

### Paddy Procurement: WHY?

- Mainly Two-fold reason –
- A. To secure MSP (Minimum Support Price) to small & marginal farmers.
  - (MSP for the KMS 2024-25 is Rs. 2300/- per Quintal [Rs. 20/-incentive per quintal for CPCs/mCPCs]
- B. To ensure rice for the beneficiaries of PDS ( Public Distribution System)
  - Kharif season- till 30<sup>th</sup> April Boro Season- From 1st May

Besides this, government's intervention in paddy procurement operation controls the market price of paddy in favour of the producers.

### Importance of MSP

- Price Protection: MSP safeguards farmers from selling crops at extremely low, distress prices.
- Price Stabilization: MSP contributes to stabilizing agricultural product prices, which also benefits consumers.
- Production Incentive: MSP encourages increased agricultural production by guaranteeing a fair price for farmers' crops.
- Food Security: MSP promotes food security by incentivizing the production of staple crops.
- Reduced Import Dependence: MSP helps decrease reliance on imports by encouraging domestic production of staple crops.
- Rural Economic Stimulus: MSP injects financial resources into rural areas.

### Paddy Procurement: HOW?

#### A) Through CPC/mCPC

- Maintained by Purchase Officers & Disbursing Officers
- Key Managers- Inspectors (F&S), Sub-Inspectors (F&S)
- Under the guidance & supervision by SCFS, DCFS and overall by DLMC
  - B) Through CMR Agencies like WBECSC Ltd., BENFED, CONFED, PBAMCL, NAFED

- Paddy Procuring Societies(PPS)like the Primary Agricultural Cooperative
- Societies(PACS) / Primary Agricultural Marketing Societies (PAMS)- ARCS
- / Large Area Multipurpose Societies(LAMPS) RMTDCC/
- Sanghas and Mahasanghas of Self Help Groups (SHGs)- PD DRDC
- Farmers Producers Organization or Companies (FPO/FPCs) ADA/DDA
- under close supervision, coordination and monitoring of the concerned CMR agencies and their administrative departments.

#### **Cycle of Paddy & Rice Procurement**













- Farmer produces paddy
- Farmer getsREGISTERED atCPC/Society/SHG
- Farmer sells paddy at MSP and gets payment directly to his/her Bank A/c
- Rice Mill mills paddy and convert it into rice
- Rice delivered and stored in Godowns
- Rice delivered to consumers through PDS/MDM/ICDS etc.



### ROLE OF DISTRICT/SUB DIVISIONAL OFFICES REGARDING PADDY PROCUREMENT

- > IDENTIFICATION OF LOCATION OF CENTRALIZED PROCUREMENT CENTRES(CPC)
- Location Selection: The SCFS at the Sub-Division level and the DCFS at the District level, in consultation with stakeholders under the Sub-Divisional Level Monitoring Committee (SDLMC) and District Level Monitoring Committee (DLMC), are responsible for selecting locations for Central Procurement Centres (CPC), mobile CPCs (mCPC), and engaging paddy procuring bodies (PPS) like PACs, SHGs, PAMS, LAMPS etc.
- This should ideally be completed well before the next Kharif Marketing Season (KMS), preferably by July-August.
- Oversight of Setup and Operations. This includes ensuring all infrastructural requirements, such as network connectivity, are in place by August of the preceding KMS. They are also responsible for ensuring that necessary manpower is trained accordingly.

