

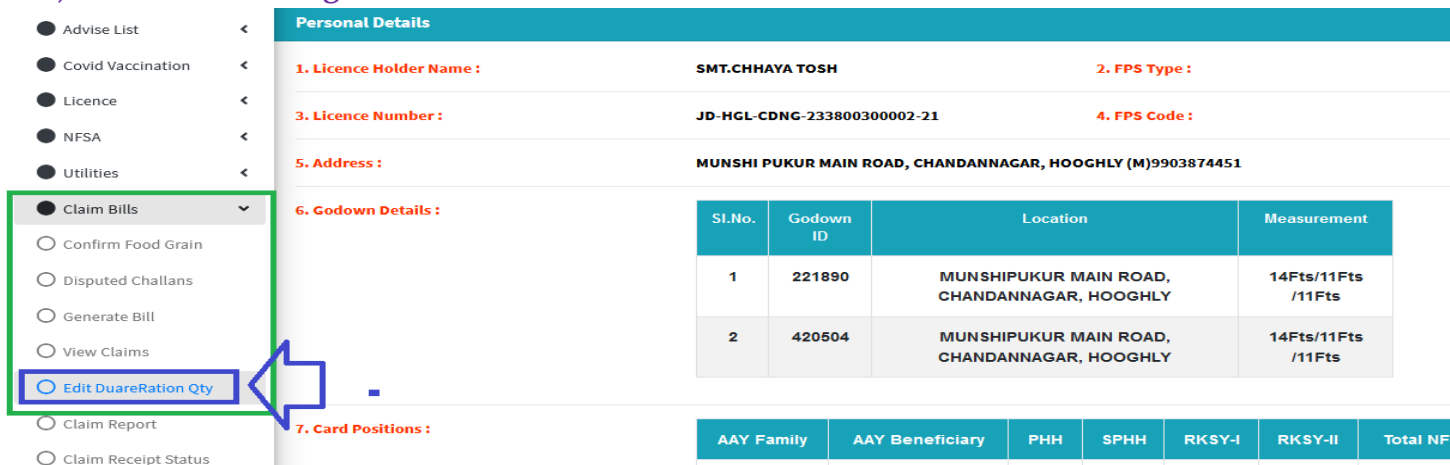
SOP for modification of Duare Ration Distribution Quantity in FPS Dealer login & in SCFS Login for the purpose of claim of “Additional Commission”

Till date FPS Dealers are used to raise claim of Additional commission for distribution under Duare Ration scheme on the basis of Distribution data (both authenticated and unauthenticated) received from POS database. There was no scope of modification of such quantity in FPS Dealer login at the time of submission of bill. Similarly in SCFS/RO login there was no scope to modify the Duare Ration Distribution quantity received from POS on which Additional Commission is calculated in case of any mismatch. In addition there was no facility to return/send back the Dealers claim bill back to FPS Dealer login. Now a facility has been developed through which FPS Dealer can edit the Duare Ration Distribution Quantity shown his login before raising/submitting the claim of Additional Commission as well as SCFS can edit/return back the Dealer’s claim bill back to Dealer login with observation. Through this new facility SCFS can also modify the Duare Ration distribution quantity from his/her login while processing the Dealer claim bill without sending/returning the bill back to Dealer login.

Step by step process is detailed below with screenshot.

1. FPS Dealer can edit the Duare Ration Distribution quantity (which has been fetched from POS) **before submitting claim.**
2. FPS Dealer can edit the Duare Ration Distribution quantity (which has been fetched from POS) **at the time of submission of claim.**
3. SCFS/RO can edit the Duare Ration Distribution quantity (which has been fetched from POS and accordingly bill claimed by Dealer) **at the time of processing of claim.**
4. SCFS/RO can return back the Dealer claim bill with Remarks/Comments if desires to do the modification through the Dealer only.
5. FPS Dealer can view the Returned Back bill in his/her login and re-submit the bill after making modification (if required).

