

SOP for submission of claims of MARGIN on behalf of deceased Dealer/Dealer whose license has been suspended/Surrendered etc

Following steps are involved:-

- A. SCFS/RO shall enter the updated Bank details through the SCFS login in Supply Chain Portal.
- B. Inspector shall approve the entered bank details.**
- C. SCFS/RO shall accept the food grains on behalf of Deceased Dealer/ Dealer whose license has been suspended etc.
- D. SCFS/RO shall raise claims on behalf of Deceased Dealer / Dealer whose license has been suspended etc.
- E. SCFS/RO shall approve the claims as usual like that of other Dealer claims.

A. SCFS/RO shall enter the updated Bank details through the SCFS login in Supply Chain Portal.

The screenshot displays the 'Bank Account Details' page in the SCFS Supply Chain Portal. The left sidebar contains a menu with the following items: Vaccination Report, Duare Ration, Administration, Lifting / Distribution, Supply, Licence, TPDS, Service Book, Report, Utilities (highlighted with a green box), Change Password, Entry of Dealer Nominees, FPS Village Mapping, Upload Signature, Bank Account Details, Enter Bank Account (highlighted with a green box), and Claim Bills. The main content area shows a dropdown menu labeled 'Select Dealer:' with the text '--Select Dealer--' and a green border around it. The top right of the page shows the user 'rottgr RO' and the text 'Developed by Department Of Food & Supplies.' and 'Version 2.0' at the bottom right.

SCFS shall select the Dealer from the drop-down

Bank Account Details

Select Dealer :

--Select Dealer--

--Select Dealer--

PARITOSH KUMAR DATTA(133700600031)

SRI RATAN PAUL(WB0006651101)

TARUN KR.SADHUKHAF/T/865(133700600026)

Accordingly the existing Bank details of the Dealer will show here. SCFS shall click on EDIT BUTTON to enter the updated Bank Account details in which payment to be made.

Bank Account Details

You have already entered a bank account and your account details are:

Bank Name : STATE BANK OF INDIA


Account Number : 14000000000000000000

Branch Name : KANPUR

IFSC: SBIN0000000

Mobile: 9999999999

PAN: ABCDEFGH

 [EDIT](#)

In case Bank account details are not entered earlier then the screen will appear as below

Bank Account Details

Enter Your Bank Details:

Name as per Bank Pass Book :

Account Number :

Confirm Account Number :

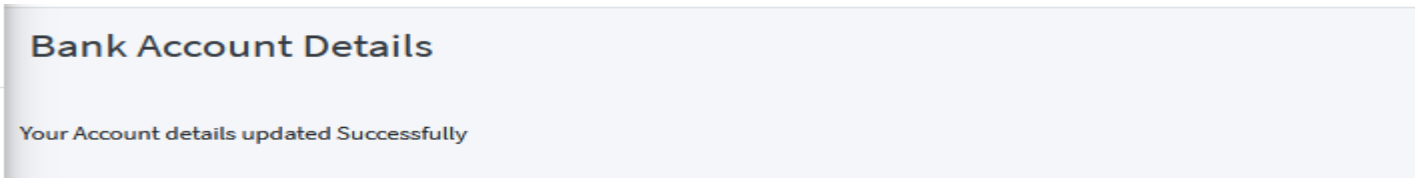
IFSC :

Front page of Bank Passbook/Image of Cheque Book:

