

Government of West Bengal
Food & Supplies Department
Khadyasree Bhavan, 11A Mirza Ghalib Street
Kolkata- 700087

No. 3307-FS/Sectt./Food/4M-11/2021

Date: 24.09.2021.

Subject: Financial support to FPS dealers for purchase of vehicle / delivery van for Duare Ration Scheme

With a view to effectively implement Duare Ration scheme in the State and to facilitate smooth transportation of public distribution goods at the doorstep of the ration card holders, following modalities for purchase of goods carrier vehicles by the F.P.S. Dealers for implementation of the Duare Ration scheme shall be followed.

1. Eligibility:

An FPS Dealer is eligible to receive financial support provided he has applied to come under this arrangement for purchasing goods carrier for Duare Ration Scheme. The vehicle should be purchased in the name of the FPS dealer. If the license of the FPS dealer is in the name of the registered partnership firm, registered Co-operative Society, Sangha or mahasangha of self-help group, the vehicle should be purchased in the name of that firm, Co-operative Society, Sangha or mahasangha of self-help group.

2. Amount of Subsidy:

Subject to the fulfillment of all other conditions the State Govt. shall provide a financial support in the form of subsidy @ of 20% of the ex-showroom price of vehicle purchased by the FPS Dealer subject to a maximum of Rs. 1,00,000/- (one lakh) to eligible FPS Dealer. However, ex-showroom price is exclusive of registration charges, motor vehicles taxes, insurance premium, permit fee, etc. The vehicle shall conform to the description mentioned in the para 3 below.

3. Description of Vehicle:

- a) The vehicle can be a **new 3 or 4-wheeler of any make and model.**
- b) The vehicle can be a diesel / petrol / CNG / LPG or electric vehicle.
- c) The vehicle should have factory fitted covered compartment with adequate lightings inside and outside, a seat, a fan, a weighing scale, part of rear door will open upward for providing shade and part for taking out food grains, side doors for loading stock and entry of delivery man, charging plug for e-POS and weighing scale, etc.
- d) The vehicle shall have a uniform graphics, as recommended by the Food & Supplies Department, fitted on the sides, rear and front.
- e) The vehicle should be insured and have permit as per rules in vogue.

4. Fund:

- a) Subsidy will be provided by the State Government. The Finance Department will release the necessary fund to the Food and Supplies Department which will reallocate it to the Director of Finance, Food and Supplies Department after observing due formalities.
- b) The subsidy amount will be released by the Director of Finance, Food and Supplies Department directly to the account of the FPS Dealer on the basis of sanction of the claim by the DCF&S/ Dy. Director of Rationing.

- c) Finance Department has agreed to open the Head of Account “2235-60-200-098-Duare Ration-33-Subsidy-05-Other Subsidies-V’ for release of fund towards subsidy to the FPS Dealers for purchase of vehicles/ delivery van towards smooth implementation of the scheme.

5. Role of the FPS Dealer:

The FPS Dealer can select a new 3 or 4-wheeler of any make and model, depending upon the topography, geography, habitation, nos. of beneficiary families to be covered, weight of food grains to be carried and other conditions as described in detail in para 3 above.

- a) The FPS Dealer is free to source funds from own savings or take bank loan as per his financial status and fund management.
- b) **FPS Dealer should inform the automobile dealer that the purpose of the vehicle is for the Duare Ration scheme of the government of the West Bengal and vehicle should conform to the description as mentioned in para 3 above.**
- c) To produce the vehicle to the RTO/ARTO for verification, immediately, if required alongwith all the documents in original.

6. Role of the Vehicle Dealer:

- a) The Vehicle Dealer will extend all assistance and facilitation to the FPS Dealer for expeditious delivery of the vehicle purchased by the FPS Dealers after its registration, payment of insurance/road tax, etc. in conformity with the description of the vehicle as mentioned in the para 3 above.
- b) The Vehicle Dealer will ensure that the Graphics approved by the Food and Supplies Department is affixed on the sides, rear and front of the vehicle before delivery.

7. How to Apply for claiming the subsidy for purchase of the vehicle:

- a) The intending FPS Dealers shall submit the duly filled in **Application in Annexure-I**, with the required documents to the SCF&S/RO, Food & Supplies Department, Government of West Bengal.
- b) The Applications should be supported by the **self-attested photocopies of the following documents:**
- i. Aadhaar Card of FPS Dealer (if applicable)
 - ii. PAN Card of FPS Dealer
 - iii. Sale invoice of vehicle
 - iv. Registration Certificate of vehicle
 - v. Road tax Token
 - vi. Insurance paper of the vehicle
 - vii. 4 Photographs (front, 2 sides and rear) of the vehicle

8. Role of SCF&S/RO:

On receipt of **Application in Annexure-I** for claiming subsidy for vehicle under Duare Ration Scheme, the SCF&S/RO, as the case may be, will:

- a) examine the Application and supporting documents submitted by FPS Dealers on priority basis;
- b) forward the application to the DCF&S/DDR recommending grant of subsidy under the Scheme **within 7 days** of receipt from the FPS Dealer.

9. Role of DCF&S and DDR:

- a) On receipt of FPS Dealers' Applications from SCF&S/RO for approval, DCF&S/DDR will examine all documents and send it to RTO/ARTO **within 7 days** of receipt from SCF&S/RO for verification and report regarding authenticity of the vehicle and documents as well as ex-showroom price of the vehicle as per **Annexure-II**.
- b) On receipt of report from RTO/ARTO, DCF&S/DDR will examine the case and sanction the claim and send to the Director of Finance with specific recommendation **within 7 days of the receipt from RTO/ARTO**.