1. FPS Dealer can edit the Duare Ration Distribution quantity (which has been fetched from POS) before submitting claim



The screenshot shows the FPS Dealer login interface. On the left, a sidebar menu is visible with the following options: Advise List, Covid Vaccination, Licence, NFSA, Utilities, Claim Bills (selected), Confirm Food Grain, Disputed Challans, Generate Bill, View Claims, Edit DuareRation Qty (highlighted with a blue box and arrow), Claim Report, and Claim Receipt Status. The main content area is titled 'Personal Details' and contains the following information:

- 1. Licence Holder Name : SMT.CHHAYA TOSH
- 2. FPS Type :
- 3. Licence Number : JD-HGL-CDNG-233800300002-21
- 4. FPS Code :
- 5. Address : MUNSHI PUKUR MAIN ROAD, CHANDANNAGAR, HOOGHLY (M)9903874451
- 6. Godown Details :

Sl.No.	Godown ID	Location	Measurement
1	221890	MUNSHIPUKUR MAIN ROAD, CHANDANNAGAR, HOOGHLY	14Fts/11Fts /11Fts
2	420504	MUNSHIPUKUR MAIN ROAD, CHANDANNAGAR, HOOGHLY	14Fts/11Fts /11Fts

7. Card Positions :

AAY Family	AAY Beneficiary	PHH	SPHH	RKSY-I	RKSY-II	Total NF

Select the Month/Year and click of SERACH

Duare Ration Quantity Details:

Select Month Year:

Select Month:

--Select Month--

Select Year:

--Select Year--

Search

New page will appear

Select Month Year:

Select Month:

January

Select Year:

2022

Search

Duare Ration Quantity :

Sl.No.	Dealer Code	Billing Service	ItemId	Item	Quantity	New Quantity	Edit
1	233800300002	Duare Ration Authenticated	60	AAY(NFSA)-RICE	5.550000	<input type="text"/>	<input type="button" value="SAVE"/>
2	233800300002	Duare Ration Authenticated	61	AAY(NFSA)-ATTA/WHEAT	7.400000	<input type="text"/>	<input type="button" value="SAVE"/>
3	233800300002	Duare Ration Authenticated	65	PHH-ATTA/WHEAT	58.500000	<input type="text"/>	<input type="button" value="SAVE"/>

Dealer shall put the actual Quantity in the "New Quantity" column and click on "Save". Accordingly a Success message will appear.

233800300002 Dealer
H7LD Quantity Updated Successfully. Logout

Then Dealer shall raise claim bill as per existing process from existing menu link.

2. FPS Dealer can edit the Duare Ration Distribution quantity (which has been fetched from POS) at the time of submission of claim.

FPS dealer may at the time of submission claim can also edit/update the Distribution quantity from the same menu through which he/she submits the claim.

Claim Bills

- Confirm Food Grain
- Disputed Challans
- Generate Bill**
- View Claims
- Edit DuareRation Qty

Name of Dealer: SMT.CHHAYA TOSH
Tagged Distributor: CHINSURAH WHOLESALE CONSUMERS CO OPERATIVE SOCIETY

Select Month : --Select month--

Select Year : --Select Year--

Select Distributor :

Search

Dealer shall select the claim month/year/Distributor and click on "Search"

Then Dealer can update the QUANTITY from here and submit the bill accordingly.

3. SCFS/RO can edit the Duare Ration Distribution quantity (which has been fetched from POS and accordingly bill claimed by Dealer) at the time of processing of claim.

SCFS shall select the claim month/year/ and click on "Search". Accordingly the list of Bills will come. Upon CLICK on Details tab all the details of the particular bill will open as below

13	RKSY-I-RICE	22.50000	2375.50
14	RKSY-I-RICE	22.50000	1687.50
15	RKSY-II-ATTA/WHEAT	1.92000	144.00
16	RKSY-II-RICE	1.92000	144.00

Additional Commission for Distribution under Duare Ration:

Month	Year	Quantity	Amount (Rs.)	VIEW
January	2022	25724.00	18602.00	VIEW

Commission for E-Kyc :

Month	Year	Amount (Rs.)	VIEW
January	2022	67.50	VIEW

[Approve](#) [Edit Claim](#) [Return](#)

If SCFS/RO wants to modify the Duare Ration Billing quantity then he has to click on "VIEW" tab. Accordingly the new screen will appear as below:

Additional Commission for Distribution under Duare Ration:

