



Government of West Bengal
Food & Supplies Department
Khadyashree Bhawan
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<https://food.wb.gov.in>



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Date :05/04/2024

From:

The Additional Secretary (IT&R) to the Government of West Bengal,

To:

1. The Director of DDP&S
2. The Director of Rationing

Sub: Converting DRC to AAY category from other categories

Sir,

Food and Supplies Department receives several requests from the beneficiary end to convert their existing Digital Ration Card to AAY category. Till date there was no fix format of the enquiry and also no eligibility criteria.

Now, Food and Supplies Department has fixed format and all the request has to come with this format.

Yours faithfully,

Enclosure:

Format of the enquiry report for rural and urban areas.

(Shri Pranab Biswas)
Additional Secretary

to the Government of West Bengal
Food & Supplies Department

Any further correspondence or communication in reference to this communication should be addressed to the signing authority and send to the email ID : jsfnspb@gmail.com, reformscell.fs@gmail.com

Format of Enquiry for conversion from existing category to AAY (Rural)

1. Applicant Details						
Applicant's Name	DRC Number	Present Card Category	District	Block/ Municipality	GP Name /Ward Number	Mobile Number
2. Details of Other Beneficiaries in the Family of the Applicant						
Name						DRC Number

Sl.No.	3. Flagging of PVTG/PWD/HIV (These Groups may get preference for conversion)	Write Yes/No
1	The family belongs to Particularly Vulnerable Tribal Group Lodha/Birhor/Toto	
2	At least one of the Members with DRC numberis a person with disability	
3	One of the members is HIV patient	

4. Findings of Enquiry

	Auto-exclusion indices *(Family having one or more of the Exclusion Criteria shall not be eligible for AAY cards)	[Tick (√) where applicable]
1.	The family has a motorized two / three / four wheelers / fishing boats (which require registration)	
2.	The family has mechanized three / four wheeler agricultural equipment such as tractors, harvesters etc.	
3.	The family has Kisan Credit Card with the credit limit of Rs. 50,000 and above	
4.	The family has a member who is Government Employee : Gazetted / non-gazetted / Central / State Government / PSU government-aided autonomous bodies and local bodies	
5.	The Family has a non-agricultural enterprise registered with the Government	
6.	The family has a member in the family earning more than Rs. 15,000 per month	
7.	The family has a member paying income tax or professional tax	
8.	The family is a household with three or more rooms with all rooms having pucca walls and pucca roof	
9.	The family owns a refrigerator	
10.	The family has landline phones	
11.	The family has 2.5 acres or more irrigated land with at least one irrigation equipment	
12.	The family has 5 acres or more land irrigated for two or more crop seasons	

Format of Enquiry for conversion from existing category to AAY (Rural)

	Deprivation criteria (4 or more criteria may be needed for conversion to AAY)	[Tick (√) where applicable]*
1.	The family is a household without shelter	
2.	The family is destitute / living on alms	
3.	The family works as manual scavengers	
4.	The family belongs to Primitive Tribal Groups	
5.	The family has legally released bonded labourers	
6.	It is a household with only one room with kucha walls and kucha roof	
7.	It is a household with no adult member between age 16 to 59	
8.	It is a Female headed household with no adult male member between age 16 to 59	
9.	It is a household with _____ (number to be given) disabled member(s) and no able bodied adult member	
10.	It belongs to SC/ST households	
11.	It is a household with no literate adult above 25 years	
12.	It is a landless household deriving the major part of their income from manual casual labour	

Remarks by Area Inspector:

Name of the Area Inspector (F&S):Signature of the Area Inspector (F&S) :Date.....

Format of Enquiry for conversion from existing category to AAY (Urban)

1. Applicant Details						
Applicant's Name	DRC Number	Present Card Category	District	Block/ Municipality	GP Name /Ward Number	Mobile Number
2. Details of Other Beneficiaries in the Family of the Applicant						
Name						DRC Number

Sl.No.	3. Flagging of PVTG/PWD/HIV (These Groups may get preference for conversion)	Write Yes/No
1	The family belongs to Particularly Vulnerable Tribal Group Lodha/Birhor/Toto	
2	At least one of the Members with DRC numberis a person with disability	
3	One of the members is HIV patient	

4. Findings of Enquiry

Sl.	Auto Exclusion Criteria (<i>Family having one or more of the Exclusion Criteria shall not be eligible for AAY cards</i>)	Select (<input checked="" type="checkbox"/>) Applicable Criteria
1.	The Family lives in a house with 3 or more than 3 rooms made of concrete wall and roof.	
2.	The family has the following consumer goods -	
	a) Four-wheeler Motorized Car	
	b) AC Machine	
3.	c) Computer or Laptop with internet facilities	
	The family has two or more than two of the following consumer goods –	
	Refrigerator	
	Landline telephone	
	Washing machine	
	Two-wheeler Motorized Vehicle	
4.	The family has at least one member who is a Gazetted or non-Gazetted employee of State / Central Govt. Undertaking / Govt. Aided / Statutory / Autonomous bodies	
5.	The family has atleast one person who pays Income Tax or Professional Tax	

Format of Enquiry for conversion from existing category to AAY (Urban)

Deprivation Criteria (4 or more criteria may be needed for conversion to AAY)		Select () Applicable Criteria
1	The family lives in house with wall and roof made of grass/straw/bamboo/wood/mud	
2	The family lives in house with roofs covered with Tali/GI/ Tin/Asbestos and having earthen wall or wall made of un-burnt brick or wood/stone	
3	There is no source of drinking water near the house	
4	The family does not have any electric connection	
5	The family has no concrete latrine	
6	The family does not have any male member within the age group between 16-59 years and head of the family is a female	
7	The family belongs to SC category	
8	The family belongs to ST category	
9	The family has no literate adult member	
10	The family that does not have any adult member having primary education	
11	The family has one of the members is handicapped/suffering from prolonged diseases	
12	a)Peddler/Cobbler/Hawker b)Constructionworker/Plumber/Mason/Labour/Dyer/Welder/ Security Guard c) Maid Servant/Worker/Tailor d) Helper/Transport labour/Driver/Conductor/Helper of the Driver and Conductor/Garowan/ Rickshaw Puller e)Washerman/Chowkider f) Coolie/Porter	
13	Head of the family: Staff of a shop/Sahayak/Helper/Peon of a small concern/Ardali/Waiter/Electric mechanic/Mechanic/Repairing workmen	
14	Head of the family works on daily wage or weekly wage	
15	The family has no permanent job & source of income is mainly from Pension/interest and/or rent	
16	Shelterless family	
17	The family lives in a single room with Kachha wall and Kachha roof	
18	The family lives on Destitution or mendicancy (begging) / Rag-picking / Sweeping / Scavenging/Gardening	
19	The family does not have income	
20	All adult members work on irregular or daily wage basis	
21	The Head of the family is minor	
22	All members of a family within the age group between 18-60 years are either handicapped or have been suffering from prolonged diseases	
23	All members of a family above 65 years or either handicapped or have been suffering from prolonged diseases	

Remarks by Area Inspector:

Name of the Area Inspector (F&S):Signature of the Area Inspector (F&S) :Date.....