10. Role of Transport Department:

Transport Department will issue necessary instructions to RTO/ARTO of the districts for verification of the vehicle and submitting report regarding authenticity thereof and ex-showroom price of the vehicle to DCF&S/DDR in **Annexure-II within 7 days of the receipt of the request from DCF&S / DDR**. RTO/ARTO may request the dealer to produce the vehicle for verification, if required. RTO/ARTO are requested to give priority in verification of the vehicle and documents so that the FPS Dealer is able to continue delivery of food grains at the door step of the beneficiaries smoothly.

11. Role of the Director of Finance, Food and Supplies Department:

On receipt of sanction for claim of subsidy from DCF&S / DDR, Director of Finance shall release the subsidy directly into the Bank account of FPS Dealers within 7 days of receipt.

12. Monitoring of the Scheme:

- a) The Directors of DDP&S and Rationing are requested to monitor, facilitate and co-ordinate the entire process of purchase and release of subsidy for purchase of vehicle for the Duare Ration Scheme. Necessary co-ordination, as required, with the offices of DCF&S/DDR and District Magistrate, should also be made regularly for facilitation and smooth implementation of the scheme.
- b) The Director of Transportation will maintain liaison with vehicle manufacturers and expeditious monitoring of booking and on-road delivery of vehicle by the vehicle dealers.
- c) District Magistrates are also requested to monitor and facilitate the smooth implementation of the scheme.

This issues with the concurrence of the Finance Department vide U.O. No. 2537-Gr. N dated 22/09/2021 and U.O. No. Group A-II/2021-2022/0038 dated 23/09/2021.



Secretary

Food and Supplies Department

No. 3307/1(10)-FS/Sectt./Food/4M-11/2021

Date:24.09.2021.

Copy forwarded for information and necessary action to:

1. The Director of DDP&S/ Rationing/ Transportation/ Finance, F & S Department.
2. The Additional Secretary (IT & Reforms), F & S Department.
3. The Commissioner KMC.
4. The DM (All).
5. The Joint Secretary (Food/ Law/ IT & Reforms), F & S Department.
6. The DCF&S (All).
7. The DDR (All).
8. The P.S. to the Hon'ble MIC, F & S Department.
9. The P.S. to the Hon'ble MOS, F & S Department.
10. The P. S. to the Chief Secretary, Govt. of West Bengal.
11. The P. S. to the Principal Secretary, Finance Department.
12. The P. S. to the Secretary, F & S Department.


Deputy Secretary to the Government of West Bengal

Application Form
for claim of subsidy for vehicle by FPS Dealers under
Duare Ration

1. Name of the Dealer:
2. Aadhaar No. of Dealer (if applicable):
3. PAN No. of Dealer:
4. Postal address of the FPS with :
name of the district and Sub-Division:
5. Contact Details :
 - i. Number (Mobile):
 - ii. Email:
6. FPS License No.:
7. Details of the vehicle purchased:
 - i. Name of the vehicle manufacturer:
 - ii. Model No. of the Vehicle:
 - iii. Fuel Type : Diesel / Petrol / CNG / LPG/ Electric
 - iv. Registration No. of the Vehicle:
8. On-road price of the vehicle purchased:
(Break-up of the charges, viz. insurance, road tax, registration charges etc. to be mentioned)
 - i. Ex-showroom price:
 - ii. Insurance cost:
 - iii. Road tax:
 - iv. Registration charges:
9. Amount of subsidy claimed:
 - i. in Rupees :
 - ii. in words :
10. Bank Account Details :
 - i. Name of the Bank :
 - ii. Account No. :
 - iii. IFSC Code :
11. Enclosures (self-attested copies of all enclosures to be attached):
 - i. Aadhaar Card of FPS Dealer (if applicable)
 - ii. PAN card
 - iii. Sale invoice of vehicle
 - iv. Registration Certificate of vehicle
 - v. Token of having paid road tax
 - vi. Insurance paper of the vehicle
 - vii. Photograph of the vehicle
 - viii. First page of the bank passbook or cancelled cheque of Dealer.

Date:.....

Signature of Dealer:

Verified and recommended

Verified and recommended

Recommended

SCF&S/RO

DCF&S/DDR

Director, DP&S/Rationing

Note: In case of rejection, the reasons must be stated by the concerned authority.

Pro-forma
For Verification of claim of subsidy for vehicle under Duare Ration Scheme

1. Name of the Dealer:
2. Aadhaar No. of Dealer (if applicable):
3. PAN no. of the Dealer:
4. Postal address of the FPS with :
name of the district and Sub-Division:
5. Contact Details :
 - i. Number (Mobile):
 - ii. Email:
6. FPS License No.:
7. Particulars of the vehicle purchased:
 - i. Name of the vehicle manufacturer:
 - ii. Model No. of the Vehicle:
 - iii. Fuel Type: Diesel / Petrol / CNG / LPG / Electric
 - iv. Registration No. of the Vehicle:
 - v. Chassis No.:
 - vi. Engine No.:
8. On-road price of the vehicle purchased:
(Break-up of the charges, viz. insurance, road tax, registration charges etc. to be mentioned)
 - i. Ex-showroom price:
 - ii. Insurance cost:
 - iii. Road tax:
 - iv. Registration charges:
9. List of documents verified from original :
 - i. Aadhaar Card of FPS Dealer (if applicable)
 - ii. PAN card of FPS Dealer
 - iii. Sale invoice of vehicle
 - iv. Registration Certificate of vehicle
 - v. Token of having paid road tax
 - vi. Insurance paper of the vehicle

Certified that I have inspected the vehicle and verified the particulars of the vehicle and documents relating to vehicle submitted by the owner as mentioned hereinabove and found correct.

Date:

Signature
Name :
RTO/ARTO
Seal