Month	Year	Quantity	Amount (Rs.)	VIEW
January	2022	25724.00	18602.00	VIEW

Details of additional Commission for Duare Ration:

Month	Year	ItemId	Item	Quantity(in Kg)	Rate(per Qtl.)	Amount	Quantity2(in Kg)	Rate2(per Qtl.)	Amount2	TotalAmount	Edit
1	2022	70	RKSY-II- ATTA/WHEAT	19.00000	25	4.75	<input type="text" value="19.00000"/>	50	9.50	14.25	Edit
1	2022	70	RKSY-II- ATTA/WHEAT	0.00000	25	0.00	<input type="text" value="16.00000"/>	50	8.00	8.00	Edit
1	2022	89	PHH(JM)-RICE	7098.00000	25	1774.50	<input type="text" value="7098.00000"/>	50	3549.00	5323.50	Edit
1	2022	89	PHH(JM)-RICE	0.00000	25	0.00	<input type="text" value="726.00000"/>	50	363.00	363.00	Edit
1	2022	63	PHH-RICE	2366.00000	25	591.50	<input type="text" value="2366.00000"/>	50	1183.00	1774.50	Edit

Here in the screen SCFS/RO shall view the Duare Ration Quantity on which Additional Commission has been claimed by Dealer.

If SCFS/RO wants to Modify/Update the Duare Ration billing Quantity then he/she shall click on EDIT button. Accordingly the page will come in EDITABLE mode.

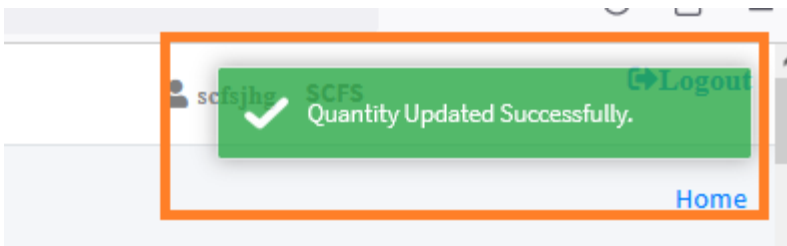
Details of additional Commission for Duare Ration:

Month	Year	ItemId	Item	Quantity(in Kg)	Rate(per Qtl.)	Amount	Quantity2(in Kg)	Rate2(per Qtl.)	Amount2	TotalAmount	Edit
1	2022	70	RKSY-II- ATTA/WHEAT	19.00000	25	4.75	<input type="text" value="19.00000"/>	50	9.50	14.25	<input type="button" value="Edit"/>
1	2022	70	RKSY-II- ATTA/WHEAT	0.00000	25	0.00	<input type="text" value="16.00000"/>	50	8.00	8.00	<input type="button" value="Edit"/>
1	2022	89	PHH(JM)-RICE	7098.00000	25	1774.50	<input type="text" value="7098.00000"/>	50	3549.00	5323.50	<input type="button" value="Edit"/>
1	2022	89	PHH(JM)-RICE	0.00000	25	0.00	<input type="text" value="726.00000"/>	50	363.00	363.00	<input type="button" value="Edit"/>
1	2022	63	PHH-RICE	2366.00000	25	591.50	<input type="text" value="2366.00000"/>	50	1183.00	1774.50	<input type="button" value="Preview"/>
1	2022	63	PHH-RICE	0.00000	25	0.00	<input type="text" value="242.00000"/>	50	121.00	121.00	<input type="button" value="Edit"/>

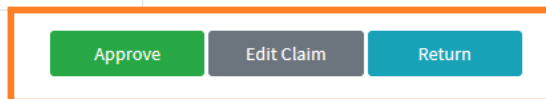
Here SCFS/RO shall enter the actual quantity and then click on PREVIEW. Upon click on PREVIEW Button the revised calculated addl. Commission amount will be shown.

SCFS Shall then click on SAVE and accordingly a SUCCESS message will appear.