### ROLE OF DISTRICT/SUB DIVISIONAL OFFICES REGARDING PADDY PROCUREMENT

#### **OPERATIONALIZATION OF CPC**

Vital	Essential	Desirable
with the following —  a. Display of MSP (to be displayed prominently)  b. Quality specifications (to be displayed prominently)  c. Contact details of the officials (to be displayed prominently)  d. Display of Toll-free helpdesk number  e. Display of Procurement Center operation days and timings  2. e-POP machine  3. Waiting place for farmers with shed or a temporary structure (Tent)  4. Tarpaulin in case of Kutcha floor (for dumping of paddy) Electronic weighing scale or Weigh Bridge.  5. Quality assessment equipment like moisture meter, sample collection pan (enamel plate), parkhi.  6. Winnowing machine OR manual cleaning using sieve  7. Register (for recording transaction at the time of computer / internet breakdown)  8. Pre-printed challan  9. Temporary Storage facility. If covered space not available then a clean space like Road/Cemented/Pucca floor covered with tarpaulin  10. Dunnage materials-Bamboo mats/Tarpaulin/Husk bags  11. Directional signages leading upto purchase center from the road/crossing	1. Drinking water facility 2. Toilet facility 3. Help desk 4. Administrative building 5. Drainage 6. Brick Flooring 7. Power connection 8. Emergency light 9. Installation of light at — a. Loading — unloading area and weighment area b. Entry & Exit gate p. Sheds d. Boundary walls e. Administrative building 10. Internet connection 11. Display of Duties of Procurement Center officials 12. Wooden gate/ Temporary gate in absence of permanent gate 13. CCTV in all permanent purchase centers including in the office of the PPS.	1. Quality control room 2. Fan 3. Display of calibration certificate of weighing scale 4. Metal main gate at the PC



- HOLDING DLMC MEETING UNDER THE CHAIRMANSHIP OF DISTRICT MAGISTRATE
- HOLDING SDLMC MEETING UNDER THE CHAIRMANSHIP OF SUB-DIVISIONAL OFFICER
- HOLDING BLMC MEETING UNDER THE CHAIRMANSHIP OF BLOCK DEVELOPMENT OFFICER TAGGING OF RICE MILL WITH CPC/mCPC
- DCF&Ss are to execute BA-I Agreement with all the empanelled Rice Mills, which are approved by the DLMC as well as by the HQ

DCF&Ss are to verify all the uploaded documents by the Rice Mills

DCF&Ss are to verify all the BGs (Bank Guarantee) submitted by the Rice Mills

DCF&S have to tag Rice Mills with all the CPCs/mCPCs by selecting from the available options through portal. Tagging of any rice mill with any centre depends upon
(a) Distance, (b) Past Performance, (c) Present Paddy Holding limit, (d) cumulative paddy receipt, (e) CMR Delivery Performance

# ROLE OF DISTRICT/SUB DIVISIONAL OFFICES REGARDING PADDY PROCUREMENT

MONITORING DISBURSEMENT OF PAYMENT TO THE FARMERS

Payment Tracking: Sub-Divisional Controllers of Food and Supplies (SCFS) should monitor payment timelines within their sub-divisions and regularly report any deviations to the District Controllers of Food and Supplies (DCFS) for resolution.

Payment Transparency: While farmer bank accounts are verified during registration, manual verification of payments to the actual farmer through portal-generated Management Information System (MIS) reports is recommended to prevent system errors.

MONITORING ALL CMR AGENCIES IN HIS/HER DISTRICT FOR SMOOTH PROCUREMENT OPERATION

# ROLE OF DISTRICT/SUB DIVISIONAL OFFICES REGARDING PADDY PROCUREMENT

- At least 50% CPCs/mobile CPCs shall be inspected in a month by the SCF&S sunder his jurisdiction and reports shall be submitted by the SCF&Ss to the concerned DCF&Ss within first week of the next month and uploaded in the portal. At the same time, all the empanelled Rice Mills shall be inspected every 2 (two) months and stock of paddy, CMR as well as offer, delivery of CMR shall be inspected by the SCF&Ss within his jurisdiction and reports shall be submitted to the concerned DCF&Ss.
- > The ADCF&Ss/ DCF&Ss shall also inspect all CPCs, mobile CPCs including paddy purchase camps and the empanelled Rice Mills on regular interval. At least 25%CPCs/ mobile CPCs shall be inspected in a month by the DCF&Ss and 25% by ADCF&S under his jurisdiction

### PADDY PROCUREMENT AT CPCs/mCPCs and PPSs-VARIOUS FUNCTIONINGS/STAGES

- Farmer's Registration (New Registration as well as updation) through Portal or by using ePoP-Through self, by visiting CPC/mCPC or PPS, BSK etc
- Uploading of Camp Schedule (mCPC and PPS)
- Booking of slot/schedule by farmer- by self or by the PO/DO of the centre
- Quality Checking of Paddy
- Purchase of Paddy by P.O. by using ePoP device
- Despatch of paddy to the rice Mill (both online and physical) after biometric verification of the authorised representative of the rice mill
- Take follow-up measure to recover rice from the rice mill