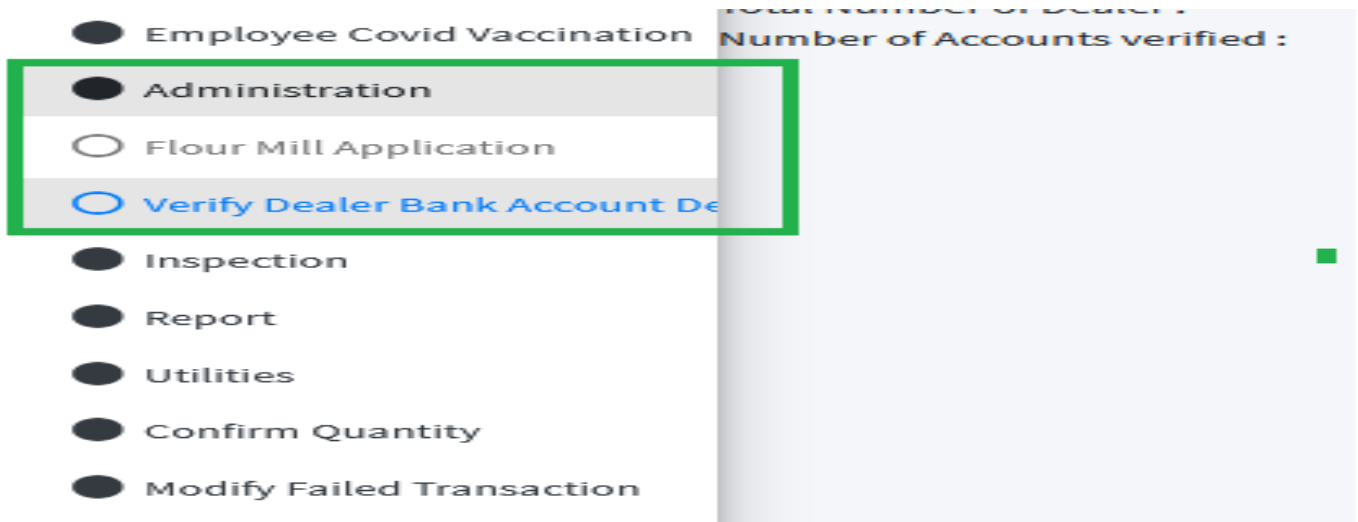
No file selected.

The file should be in .jpg ,.jpeg ,.pdf format and the Maximum size allowed is 100kb

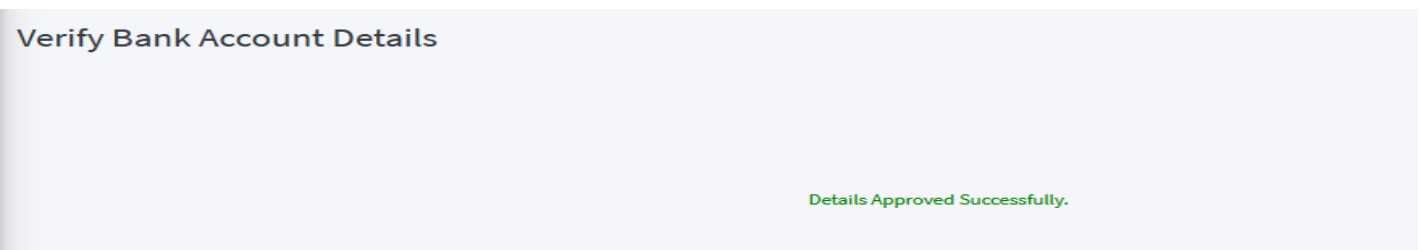
After entering the latest Bank account details the success message will appear as below