1	2022	89	PHH(JM)-RICE	0.00000	25	0.00	<input type="text" value="726.00000"/>	50	363.00	363.00	<input type="button" value="Edit"/>
1	2022	63	PHH-RICE	2359.9999	25	590.00	<input type="text" value="2359.9999"/>	50	1180.00	1770.00	<input type="button" value="Preview"/> <input type="button" value="Save"/>
1	2022	63	PHH-RICE	0.00000	25	0.00	<input type="text" value="242.00000"/>	50	121.00	121.00	<input type="button" value="Edit"/>



SCFS shall then click on APPROVE and accordingly the bill will be forwarded to DC/DDR Staff login

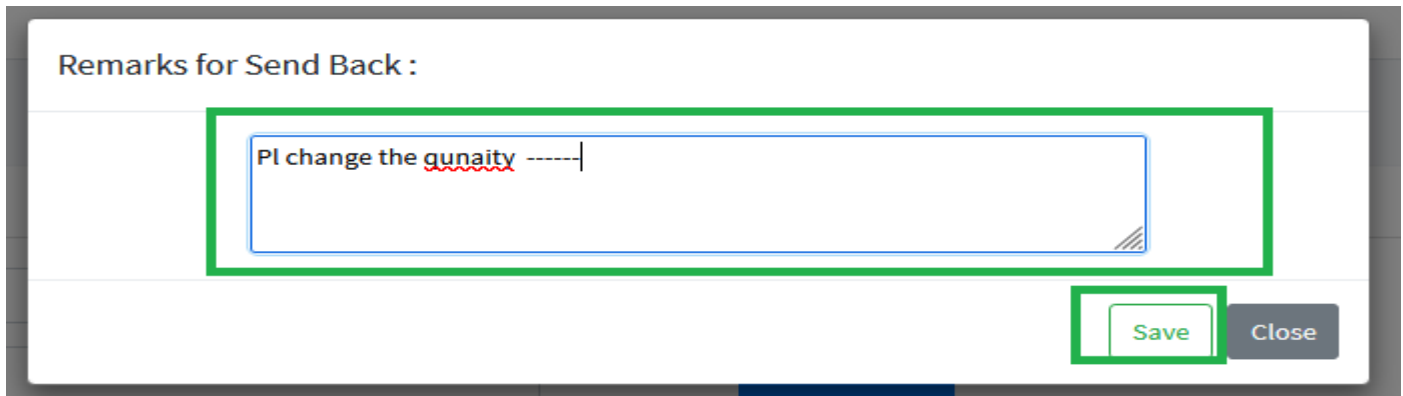
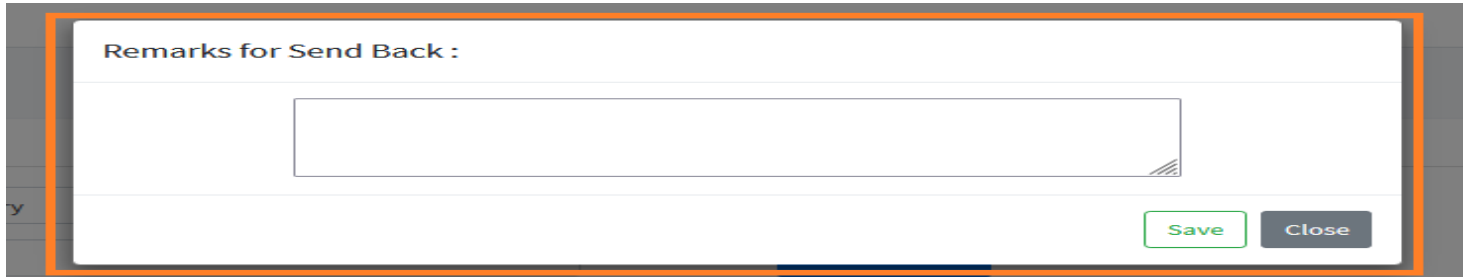


4. SCFS/RO can return back the Dealer claim bill with Remarks/Comments if desires to do the modification through the Dealer only.



Department Of Food & Supplies.

SCFS/RO shall click on “Return” tab and accordingly a pop up screen will appear.