### **Farmer Registration**

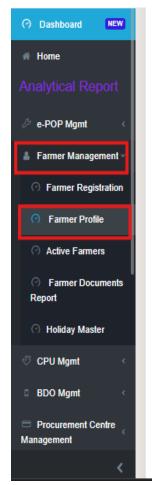
- Farmers can be Krishakbandhu (KB) or Non-Krishakbandhu (Non-KB).
- ➤ Non-KB farmers are also of two types:- Farmers who are yet to be enrolled as KB and Share-Croppers.
- A farmer can have only one Registration and also sell paddy in only one district and that also in the district where the farmer has submitted his land details.
- >Aadhaar, EPIC, KBID, Mobile Number, Bank a/c Numbers are UNIQUE in the farmer database
- In case of NEW Registration, Aadhaar authentication is MUST and farmer's name as well as photo is being fetched from UADAI EPIC produced by the farmer must be verified If the farmer is KB, then his details are sent to the KB portal based on the KBID submitted by the farmer Farmer's mobile number is being authenticated Farmer's bank account number is being validated by sending the data to the concerned bank

### **Farmer Registration (Contd.)**

- Farmers can update their KB, Aadhaar, mobile, EPIC and Bank Account details. However, if one farmer has already sold paddy in this KMS, then he can not change his bank details
- ➤If, in any case, there is a mismatch between farmer's name and Aadhaar/EPIC/KB/Bank, then it is sent to CPU for onward verification.
- ➤ KB farmers are allowed to sell paddy upto the limit which is calculated on the basis of quantum of land as received from KB portal and land productivity as received from Agriculture department.
- Non- KB farmers have to submit self-declaration. They have to submit application in each season (Kharif and Boro)
- ➤If the concerned BDO approves the application, then only a Non-KB farmer can sell paddy, he can sell upto the limit as specified by the concerned BDO.

#### Farmer Registration- Checking of Validity

DCF&S, District Managers of CMR Agencies and POs can verify whether any farmer is "Active" or not by click on the menu "Farmer Management-> Farmer Profile"



Farmer name as per KB	armer name as per KB		SAMSULALAM		Farmer name as per Bank		
Epic Number		IJT1310895		Downloa	Download FRC		Download
Registration Status	Registration Status		Active				
Aadhaar	953	953613497215		Success		Success	
Bank Account	360	36047872187		Success		Success by Bank	
Krishak Bandhu	106	106131328127		Success		Success	
Mobile	974	9749498002		Success		Success	
Land in KB (in acre)	Land from L& acre)	m L&LR Portal (in Land Entered by BD0 acre)		BDO (in Land Saved for Procurement (in acre)		nt (in acre)	
2.07	0	0			2.07		

## Uploading of Camp Schedule & Scheduling of Farmers

- ➤ Locations of the camps organized by the Paddy Procuring Societies shall not be confined to their office premises and shall preferably organize the camps in various locations.
- >GPS Location of the camp schedules must be accurately uploaded
- >GPS Location of Rice Mills and CPCs must be accurately recorded.
- >Adequate Publicity must be done before organising any camp.

A farmer can book slot through portal or through e-PoP to any PPS/CPC/mCPC in the district where he is registered

- Farmer can fix schedule in any CPC on the previous day (till 8 PM) or upto 30 days from the current date, subject to availability of slot and if it is not a Govt. Holiday
- > In case of mCPCs or PPSs, a farmer can book book slot if camp notice has already been uploaded through portal by the DCF&S/DMof CMR Agency
- ➤ In case of any urgent situation, the PO can fix "Emergency Schedule" by mentioning the reason and uploading relevant document (Upto 10)

### **Paddy Purchase and Paddy Despatch**

- ➤ Paddy can only be procured from the farmers who have booked schedule on a particular day. Only P.O.s can purchase paddy by using ePoP only.
- > It is essential that the centre is having adequate paddy purchase limit.
- **➢ Biometric Authentication of the farmer is mandatory while purchasing paddy.**

