



Government of West Bengal
Food & Supplies Department
(Procurement Cell)
Khadyashree Bhawan
11 A, Mirza Ghalib Street, Kolkata-700087
<https://food.wb.gov.in>



File No. E-992268

No. I/688649/2025

Date: 09.09.2025

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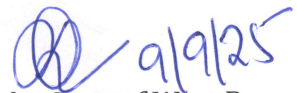
Sub: Verification of Bank Guarantee (BG) submitted by Rice Mills

In partial modification of the existing system of verification of Bank Guarantees submitted by the Rice Mills, the following procedure is hereby adopted-

- I. Rice Mill shall make entries/update the details of Bank Guarantee and upload the scanned copies in portal before signing of agreement and shall submit the original Bank Guarantees to DCF&S at the earliest.
- II. DCF&S shall verify the details of each Bank Guarantee submitted by a Rice Mill from the original copy. He shall mark "Verified from Original BG" in the portal and upload the scanned copies of Agreement in the portal on the same day but not later than next day under any circumstances.
- III. The Accounts Officer of the office of the DCF&S are hereby assigned the responsibility of verification of all the details of all BGs submitted by the Rice Millers from the issuing Bank within 14 days of uploading and verification from original BG by DCF&S. After verification of the BG of the Rice Miller from the issuing Bank, the same shall be marked "Verified from Bank" by the Accounts Officer in the portal using his login credential within 15 days of submission of the BG.
- IV. DCF&S shall make such necessary arrangements as required, in this regard.

This revised arrangement shall be effective from KMS 2025-26 onwards.

This issues with the approval of competent authority and smooth functioning of paddy procurement operations.

 9/9/25

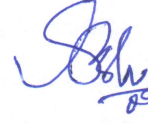
Special Secretary to the Govt. of West Bengal
Food & Supplies Department
Email: proccell.fs-wb@bangla.gov.in

No. I/688649/2025/1/(14)

Date: 09.09.2025

Copy forwarded for information and taking necessary action to:-

1. The Managing Director, BENFED.
2. The Managing Director, WBECSC Ltd.
3. The Director of DDP&S, F&S Department.
4. The Special Secretary, IT &R Cell, F&S Department.
5. The Managing Director, PBAMCL.
6. The CEO, CONFED.
7. The District Magistrate (All except Kalimpong).
8. The District Controller, F&S (All except Kalimpong).
9. The Branch Manager, NAFED-Kolkata.
10. The P.S. to the Hon'ble MIC, F&S Department.
11. The P.S. to the Hon'ble MoS, F&S Department.
12. The Accounts Officer, office of the DCF&S (All except Kalimpong)
13. The President, Bengal Rice Mills Association.
14. The President, West Bengal Rice Mill Owner's Association.


09/09/2025

Senior Deputy Secretary to the
Government of West Bengal
Food & Supplies Department

Any further correspondence or communication in reference to this communication should be addressed to the signing authority and sent to email ID:proccell.fs-wb@bangla.gov.in.