B. INSPECTOR shall approve the entered bank details.

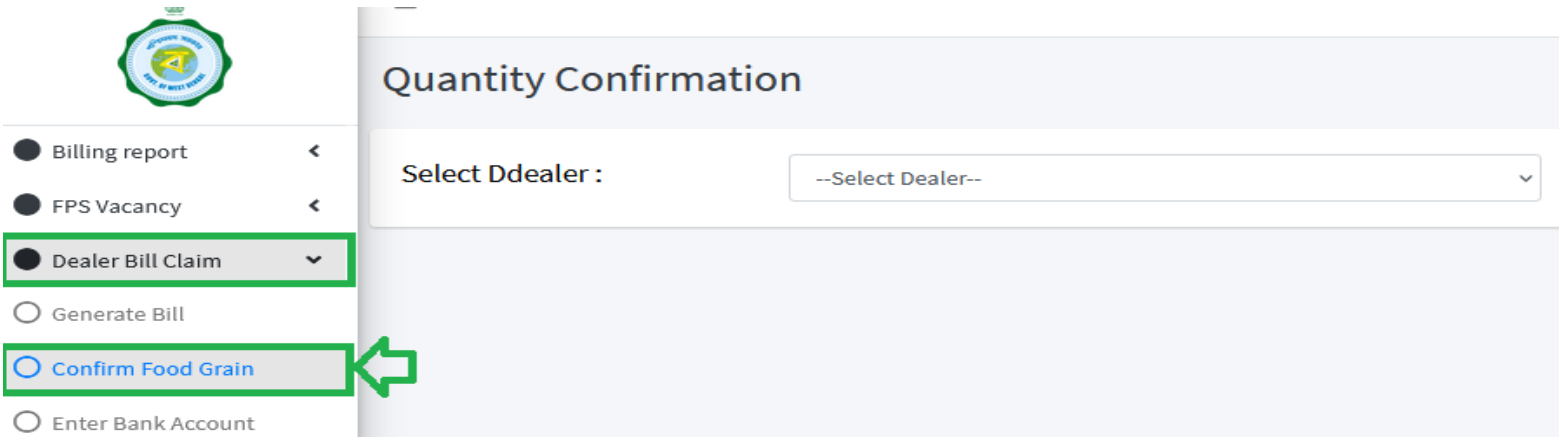


After verifying the Bank account details the Success message will appear

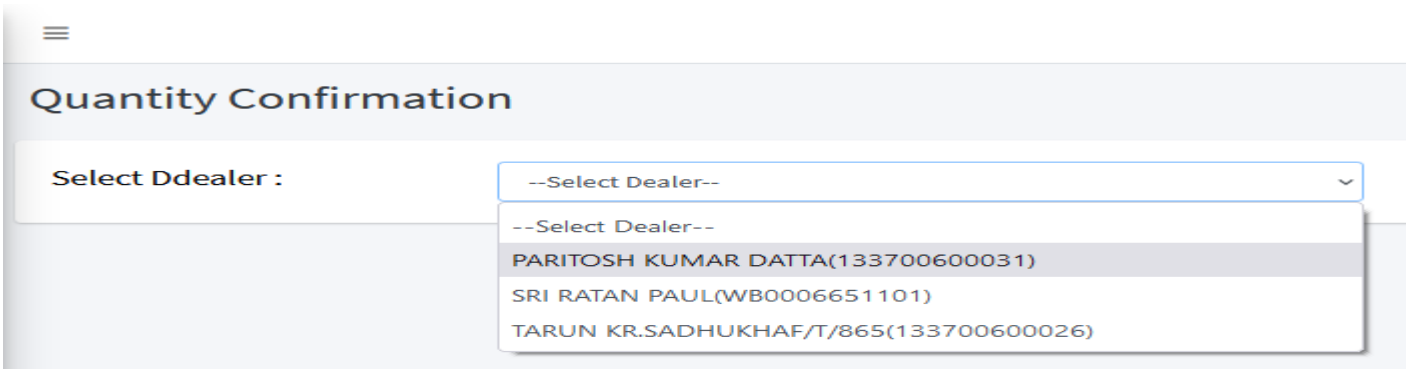


C. SCFS/RO shall accept the food grains on behalf of Deceased Dealer/ Dealer whose license has been suspended etc.

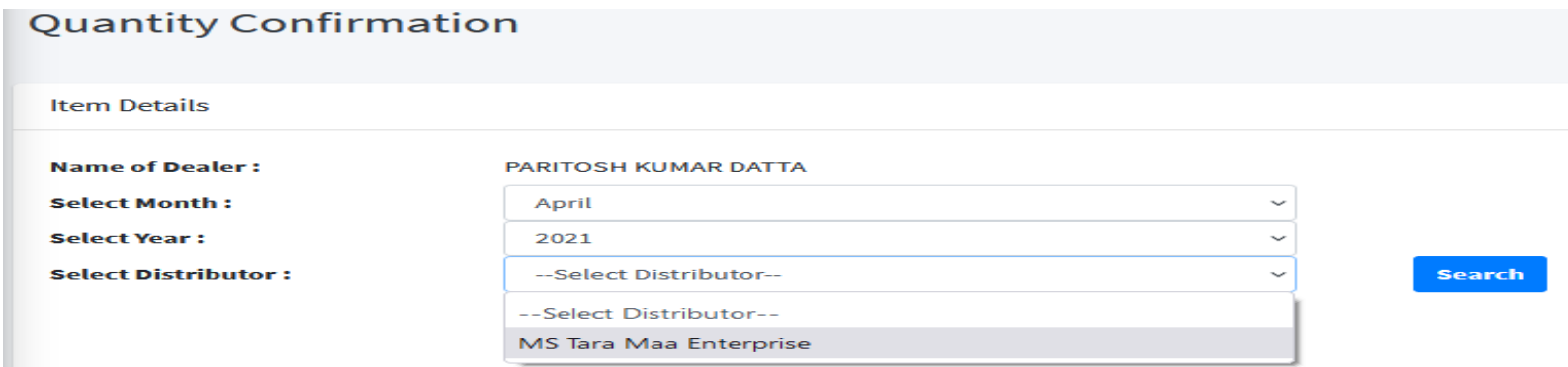
SCFS shall go to the “Dealer Bill Claim-> Conform Food Grain” menu