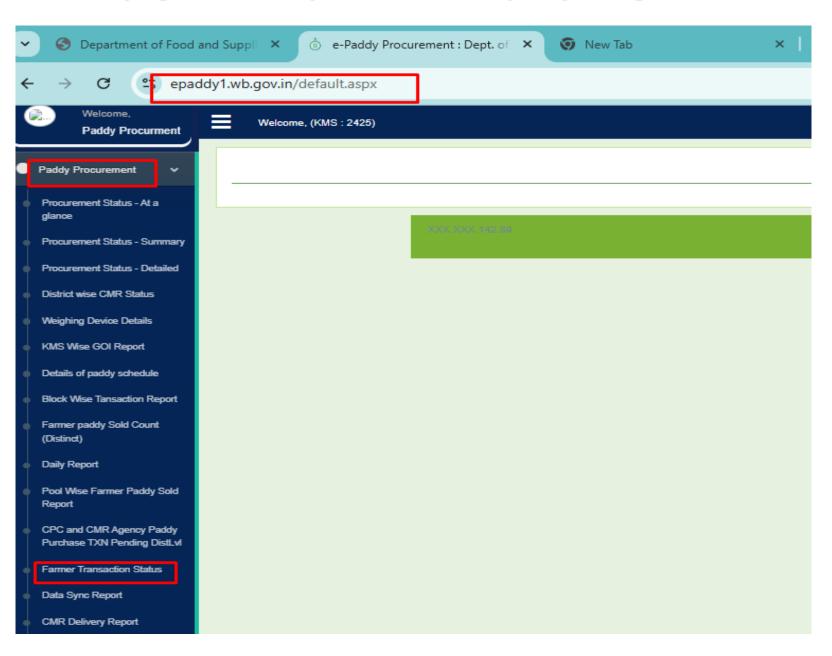
The P.O./D.O.s shall coordinate with the tagged Rice Mill in advance regarding the time, date and place of reporting of the vehicle at the purchase centers concerned including the camps.

- > Paddy can be despatched to the tagged Rice Mill only, in presence of the authorised representative of the Rice Mill.
- > Paddy Despatch can be done through e-PoP only and after biometric authentication of the authorised representative.
- ➤ Offline Despatch should be strictly avoided and tagging of Rice Mill by the DCF&S or CMR Agency should be done rationally.

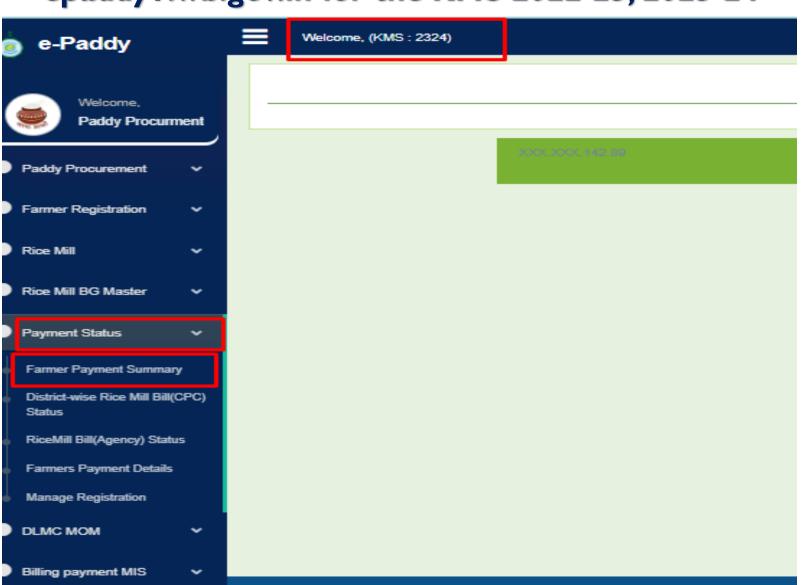
### Farmers payment disposal

- The PO must take utmost care in entering the bank details of farmers in the portal.
- After purchase, concerned AO in the district/District Manager in case of CMR Agency will send the transaction to the higher level. Thereafter, it is expected that payment will be made to the farmers within three working days.
- In case of transaction failure, if the same is returned back, then "Bank validation" option should be chosen, by the PO by logging in to the portal epaddy.wb.gov.in for the KMS 2024-25
- In case of transaction failure for the KMS 2023-24, the same will be landed in the login of the AO in the district.
- If any case of non-payment beyond that stipulated period comes to the notice of the PO, he/she must inform it to the DCFS then and there and pursue the matter until payment is done.
- There may be other reasons for payment failure:-
- a. Dormant Account, b. Jan-Dhan Account, c. Inactive Account, d. Loan Account etc.
- In such cases, concerned farmer should be requested to take necessary action accordingly. At the same time, he may be requested to UPDATE his bank account.

