



Government of West Bengal
Food & Supplies Department
Khadyashree Bhawan
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<https://food.wb.gov.in>



File No. FS/Sectt./Sup/4M- 30/2022 (Pt- II)

No.: 5623

Dated: 01/12/2025

ORDER

Subject: Implementation of Uniform Batch Number format in I&QC Module.

In order to prevent erroneous or duplicate entries of Batch Numbers during in-house testing and challan generation in the Supply Chain Portal, a uniform Batch Number format for all empanelled Flour Mills is hereby introduced.

A standardized Batch Number format has been adopted in the I&QC Module of the Supply Chain Portal.

The approved Batch Number format is: **MMYYXX** (Where **MM** = 3-letter Month Code, **YY** = last two digits of the year, **XX** = 2-digit running serial number for the respective month.)
Example: "NOV2501". *[An annexure of month code (MM) in 3 digits is enclosed herewith]*

All empanelled Flour Mills must be informed and sensitized about the revised Batch Number format to ensure correct printing on packets and smooth operational transition. The Directorate of DDP&S, Directorate of Rationing, all DCF&S & DDR/JDR offices, and other relevant stakeholders shall ensure wide communication of this instruction.

This is issued with the approval of the competent authority.


01/12/2025
Sr. Deputy Secretary
to the Govt. of West Bengal

Memo No. 5623- 1(4)/FS/Sectt./ Sup/4M- 30/2022 (Pt- II)

Date: 01/12/2025

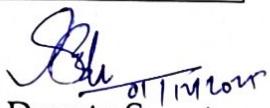
Copy forwarded for information and necessary action to:

1. The Senior Special Secretary, Food & Supplies Department.
2. The Special Secretary (IT & Reforms), Food & Supplies Department.
3. The Director, Directorate of DDP&S/Rationing/Consumer Goods/I&QC.
4. The DCF&S, DDR/ JDR (All).


01/12/2025
Sr. Deputy Secretary
to the Govt. of West Bengal

ANNEXURE- I

Sl. No.	Month	3-Letter Month Code
1	January	JAN
2	February	FEB
3	March	MAR
4	April	APR
5	May	MAY
6	June	JUN
7	July	JUL
8	August	AUG
9	September	SEP
10	October	OCT
11	November	NOV
12	December	DEC


Sr. Deputy Secretary
to the Govt. of West Bengal



SOP for Unique Batch Number Generation by Flour Mill



Ver. 1.0

Release Date: 27.11.25

Requirement:

- At present, flour millers are allowed to print the Batch Number on the bag as per their own choice and subsequently enter the same in the portal. It has been observed that the same Batch Number is sometimes used multiple times, resulting in system errors. Therefore, a process for automatic generation of a Unique Batch Number in specific format by the system itself has now been adopted.



SOP for Unique Batch Number Generation by Flour Mill



Ver. 1.0

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Flour Mill Login

First Flour Mill authority shall enter their User name & password.

PUBLIC DISTRIBUTION SYSTEM
FOOD & SUPPLIES DEPARTMENT
Government of West Bengal

Please don't share password and OTP with anyone. Use only your own Mobile number and personal email id which is not accessible to anyone.
Unauthorised access to anyone through OTP will be your responsibility.

Login

User Name: FMILL_339_3

Password:

Captcha: *TSNGJ*

[Forgot/Change Password?](#)



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Then, 'Report Upload' tab of 'Flour Mill In-House QC Testing' option to be selected.

The screenshot shows the PDS dashboard with the following components:

- Left Sidebar:** A vertical sidebar with a logo at the top and a list of navigation options: Stock Reports, Administration, MIS Reports, Utilities, FlourMill, Flour Mill Claim Bill, Aadhaar Seeding of FPS, **Flour Mill In-House QC Testing** (selected), **Report Upload** (highlighted in blue), View Reports, Upload Report Against Failed Batch.
- Header:** FMILL_339_3 FlourMill, Please Select, Logout, Raise Support Ticket, Home / Digital PDS.
- Dashboard Area:** Four main charts:
 - Month VS Allocation of Current Year (X=Month, Y=Allocation(MT)):** A line chart showing allocation per month. Approximate data: October (~476,000), July (~468,000), February (~472,000), September (~468,000), May (~468,000), January (~472,000), April (~468,000).
 - Year VS Allocation(X=Year, Y=Allocation(MT)):** A line chart showing allocation per year. Approximate data: 2018 (~5,000,000), 2019 (~5,000,000), 2020 (~7,000,000), 2021 (~8,000,000), 2022 (~9,000,000), 2023 (~5,500,000), 2024 (~5,500,000), 2015 (~1,000,000), 2016 (~3,000,000), 2017 (~4,500,000), 2014 (~100,000).
 - Month VS Distribution of Current Year (X=Month, Y=Distribution(MT)):** A bar chart showing distribution per month. Approximate data: October (~480,000), July (~480,000), February (~480,000), September (~480,000), May (~480,000), January (~480,000), April (~480,000).
 - Today's Categorywise Card Count (X=Category, Y=Count):** A bar chart showing card counts per category. Approximate data: Category 1 (~55,000,000).



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Next, in the Sample Collection page Unique Batch Number shall be automatically populated.

Flour Mill Sample Collection for [Lakshmi Narayan Agro Food Products] :]

Please Select District Office: DCFS-BANKURA

Please Select Commodity: AAY(NFSA)-ATTA

Allocation Month: 12

Allocation Year: 2025

ATTA Allocation(Qntl)	Lifting(Qntl)	Testing Passed Qty	Delivery(Qntl)	Available Qty For Testing (Allocation-Testing)
4105.13050	4105.13050	1643.50000	1254.00000	2461.63050

Batch No*: DEC25 10

Date of Production: 27-11-2025

Quantity Involved (In Qntl)*: [Empty Input Field]