIN BIHARI RICE MILL	17-09-2025	42	Ricemiller Denied Programme	test	Other

Validations:

The following validations will in place for denial Rice Mill:

- A Rice Mill cannot deny any programme after 6 pm on the previous day of the day of purchase.
- Giving reason and confirming his reporting of the denial to the PO are mandatory.
- Even after denial, the PO-I can again give programme for the same day.

Notification by SMS

All events mentioned herein i.e. giving of programme and cancellation thereof will be notified to the registered mobile no. of the Rice Mill. Similarly, denial of programme by a Rice Mill will be notified to the PO-I through SMS.