#### Verifying Farmer's Payment Status at epaddy I.wb.gov.in



### Verifying Farmer's Payment Status at epaddy I.wb.gov.in for the KMS 2022-23, 2023-24



# ROLE OF DISTRICT/SUB DIVISIONAL OFFICES REGARDING RECEIVE OF RESULTANT RICE FROM THE PROCURED PADDY

- As soon as the procured paddy is converted into rice, the rice miller shall submit online offer to the DCFS. DCFS will issue RRO (Rice Receipt Order) considering storage space. After receipt of RRO, rice miller shall deliver rice to the designated godowns.
- The Rice Miller must map FRK with RRO otherwise the godown inspector will not be able to view the RRO in his login. Inspector in charge of the rice mill MUST ensure that the delivery is made within the stipulated period from the issue of RRO.
- Monitoring arrangement of sufficient rice storage depot
- Repairing of rice storage depot
- Holding regular DLMC meeting for recovery of resultant rice
- Holding regular meeting with CMR Agencies

### **INSPECTION OF RICE MILL**

- Inspectors in charge of rice mills must inspect rice mills in regular intervals and submit reports as per format
- In the event of applications of new rice mills for empanelment, SCF&S/ADCF&S/ Inspectors will have to inspect the rice mills and submit report as per proforma
- Online module of such is to be used while doing such inspections and reports are to be uploaded accordingly
- Posting of inspectorate staff at rice mill for proper monitoring
- Officials from HQ will inspect Rice Mill on regular basis.
   Necessary action has to be taken on the basis of their observation.

### Significant Changes in the KMS 24-25

- Activation of FRC- verification of EPIC, KBID, Bank validation, mandatory Aadhaar verification
- De-Linking Facility of FRC
- Case I:A registered and 'Active' farmer approaches the PC reporting that his registration is showing an Aadhaar/EPIC/KB ID/bank account which is/are not his, or that the bank account has subsequently been closed by bank.
- Case 2: A registered but 'Inactive' farmer approaches the PC reporting he cannot update his Aadhaar/EPIC/KB ID/bank account since the concerned Aadhaar/EPIC/KBID/bank account is entered in the FRC of another farmer.
- Case 3:An unregistered farmer approaches a Purchase Centre with report that he cannot update his Aadhaar/EPIC/KB ID/bank account since the concerned Aadhaar/EPIC/KB ID/bank account is entered in the FRC of another farmer
- Rice Mill Tagging Module and Executing BA-I, II & III
- Expressing Willingness by Rice Mill, PPS
- New Rice Mill empanelment Module (upcoming)
- Uploading camp schedule of mCPC
- Purchase and Despatch of Paddy through e-PoP only
- Fixing paddy limit of KB/Non-KB farmers
- Mandatory mapping of FRK with RRO before delivery by Rice Millers
- Jute Bag Management (upcoming)
- User Management