Select the Dealer from Drop-down



And then chose the Month/Year/ and the Distributor who has delivered food grain to the Dealer and click on SEARCH



Name of Dealer : PARITOSH KUMAR DATTA

Select Month : April

Select Year : 2021

Select Distributor : MS Tara Maa Enterprise

Search

Select all	Item Name	Indent Quantity (In Qtl.)	Delivered Quantity by Distributor (In Qtl.)	Status
<input type="checkbox"/>	AAY(NFSA)-RICE	8.10000	8.10000	Full Delivery
<input type="checkbox"/>	AAY(NFSA)-ATTA/WHEAT	10.80000	10.80000	Full Delivery
<input type="checkbox"/>	PHH-RICE	33.34000	33.34000	Full Delivery
<input type="checkbox"/>	PHH-ATTA/WHEAT	50.01000	50.01000	Full Delivery
<input type="checkbox"/>	RKSY-I-RICE	17.44000	17.44000	Full Delivery
<input type="checkbox"/>	RKSY-I-ATTA/WHEAT	26.16000	26.16000	Full Delivery
<input type="checkbox"/>	RKSY-II-RICE	22.65000	22.65000	Full Delivery
<input type="checkbox"/>	RKSY-II-ATTA/WHEAT	22.65000	22.65000	Full Delivery

I certify that full quantity in respect of all Items for the month of April-2021 as per advice list of Inspector(F&S) received.

SCFS shall Select the items and click on the Certificate / declaration check box followed by click on "Accept"

Select all	Item Name	Indent Quantity (In Qtl.)	Delivered Quantity by Distributor (In Qtl.)	Status
<input checked="" type="checkbox"/>	AAY(NFSA)-RICE	8.10000	8.10000	Full Delivery
<input checked="" type="checkbox"/>	AAY(NFSA)-ATTA/WHEAT	10.80000	10.80000	Full Delivery
<input checked="" type="checkbox"/>	PHH-RICE	33.34000	33.34000	Full Delivery
<input checked="" type="checkbox"/>	PHH-ATTA/WHEAT	50.01000	50.01000	Full Delivery
<input checked="" type="checkbox"/>	RKSY-I-RICE	17.44000	17.44000	Full Delivery
<input checked="" type="checkbox"/>	RKSY-I-ATTA/WHEAT	26.16000	26.16000	Full Delivery
<input checked="" type="checkbox"/>	RKSY-II-RICE	22.65000	22.65000	Full Delivery
<input checked="" type="checkbox"/>	RKSY-II-ATTA/WHEAT	22.65000	22.65000	Full Delivery

I certify that full quantity in respect of all Items for the month of April-2021 as per advice list of Inspector(F&S) received.

ACCEPT ←

Accordingly a Success message will appear as "Quantity Accepted"

Name of Dealer : PARITOSH KUMAR DATTA

Select Month : April

Select Year : 2021

Select Distributor : MS Tara Maa Enterprise

Search

Quantity accepted.

D. SCFS/RO shall raise claims on behalf of Deceased Dealer / Dealer whose license has been suspended etc.

SCFS/RO shall go to the “Dealer Bill Claim-> Generate Bill” menu and select the Dealer from drop-down

The screenshot shows a navigation menu on the left side of a web application. The menu items are: 'Billing report', 'FPS Vacancy', 'Dealer Bill Claim', 'Generate Bill', and 'Confirm Food Grain'. The 'Dealer Bill Claim' and 'Generate Bill' items are highlighted with a green border. The 'Generate Bill' item is also highlighted with a blue circle. To the right of the menu, there is a 'Select Ddealer :' label and a dropdown menu with the text '--Select Dealer--'.