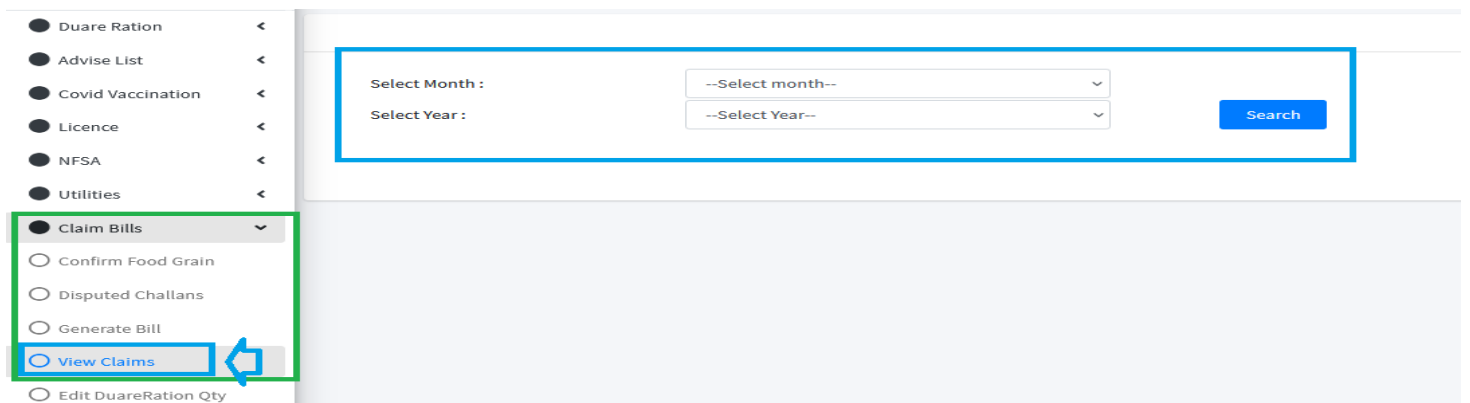


SCFS/RO shall enter the Remarks and then click on SAVE.

Then the bill will be returned back to Dealer login.

5. FPS Dealer can view the Returned Back bill in his/her login and re-submit the bill after making modification (if required).

Dealer shall login in portal and go the Claim Bills- View Claims menu and select the MONTH/YEAR and click on SEARCH



Select Month :

Select Year :

DealerId	TransactionID	Total Claim(Rs.)	SCFS Approval	Remarks	Approve Status	Payment Status	Download File	Edit Duare Ration Quantity	Forward
134402600013	TR13440260001323020122001	50410.00	SEND BACK	Pl change the quanalty -----	<input type="button" value="View Status"/>	Not Done Yet	<input type="button" value="DOWNLOAD"/>	<input type="button" value="Edit"/>	<input type="button" value="Forward"/>

Dealer shall see the "SCFS Approval status" as "Send Back" and Remarks.

Accordingly Dealer shall click on "Edit Duare Ration Quantity" option and a new pop up will appear as below

Details of additional Commission for Duare Ration:

Month	Year	ItemId	Item	Quantity(in Kg)	Rate(per Qtl.)	Amount	Quantity2(in Kg)	Rate2(per Qtl.)	Amount2	TotalAmount	Edit
1	2022	70	RKSY-II- ATTA/WHEAT	19.00000	25	4.75	<input type="text" value="19.00000"/>	50	9.50	14.25	<input type="button" value="Edit"/>
1	2022	70	RKSY-II- ATTA/WHEAT	0.00000	25	0.00	<input type="text" value="16.00000"/>	50	8.00	8.00	<input type="button" value="Edit"/>
1	2022	89	PHH(JM)-RICE	7098.00000	25	1774.50	<input type="text" value="7098.00000"/>	50	3549.00	5323.50	<input type="button" value="Edit"/>
1	2022	89	PHH(JM)-RICE	0.00000	25	0.00	<input type="text" value="726.00000"/>	50	363.00	363.00	<input type="button" value="Edit"/>
1	2022	63	PHH-RICE	2366.00000	25	591.50	<input type="text" value="2366.00000"/>	50	1183.00	1774.50	<input type="button" value="Edit"/>

Dealer shall click on EDIT button and the page will open in EDITABLE mode.

