

**Government of West Bengal
Food & Supplies Department
11A, Mirza Ghalib Street, Kolkata-700087**

No. 5853 –FS/Sectt/Food/13A-01/2015 (Part)

Date: 21.12.2023

Order

Sub: Online Additional Allocation for FPS and Balance Corrections

Creation of new FPSs from fresh vacancies or detection of shortfall in stock of foodgrains during inspection of a FPS requires additional allocation of foodgrains to the new FPS/FPS under suspension and tagged with another Licensee and balance correction of stock of foodgrains on realisation of fine or termination and lodging of FIR of the delinquent FPS Licensee.

To avoid any unnecessary delay in decision making and disruption in PDS, the Food & Supplies Department has decided to provide an online facility to enable the Directorates to dispose such cases from their end.

The online facility has been provided with the following features:

1. Generation of Allocation for a newly appointed Dealer-

- a. Many new FPSs are now being created from **Fresh vacancies**.
- b. As allocation of food grains is released 2-3 months in advance, the new FPSs earlier had to wait nearly 2-3 months for getting **first** allocation.
- c. This feature can be used for giving allocation to such newly created FPSs from the next month itself .
- d. SCFS/ROs can create allocation for these FPSs from the system.
- e. **It is however to be ensured by SCFS/RO prior to generating allocation in case of new FPSs created through offline channel that all desired cards have been transferred to the new FPS . In case of online vacancies same will be ensured by the system.**
- f. Distributor will provide the required food grains from his Stock/Advance lifting and same will be reimbursed to the distributor in next allocation month by the system.
- g. **No further approval from any higher authority** will be required for generating this allocation.

2. Request and Approval for Additional Allocation

i) When shortfall is detected during inspection and the FPS is tagged with a new FPS dealer who needs food grains to distribute additional beneficiaries to run PDS smoothly -

- a. Many a times during inspection of an FPS, shortfall in physical stock is detected.
- b. These FPSs may then be suspended and tagged to a nearby Licensee. The tagged Licensee therefore faces shortage of food grains to run PDS and the online balance of FPS does not match with the physical balance.
- c. SCFS/RO will in these cases raise a requisition for additional allocation and upload documents regarding suspension , **tagging (mandatory)**, etc. and send to DCFS/DDR.
- d. Same will be reviewed by DCFS/DDR and when approved by DCFS/DDR will go to login of DDPS/DR

e. When approved by DDPS/DR additional allocation will be released against the FPS. Distributor will provide the required food grains from his Stock/Advance lifting and same will be reimbursed to the distributor in next allocation month by the system.

i i) When food grain may be required due to very rare exigency like flooding, damage,

accidental loss, etc.-

a. In very rare cases due to some exigencies like flooding, technical glitches, damage, accidental loss, etc. additional food grains may be required for a particular FPS.

b. SCFS/RO will in these cases raise a requisition for additional allocation and upload documents supporting the claim and send to DCFS/DDR.

c. Same will be reviewed by DCFS/DDR and when approved by DCFS/DDR will go to login of DDPS/DR.

d. When approved by DDPS/DR additional allocation will be released against the FPS. Distributor will provide the required food grains from his Stock/Advance lifting and same will be reimbursed to the distributor in next allocation month by the system. This allocation shall be made only after proper inquiry and confirmation by SCFS/RO.

3. Request and Approval for balance correction

i) When a Dealer is terminated and FIR under EC act lodged against the defaulting Dealer:

a. In all the above cases of Additional allocation while providing the additional food grains the balance of the FPS is also increased.

b. So after the suspended licensee is **terminated and FIR lodged against him/her under EC Act**, the balance needs to be corrected so that the tagged licensee does not suffer any problems in future.

c. SCFS/RO will in these cases raise a requisition for Balance correction and upload documents regarding **termination and lodging of FIR** and send to DCFS/DDR.

d. Same will be reviewed by DCFS/DDR and when approved by DCFS/DDR will go to login of DDPS/DR.

e. When approved by DDP&S/DR balance will be corrected.

ii) When fine has been realized after detection of shortfall (Refer GO No. 2873/FS dated 14.07.23)

a. In all the above cases of Additional allocation while providing the additional food grains the balance of the FPS is also increased.

b. So after the suspended licensee is **fined and the same is completely realized**, the balance needs to be corrected so that the licensee does not suffer any problems in future.

c. SCFS/RO will in these cases raise a request for Balance correction and upload documents regarding **order and proof of fine realization** and send to DCFS/DDR.

d. Same will be reviewed by DCFS/DDR and when approved by DCFS/DDR will go to login of DDPS/DR

e. When approved by DDPS/DR balance will be corrected.

Now in view of the above, all the concerned stakeholders viz. SCFS/ROs, DCFS/DDR and Directors of DDP&S/Rationing are requested to deal and dispose the above mentioned issues through the online facility mentioned herein. Concerned User manuals regarding the above modules is also attached herewith for perusal of all concerned.

Yours faithfully,

Encl. As stated.


Joint Secretary
Food & Supplies Department

No. 5853/1(6)-FS/Sectt/Food/13A-01/2015 (Part)

Date: 21.12.2023

Copy forwarded for information and necessary action to:

1. The Secretary in Food & Supplies Department
2. The Director, Dte. of DDP&S/Rationing, Food & Supplies Department
3. The Senior Special Secretary, Food & Supplies Department
4. The Additional Secretary (IT & Reform), Food & Supplies Department
5. The OSD, Reforms Cell, Food & Supplies Department
6. The DCF&S/DDR (All)


Joint Secretary
Food & Supplies Department