#### **PROVISIONAL COST SHEET FOR THE KMS 2024-25**

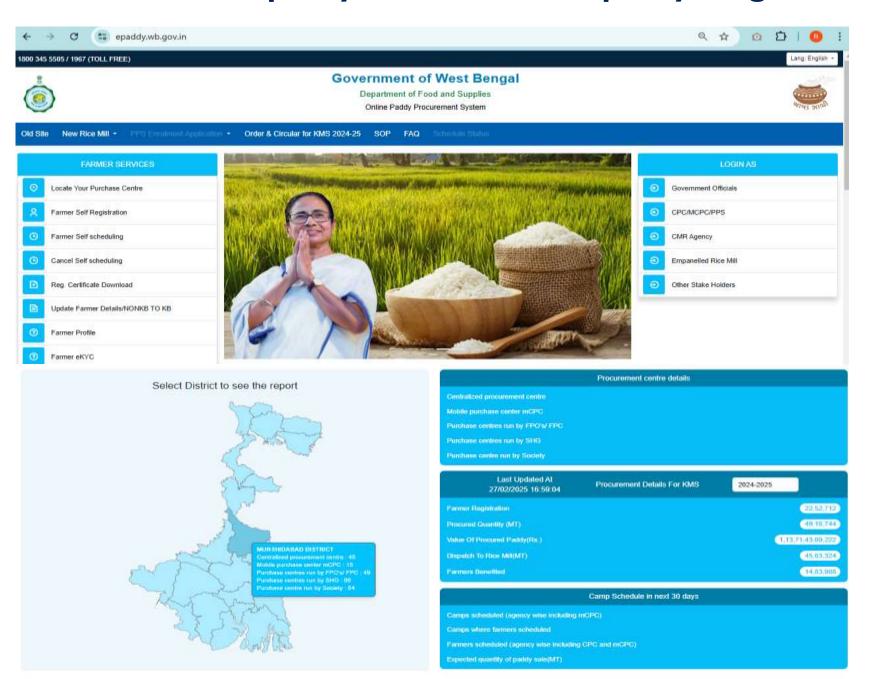
	A. Acquisition Cost				Rs. Per Quinta		
\$1.	Item of incidentals	Raw Ric	e (Cammon)	Parbolled Ric	Parbolled Rice (Common)		
No.		CMR Agency	CPC/mCPC	CMB Agency	CPC/mCPC		
1	Minimum Support Price of Paddy	2300.00	2300.00	7300.00	2300.00		
2	Incentive over and above the MSP	0.00	39.00	9.09	20.00		
3	Statutory Charges: Morket Tee @ 0.5% of M.S.P. of Paddy	11.50	11.50	11.50	11.50		
4	Mandi labour Charges	1/4/00	14.00	14.00	14.00		
5	Tramportation of Paddy (sverage rate)	23.65	33.65	23.65	13.63		
6	Driage (0.5% of MSP as In KMS 2023-24)	33.50	11.50	9.00	0.00		
7	Custody and maintenance charges @ Rs. 2.40 per quintal per month for 2 month.	2.40	2.40	2.40	2.40		
8	interest charges as approved by Gol.	16.14	16.14	16.14	16.14		
9	Milling charges	30.00	30.00	40.00	40.00		
111	Administrative Charges @ 1.00% of M.S.P. of Paddy	23.00	23.00	23.00	21.00		
11	Commission to Co-operative Society/ SHG (engaged for procurement of Paddy)	21.2S	0.00	31.25	0.00		
12	Cost of 1 Quintal of Milled Paddy	2473.44	2462.19	2471.94	2400.69		
10	Out turn ratio	67.00%	67.00%	68.00%	68,00%		
14	Seb-total	3691.70	3674.93	3635.21	3618.66		
15	Cost of 2 new guriny bugs	126.06	126.68	126.98	126.08		
30.	internal Transportation Cost of 2 new gunny lags from jute mill to State godown	3.58	3.58	3.58	3.58		
17	Usages Charges for packing of goddy	28.96	28.96	28.10	28.10		
1.0	Acquisition cost of 1 quintal packed Rice (FAQ)	3850.34	3833.55	3792.97	3776.42		

#### PROVISIONAL COST SHEET FOR THE KMS 2024-25- Contd.

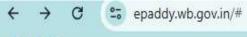
	B. Distribution Cost				Rs. Per Quintal	
d. 10.	ttem of incidentals	Raw file	e (Commun)	Partiolied Rice (Common)		
		CMR Agency	CPC/mCPC	CMR Agency	CPC/mCPC	
	Storage Charge & Rs. 10.16 per quintal per munth for 4 months. (Covered)	40.64	40.64	40.64	40.64	
	Transportation charges for CMR (average rates)	39.37	39.37	39.37	39.37	
	Handling charges for CMR at godowns	7.06	7.06	7.06	7.06	
	Interest charge as approved by GOI	103.36	103.36	102.29	102.29	
	Transit & Storage Loss as approved by Gol	12.74	12.74	12.60	12.60	
	M.S.P. of Paddy equivalent to 1 quintal of Rica	34.39	34,39	39.82	39.82	
	Total Distribution on Cost	237.50	257.50	235.78	235.78	
Economic Cost of one paintal CMR		Raw Rice (Common) No. Per Quintal		Parbolled Rice (Common) Rs. per Quinta		
	The second secon	CMN Agency	CPC/mCPC	CMR Agency	CPC/METC	
capuisition Cost + Distribution Cost (A+8)		4087.84	4071.05	4028.75	4012.20	

