



Government of West Bengal  
Food & Supplies Department  
Khadyashree Bhawan  
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<https://food.wb.gov.in>



**File No. FS/Sectt./Food/4P-21/2024**

No. : 3500

Date: 02 /09/2024

**ORDER**

**Sub: List of Forms to be used as prescribed proformas**

The West Bengal Targeted Public Distribution System (Maintenance and Control) Order, 2024 has been notified vide notification no. 3139-FS dated 01/08/2024.

Department of Food & Supplies has also issued various "Forms" to be used as prescribed proforma for applications for dealership/distributorship, enquiry of such applications, issue of new dealership/distributorship licenses, renewal of existing dealership/distributorship licenses, etc. from time to time. However, it is felt prudent to modify/revise some of these Forms (prescribed proformas) by incorporating the provisions under various clauses of the West Bengal Targeted Public Distribution System (Maintenance and Control) Order, 2024.

Hence, in supersession of all previous orders, list of Forms (prescribed proformas) related to various stages of licensing of FPS dealership and distributorship under the West Bengal Targeted Public Distribution System (Maintenance and Control) Order, 2024 is given below:

Sl. No.	Name of Form	Description
1	Vacancy Notice	Vacancy Notice for FPS Dealership
2	Vacancy Notice	Vacancy Notice for Distributorship
3	Form C	Application for FPS Dealership against new/resultant vacancy
4	Form C1	Application for FPS Dealership on compassionate ground
5	Form C2	Application for FPS Dealership on reconstitution of partnership
6	Annexure-I to Form C, C1 & C2	Format of Affidavit by applicant
7	Annexure-II to Form C, C1 & C2	Format of Affidavit giving NOC by other legal heirs
8	Form L	Enquiry Report into Application for FPS Dealership against a New/Resultant Vacancy Notification
9	Form L1	Enquiry Report into Application for FPS Dealership of

		Individual Ownership on Compassionate ground
10	Form L2	Enquiry Report into Application for FPS Dealership of Partnership Firm on Compassionate ground
11	Form M	Checklist of SCF&S while sending cases of FPS Dealership against New/Resultant Vacancy
12	Form M1	Checklist of SCF&S while sending cases of FPS Dealership on Compassionate Ground
13	Form M2	Checklist of SCF&S while sending cases of FPS Dealership on Compassionate Ground
14	Form D	Offer letter for engagement as FPS Dealer against new/resultant vacancy
15	Form D – Reminder	Reminder – Offer letter
16	Form D1	Offer letter for engagement as FPS Dealer on compassionate ground
17	Form D1 – Reminder	Reminder – Offer letter
18	Form D2	Offer letter for engagement as FPS Dealer on reconstitution of partnership
19	Form D2 – Reminder	Reminder – Offer letter
20	Form 1	License to run a Fair Price Shop under the West Bengal Targeted Public Distribution System (Maintenance & Control) Order, 2024
21	Form F	Application for renewal of license of dealership
22	Form G	Application for Distributorship against new/resultant vacancy
23	Annexure-I to Form G	Format of Affidavit by applicant
24	Form H	Offer letter for running Distributorship
25	Form 2	Licence to act as Distributor under the West Bengal Targeted Public Distribution System (Maintenance & Control) Order, 2024
26	Form J	Application for renewal of license of distributorship

This issues with the approval of the competent authority.

  
 Joint Secretary  
 to the Govt. of West Bengal