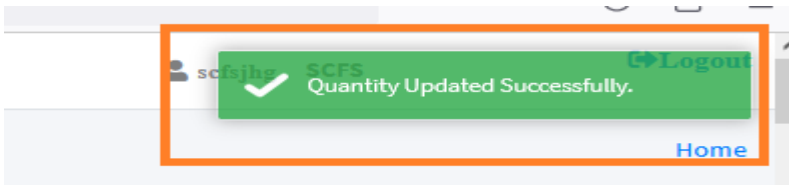
Details of additional Commission for Duare Ration:

Month	Year	ItemId	Item	Quantity(in Kg)	Rate(per Qtl.)	Amount	Quantity2(in Kg)	Rate2(per Qtl.)	Amount2	TotalAmount	Edit
1	2022	70	RKSY-II- ATTA/WHEAT	19.00000	25	4.75	<input type="text" value="19.00000"/>	50	9.50	14.25	<input type="button" value="Edit"/>
1	2022	70	RKSY-II- ATTA/WHEAT	0.00000	25	0.00	<input type="text" value="16.00000"/>	50	8.00	8.00	<input type="button" value="Edit"/>
1	2022	89	PHH(JM)-RICE	7098.00000	25	1774.50	<input type="text" value="7098.00000"/>	50	3549.00	5323.50	<input type="button" value="Edit"/>
1	2022	89	PHH(JM)-RICE	0.00000	25	0.00	<input type="text" value="726.00000"/>	50	363.00	363.00	<input type="button" value="Edit"/>
1	2022	63	PHH-RICE	2366.00000	25	591.50	<input type="text" value="2366.00000"/>	50	1183.00	1774.50	<input type="button" value="Preview"/>
1	2022	63	PHH-RICE	0.00000	25	0.00	<input type="text" value="242.00000"/>	50	121.00	121.00	<input type="button" value="Edit"/>

Here Dealer shall update the quantity and then click on PREVIEW. Upon click on PREVIEW Button the revised calculated addl. Commission amount will be shown.

Dealer Shall then click on SAVE and accordingly a SUCCESS message will appear.

1	2022	89	PHH(JM)-RICE	0.00000	25	0.00	<input type="text" value="726.00000"/>	50	363.00	363.00	Edit
1	2022	63	PHH-RICE	2359.9999	25	590.00	<input type="text" value="2359.9999"/>	50	1180.00	1770.00	Preview Save
1	2022	63	PHH-RICE	0.00000	25	0.00	<input type="text" value="242.00000"/>	50	121.00	121.00	Edit



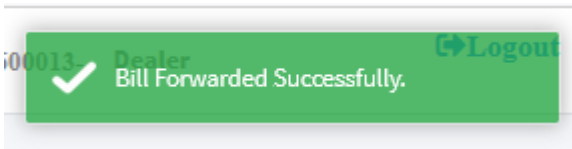
Dealer can modify/update the quantity of multiple items following the same process.

Then Dealer shall need to click on “Forward” tab to re-submit the bill.

Select Month :
 Select Year : [Search](#)

DealerId	TransactionID	Total Claim(Rs.)	SCFS Approval	Remarks	Approve Status	Payment Status	Download File	Edit Duare Ration Quantity	Forward
134402600013	TR13440260001323020122001	50410.00	SEND BACK	PI change the qunaity -----	View Status	Not Done Yet	DOWNLOAD	Edit	Forward

Once clicked on “Forward” tab a success message will appear.



Once the bill is re-submitted by Dealer the claim will again appear in the SCFS/RO login with status as “Resubmit”.

142	134402600007	DEBAPRIYA BANIK	TR13440260000710020122001	APPROVED	DETAILS
143	<input type="text" value="134402600013"/>	SANDIP SINGHA	TR13440260001323020122001	RESUBMIT	DETAILS
144	134402600017	RCC STORES LTD	TR13440260001719020122004	APPROVED	DETAILS

SCFS/RO shall then process the bill as per existing process.

If SCFS/RO again wants to return back the bill then he/she can do so i.e. a bill can be Returned Back by SCFS/RO multiple times and Dealers can also re-submit the bills accordingly.

Based on the updated quantity (either edited by Dealer or SCFS/RO), PDF will be changed accordingly with updated Additional Commission amount.

***** In no case modified quantity can exceed the maximum distribution quantity of a particular item received from POS.**