- 1. This cost sheet is provisional and actual expenditure on any or all items may differ.
- 2. Agreestably of expenditure is subject to submission of proper Bills in prescribed format online, relevant vouchers, statements, agreements, acquitteness, certificates and other related documents as per existing orders and formats.
- 3 Commission to societies is payable subject to the condition laid down wire letter No. 192 (4)/2005-FC a/cs Vol-2 statest 26.07.2013 of GO and subsiguent ammendments.
- 4. Cost of new gurery bags does not includes any road transport charges.
- Exprise studies as mentioned at st. no. A-5 under Acquisition Cost and st. no. 8-2 under Distribution Cost are average rates. Existing stub has been notified vide no. 5617-FMS(E-123843) dated 12.12-2023.

#### Main Portal of paddy Procurement- epaddy.wb.gov.in



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Department of Food and Supplies Online Paddy Procurement System

Old Site

New Rice Mill ▼ PPS Enrolment Application ▼ Order & Circular for KMS 2024-25 SOP FAQ Schedule Status

#### FARMER SERVICES

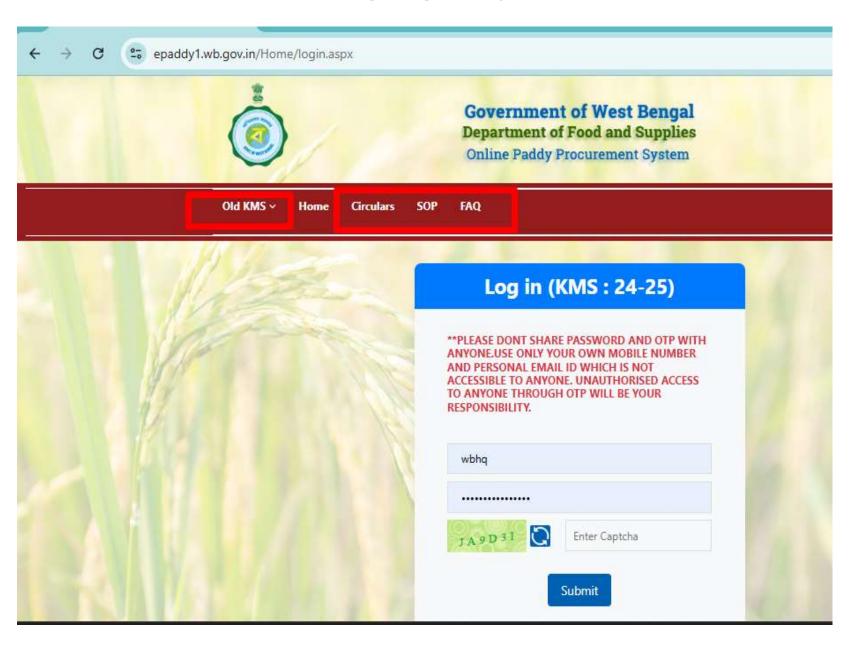
- Locate Your Purchase Centre
- Farmer Self Registration
- Farmer Self scheduling
- Cancel Self scheduling
  - Reg. Certificate Download
- Update Farmer Details/NONKB TO KB
- Farmer Profile
- Farmer eKYC