The screenshot shows the 'Dealer Claims' section of the web application. It features a 'Select Ddealer :' label and a dropdown menu. The dropdown menu is open, showing a list of dealer names and their IDs: '--Select Dealer--', 'PARITOSH KUMAR DATTA(133700600031)', 'SRI RATAN PAUL(WB0006651101)', and 'TARUN KR.SADHUKHAF/T/865(133700600026)'. The dropdown menu is highlighted with a blue border.

And then chose the Month/Year/ and the Distributor click on SEARCH and then screen will appear

The screenshot shows the 'Dealer's Margin' table and a 'Submit Claim' button. The table has the following data:

Item	Accepted Quantity (In Qtl)	Rate per Qtl (Rs.)	Margin (Rs.)
AAY(NFSA)-ATTA/WHEAT	10.80000	75.00	810.00
AAY(NFSA)-RICE	8.10000	75.00	607.50
PHH-ATTA/WHEAT	50.01000	75.00	3750.75
PHH-RICE	33.34000	75.00	2500.50
RKSY-I-ATTA/WHEAT	26.16000	75.00	1962.00
RKSY-I-RICE	17.44000	75.00	1308.00
RKSY-II-ATTA/WHEAT	22.65000	75.00	1698.75
RKSY-II-RICE	22.65000	75.00	1698.75

Below the table, there is a 'Total margin : 14336.25' label. At the bottom of the page, there is a 'Total Commission :' label, a 'Total Amount : 14336' label, and a blue 'Submit Claim' button.

SCFS/RO shall then click on “Submit Claim” tab and accordingly claim will be submitted.

The screenshot shows the 'Submit Claim' form. It has the following fields: 'Name of Dealer:' with the value 'PARITOSH KUMAR DATTA', 'Tagged Distributor:' with the value 'MS Tara Maa Enterprise', 'Select Month:' with a dropdown menu showing '--Select month--', 'Select Year:' with a dropdown menu showing '--Select Year--', and 'Select Distributor:' with a dropdown menu showing 'MS Tara Maa Enterprise'. There is a blue 'Search' button to the right of the form.

Claim submitted successfully.

E. SCFS/RO shall approve the claims as usual like that of other Dealer claims.

26	133700600025	TARUN KR.SADHUKHAN	TR133700600025290421001	APPROVED	DETAILS
27	133700600030	RAJESH KUMAR JAISWAL	TR13370060003024010421001	APPROVED	DETAILS
28	133700600030	RAJESH KUMAR JAISWAL	TR133700600030300421001	APPROVED	DETAILS
29	133700600031	PARITOSH KUMAR DATTA	TR13370060003121020421001	NOT VERIFIED	DETAILS
30	133700600033	BKP MUNICIPAL WARD-09,CONSUMERS CO-OPT-LTD	TR133700600033060421001	APPROVED	DETAILS
31	133700600034	SOUTH BARRACKPORE CO-OPT STORES LTD	TR133700600034060421001	APPROVED	DETAILS

SCFS/RO shall click on DETAILS tab and accordingly the claim details will be shown. SCFS/RO shall click on APPROVE Button to approve the bill.

SL.No.	Item Name	Quantity(In Qtl.)	Claim Amount
1	AAY(NFSA)-ATTA/WHEAT	10.80000	810.00
2	AAY(NFSA)-RICE	8.10000	607.50
3	PHH-ATTA/WHEAT	50.01000	3750.75
4	PHH-RICE	33.34000	2500.50
5	RKSY-I-ATTA/WHEAT	26.16000	1962.00
6	RKSY-I-RICE	17.44000	1308.00
7	RKSY-II-ATTA/WHEAT	22.65000	1698.75
8	RKSY-II-RICE	22.65000	1698.75

Once approved by SCFS/RO the claim bill shall be available in the login of DC-Staff login and move onwards following the existing channel.