

Government of West Bengal
Food & Supplies Department
11-A/Mirza Ghalib Street. Kolkata-87

No- 1717 - FS/O/Sectt/IT-30/2018 (part-I)

Date- 18/6/2020

NOTIFICATION

Procedure for disposal of applications in Form-VI for change of Fair Price Shops

Due to the announcement of sudden lockdown for the outbreak of COVID -19, and considering the problems to be faced by the people as a whole in their movements, it was decided to suspend the disposal of applications in Form-VI for change of Fair Price Shops temporarily. Now as rigorous lockdown has been withdrawn, so the suspension on processing of applications in Form-VI is withdrawn with immediate effect.

As Department is regularly receiving communications from different stakeholders on the disposal issues of the applications for the change of Fair Price Shop, so for smooth disposal of the said applications following guidelines are issued for strict compliance.

- 1) All pending applications in Form-VI for change of Fair Price Shops should be disposed of within 10 days by affixing stickers on the existing Digital Ration Card of the applicant.
- 2) From 1st July, 2020 onwards, all applications in Form-VI should be disposed of by same day. If not, should be disposed of within 2 working days by affixing stickers.
- 3) Inspectors should ensure that sticker has been printed and affixed on applicant's card and after affixing sticker, beneficiaries should lift food grain from shifted FPS only.
- 4) It should also be ensured that until the changes are being effected by printing of sticker as well as in database, the card holder should lift his/her entitlement from the earlier FPS. Mere application in Form-VI will not cease his/her entitlement of lifting food grain from the FPS, in which his her card belongs.
- 5) Form -VI consists of three parts, Part-I, is for the shifting of the whole family, Part -II is for one of the family members shifted due to marriage and Part-III is for shifting of one or more than one members (but not all members). DEOs should be very careful during data entry regarding which part has been filled up by the applicant and Inspector concerned should also verify the entry with the application before approval.
- 6) **As entitlement of AAY beneficiaries is family based, so, partial shifting of family member by submitting Part-III of Form-VI will not be entertained as it will create multiple AAY family. If one or more than one person under AAY family wants to shift in another FPS, he or she should surrender his/her AAY card and apply afresh for new RKSU-I digital card as number of beneficiaries/families are already fixed for AAY.**
- 7) In case of transferring card under Form-VI part-II, due to marriage, card will be shifted to the new FPS, but category of card will remain unchanged if target family belongs to other category (i.e- Category of cards will not be changed as per category of target family) and tagged to the that family.
- 8) In case of AAY also , if AAY card holder goes to any AAY family, there is no issue. But,if card holder other than AAY category goes to any AAY family in that case also previous category will remain unchanged and only card will be shifted to new FPS and tagged to AAY family.
- 9) So, if any person under AAY family going to shift a non AAY family he/she may surrender his/her card and apply afresh in Form -IV under target family.


Special Secretary

Food & Supplies Department

Copy forwarded for information and necessary action to-

1. Additional Secretary, F&S Department.
2. Director of Rationing.
3. Director of DDP&S.
4. Sr Technical Director, NIC for necessary changes in Online Ration card module.
5. D.D.R All.
6. D.C.F&S All.
7. P.S to HMIC F&S.
8. Sr. PS to Secretary, F&S Department..
9. Guard file.


Special Secretary
Food & Supplies Department