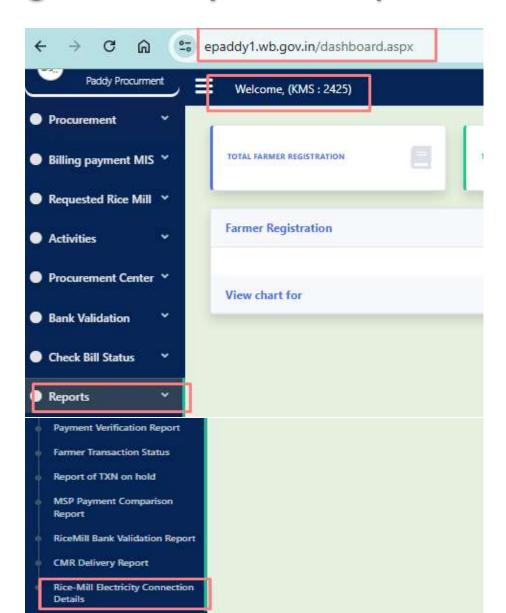
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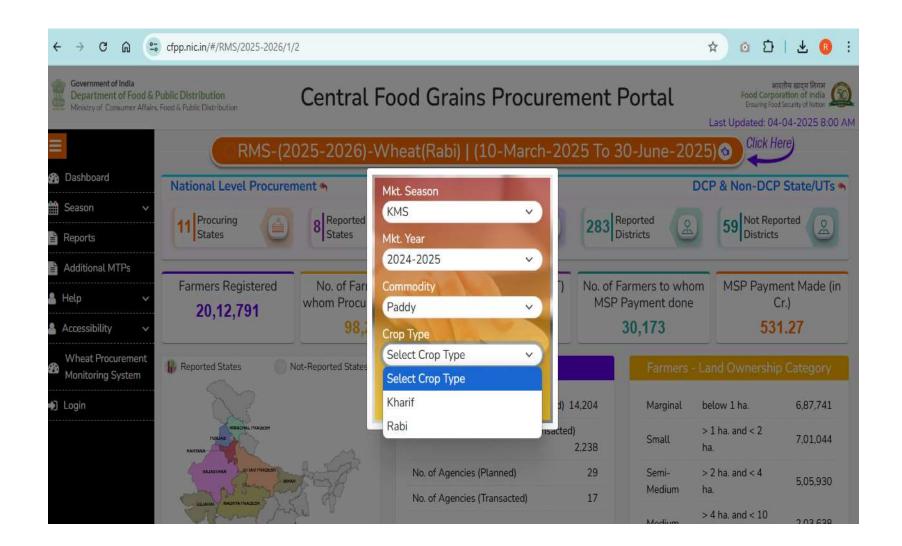
#### Old Site- epaddy I.wb.gov.in



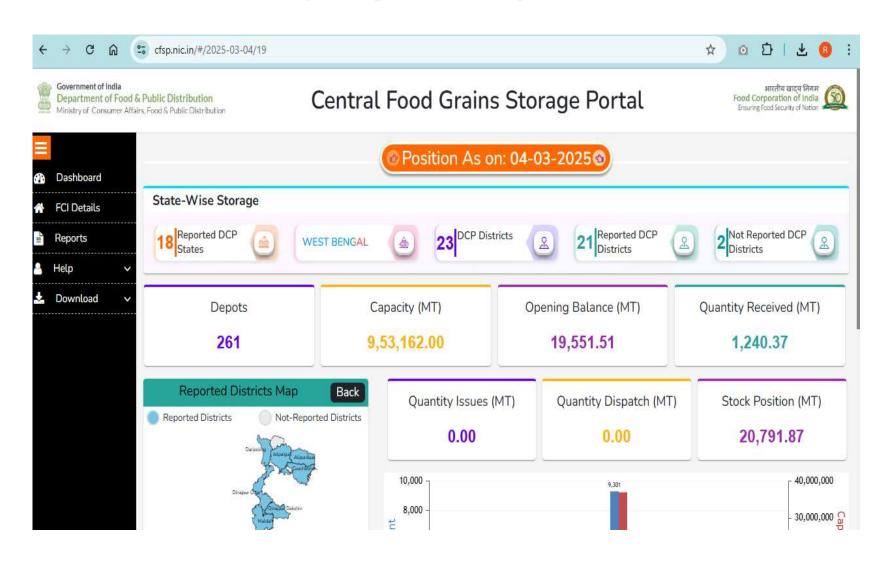
### Monitoring Electricity consumption of Rice Mills



# Various portals to monitor I. CFPP Portal (https://cfpp.nic.in/)



# Various portals to monitor I. CFSP Portal (https://cfsp.nic.in



# Various portals to monitor I. PCSAP Portal (https://pcsap.in)

